



BOROUGH COUNCIL AGENDA TUESDAY, MAY 11, 2021 – 7:00 P.M.

Richard Mathews, Council President, presiding
Pledge of Allegiance
Roll Call

REGULAR MEETING

1. **Approval of Minutes: April 13, 2021 Regular Meeting**
2. **Open to the public**
 - a. Citizens wishing to comment will be recognized in the Order of their listing on the Appearance Sheet and are asked to stand up and give their name, address, and organization they represent (if applicable). Impromptu comments are limited to five minutes per individual.
3. **Ordinances and Resolutions**
4. **Mayor's Report – R. Harris**
 - a. Police Report
 - b. Around Town
 - c. Upcoming Events & Meetings of Interest
 - d. In Requiem
5. **Fire/EMS/EMA Report**
 - a. Box Card Update from Fairfield Fire Company – Request to Approve
6. **Committee Reports**
 - a. Committee Application – Planning Commission
7. **Administrative Business – Borough Manager**
 - a. Treasurer's Report – April 2021
 - b. 2021 Materials Re-Bid – Request to Award Contracts
 - c. Lot Donation Request
8. **Unfinished Business**
 - a. Grant Funding Updates
 - b. Property Maintenance Update
 - c. High-Speed Broadband Update
 - d. 3 Willow Trail Update
9. **New Business**
10. **Open to the public**
 - a. Citizens wishing to comment will be asked to stand up and give their name, address, and organization they represent (if applicable). Impromptu comments are limited to five minutes per individual.
11. **Adjournment**

MAYOR'S REPORT



April 2021 Police Report



by
Chief Richard L Hileman II
Carroll Valley Borough Police

Special News / Achievements:

- Carroll Valley Police Department, and Liberty Twp PD, in cooperation with the US Drug Enforcement Agency and Collaborating for Youth gave the public its 17th opportunity in 9 years to prevent pill abuse and theft by removing from their homes, potentially dangerous, expired, unused, and unwanted prescription drugs. Police collected 222 pounds of medication which was delivered to the DEA for destruction.



- As a reminder, the Carroll Valley Borough Police Department has partnered with the Rite Aid Foundation and KidCents Safe Medication Disposal Program to offer a medication disposal unit at the police station. Items accepted include prescription medications and over-the-counter medications. This collection will not accept illegal drugs or paraphernalia, lotions or liquids, inhalers, aerosol cans, needles, thermometers and hydrogen peroxide. Drop off can be made anytime the office is open. The department does not collect any information from the individual dropping off the medications.



- Pennsylvania's new Move Over Law came into effect April 27th and requires drivers approaching an emergency response area who are unable to safely merge into a lane further away from the response area to slow to at least 20 mph less than the posted speed limit. An emergency response area is where an emergency vehicle has its



lights flashing, or where road crews or emergency responders have lighted flares, posted signs, or try to warn travelers.

Monthly Activities:

- CPL Weikert responded to a drug overdose involving two victims. He administered our Narcan and working with EMS, one patient survived. Drug overdoses continue to be an issue with numbers spiking nationwide during the pandemic.
- 5 calls occurred outside coverage hours, including an alarm and a burglary in progress.



Traffic Enforcement:

- Officers conducted 61 vehicle stops and were called to 1 vehicle crash resulting in 3 DUI arrests, 67 citations, faulty equipment notices, and warnings, 33 of which were for speeding.



Upcoming Events:



•As part of the National Highway Traffic Safety programs, police in May will be giving extra focus to seat belt enforcement. Pennsylvania's seat belt law requires drivers and passengers 18 years and older to wear a seat belt when behind the wheel or in the front passenger seat. If you are a driver 18 or older and police pull you over for another violation, you'll receive a second ticket if you or your front-seat passenger aren't wearing seat belts. If you are a driver or passenger under 18 years of age, you must buckle up anywhere in the vehicle. This is a primary offense for drivers and passengers under 18 years of age and does not require another traffic violation to receive a ticket.

Statistical Measures:

	April 2020	April 2021	YTD 2020	YTD 2021
Criminal / Mental Health Arrests				
Criminal		4		15
Mental Health		1		2
Runaways		1		3
Burglaries, Robberies, Thefts		-		-
Residential Burglaries		1		1
Commercial Burglaries		-		-
Armed Robberies		-		-
Strong-Arm Robbery		-		1
Thefts		1		14
Criminal Mischief				
Criminal Mischief (damage to property)		2		1
Assault and Domestic Disputes				
Domestic disputes		5		9
Non-domestic assaults				6
Rape / Sexual Assaults		-		-
Drugs				
Disorderly / Drunkenness		4		6
Traffic Related				
Citations / Faulty Equip / Warnings		67		163
Driving under the Influence		3		9
MV Crashes		1		11
Miscellaneous Activities				
Calls from Public		114		446
Officer initiated		62		173
Total CV Calls		176		619

Vehicle Mileage

	Starting	Ending	Total
2017 Dodge Charger Unmarked	15,100	15,555	455
2017 Dodge Charger Marked	58,754	60,144	1,390
2014 Dodge Charger Unmarked	69,475	71,292	1,817
2014 Dodge Charger Marked	83,601	84,105	504
2010 Ford Exp Marked	83,030	83,030	0
		Total	4,166

FIRE/EMS/EMA REPORT

INTEROFFICE MEMORANDUM



TO: BOROUGH COUNCIL
FROM: GAYLE MARTHERS, BOROUGH SECRETARY
SUBJECT: REQUEST FROM FAIRFIELD FIRE COMPANY
DATE: 5/5/2021
CC: FILE

Bill Jacobs, chief of Fairfield Fire Company provided the attached for your review. He is unable to attend the meeting and therefore asked that I share the information and further asked that you consider taking action to approve the request.

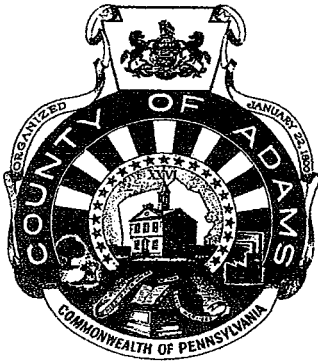
Due to the addition of several new incident types, the Box Alarm Cards have been amended. Changes are noted in red for you. Carroll Valley Borough is split into four (4) response areas; therefore, you have four (4) separate Box Alarm Card Packets. As with the packet that you approved last month for Fountaindale, the level of detail requested for statistical reporting resulted in the adding of incident types to the list. These additions do not result in any change in coverage to the Borough of Carroll Valley or with any of the apparatus that serves the Borough. As the governing body of the municipality being served; this update requires that you act by formal motion to approve each of the Box Alarm Cards.

Thank you for your consideration of this matter

Action Requested:

Motion to approve the Fairfield Fire Company's 2021 Municipal Box Alarm Card Review for Carroll Valley Borough Box 2-3; Carroll Valley Borough Box 2-4; Carroll Valley Borough Box 2-5 and Carroll Valley Borough Box 2-9.

Carroll valley Box 2-3



Adams County Department of Emergency Services
230 Greenmyer Lane
Gettysburg, Pennsylvania 17325-2313

Telephone (717) 334-8603
Fax (717) 334-1822
9-1-1 Center Fax (717) 334-6926

**2021 MUNICIPAL
BOX ALARM CARD REVIEW FORM**

Prior to submitting any **Box Alarm Card** changes to the Box Card Committee, this form **must** also be completed if the changes meet the standards set out on page 35, Section VII, E-1, of the ACVESA Fire and EMS Communications Standard Operating Guidelines (SOG). Each municipality served by your Company must review and approve the Box Alarm Cards, along with associated maps, for that municipality. Please have all (or a majority) of the Executive Board of the Municipal body sign this form, signifying approval. The Municipal body must also provide documentation certifying that Board or Council approval occurred at a public meeting. The completed form(s), and Box Cards (each initialed by all municipal approving officials), are to be submitted, along with the box card changes, to the Department of Emergency Services.

We, the municipal officials, have reviewed the Box Alarm Cards which were submitted by the Fire Chief, for his/her portion of our municipality. All Box Card emergency response assignments are satisfactory, and we have seen evidence that they are in accord with any current mutual-aid agreements.

Please print or type your name below your signature.

