



BOROUGH COUNCIL AGENDA
TUESDAY, OCTOBER 13, 2020 – 7:00 P.M.

Richard Mathews, Council President, presiding
Pledge of Allegiance
Roll Call

REGULAR MEETING

1. **Approval of Minutes: September 15, 2020 Regular Meeting**
2. **Open to the public**
 - a. Citizens wishing to comment will be recognized in the Order of their listing on the Appearance Sheet and are asked to stand up and give their name, address, and organization they represent (if applicable). Impromptu comments are limited to five minutes per individual.
3. **Ordinances and Resolutions**
 - a. Ordinance #2-2020 - PMRS Pension Plan Update (Police)
 - b. Ordinance #3-2020 - PMRS Pension Plan Update (Non-Uniform)
4. **Mayor's Report – R. Harris**
 - a. Police Report – Update from Ad-Hoc Committee
 - b. Around Town
 - c. Upcoming Events & Meetings of Interest
 - d. In Requiem
5. **Fire/EMS/EMA Report**
6. **Committee Reports**
 - a. Finance Committee
7. **Administrative Business – Borough Manager**
 - a. Treasurer's Report – September 2020
 - b. FY 2019 Audit
8. **Unfinished Business**
 - a. Grant Funding Updates
 - b. Property Maintenance Update
9. **New Business**
10. **Open to the public**
 - a. Citizens wishing to comment will be asked to stand up and give their name, address, and organization they represent (if applicable). Impromptu comments are limited to five minutes per individual.
11. **Adjournment**

ORDINANCES and RESOLUTIONS

BOROUGH OF CARROLL VALLEY
ADAMS COUNTY, PENNSYLVANIA
ORDINANCE #2-2020

AN ORDINANCE OF CARROLL VALLEY BOROUGH, ADAMS COUNTY, PENNSYLVANIA, ELECTING TO AMEND ITS POLICE PENSION PLAN ADMINISTERED BY THE PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM PURSUANT TO ARTICLE IV OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW; AGREEING TO BE BOUND BY ALL PROVISIONS OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW AS AMENDED AND AS APPLICABLE TO MEMBER MUNICIPALITIES.

IT IS HEREBY ORDAINED, that the Borough Council of The Borough of Carroll Valley, Adams County, amends the Police Pension plan as follows:

SECTION I. Carroll Valley Borough (the Borough), having established a police pension plan administered by the Pennsylvania Municipal Retirement System (the System), hereby elects to amend its Police Pension Plan administered by the System in accordance with Article IV of the Pennsylvania Municipal Retirement Law, 53 P.S. §881.101 et seq. (Retirement Law), and does hereby agree to be bound by all the requirements and provisions of the Retirement Law and the Municipal Pension Plan Funding Standard and Recovery Act, 53 P.S. §895.101 et seq., and to assume all obligations, financial and otherwise, placed upon member municipalities.

SECTION II. As part of this Ordinance, the Borough agrees that the System shall administer and provide the benefits set forth in the amended Police Pension Plan Document entered into between the Pennsylvania Municipal Retirement Board and the Borough effective as of the date specified in the adoption agreement (the Contract).

SECTION III. The Borough acknowledges that by passage and adoption of this Ordinance, the Borough officially accepts the Contract and the financial obligations resulting from the administration of the Contract.

SECTION IV. Payment for any obligation established by the adoption of this Ordinance and the Contract shall be made by the Borough in accordance with the Retirement Law and the Municipal Pension Plan Funding Standard and Recovery Act. The Borough hereby assumes all liability for any unfundedness created due to the benefit structure set forth in the Contract.

SECTION V. The Borough intends this Ordinance to be the complete authorization of the Contract, as amended and it shall become effective as of the date specified in the adoption agreement, which is the effective date of the Contract, as amended.

SECTION VI. A duly certified copy of this Ordinance and an executed Contract shall be filed with the System.

DULY ORDAINED, pursuant to the authority granted to the Borough of Carroll Valley under the laws of the Commonwealth of Pennsylvania in lawful session duly assembled on the 13th day of October 2020.

**BOROUGH OF CARROLL VALLEY,
ADAMS COUNTY, PENNSYLVANIA**

ATTEST:

Richard Mathews, Council President

Gayle R. Marthers, Borough Secretary

Ronald J. Harris, Mayor

BOROUGH OF CARROLL VALLEY
ADAMS COUNTY, PENNSYLVANIA
ORDINANCE #3-2020

AN ORDINANCE OF CARROLL VALLEY BOROUGH, ADAMS COUNTY, PENNSYLVANIA, ELECTING TO AMEND ITS NON-UNIFORM PENSION PLAN ADMINISTERED BY THE PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM PURSUANT TO ARTICLE IV OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW; AGREEING TO BE BOUND BY ALL PROVISIONS OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW AS AMENDED AND AS APPLICABLE TO MEMBER MUNICIPALITIES.

