

**CARROLL VALLEY BOROUGH
PUBLIC SEWER ADVISORY COMMITTEE**

REGULAR MEETING

MONDAY, JUNE 26, 2023 – 7:00 P.M.

AGENDA

Roll Call

1. Approval of Minutes: January 23, 2023
2. Open to the Public
3. Administrative Business
 - a. Sewer Treatment Plant - Update
4. Open to the Public
5. Adjournment

**BOROUGH OF CARROLL VALLEY
PUBLIC SEWER ADVISORY COMMITTEE
MONDAY, JANUARY 23, 2023 - 7:00 P.M.
BOROUGH OFFICE**

MINUTES

The meeting was called to order at 7:00 P.M. The attendance was as follows:

AUTHORITY MEMBERS

Present

N. Kenneth Lundberg
Bruce Carr
Ron Harris
David Lillard
Richard Mathews

BOROUGH OFFICIALS, ETC.

Jedidiah Fetter, Sewer Treatment Plant Operator
David Hazlett, Borough Manager
Amanda Bell, Asst. Secretary
Sarah Ginn, Recording Secretary

Absent

Bruce Carbaugh

CONSIDERATION OF MINUTES OF THE AUGUST 29, 2022 REGULAR MEETING

***R. Harris moved, B. Carr seconded, that the minutes of the regular Public Sewer Advisory Committee meeting of August 29, 2022 be accepted as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

Dave Funk, 313 Country Club Trail, expressed his interest in filling the vacancy on the Public Sewer Advisory Committee.

ADMINISTRATIVE BUSINESS

Approval of Chapter 94 Report

**D. Lillard moved, R. Mathews seconded, that the Chapter 94 Report be accepted as submitted. Motion carried unanimously.

PENNVEST Update

David Hazlett stated that he is waiting to hear a final decision from GMS. Once a decision is announced then the bidding process can begin.

A brief discussion was held regarding sewer extensions on Country Club Trail and to the commercial properties across from the Borough Office on Fairfield Road.

A brief discussion was held on updating the 537 Plan. David Hazlett will ask our Engineer for an estimate to update the plan.

ADJOURNMENT

Upon a motion by D. Lillard and seconded by R. Mathews; the meeting adjourned at 7:49 P.M. via unanimous vote.

Sarah Ginn, Recording Secretary

SECTION 00030 - ADVERTISEMENT FOR BIDS

PROJECT: The Project is generally comprised of the Construction of a 0.250 MGD Sequential Batch Reactor (SBR) Wastewater Treatment Plant, including a screening unit, UV disinfection unit, an operations/laboratory building, all associated piping, electrical work, all related appurtenances, and demolition of existing equipment to be abandoned.

OWNER: Carroll Valley Borough
5685 Fairfield Road
Fairfield, PA 17320
(717) 642-8269

ENGINEER: Wm. F. Hill & Assoc, a division of Keller Engineers
207 Baltimore Street
Gettysburg, PA 17325
(717) 334-9137

Sealed Bids for the Project will be received at the office of Carroll Valley Borough until 2:00 pm, on Friday August 4th, 2023, prevailing time, and then that same day publicly opened and read aloud.

Bids must include all costs incidental to the Work, applicable to the particular contract of this Project, for which a Bid is submitted. The submitted bid must be accompanied by a certified check or bid bond in an amount not less than ten percent of the Bid total and made payable to the Carroll Valley Borough.

The Issuing Office for the Bidding Documents is Keller Engineers, Inc., 420 Allegheny Street, Hollidaysburg, PA 16648, telephone (814) 696-7430. Prospective Bidders may examine the Bidding Documents at the Issuing Office on Mondays through Fridays between the hours of 8:00am and 5:00pm and must obtain copies of the Bidding Documents from the Issuing Office as described below. Documents are also available for examination at the office of the Engineer at 207 Baltimore Street, Gettysburg, PA 17325.

Bidding Documents are available digitally by contacting the above Issuing Office. Printed copies of the Bidding Documents may also be obtained, during the hours indicated above, upon payment of a deposit of \$250.00. Bidders who return full sets of the Bidding Documents in good condition (suitable for re-use) within 10 days after receipt of Bids will receive a full refund. Checks for Bidding Documents shall be payable to "Keller Engineers, Inc.". Upon request and receipt of the document deposit indicated above plus a non-refundable shipping charge, the Issuing Office will transmit the Bidding Documents via delivery service. The date that the Bidding Documents are transmitted by the Issuing Office will be considered the Bidder's date of receipt of the Bidding Documents. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office.

Inquiries regarding this advertisement for Bids may be made to the Engineer at (717) 334-9137 or WHill@keller-engineers.com.

A Pre-Bid meeting will be held at the Borough Office (5685 Fairfield Road) on Tuesday July 18th, 2023 at 10:00 am, followed by a site visit to the wastewater treatment facility. Attendance at this meeting is not mandatory, but is encouraged.

A Performance Bond and Payment Bond, each in an amount equal to each bid with satisfactory corporate surety, will be required to be furnished by the successful bidder immediately following contract award.

Notice is given that the project for which construction bids are being solicited hereby is a project constituting public works and will utilize funds through the H2O PA – Water Supply, Sanitary Sewer and Storm Water Projects Grant and PENNVEST, and as such, is subject to applicable provisions of the Davis Bacon Wage Act, as amended and supplemented, and appropriate prevailing minimum rates as promulgated under provisions of said act shall be paid by contractors in connection with performance of necessary work. Additional Pennsylvania and Federal provisions, as defined in the contract documents, will apply.

Bids may be modified or withdrawn by an appropriate document duly executed (in the manner that a Bid must be executed) and delivered to the place where Bids are to be submitted at any time prior to the opening of Bids.

After the Bid opening, Bids may be withdrawn only by complying with the Commonwealth of Pennsylvania laws and regulations. A summary of such laws and regulations is given in the Instructions to Bidders. Bids shall remain open for a period of 60 days from the date of Bid opening unless award is delayed by a required approval from a governmental agency, the sale of bonds, or the award of a grant or grants, in which event the Bids shall remain open for a period of 120 days from the date of Bid opening. See Instructions to Bidders for other provisions on the time available for acceptance of Bids.

Carroll Valley Borough hereby reserves the right, which is understood and agreed to by all Bidders, to reject any and all Bids and to waive any omissions, errors, mistakes, defects, or irregularities in any Bid.

END OF SECTION