Municipality Name

Municipal Official

Date

Municipal Official

Date

Municipal Official

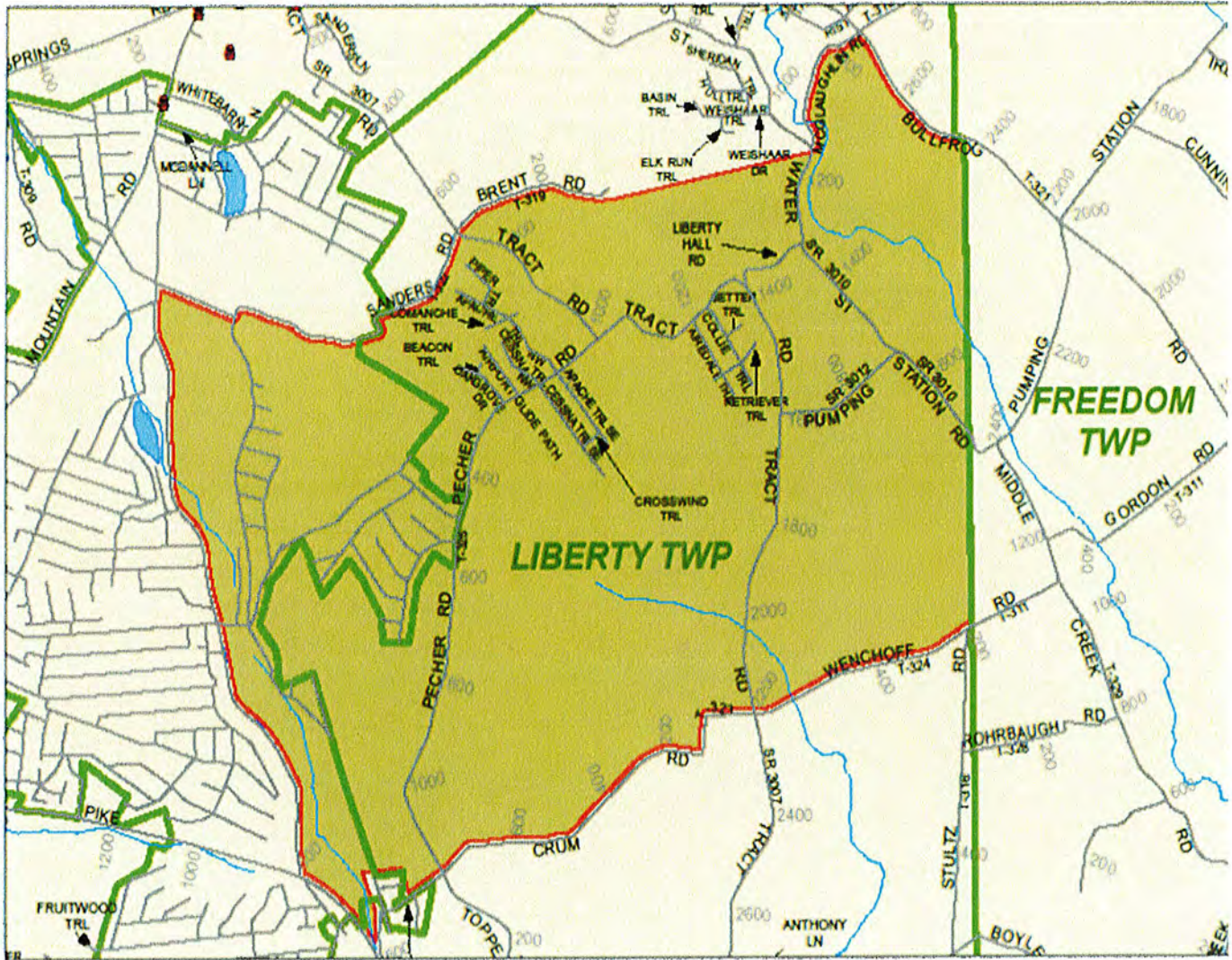
Date

Fire Company Name

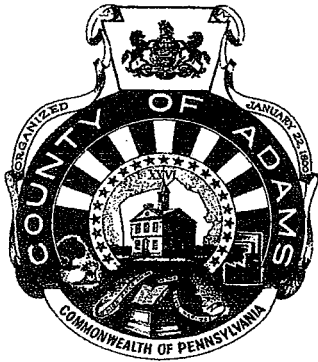
Fire Company Number

BOX:		2-3					DATE:	3/1/2021		
ALARM	ENGINE	TANKER	RESCUE	TRUCK	RIT	BLS	OTHER	TRANSFER		
1 st	2-1, RE2, FK6-1	FKET6-4,ET23,ET3		FKTWR6		54-6				
WF	FL4-2,1-2,RE4	FL19,22, 4			FK10	FK6-8		Next due ET		
2 nd	FK102,FL2-1,5-1	CAET112,FKET134,ET27						Next due ET		
3 rd	FLRE2,FK161,6-2,FLET16	CAET54,FKET184,6						Next due ET		
4 th	FK9-1,WA7-1,202	33-3,FK17,WA9						Next due ET		
R E F E R E N C E U N I T S	BLS	54-6,54-7,FK6-8,FK6-9,FL4-7,FL4-8,54-1,54-2,FK307,FK308,CA5-8,CA5-9,FL16-8,FL2-7,FL2-8,51-6,51-7,54-3,WA79,201,202								
	ALS	54-6,54-7,54,54-1,54-2,FK30,FL202,FL204,51-6,51-7,54-3,WA79,54-4,51-4								
	ENGINE Local Alarms	2-1, RE2,FK6-1,23-2,RE3,FL4-2,FLRE4,FL19-1,22,1-1,1-2,RE4,4-1,CA111,FK132,FK133,FK102,FL2-1,CA5-2,5-1,FL2-1,FLET16								
	ENGINE Box Alarms	2-1, RE2,FK6-1,FL4-2,1-2,1-1,RE4,4-1,FK102,FL2-1,5-1,FLRE2,FK161,6-2,FLET16,FK9-1,WA7-1,202,201,33-1,14,29,25-1,25-2								
	TANKER	FKET64,ET23,ET3,FL19,22,4,CAET112,FK134,ET27,CAET54,FKET184,6,33-3,FK17,WA9,ET20,ET14,ET29,T29,FL5								
	TRUCK	FKTER6,1,TWR5,CAL5,FL2,33,QNT29								
	BRUSH	2, SU2,FK65,23,3,FL4,S1,4,CA115,FK136,FK106,FL2,27,5,FK9,WA7								
	RESCUE Local Alarms	RE2,FKS6,RE3,FLRE4,R22,R1,RE4,FKS10,RE27,CA5								
	RESCUE Box Alarms	FK6,1, FKS10,CA5,6, 33, 20, 29								
	RESCUE TOOL	RE-2, 2-1,FKRS6,RE3,FLRE4,R22,R1,RE4,FKS10,CAR5,FLRE2								
	RIT	FK10,1,27 CA5,33,20								
	CASCADE	RE3, FKAU10,6, R20, CUAIR53								
	TRAFFIC UNIT	2,1,S22,FL2, 25,33,20,S29,14,								
	FIRE POLICE	2,FK6,23,3,FL4,22,1,4,FL2,5,27	TRANSFER - E			CAET112,FKET134,ET27,CAET5-4,FKET184,33-3,ET20				
FOAM	2-1, SU2, FK61,FKET64, FLCRASH19, CA111	TRANSFER - T			6,FK17,WA9,T29,FL5,25,9					
BOATS	2, 1, 32-1,32-1, FK16, FK2	TRANSFER - TK			FKTWR6,1,TWR5,CAL5,FL2,33,QNT29					
ATV/UTV	FL4,22, 5, 6, 7	TRANSFER - B			FK6-5,23,3,FL4,S1,4,FL2,CA115,27					
REHAB	Red cross	TRANSFER - BLS			FK69, FL4-9, CA5-9, FK308,51-7, FL2-8, FL7-8					

Box 2-3



Carroll valley Box 2-4



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Municipality Name

Municipal Official

Date

Municipal Official

Date

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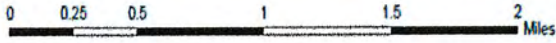
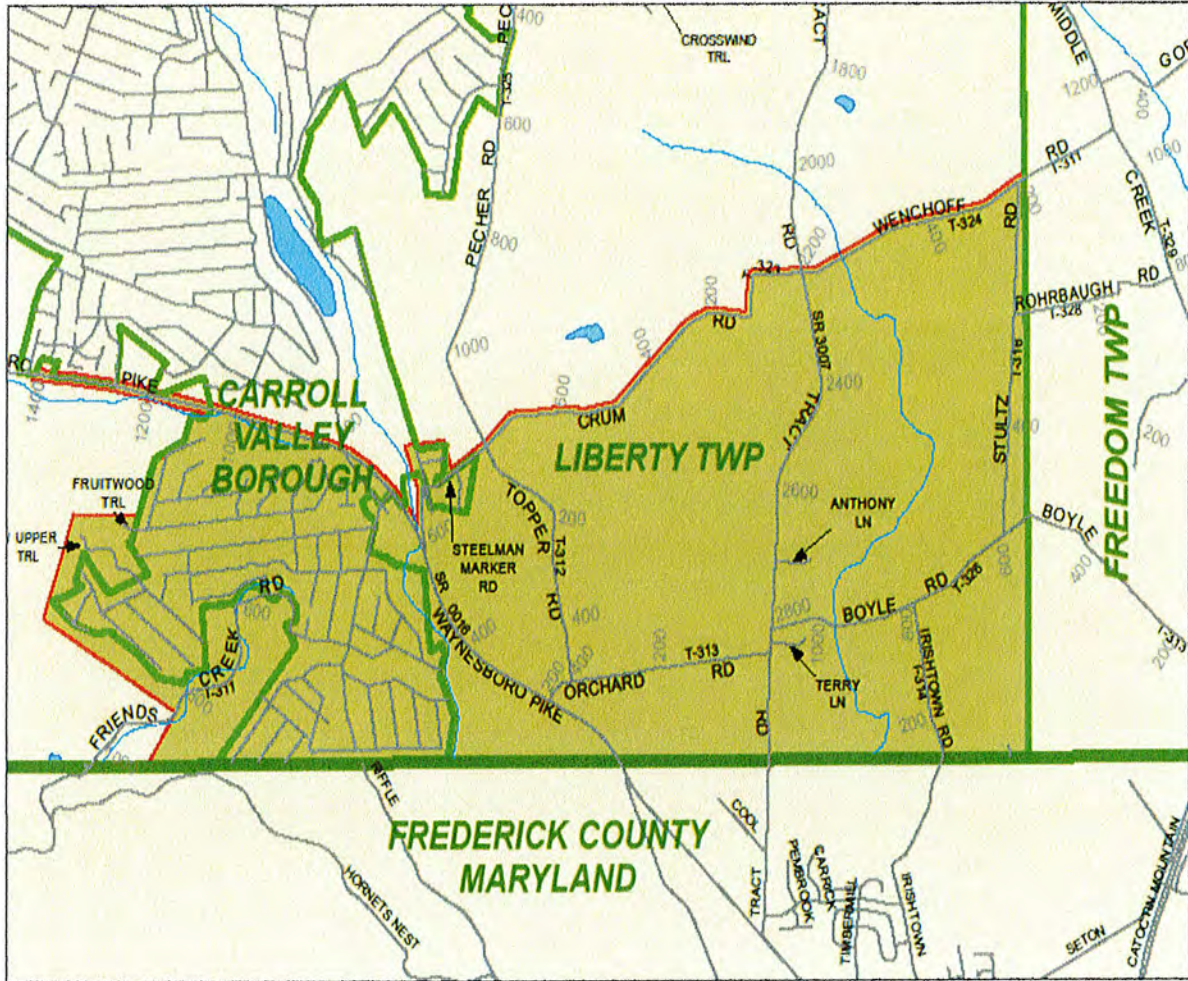
Date