IT IS HEREBY ORDAINED, that the Borough Council of The Borough of Carroll Valley, Adams County, amends the Non-Uniform Pension plan as follows:

SECTION I. Carroll Valley Borough (the Borough), having established a non-uniform pension plan administered by the Pennsylvania Municipal Retirement System (the System), hereby elects to amend its Non-Uniform Pension Plan administered by the System in accordance with Article IV of the Pennsylvania Municipal Retirement Law, 53 P.S. §881.101 et seq. (Retirement Law), and does hereby agree to be bound by all the requirements and provisions of the Retirement Law and the Municipal Pension Plan Funding Standard and Recovery Act, 53 P.S. §895.101 et seq., and to assume all obligations, financial and otherwise, placed upon member municipalities.

SECTION II. As part of this Ordinance, the Borough agrees that the System shall administer and provide the benefits set forth in the amended Non-Uniform Pension Plan Document entered into between the Pennsylvania Municipal Retirement Board and the Borough effective as of the date specified in the adoption agreement (the Contract).

SECTION III. The Borough acknowledges that by passage and adoption of this Ordinance, the Borough officially accepts the Contract and the financial obligations resulting from the administration of the Contract.

SECTION IV. Payment for any obligation established by the adoption of this Ordinance and the Contract shall be made by the Borough in accordance with the Retirement Law and the Municipal Pension Plan Funding Standard and Recovery Act. The Borough hereby assumes all liability for any unfundedness created due to the benefit structure set forth in the Contract.

SECTION V. The Borough intends this Ordinance to be the complete authorization of the Contract, as amended and it shall become effective as of the date specified in the adoption agreement, which is the effective date of the Contract, as amended.

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**BOROUGH OF CARROLL VALLEY,
ADAMS COUNTY, PENNSYLVANIA**

ATTEST:

Richard Mathews, Council President

Gayle R. Marthers, Borough Secretary

Ronald J. Harris, Mayor

MAYOR'S REPORT



September 2020 Police Report

(Sample New Format)

by

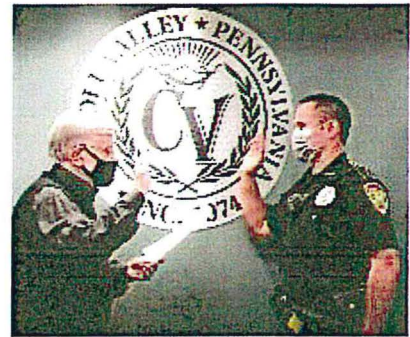
Chief Richard L Hileman II
Carroll Valley Borough Police



NOTE: Based on feedback from the Borough Council Ad Hoc group, it is our pleasure to present this new report format for your consideration. Please note historical data has not been added, pending feedback on the format.

Special News / Achievements:

- During the month, new Patrol Officer Eric Peiffer participated in our field training program in order to test his academy training, acclimate him to the Department and train him in our methods and procedures. Corporal Clifford J. Weikert acted as his field training officer (FTO), observing his performance, teaching, and counselling him on applying academy training to real world situations.
- Additionally, they spent time each day reviewing various procedures specific to Adams County and Carroll Valley. Progress was tracked with daily FTO Observation Reports and reviewed with the officer. Additionally, he attended specific classes in speed timing devices and the administration of Naloxone, the lifesaving opioid reversal drug.



Monthly Activities:

- There is a clear spike continuing in September in theft and damage to election signs. One subject was charged with theft and displaying fake registration plates in September for an August theft where the suspect was caught as he attempted to flee the scene.
- We recovered wooden carvings stolen from the Jason Stoner at Zora valued in excess of \$800. The investigation remains open.
- We investigated and cleared as unfounded (investigation determined that it was not a crime) a reported burglary to a residence.
- A repeated harassment of a resident was resolved by the identification of the juveniles involved and handled informally with the parents.



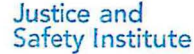


- 11 calls occurred outside coverage hours, including a DUI Crash, domestic disturbance, two reports of shots fired and a report of suspicious activity.

Traffic Enforcement:

- Officers conducted 27 vehicle stops resulting in 35 citations, faulty equipment notices and warnings, 18 of which were for maximum speed limits.
- Four vehicle crashes were investigated including when officers captured an intoxicated operator who crashed in a resident's yard and was trying to flee with a BAC of .0207, more than 2 and ½ times the legal limit.
- One additional DUI arrest was made.