Fire Company Name

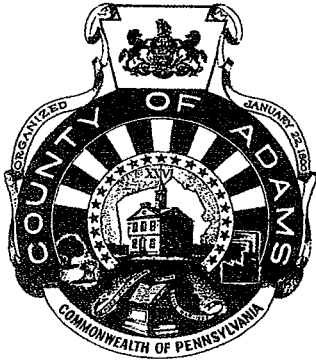
Fire Company Number

BOX:		2-4					DATE:	3/1/2021	
ALARM	ENGINE	TANKER	RESCUE	TRUCK	RIT	BLS	OTHER	TRANSFER	
1 st	2-1, RE2, FK6-1	FKET64,ET3,FL19		FKTWR6		54-6,6-9			
WF	FL4-2,E22,CA111	ET23,FKET134,FK ET184			FK10			Next due ET	
2 nd	1-2,CA5-2,RE4	22,4,CAET54						Next due ET	
3 rd	FK161,FL2-1,FK9-1	FKT17,33-3,ET27						Next due ET	
4 th	FLET16,5-1,RE27	WAET7,WAT9, ET20						Next due ET	
R E F E R E N C E U N I T S	BLS	54-6 ,6-9,54-7,6-8,FL4-7,FL4-8,FK307,FK308,54-1,54-2,CA5-8,CA5-9,FL2-7,FL2-8,WA79,FL16-8,54-3,20-1,20-2,54-4,29-1,29-2							
	ALS	54-6,54-7,FK30,54,54-1,54-2,CA5-8,CA5-9,FL202,FL204,WA79,54-3,54-4,51-4							
	ENGINE Local Alarms	2-1, RE2,FK6-1,RE3,FL4-4,FLRE4,E22,CA111,FK132,FK133,FK102,FK101,1-1,1-2,CA5-2,RE4,4-1,FK161,FL2-1,FK9-1,FK171,WA7-1							
	ENGINE Box Alarms	2-1,RE2,FK6-1,FL4-2,E22,CA111,1-2,1-1,CA5-2,RE4,4-1,FK161,FL2-1,FK9-1,FLET16,5-1,RE27,20-1,20-2,33-1,29,25-1,9-1,9-2							
	TANKER	FKET6-4,ET3,FL19,ET23,FKET134,FKET184,22,4,CAET54,FKT17,33-3,ET27,WAET7 ,WAT9,ET20, ET14,ET29 ,25,9,FKT1							
	TRUCK	FKTWR6,1,CAL5,FL2,TWR5,33,QNT29							
	BRUSH	2, SU2,FK65,3,23,FL4,CA115,FK136,FK106,FK186,S1,CA5,4,FK9,FL2,5,27,20							
	RESCUE Local Alarms	RE2,FKS6,RE3,FLRE4,R22,FKS10,R1,CAR5,RE4,FLRE2,RE27,R20							
	RESCUE Box Alarms	FKS6,R22,FKRS10,R1,CAR5,R20							
	RESCUE TOOL	RE-2, 2-1,FKS6,RE3,FLRE4,R22,FKS10,R1,CAR5,RE4,FLRE2,RE27,R20							
	RIT	FK10,1,CA5,27,20							
	CASCADE	RE3, FKAU10, R20,6, CUAIR53							
	TRAFFIC UNIT	2,22,1,FL2,33-3,25,14							
	FIRE POLICE	2,FK6,3,23,FL4,22,1,4,33-3,5,27			TRANSFER - E	CAET5-4,33-3,ET27,WAET7,ET20,ET14,ET29			
FOAM	2-1, SU2, FK61,FKET64, FLCRASH19, CA111			TRANSFER - T	22,4,FKT17,WA9,25,9,FK1				
BOATS	2, 1, 32-1,32-1, FK16, FK2			TRANSFER - TK	FKTWR6,1,CAL5,FL2,TWR5				
ATV/UTV	FL4,22, 5, 6, 7			TRANSFER - B	FK65,3,23,FL4,CA115,FK136,FK106,FK186,CA5,4				
REHAB	Red cross			TRANSFER - BLS	FL4-9, CA5-9, FK308, FL2-8,51-6, FL7-8				

Box 2-4



Carroll valley Box 2-5



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Municipal Official

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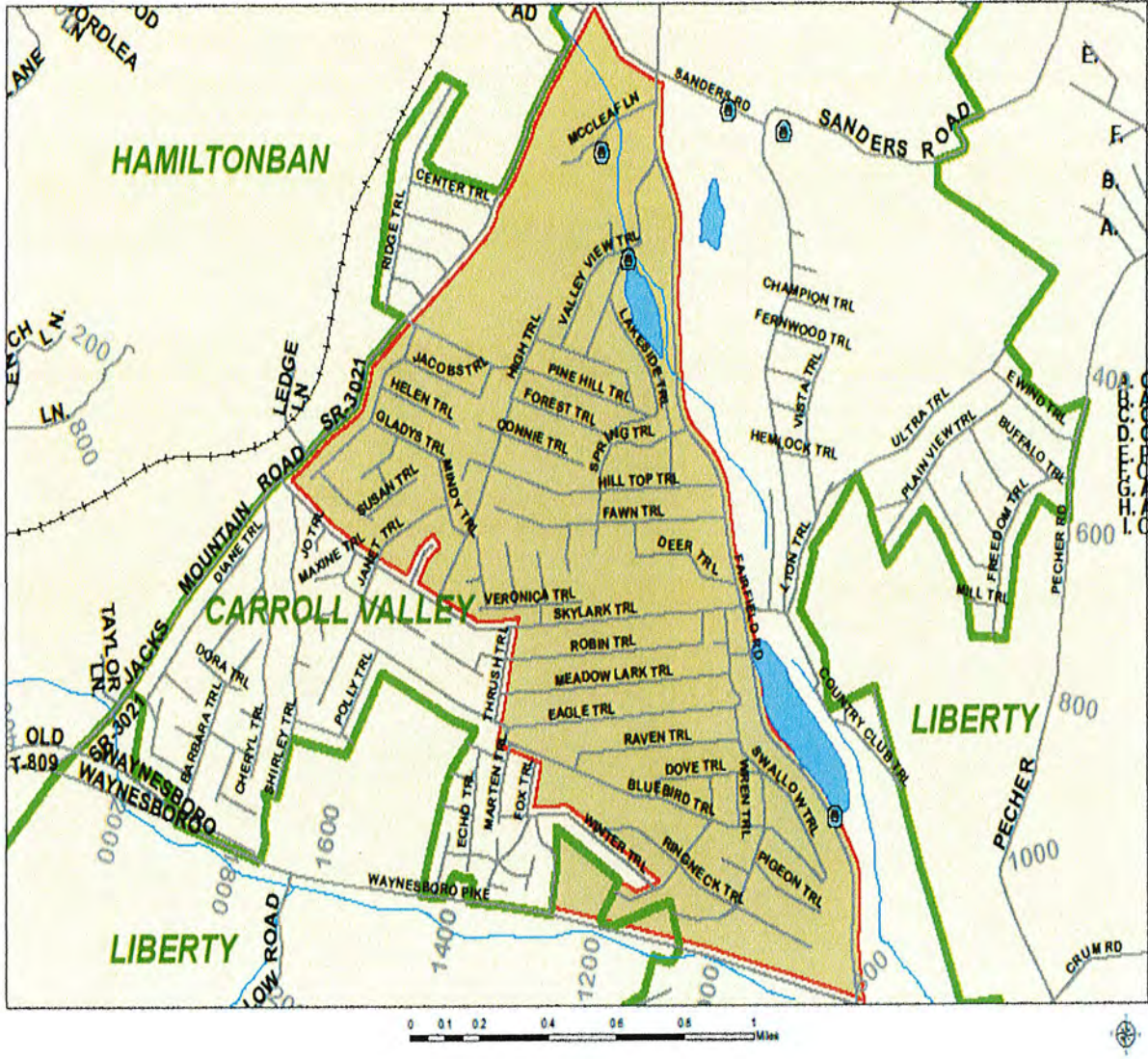
Date

Fire Company Name

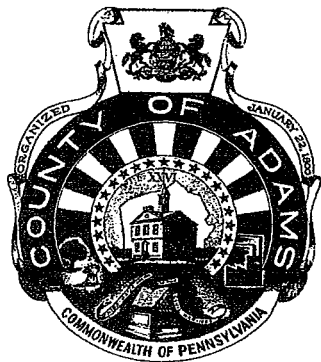
Fire Company Number

BOX: 2-5		DATE: 3/1/2021						
ALARM	ENGINE	TANKER	RESCUE	TRUCK	RIT	BLS	OTHER	TRANSFER
1 st	2-1, RE2, FK6-1	ET3,FL19,FKET64		FKTWR6		54-6		
WF	FL4-2,RE4	4,ET23,22			1	FK6-9		Next due ET
2 nd	1-2,FL2-1,CA111	CA112,FKET184,FKET134						Next due ET
3 rd	FK102,CA5-2,5-1	ET27,WA9,FL5						Next due ET
4 th	FLET16,WA7-1,FK161	6,WAET16,33-3						Next due ET
R E F E R E N C E U N I T S	BLS	54-6,54-7,FK6-8,FK6-9,FL4-7,FL4-8,54-1,54-2,FK307,FK308,FL2-7,FL2-8,CA5-8,CA5-9,FL16-8,WA79,FL5-7,FL5-8,51-6,51-7						
	ALS	54-6,54-7,54,54-1,54-2,FK30,FL202,FL204,CA5,WA79,54-3,54-4,51-4						
	ENGINE Local Alarms	2-1, RE2,RE3,FK6-1,FL4-2,FLRE4,RE4,4-1,1-2,1-1,FL2-1,CA111,FK102,CA5-2,RE27,5-1,FLET16,6-2,WA7-1,FK16-1,FK9-1,33-1,14,202						
	ENGINE Box Alarms	2-1, RE2,FK6-1,FL4-2,RE4,1-2,FL2-1,CA111,FK102,CA5-2,5-1,FLET16,WA7-1,FK16-1,FL5-1,FK9-1,33-1,14,202						
	TANKER	ET3,FL19,FKET6-4,4,ET23,22,CA112,FKET184,FET134,ET27,WA9,FL5,6,WAET16,33-3,FK9,ET14,ET20,25,9,FK1						
	TRUCK	FKTWR6,1,FL2,CAL5,TWR5,33,QT29						
	BRUSH	2, SU2,3,FK6-5,FL4,23,4,S1,FL2,CA115,FK106,FK136,FK186,CA5,WA7,27,5,WA9,FL5						
	RESCUE Local Alarms	RE2,RE3,FKS6,FLRE4,RE4,R22,R1,FLRE2,FKRS10,CAR5,RE27						
	RESCUE Box Alarms	FKS6,R22,R1,FKS10,CA5,R6						
	RESCUE TOOL	RE-2, 2-1,RE3,FKS6,FLRE4,RE4,R22,R1,FLRE2,FKRS10,CA5,RE27						
	RIT	1,FK10,CA5,27						
	CASCADE	RE3, FKAU10,6, R20, CUAIR53						
	TRAFFIC UNIT	2, S22,1,FL2,33,25						
	FIRE POLICE	2,3,FK6,FL4,23,4,22,1,FL2,27,5			TRANSFER - E	CAET112,FKET184,FKET134,ET27,WAET16,33-3,		
FOAM	2-1, SU2, FK61,FKET64, FLCRASH19, CA111			TRANSFER - T	WA9,FL5,6,FKT9,ET14,ET20			
BOATS	2, 1, 32-1,32-1, FK16, FK2			TRANSFER - TK	FKTWR6,1,FL2,CAL5,TWR5,33			
ATV/UTV	FL4,22 5, 6, 7			TRANSFER - B	3,FK6-5,FL4,23,4,S1,FL2,CA115			
REHAB	Red cross			TRANSFER - BLS	FK69,FL4-8,54-1,FK30-7,FL2-7,CA5-8			

Box 2-5



Carroll Valley Box 277



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230 Greenmyer Lane
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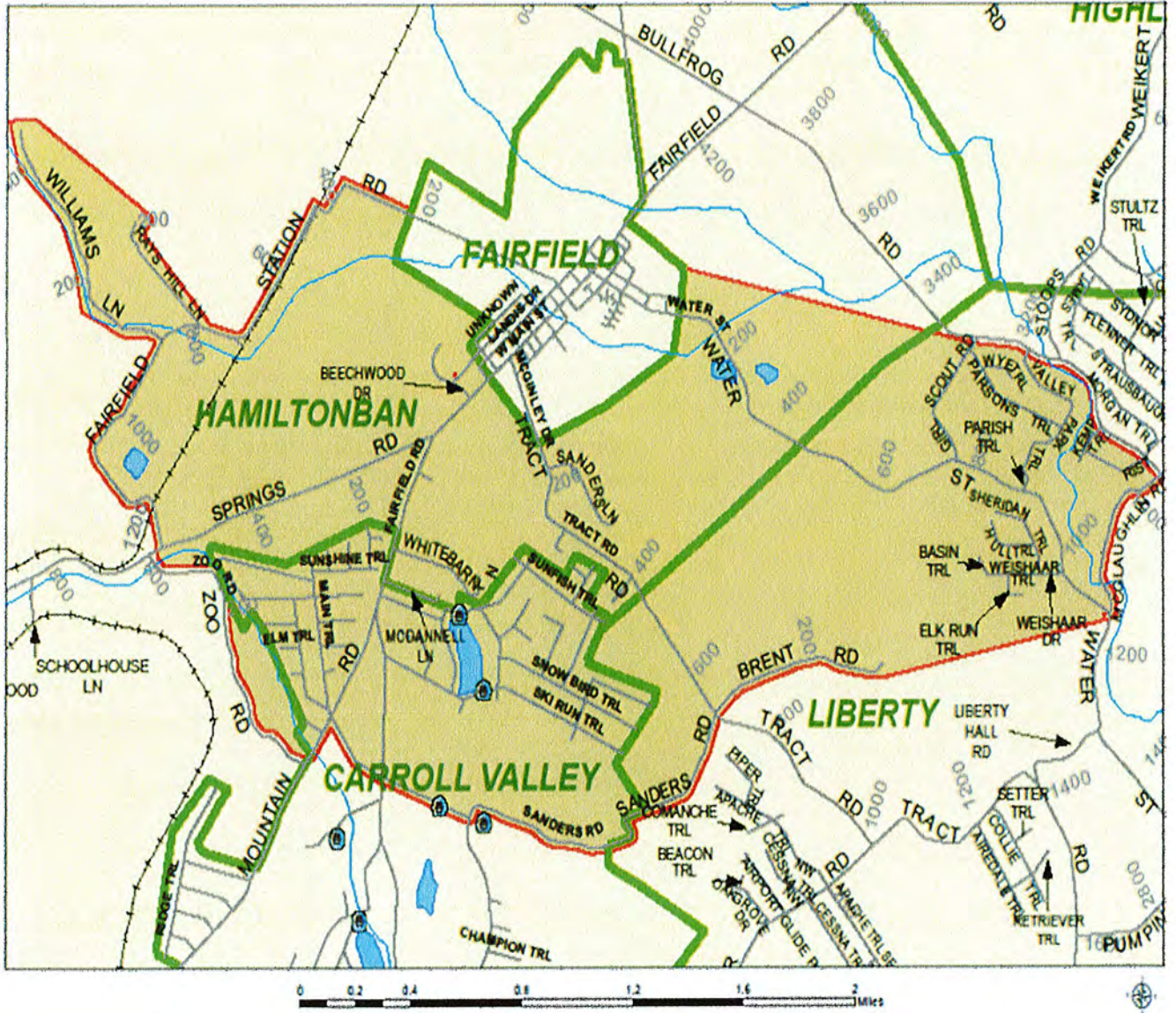
Date

Fire Company Name

Fire Company Number

BOX:		2-9					DATE:	3/1/2021	
ALARM	ENGINE	TANKER	RESCUE	TRUCK	RIT	BLS	OTHER	TRANSFER	
1 st	2-1, RE2, FK6-1	ET3,FL19,FK6-4		TWR6		54-6			
WF	FL4-2,RE4,1-2	ET23,T4,T22			1	54-1		Next due ET	
2 nd	5-1,FLET16,FL2-1	ET27,CA112,6						Next due ET	
3 rd	FK102,WA7-1,6-2	FKET134,33-3,CAET54						Next due ET	
4 th	FL5-1,FK16-1,FK9-1,	FL5,FK184,WA9,						Next due ET	
R E F E R E N C E U N I T S	BLS	54-6,54-7,FK6-8,FK6-9,FL4-7,FL4-8,54-1,54-2,FL16-8,51-6,51-7,FK307,FK308,54-3,CA5-8,CA5-9,WA75,FL5-7,FL5-8,54-4							
	ALS	54-6,54-7,54,54-1,54-2,FL202,FL204,51-6,51-7,FK30,54-3,CA5-8,CA5-9,54-4,51-4							
	ENGINE Local Alarms	2-1, RE2,RE3,FK6-1,FL4-2,23-2,FLRE4,RE4,4-1,1-2,1-1,22,5-1,RE27,FLET16,CA111,FL2-1,FLRE2,6-2,FK132,7-1,7-2,FK133,FK102CA5-2							
	ENGINE Box Alarms	2-1, RE2,FK6-1,FL4-2,RE4,4-1,1-2,1-1,5-1,FLET16,FL2-1,FK102,WA7-1,FL5-1,FK161,FK9-1,33-1,14,202,201,29							
	TANKER	ET3,FL19,FK6-4,ET23,4,22,ET27,CA112,6,FK134,33-3,CA5-4,FK184,WA9,FL5,ET20,ET14,T25,ET29,9							
	TRUCK	FKTWR6,1,TWR5,FL2,CAL5,33,QNT29							
	BRUSH	2, SU2,3,FK65,23,FL4,4,S1,27,5,FL2,FK136,FK106,S33-3,FK185,CA5,WA7,FL5							
	RESCUE Local Alarms	RE2,RE3,FKS6,FLRE4,RE4,R1,R22,RE27,FLRE2,R6							
	RESCUE Box Alarms	FKS6,1,22,R6,FKRS10,CAR5							
	RESCUE TOOL	RE-2, 2-1,RE3,FKRS6,FLRE4,RE4,R1,R22,RE27,FLRE2,R6							
	RIT	1,27,6, CA5,33,20							
	CASCADE	RE3, 6, FKAU10, R20, CUAIR53							
	TRAFFIC UNIT	2,1,S22,FL2, 25,33,20,S29,14,							
	FIRE POLICE	2,3,FK6,23,FL4,4,1,22,5,27,FL2			TRANSFER - E	ET-27,CA112,FK134,33-3,CA5-4,ET20,ET14			
FOAM	2-1, SU2, FK61,FKET64, FLCRASH19, CA111			TRANSFER - T	6,FL5,WA9,25,9,32-2				
BOATS	2, 1, 32-1,32-1, FK16, FK2			TRANSFER - TK	FKTWR6,T1,TWR5,FL2,CAL5,33				
ATV/UTV	FL4,22, 5, 6, 7			TRANSFER - B	3,FK65,23,FL4,4,S1,5,CA115				
REHAB	Red cross			TRANSFER - BLS	FK69, FL4-9,54-1,51-6, FK308,CA5-8 FL2-8, FL7-8				

Box 2-9



Fairfield Fire and EMS

Fairfield, PA

This report was generated on 3/1/2021 12:17:30 PM



Incident Type Count per Municipality per Station for Date Range

Start Date: 01/01/2020 | End Date: 12/31/2020

INCIDENT TYPE	# INCIDENTS
MUNICIPALITY: CARROLL VALLEY	
Station 2 - Company 2:	
311 - Medical assist, assist EMS crew	2
322 - Motor vehicle accident with injuries	1
411 - Gasoline or other flammable liquid spill	1
735 - Alarm system sounded due to malfunction	1
# Incidents for 2 - Company 2:	5
Station 2 - Fairfield Fire & EMS:	
111 - Building fire	1
221 - Overpressure rupture of air or gas pipe/pipeline	1
311 - Medical assist, assist EMS crew	13
322 - Motor vehicle accident with injuries	6
324 - Motor vehicle accident with no injuries.	2
412 - Gas leak (natural gas or LPG)	1
561 - Unauthorized burning	1
611 - Dispatched & cancelled en route	3
# Incidents for 2 - Fairfield Fire & EMS:	28
# INCIDENTS FOR CARROLL VALLEY:	33

MUNICIPALITY: CUMBERLAND (TOWNSHIP OF)	
Station 2 - Fairfield Fire & EMS:	
111 - Building fire	3
142 - Brush or brush-and-grass mixture fire	2
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	1
531 - Smoke or odor removal	1
611 - Dispatched & cancelled en route	4
# Incidents for 2 - Fairfield Fire & EMS:	13
# INCIDENTS FOR CUMBERLAND (TOWNSHIP OF):	13

MUNICIPALITY: EMMITSBURG	
Station 2 - Fairfield Fire & EMS:	
111 - Building fire	1
571 - Cover assignment, standby, moveup	3

Only REVIEWED incidents included.



INCIDENT TYPE	# INCIDENTS
611 - Dispatched & cancelled en route	2
# Incidents for 2 - Fairfield Fire & EMS:	6
# INCIDENTS FOR EMMITSBURG:	6

MUNICIPALITY: FAIRFIELD

Station 2 - Company 2:

462 - Aircraft standby	1
# Incidents for 2 - Company 2:	1

Station 2 - Fairfield Fire & EMS:

200 - Overpressure rupture, explosion, overheat other	1
311 - Medical assist, assist EMS crew	17
320 - Emergency medical service, other	1
321 - EMS call, excluding vehicle accident with injury	5
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	1
462 - Aircraft standby	2
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	3
651 - Smoke scare, odor of smoke	1
745 - Alarm system activation, no fire - unintentional	1
# Incidents for 2 - Fairfield Fire & EMS:	35

INCIDENTS FOR FAIRFIELD: 36

MUNICIPALITY: FRANKLIN (TOWNSHIP OF)

Station 2 - Fairfield Fire & EMS:

111 - Building fire	2
142 - Brush or brush-and-grass mixture fire	1
321 - EMS call, excluding vehicle accident with injury	1
322 - Motor vehicle accident with injuries	1
444 - Power line down	1
550 - Public service assistance, other	1
571 - Cover assignment, standby, moveup	2
611 - Dispatched & cancelled en route	1
# Incidents for 2 - Fairfield Fire & EMS:	10

INCIDENTS FOR FRANKLIN (TOWNSHIP OF): 10

Only REVIEWED incidents included.



INCIDENT TYPE	# INCIDENTS
MUNICIPALITY: FREEDOM (TOWNSHIP OF)	
Station 2 - Company 2:	
611 - Dispatched & cancelled en route	1
# Incidents for 2 - Company 2:	1
Station 2 - Fairfield Fire & EMS:	
111 - Building fire	1
114 - Chimney or flue fire, confined to chimney or flue	1
131 - Passenger vehicle fire	1
141 - Forest, woods or wildland fire	1
142 - Brush or brush-and-grass mixture fire	1
324 - Motor vehicle accident with no injuries.	2
551 - Assist police or other governmental agency	1
611 - Dispatched & cancelled en route	1
# Incidents for 2 - Fairfield Fire & EMS:	9
# INCIDENTS FOR FREEDOM (TOWNSHIP OF):	10

MUNICIPALITY: GETTYSBURG	
Station 2 - Fairfield Fire & EMS:	
311 - Medical assist, assist EMS crew	1
# Incidents for 2 - Fairfield Fire & EMS:	1
# INCIDENTS FOR GETTYSBURG:	1

MUNICIPALITY: HAMILTONBAN (TOWNSHIP OF)	
Station 2 - Company 2:	
444 - Power line down	1
# Incidents for 2 - Company 2:	1
Station 2 - Fairfield Fire & EMS:	
111 - Building fire	1
142 - Brush or brush-and-grass mixture fire	1
311 - Medical assist, assist EMS crew	7
320 - Emergency medical service, other	2
321 - EMS call, excluding vehicle accident with injury	11
322 - Motor vehicle accident with injuries	5
324 - Motor vehicle accident with no injuries.	3
341 - Search for person on land	2
462 - Aircraft standby	1
550 - Public service assistance, other	1
551 - Assist police or other governmental agency	1
561 - Unauthorized burning	1
611 - Dispatched & cancelled en route	8

Only REVIEWED incidents included.



INCIDENT TYPE	# INCIDENTS
745 - Alarm system activation, no fire - unintentional	2
# Incidents for 2 - Fairfield Fire & EMS:	46
# INCIDENTS FOR HAMILTONBAN (TOWNSHIP OF):	47

MUNICIPALITY: HIGHLAND (TOWNSHIP OF)

Station 2 - Fairfield Fire & EMS:

111 - Building fire	2
114 - Chimney or flue fire, confined to chimney or flue	1
142 - Brush or brush-and-grass mixture fire	5
311 - Medical assist, assist EMS crew	6
320 - Emergency medical service, other	1
321 - EMS call, excluding vehicle accident with injury	2
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	1
622 - No incident found on arrival at dispatch address	1
736 - CO detector activation due to malfunction	1
# Incidents for 2 - Fairfield Fire & EMS:	24
# INCIDENTS FOR HIGHLAND (TOWNSHIP OF):	24

MUNICIPALITY: LIBERTY (TOWNSHIP OF)

Station 2 - Fairfield Fire & EMS:

111 - Building fire	1
142 - Brush or brush-and-grass mixture fire	2
311 - Medical assist, assist EMS crew	4
321 - EMS call, excluding vehicle accident with injury	3
322 - Motor vehicle accident with injuries	8
324 - Motor vehicle accident with no injuries.	6
357 - Extrication of victim(s) from machinery	1
444 - Power line down	2
561 - Unauthorized burning	1
611 - Dispatched & cancelled en route	3
# Incidents for 2 - Fairfield Fire & EMS:	31
# INCIDENTS FOR LIBERTY (TOWNSHIP OF):	31

Only REVIEWED incidents included.



INCIDENT TYPE	# INCIDENTS
MUNICIPALITY: SABILLASVILLE	
Station 2 - Fairfield Fire & EMS:	
142 - Brush or brush-and-grass mixture fire	1
# Incidents for 2 - Fairfield Fire & EMS:	1
# INCIDENTS FOR SABILLASVILLE:	1

MUNICIPALITY: WASHINGTON (TOWNSHIP OF)	
Station 2 - Fairfield Fire & EMS:	
111 - Building fire	1
611 - Dispatched & cancelled en route	1
# Incidents for 2 - Fairfield Fire & EMS:	2
# INCIDENTS FOR WASHINGTON (TOWNSHIP OF):	2

Only REVIEWED incidents included.



Fairfield Fire and EMS

Fairfield, PA

This report was generated on 4/13/2021 8:13:54 PM



Detailed Losses For Date Range

Start Date: 01/01/2020 | End Date: 12/31/2020

# INCIDENTS	TOTAL PRE-INCIDENT PROP. VAL.	TOTAL PRE-INCIDENT CONT. VAL.	TOTAL PRE-INCIDENT VAL.	AVG. VAL.	TOTAL PROP. LOSS	TOTAL CONT. LOSS	TOTAL LOSSES	AVERAGE LOSS
3	\$330,000.00	\$75,000.00	\$405,000.00	\$135,000.00	\$40,000.00	\$75,000.00	\$115,000.00	\$38,333.00

INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. LOSS	CONT. LOSS	TOTAL
2020-11710	03/01/2020	111 - Building fire	641 Weikert RD Highland (Township of)	\$300,000.00	\$0.00	\$300,000.00	\$10,000.00	\$0.00	\$10,000.00
2020-45564*	08/31/2020	111 - Building fire	1734 Tract RD Liberty (Township of)	\$15,000.00	\$70,000.00	\$85,000.00	\$15,000.00	\$70,000.00	\$85,000.00
2020-47152	09/07/2020	111 - Building fire	3074 Fairfield RD Highland (Township of)	\$15,000.00	\$5,000.00	\$20,000.00	\$15,000.00	\$5,000.00	\$20,000.00

INCIDENT NUMBER	DATE	INCIDENT TYPE	FDID	NUMBER OF PEOPLE		TOTAL
				ON APPARATUS	NOT ON APPARATUS	
2020-68162	12/29/2020 16:02:58	311 - Medical assist, assist EMS crew	01002	7	0	7
2020-68219	12/30/2020 01:00:56	341 - Search for person on land	01002	11	0	11
2020-68267	12/30/2020 10:11:30	341 - Search for person on land	01002	8	1	9
2020-533359	10/9/2020 17:19:18	321 - EMS call, excluding vehicle accident with injury	01002	2	1	3
2020-2040365	8/5/2020 14:31:50	142 - Brush or brush-and-grass mixture fire	01002	7	1	8
TOTAL # OF INCIDENTS: 214				5.5	0.8	6.4

AVERAGES:

Only Reviewed Incide

FOUNTAINDALE VOLUNTEER FIRE DEPARTMENT

**1340 OLD WAYNESBORO ROAD
FAIRFIELD, PA 17320**



MONTHLY FIRE REPORT FOR APRIL 2021

Breakdown of calls by type:

Building fire.....	4
Wildland fire.....	1
Medical Assist.....	2
Vehicle Accident.....	2
Automatic Fire Alarm.....	1
Service Call.....	1
Transfer.....	1
Power lines.....	1
<u>Good Intent.....</u>	<u>2</u>
TOTAL	15

Notes: Fire Calls rose in April to 15 calls.

David M. Martin

Fire Chief

cc: Carroll Valley Borough
Hamiltonban Township
Liberty Township

Fountain Dale Volunteer Fire Department

Fairfield, PA

This report was generated on 5/5/2021 4:50:25 PM

Incident Type and Street Name for Date Range

Incident Status: Reviewed | Start Date: 04/01/2021 | End Date: 04/30/2021

Incident Date	Address	Incident Type
04/05/2021	Jacks Mountain Road, Fairfield, PA 17320	Public service assistance, other
04/08/2021	Iron Springs Road, Fairfield, PA 17320	Building fire
04/08/2021	Dry Gin Trail, Fairfield, PA 17320	Emergency medical service, other
04/08/2021	Charmian Road, Blue Ridge Summit, PA 17214	Building fire
04/10/2021	Harbaugh Valley Road, Sabillasville, MD 21780	Medical assist, assist EMS crew
04/11/2021	Waynesboro Pike, Fairfield, PA 17320	Motor vehicle accident with no injuries.
04/13/2021	Waynesboro Pike, Fairfield, PA 17320	Motor vehicle accident with no injuries.
04/14/2021	East Main Street, Waynesboro, PA 17268	Building fire
04/16/2021	Old Waynesboro Road, Fairfield, PA 17320	Alarm system activation, no fire - unintentional
04/28/2021	Bullfrog Road, Gettysburg, PA 17325	Building fire
04/30/2021	New Road, Orrtanna, PA 17353	Forest, woods or wildland fire
04/30/2021	Iron Springs Road, Fairfield, PA 17320	Power line down
04/30/2021	Iron Springs Road, Fairfield, PA 17320	Dispatched & cancelled en route
04/30/2021	Old Route 30, Cashtown, PA 17310	Cover assignment, standby, moveup
04/30/2021	Tract Road, Fairfield, PA 17320	Dispatched & cancelled en route

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.

COMMITTEE REPORTS



Carroll Valley Borough Office
5685 Fairfield Road
Carroll Valley, PA 17320
(717) 642-8269

Date _____

Committee Application

Please Note: You may include any additional information as you feel may be necessary to understand your qualifications. Use the back of this form, or attach additional sheets as needed.

Contact Information

Name John Schubring
Address 10 Green Trail
City, State, Zip Carroll Valley, PA 17320

Home Phone (717) 387-9254
Work Phone _____
email john4elsa@centurylink.net

Committee Interest

Check which committee(s) you are interested in joining. If you would rather be appointed to any committee where a vacancy exists, please check the "Any Committee" box.

- | | | |
|---|---|--|
| <input type="checkbox"/> Any Committee | <input type="checkbox"/> Civil Service Commission | <input type="checkbox"/> Vacancy Board |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Sewer & Water Authority | <input type="checkbox"/> Parks & Recreation & Environmental Advisory Council |
| <input checked="" type="checkbox"/> Planning Commission | <input type="checkbox"/> Zoning Hearing Board | |
| <input type="checkbox"/> Public Safety Committee | <input type="checkbox"/> Tree Board | |

Background Information

Are you currently employed? Yes No Retired If Yes, Occupation/Employer _____

Check times you can attend a meeting:

- Morning Meetings (9:00 am to 12:00 pm)
 Afternoon Meetings (12:00 pm to 4:00 pm)
 Evening Meetings (7:00 pm to 9:00 pm)

Check which day(s) you can attend a meeting:

- Monday Wednesday
 Tuesday Thursday

How many years have you lived in Carroll Valley? 19 Highest Level of Education Attained: doctorate

Are you now, or have you ever, served on any Committee, Commission, Authorities or Boards? If so, which ones and when?

Currently on Borough Council & Planning Commission

Why do you want to serve?

To serve our community. My military + teaching experiences help me to think critically and problem solve

What skills, strengths, or abilities do you believe you will add to the committee, commission, authority or board?

I have served on the Planning Commission since I believe 2013. I would like to continue to do so.

Reference (Please include one personal reference.)

Bob Verdomaine 12 Lynda Trail (?) (410) 952-4141
Name Address Phone Number

ADMINISTRATIVE BUSINESS

BOROUGH OF CARROLL VALLEY SUMMARY FINANCIAL REPORT: 1 thru 30 April 2021

ACCOUNT	GENERAL FUND	SPECIAL EVENT	SANITARY SEWER	SINKING FUND	CAPITAL RESERVE	HIGHWAY AID (LF)	TOTAL FUNDS	SEWER AUTHORITY
START OF PERIOD								
CHECKING ACCOUNT	\$42,916.24	\$0.00	\$0.00	\$3,223.68	\$27,531.35	\$0.00	\$73,671.27	\$3,498.95
INVESTMENTS	\$2,236,465.99	\$0.00	\$0.00	\$0.00	\$0.00	\$600,461.00	\$2,836,926.99	\$334,682.89
PETTY CASH	\$425.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$450.00	\$50.00
DUE FROM OTHER FUNDS	\$48,177.14	\$2,988.46	\$505,499.18	\$0.00	\$981,833.14	\$0.00	\$1,538,497.92	\$0.00
DUE TO OTHER FUNDS	\$1,255,560.42	\$47.70	\$37,137.84	\$0.00	\$195,695.57	\$0.00	\$1,488,441.53	\$52,076.73
LIABILITIES	\$23,269.03	\$0.00	\$0.00	\$142,000.28	\$0.00	\$0.00	\$165,269.31	\$730.93
NET BALANCE	\$1,028,321.04	\$2,988.46	\$447,635.68	(\$138,776.60)	\$838,248.35	\$368,746.64	\$2,795,835.34	\$285,424.18
TRANSACTIONS FOR PERIOD								
ADJUSTMENTS (SEE NOTE)								
ACTUAL REVENUES (+)	\$303,249.09	\$0.00	\$59,600.35	\$12,802.80	\$1,027.98	\$5.44	\$376,685.66	\$5,784.81
ACTUAL EXPENDITURES (-)	\$135,380.32	\$47.70	\$15,626.73	\$12,802.80	\$12,802.80	\$0.00	\$176,660.35	\$16,611.59
ENCUMBERED FUNDS (-)	\$15,660.09	\$0.00	\$176.10	\$0.00	\$94,483.00	\$0.00	\$110,319.19	\$0.00
NET TRANSACTION BALANCE	\$152,208.68	(\$47.70)	\$43,797.52	\$0.00	(\$106,257.82)	\$5.44	\$89,706.12	(\$10,826.78)
END OF PERIOD								
CHECKING ACCOUNT	\$49,603.04	\$0.00	\$0.00	\$3,223.68	\$73,890.75	\$0.00	\$126,717.47	\$3,887.36
INVESTMENTS	\$2,372,496.41	\$0.00	\$0.00	\$0.00	\$0.00	\$600,466.44	\$2,972,962.85	\$323,467.70
PETTY CASH	\$425.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$450.00	\$50.00
DUE FROM OTHER FUNDS	\$74,650.01	\$2,940.76	\$542,575.69	\$0.00	\$957,245.00	\$0.00	\$1,577,411.46	\$0.00
DUE TO OTHER FUNDS	\$1,268,001.09	\$47.70	\$30,064.63	\$0.00	\$229,241.65	\$0.00	\$1,527,355.07	\$52,076.73
LIABILITIES	\$11,143.77	\$0.00	\$0.00	\$142,000.28	\$0.00	\$0.00	\$153,144.05	\$730.93
NET BALANCE	\$1,218,029.60	\$2,893.06	\$512,536.06	(\$138,776.60)	\$801,894.10	\$600,466.44	\$2,997,042.66	\$274,597.40

Check Register with Invoices

Borough of Carroll Valley

04-May-21

From: 01-Apr-21 To: 29-Apr-21

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
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Bank Account: 3 GENERAL FUND PLGIT CHECKING

1087	4/28/2021	14510	BCV F&M Sinking Fund		\$12,802.80	O
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			42821 Transfer for payemtn of 5/1/21 for Loan #410681-09		\$12,802.80	
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Bank Total: \$12,802.80

Check Register with Invoices

Borough of Carroll Valley

04-May-21

From: 01-Apr-21 To: 29-Apr-21

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
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Bank Account: 17 F&M SF - Bldg

1055	4/28/2021	14505	F&M TRUST		\$12,802.80	O
			42821 New Bldg Payment of: 5/1/21		\$12,802.80	

Bank Total:**\$12,802.80**

Check Register with Invoices

Borough of Carroll Valley

04-May-21

From: 01-Apr-21 To: 29-Apr-21

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
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Bank Account: 51 F&M GF - Checking

33905	4/13/2021	920	ACSHA		\$75.00	O
			41221 Membership for 2021: Weikert, Peiffer, Hartley		\$75.00	
33906	4/13/2021	10	ADAMS COUNTY AUTO SUPPLY, INC.		\$460.11	O
			195611 PL2: Washer Nozzles		\$83.52	
			197810 MS2: Transmission Range Sensor		\$42.85	
			198294 MS2: Alternator		\$157.14	
			199682 Coupler		\$19.02	
			41221 MS10: Wheel Studs, Wheel Nuts, Rear Brake Pads		\$87.50	
			41221-1 MS10: Rear Brake Rotor		\$70.08	
33907	4/13/2021	22	ADAMS ELECTRIC COOPERATIVE, IN		\$3,017.62	O
			4704-421 STP: Sanders Rd. Pump Station: Svc 2/28/21-3/31/21		\$1,752.42	
			4700-421 Boro Office: Svc 2/28/21-3/31/21		\$1,122.46	
			3000-421 STP: Country Club Pump Station: Svc 2/28/21-3/31/2		\$142.74	
33908	4/13/2021	14391	CAPITAL REGION WATER		\$900.00	O
			41221 STP: Sludge Testing: February 2021		\$900.00	
33909	4/13/2021	542	CHEMUNG SUPPLY CORP.		\$982.62	O
			007531 MS10: Cutting Edges & Plow Bolt		\$982.62	
33910	4/13/2021	1191	COMCAST CABLE		\$738.49	O
			52269-1 14 Ranch Tri: Svc 4/1/21-4/30/21		\$121.33	
			52269 STP: 119A Sanders Rd: Svc 4/1/21-4/30/21		\$63.21	
			52269-4 Boro Office: Svc 4/1/21-4/30/21		\$224.95	
			52269-3 PL: Svc 4/1/21-4/30/21		\$282.00	
			52269-2 Zoning: Svc 4/1/21-4/30/21		\$47.00	
33911	4/13/2021	758	EHRlich		\$190.00	O
			2000193 Pest Control Service		\$190.00	
33912	4/13/2021	110	EXCALIBUR TOWING		\$1,000.00	O
			41221 PL: Impound Inv # 12759		\$150.00	
			41221-1 PL: Impound Inv #s 12723, 12732, 12733		\$850.00	
33913	4/13/2021	14386	FLEET CHARGE ADVANTAGE		\$823.11	O
			2109701027000 MS6: Repair HVAC Unit		\$823.11	
33914	4/13/2021	884	FLOHR LUMBER CO.		\$77.99	O

Check Register with Invoices

Borough of Carroll Valley

04-May-21

From: 01-Apr-21 To: 29-Apr-21

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
			834 Grass Seed		\$77.99	
33915	4/13/2021	14202	GENE LATTA FORD		\$398.79	O
			5148095 MS10: Rear Hub, Wheel Seal, Axle Bolts		\$398.79	
33916	4/13/2021	14412	GOVERNMENT MANAGEMENT SERVICE		\$3,000.00	O
			2537 Retainer for the month of March 2021		\$3,000.00	
33917	4/13/2021	14179	KETTERMAN ELECTRICAL SERVICE		\$207.50	O
			13368 STP: Replace Wire to Lagoon Aerator		\$207.50	
33918	4/13/2021	1210	KEYSTONE MUNICIPAL INSURANCE		\$3,985.75	O
			41621-1 KMIT 2021 WC 3 of 4		\$125.00	
			41621-2 Credit		(\$1,855.00)	
			41621 KMIT 2021 WC 3 of 4		\$5,715.75	
33919	4/13/2021	14685	KEYSTONE PETROLEUM		\$119.29	O
			0318643 Pressure Vacuum Vent for Fuel System		\$119.29	
33920	4/13/2021	196	LABORATORY, ANALYTICAL & BIOLO		\$22.00	O
			95669 STP: Testing March 2021		\$22.00	
33921	4/13/2021	670	MAR-BAR TIRE SERVICE		\$479.15	O
			81453 MS10: Rims, Valve Stems, Balance		\$479.15	
33922	4/13/2021	715	MARKL SUPPLY COMPANY		\$1,144.00	O
			00131403-0 Items for Peiffer and Freeman		\$1,144.00	
33923	4/13/2021	137	MET-ED		\$71.70	O
			628-421 Jacks Mtn & Skylark Trl: Street Lighting		\$71.70	
33924	4/13/2021	975	PA MUNICIPAL HEALTH INSURANCE		\$32,514.30	O
			41221 April 2021: Major Medical, Dental, Vision		\$32,514.30	
33925	4/13/2021	241	PA MUNICIPAL RETIREMENT SYSTEM		\$7,128.76	O
			41221-1 1st Qtr 2021: Police Pension Contribution		\$2,145.77	
			41221 1st Qtr 2021: Pension Contribution		\$4,982.99	
33926	4/13/2021	14439	PLANET TECHNOLOGIES		\$3,083.52	O
			I003516 2021 Office 365/Email Hosting		\$3,083.52	
33927	4/13/2021	14271	PWI INCORPORATED		\$297.50	O
			103187 Gas Storage Tank Vent Problem		\$297.50	

Check Register with Invoices

Borough of Carroll Valley

04-May-21

From: 01-Apr-21 To: 29-Apr-21

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
33928	4/13/2021	14584	READYREFRESH BY NESTLE		\$22.48	O
			0781-421 STP: Water: March 2021		\$15.98	
			40191-421 MS: Water: March 2021		\$6.50	
33929	4/13/2021	14145	SALZMANN HUGHES, P.C.		\$2,142.75	O
			41221 Representation as Borough Solicitor		\$2,120.25	
			03616 Municipal Claims		\$22.50	
33930	4/13/2021	1005	SECURITY BENEFIT GROUP		\$2,121.71	O
			41221 Deferred Comp: Payroll dated 4/12/21		\$2,121.71	
33931	4/13/2021	310	SHEALERS SEPTIC SERVICE		\$4,956.00	O
			41221 HT: March 2021		\$4,206.00	
			41221-1 STP: Sludge haul to Hsbg: March 2021		\$750.00	
33932	4/13/2021	14643	SPECIALTY GRANULES INC.		\$339.46	O
			92808 Rip-Rap for Lake Carroll		\$171.27	
			93923 Rip-Rap for Lake Carroll		\$168.19	
33933	4/13/2021	1239	SPRINT		\$26.12	O
			3790-143 PL: Connection Card Data Plan: Svc 3/1/21-3/31/21		\$26.12	
33934	4/13/2021	14232	TALLEY PETROLEUM ENTERPR		\$1,639.80	O
			41221 Fuel & Diesel Fuel: March 2021		\$1,639.80	
33935	4/13/2021	14493	THE YORK WATER COMPANY		\$60.34	O
			41221 Water: Svc 2/22/21-3/23/21		\$60.34	
33936	4/13/2021	363	U.S. MUNICIPAL SUPPLY, INC.		\$1,526.27	O
			6182107 MS5: Gutter & Belly Brooms		\$840.00	
			6181899 MS5: Intake Trunking		\$686.27	
33937	4/13/2021	14207	WEST PENN POWER		\$2,349.11	O
			594-421 Ranch Trl: Svc 3/3/21-3/31/21		\$12.03	
			294-421 14 Ranch Trl: Barn: Svc 3/3/21-3/31/21		\$61.73	
			822-421 Green Trl: Svc 3/3/21-3/31/21		\$7.85	
			872-421 14 Ranch Trl: Svc 3/3/21-3/31/21		\$274.80	
			218-421 Street Lights		\$1,992.70	
33938	4/13/2021	1042	YORK/ADAMS TAX BUREAU		\$3,641.75	O
			41221 1st Qtr 2021: Local Tax Withheld		\$3,641.75	

Check Register with Invoices

Borough of Carroll Valley

04-May-21

From: 01-Apr-21 To: 29-Apr-21

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
33939	4/28/2021	14431	ADAMS COUNTY TAX SERV		\$31.30	O
			428/21 Parcel Updates		\$31.30	
33940	4/28/2021	22	ADAMS ELECTRIC COOPERATIVE, IN		\$2,067.91	O
			1701-421 Pavilion: Svc 2/28/21-3/31/21		\$130.09	
			4200-421 Ski Run Trl: Svc 2/28/21-3/31/21		\$41.00	
			4500-421 Trout Run Trl: Svc 2/28/21-3/31/21		\$41.00	
			1500-421 Street Lights		\$1,681.25	
			8400-421 Jacks Mtn Rd: Svc 2/28/21-3/31/21		\$41.40	
			4800-421 MS Bldg: Svc 2/28/21-3/31/21		\$133.17	
33941	4/28/2021	37	AQUATIC ENVIRONMENT CONSULTANT		\$1,618.00	O
			39213 Lake Carroll: Payment A		\$596.00	
			39213-1 Lake Kay: Payment A		\$1,022.00	
33942	4/28/2021	14211	AT&T MOBILITY		\$225.95	O
			4262021 Wireless Svc: 3/19/21-4/18/21		\$225.95	
33943	4/28/2021	14661	COMBINED INSURANCE		\$79.28	O
			85610 Payroll Deduction: 3/21/21-4/21/21		\$79.28	
33944	4/28/2021	1191	COMCAST CABLE		\$482.49	O
			9274-421 99 Country Club Trl: Emergency Dialer		\$95.03	
			2005-421 Internet Fees		\$336.05	
			2989-421 STP: 119A Sanders Rd: Svc 4/13/21-5/21/21		\$51.41	
33945	4/28/2021	14219	COMMUNITY MEDIA OF SOUTH CENT		\$200.00	O
			1270 CVB Council Meeting: March 2021		\$200.00	
33946	4/28/2021	110	EXCALIBUR TOWING		\$725.00	O
			42821 PL: Impound Inv #s 11714 &13306		\$350.00	
			423321 State Inspections: MS5, MS6, MS7, MS8, MS9, EQMS7		\$330.00	
			13109 PL25: State Inspection		\$45.00	
33947	4/28/2021	852	FAIRFIELD MUNICIPAL AUTHORITY		\$25.00	O
			42321 1st Qtr 2021: Hydrant Fee		\$25.00	
33948	4/28/2021	1000	[REDACTED]		\$327.80	O
			42321 2021 Medical Deductible Reimburesment		\$327.80	
33949	4/28/2021	356	GETTYSBURG TIMES		\$303.48	O
			39929 Legal Ad: Request for Bids 2nd Attempt		\$303.48	

Check Register with Invoices

Borough of Carroll Valley

04-May-21

From: 01-Apr-21 To: 29-Apr-21


Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
33950	4/28/2021	1216	GF PETTY CASH - Gayle Marthers		\$37.75	O
			42621 Register & Recorder: JoAnn Myers Notary		\$33.50	
			42621-1 Prothonotary: JoAnn Myers Notary		\$4.25	
33951	4/28/2021	155	HARRINGTON & SONS		\$25.90	O
			73873 2 Cases of Two Cycle Oil		\$25.90	
33952	4/28/2021	14636	HARRINGTON EQUIPMENT		\$69.78	O
			190611 Weedeater & Tire for EQMS5		\$69.78	
33953	4/28/2021	180	[REDACTED]		\$205.66	O
			42321 2021 Medical Deductible Reimbursement		\$205.66	
33954	4/28/2021	1156	KAREN HEFLIN, RECORDER		\$18.50	O
			42321 Filing Fee: Strm. Wtr. Agreement: 13 Blue Spruce T		\$18.50	
33955	4/28/2021	14370	KINT FIRE PROTECTION		\$1,461.75	O
			084936 2021 Fire Safety Inspection		\$1,461.75	
33956	4/28/2021	825	KPI TECHNOLOGY		\$5,170.64	O
			8502 SEO Services		\$5,170.64	
33957	4/28/2021	14624	MARCO		\$668.34	O
			29084821 May 2021: Copier Lease		\$334.17	
			28912604 April 2021: Copier Lease		\$334.17	
33958	4/28/2021	223	NASASP		\$39.00	O
			17635 Annual Dues for NASASP 2021		\$39.00	
33959	4/28/2021	14589	OVERHEAD DOOR CO. OF HARRISBUR		\$187.66	O
			184448 Repair of Sally Port Door		\$187.66	
33960	4/28/2021	14480	PA DEP		\$50.00	O
			42321 Storage Tank Permit: 6/21-6/22		\$50.00	
33961	4/28/2021	244	PA UC FUND		\$140.95	O
			42321 2021 1st Qtr UC Pmt		\$140.95	
33962	4/28/2021	270	PSAB U/C PLAN		\$4,206.00	O
			42321 1st Qtr 2021 Payment		\$4,206.00	
33963	4/28/2021	14665	RABOLDS SERVICES		\$156.00	O

Check Register with Invoices

Borough of Carroll Valley

04-May-21

From: 01-Apr-21 To: 29-Apr-21

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
			25904 April 2021 Calibrations		\$156.00	
33964	4/28/2021	1005	SECURITY BENEFIT GROUP		\$2,093.21	O
			42721 Deferred Comp: Payroll dated 4/27/21		\$2,093.21	
33965	4/28/2021	14643	SPECIALTY GRANULES INC.		\$172.59	O
			42321 Rip Rap		\$172.59	
33966	4/28/2021	14548	Stacy L. Krietz		\$530.80	O
			42621 April 2021: Office Cleaning		\$530.80	
33967	4/28/2021	17713	TOSHIBA FINANCIAL SERVICES		\$407.33	O
			441231602 April 2021: Copier Lease		\$407.33	
33968	4/28/2021	363	U.S. MUNICIPAL SUPPLY, INC.		\$78.93	O
			6182390 Street Signs		\$78.93	
33969	4/28/2021	14610			\$626.54	O
			42621 2021 Medical Deductible Reimbursement		\$626.54	
Bank Total:					\$101,976.53	

INTEROFFICE MEMORANDUM



TO: BOROUGH COUNCIL
FROM: GAYLE R. MARTHERS, BOROUGH SECRETARY
SUBJECT: MATERIALS RE-BID OF 2021
DATE: 5/5/2021
CC: FILE

Attached are the bid tabulations from the Bid Opening of May 5, 2021 for your review. Per Borough Code you may reject any or all bids. If you reject a bid, I ask that you take action to approve the advertisement for re-bid of the material whose bid was rejected.

A single bid was received for the following items:

- Seal Coating:
 - Item #11: E-3 Seal Coating less than 10,000 square yards at Various Locations with Placement to be the Full-width of the Road and Bidder Supplying the Stone from Russell Standard
 - Item #12: E-3 Seal Coating less than 10,000 square yards at Various Locations with Placement to be the Full-width of the Road and the Borough of Carroll Valley Supplying the Stone E-3 from Russell Standard
 - Item #13: E-3 Seal Coating less than 10,000 square yards at Various Locations with Placement to be the Partial-width of the Road and Bidder Supplying the Stone from Russell Standard
 - Item #14: E-3 Seal Coating less than 10,000 square yards at Various Locations with Placement to be the Partial-width of the Road and the Borough of Carroll Valley Supplying the Stone E-3 from Russell Standard

Action Requested: I ask that you take action to award the contract for the above listed items to Russell Standard as the only responsible bid received.

Two bids were received for Line Painting. The lowest responsible bidder is Alpha Space Control.

Action Requested: I ask that you take action to award a contract at this time to Alpha Space Control for the Line Painting as the lowest responsible bidder.

BID OPENING
Carroll Valley Borough
TABULATION OF BIDS RECEIVED 05/05/2021

2020 Contract Awarded To:

	Unit Price
Alpha Space Control	0.11000
Alpha Space Control	0.05500
Russell Standard	1.573
Russell Standard	1.573
NA	
NA	

LINE PAINTING	Feet	BIDDER	Unit Price	Total Price
9	85,000	Alpha Space Control	\$ 0.11800	\$ 10,030.00
		Midlantic Marking	\$ 0.15000	\$ 12,750.00
10	53,460	Alpha Space Control	\$ 0.05900	\$3,154.14
		Midlantic Marking	\$ 0.08000	\$4,276.80
Bid Bonds Attached to All Bids Received				

SEAL COATING	Square Yards	BIDDER	Unit Price	Total Price
11	150,000	Russell Standard	\$ 1.550	\$ 232,500.00
12	150,000	Russell Standard	\$ 1.300	\$ 195,000.00
13	110,000	Russell Standard	\$ 1.800	\$ 198,000.00
14	110,000	Russell Standard	\$ 1.550	\$ 170,500.00
Bid Bonds Attached to All Bids Received				



Print Form

Submit by Email

Offer of Lot Donation Form

Lot Information

Lot Address 1 Willow Trail

Parcel # 43005-0066---000

Owner Name E. Allen Ahearn

Owner Address 15901 Woods Center Road

City, State, Zip Silver Spring, MD 20906

Section J Lot # 0016

Lot Size (Acres) _____

Taxes Paid To Date? YES

Current Annual Taxes \$ 28.91

Current Assessed Value 11,800

Lot Evaluation Information

Wooded Overgrown Grass Stream

Other Significant Physical Features (Please List) _____

Can the lot be used for present or future Municipal Facilities? NO

Can the lot be used for flood control? YES

Does the lot have marketability for resale? NO

Will future Borough use for the property will be tax exempt? YES

Is Adjacent Lot Owned by the Borough? YES

Greenspace Evaluation

Does the Lot have Reasonable Terrain (< 15% slope average front to back)? YES

Is the lot in an area where there are higher residential densities? YES

Is the lot on Open and Improved public trail/street/highway? YES

Section where lot is proposed to be accepted has less than 10%of total lots owned by the Borough? NO

Is the lot in an area where there are significant geologic/hydrogeologic concerns? YES

Comments/ Recommendations

It would benefit the entire community to remove the potential for this lot to be built upon.

1 Willow Trail



UNFINISHED BUSINESS



May 4, 2021

Memorandum

To: Carroll Valley Borough Council
From: GMS Funding Solutions (GMS)

PA SMALL WATER AND SEWER PROGRAM UPDATE

Carroll Valley Wastewater Treatment Facility Upgrades Project

Awarded \$425,000

GMS has is gathering necessary documentation to submit the first reimbursement request (bid tabulation and proposals).

Next Steps: The Authority should provide GMS with the fully executed construction contract with Doli Construction when available. Wm. F. Hill (engineering) and Doli Construction invoices and copies of payment should be provided to GMS. GMS will draft payment requests for partial reimbursement. The Authority should also provide GMS with the proof of public advertisement for this bid.

ADAMS COUNTY PARKS, RECREATION AND GREEN SPACE GRANT PROGRAM UPDATE

Carroll Valley Path System – Phase I

Awarded \$25,000

GMS and the Borough had a call on April 9, 2021 to discuss potential reconfiguration of the Trail project. D. Hazlett has provided GMS with a map of a new location that is on Borough-owned land. GMS to review and coordinate with the County on a potential re-scope request.

Next Steps: Once the realignment of the trail is defined and if the re-scope is approved, the Borough should coordinate with FSA and continue to forward project invoices and cancelled check payments to GMS for reimbursement submissions.

H2O PA – WATER SUPPLY, SANITARY SEWER AND STORM WATER PROJECTS (H2O)

Wastewater Treatment Plant Upgrades

Awarded: \$700,000

The H2O PA funds will be used for the second phase of the WWTP project, which the Authority plans to focus on after Phase I has started. The Authority should begin the design process for the Project. The H2O grant expires on June 30, 2023.

Next Steps: The Borough should forward all engineer invoices and evidence of payments to GMS. Once the Project is designed, the Authority should move forward with the bidding process. The Authority should provide GMS all draft bid documents for compliance review prior to public advertisement and solicitation of bids.

May 4, 2021

BUTTERFLY GARDEN

During the April 9, 2021 call, the Borough expressed interest in completing the Butterfly Garden project. There are two potential grant opportunities for the Project: Greenways, Trails and Recreation Program (GTRP) grant and Healing the Planet Grant Program through Keep Pennsylvania Beautiful in partnership with the GIANT Company. GTRP has a deadline of May 31, 2021 and Keep PA Beautiful has a deadline of June 30, 2021.

Next Steps: The Borough should obtain a preliminary plan and cost estimate for the Butterfly Garden project. These will be needed for either grant opportunity. GMS will review the Keep PA Beautiful program and provide the Borough with a summary to help decide which grant program would be the best fit for the proposed project.



NEW BUSINESS

FOR YOUR INFORMATION



York Office
1405 N. Duke St.
PO Box 15627
York, PA 17405-0156
Phone (717) 845-1584
Fax (717) 854-6376
<http://www.yatb.com>

Gettysburg Office
240 West Street
Gettysburg, PA 17325

Phone (717) 334-4000
Fax (717) 337-2565
email: info@yatb.com

DATE: April 27, 2021
TO: YATB Board Representatives
RE: **Open House for Members and Elected Officials**

Dear Board Members:

The Administrative Staff of the York Adams Tax Bureau would like to invite you and your elected officials to an Open House/Information Session where we can discuss the Bureau's operations and explain the Local Tax Enabling ACT's and ACT 32's sharing provisions between coterminous municipalities and school districts. In addition, we would like to demonstrate the tax collection process and answer any questions or concerns that you may have regarding the Bureau's collection of EIT, LST, MBP or any other taxes that we are currently collecting for your municipality or school district. Please pass this invitation on to your elected officials so they can schedule a time to attend one of the Open House/Information Sessions.

The 2021 Member Information Sessions are scheduled for Wednesday, May 19th in the York Office and Thursday, May 20th in the Gettysburg Office. There will be one session offered each day at 10:00am.

Space is limited, so we ask that you please indicate your choice of meeting date on the attached sheet and fax it back to us at 717-854-6376, or scan and email it to KCM@yatb.com. We look forward to seeing you at one of the Information Sessions.

Sincerely,
Albert R. Timko Jr.
Executive Director

**2021 YORK ADAMS TAX BUREAU
INFORMATION SESSIONS**

The Information Sessions will be held at the following dates and times:

York County:

DATE: Wednesday, May 19, 2021
TIME: 10:00 AM
LOCATION: York Adams Tax Bureau
1405 N. Duke Street
York, PA 17404
2nd Floor Conference Room

Adams County:

DATE: Thursday, May 20, 2021
TIME: 10:00 AM
LOCATION: York Adams Tax Bureau
240 West Street
Gettysburg, PA 17325

We encourage everyone to take some time from your busy schedules to learn about your Tax Bureau's operations. Please respond on or before Monday, May 17, 2021 by emailing this form to KCM@yatb.com or by faxing it to (717) 854-6376. Please fill out the form below:

Member Municipality or School
District: _____

Contact person: _____

Phone Number: (____) _____ Email Address: _____

Total Number attending: _____

Date and time of meeting you choose to attend:

May 19, 2021 - 10:00 AM (York Office) []

May 20, 2021 - 10:00 AM (Gettysburg Office) []

Questions concerning should be directed to KC at (717) 845-1584, ext. 1148.

If you have a specific subject you would like us to discuss or questions that you would like answered please list them on the reverse side of this page.

MUNICIPAL SERVICES REPORT

APRIL 2021

Road Work: (311 man hours)

Road work for the month of April included continued clean up from the winter months:

- Sweeping parking lots and roads
- Cleaning rights of way from plowing
- Cleaning debris from ditches

Removed downed trees on April 30 (high winds):

- Country Club Trail
- Crossview Trail
- View Trail

Additionally, street signs were installed on Elizabeth and Snow Trails.

Equipment Maintenance and Repair (171 man hours MS; 12 man hours police department)

April equipment maintenance repairs included:

- Scheduled state inspections for EQMS 7 (trailer), MS 5, MS 6, MS 7, MS 8, MS 9
- MS 3 – replaced batteries and replaced windshield washer nozzle
- MS 5 – replaced brooms and repaired windshield washer pump
- MS 11 – serviced and repaired light bar
- EQMS 2 – installed new fuel filter
- EQMS 5 – replaced tire and repaired belts
- EQPK 3 – repaired coolant leak and installed rearview mirror
- EQPK 5 – replaced front tires
- EQPK 6 – replaced mower blades
- Repaired 2 weed trimmers
- Repaired yard roller x 2

Police Department Repairs:

- Ordered and assembled new battery packs for ENRADD System
- Repaired garage door (police)
- Shuttled police vehicles to Borough Office for VASCAR calibration and certification

- PL 25 – scheduled state inspection and transported car to and from inspection
- PL 22 – replaced headlight bulb

Vehicle and Equipment mileage log for April 2021 included with this report.

Parks/Property Maintenance: (321 man hours)

Spring preparation of parks continued throughout April:

- Holiday lights removed from trees at Borough office
- New dust applied to walking path at Borough office
- Mowing season started
- Fire extinguisher and emergency lighting inspections conducted in all building and vehicles
- Started to refill Lake Carroll

Ranch Park was reopened during the month of April:

- Water service restored
- Bathrooms cleaned and stocked
- Timers reset on lights

Additionally, MS staff provided routine service to maintain the parks and property of the Borough:

- Daily park maintenance continues with emphasis on adhering to COVID-19 protocols. Playground equipment and public restrooms are sanitized daily and trash is checked daily and emptied at least twice per week.

Miscellaneous and Training: (81 man hours)

Miscellaneous tasks performed by MS personnel during the month:

- Assisted with signage for Drug Take Back program
- Responded to oil spill on Ranch Trail and Gingell Road and applied oil absorbent material
- Intercepted individuals illegally dumping brush, supervised the reloading of brush and directed them to location for legal disposal
- Road sweeping in Fairfield Borough and Fairfield Fire Department Parking Lot
- Conducted driveway inspections
- MS personnel assisted with electronics recycling day
- MS foreman conducted training session for staff on sweeper truck operation

Sewer Plant: (14 man hours)

- Provided back up operator during vacation of sewer plant operator
- MS personnel continued training for licensing as sewer plant operators

Paid Time Off: (175 man hours)

Respectfully submitted,

Jeff Wise
MS Foreman

MONTH: April 2021

Vehicle/Equipment Number	Description	Beginning Odometer/Hours	Ending Odometer/Hours	Total Miles/Hours
MS 1	2021 MAC GRANITE	502	533	31
MS 2	2000 FORD F-350 P/U	150868	151188	320
MS 3	2010 FORD F-550/T	43530	43700	170
MS 4	2001 CHEVY B/T	80943	80969	26
MS 5	2007 FREIGHTLINER SWEEPER TRUCK	14437	14785	348
MS 6	2012 INT 7400 D/T	11955	12005	50
MS 7	1999 INT 5000 D/T	116328	116561	233
MS 8	2015 MACK GRANITE	12177	12228	51
MS 9	2006 INT 7400 D/T	18531	18570	39
MS 10	2012 FORD F-550 D/T	70844	71015	171
MS 11	2016 FORD F-550 D/T	28413	28758	345
TOTAL MILES:				1784
EQMS 2	2006 BOBCAT SKID LOADER	664	719	55
EQMS 3	2004 CAT IT 14G LOADER	4171	4172	1
EQMS 4	580 JOHN DEERE GRADER	718	718	0
EQMS 5	6310 JOHN DEERE TRACTOR B/M	916.4	916.4	0
EQMS 6	BANDIT BRUSH CHIPPER	283.1	283.1	0
EQMS 10	2019 JCB BACKHOE	607	632.5	25.5
EQPK 1	2015 SCAG MOWER	842.5	866.8	24.3
EQPK 3	301A JOHN DEERE TRACTOR *	9290	9290	0
EQPK 6	2018 SIMPLICITY MOWER	174.2	196	21.8
TOTAL HOURS:				127.6

* HOUR METER NOT REGISTERING USE