Upcoming Events:

- October 24th from 10 AM to 2 PM, Police will conduct a drive through drug take back in front of the Borough office as part of the US Drug Enforcement Administration's National Prescription Drug Take Back Day. All drugs collected will be delivered to US DEA for destruction.
 
- In October, CPL Weikert will attend a Field Training Officer Certification Program from Penn State's Justice and Safety Institute.
 

- Additionally, he will attend a Controlled F.O.R.C.E. instructor certification class with the goal of developing training curriculums and standardizations in low-liability methods of subject control.

Statistical Measures:

(Calculated for September 2020 only pending feedback)

	Sept 2019	Sept 2020	YTD 2019	YTD 2020
Criminal / Mental Health Arrests				
Criminal		3		
Mental Health		-		
Burglaries, Robberies, Thefts				
Residential Burglaries		1		
Commercial Burglaries		-		
Armed Robberies		-		
Strong-Arm Robbery		-		
Thefts		1		
Criminal Mischief				
Criminal Mischief (damage to property)		2		
Assault and Domestic Disputes				
Domestic disputes		3		
Non-domestic assaults		-		
Traffic Related				
Citations / Faulty Equip / Warnings		35		
Driving under the Influence		2		
MV Crashes		4		
Parking Tickets		2		
Miscellaneous Activities				
Calls from Public		96		
Officer initiated		34		
Total CV Calls		130		
Vehicle Mileage				
	Starting	Ending	Total	
2017 Dodge Charger Unmarked	12,359	12,728	369	
2017 Dodge Charger Marked	50,553	51,878	1325	
2014 Dodge Charger Unmarked	60,110	61,203	1093	
2014 Dodge Charger Marked	81,942	81,942	-	
2010 Ford Exp Marked	82,942	82,942	-	

FIRE/EMS/EMA REPORT

FAIRFIELD FIRE & EMS

Fire Report – AUGUST - 2020

Calls for the Month –	21
Year to Date Total -	126

Nature of Call(s)

Fire Police -	2
Structure Fire -	3
Automatic Fire Alarm	1
Medical Assist	7
Motor Vehicle Accident	2
Tractor Rescue	1
Wildland Fire	2
Landing Zone	1
Land Rescue	1
Outside Investigation	1

Location of Call(s)

Carroll Valley Borough	1
Hamiltonban Township	5
Fairfield Borough	2
Freedom Township	1
Highland Township	6
Liberty Township	5
Cumberland Township	1

FOUNTAINDALE VOLUNTEER FIRE DEPARTMENT

1340 OLD WAYNESBORO ROAD
FAIRFIELD, PA 17320



MONTHLY FIRE REPORT FOR SEPTEMBER 2020

Breakdown of calls by type:

Building fire.....	1
Auto accident.....	1
Transfer.....	2
Automatic Fire Alarm.....	2
Brush.....	1
<u>Good Intent.....</u>	<u>5</u>
TOTAL	12

Notes: Have 2 personnel that completed their basic Fire Police Training. They will get sworn in in October. One member has started their Exterior Module of Firefighting. This is the third in a series of 4 of the complete series. Participated in a public service of fire safety at Orvis Shooting Club on Gladhill Road.

David M. Martin

Fire Chief

cc: Carroll Valley Borough
Hamiltonban Township
Liberty Township

FOUNTAIN DALE VOLUNTEER FIRE DEPT
SEPTEMBER 2020
CALLS PER MUNICIPALITY

TOWNSHIP	NUMBER OF CALLS FOR MONTH
HAMILTONBAN TOWNSHIP	3
LIBERTY TOWNSHIP	2
MONT ALTO BORO	1
WASHINGTON TOWNSHIP	3
CARROLL VALLEY BOROUGH	0
BOROUGH OF WAYNESBORO	0
FREDERICK COUNTY	2
WASHINGTON COUNTY	1
QUINCY TOWNSHIP	0
CUMBERLAND TOWNSHIP	0
GUILFORD TOWNSHIP	0
FAIRFIELD BOROUGH	0
FREEDOM TOWNSHIP	0
ANTRIM TOWNSHIP	0
TOTAL	12

Fountain Dale Volunteer Fire Department



Fairfield, PA

This report was generated on 10/4/2020 9:24:48 PM

Incident Type and Street Name for Date Range

Incident Status: Reviewed | Start Date: 09/01/2020 | End Date: 09/30/2020

Incident Date	Address	Incident Type
09/03/2020	Old Waynesboro Road, Fairfield, PA 17320	Smoke detector activation due to malfunction
09/05/2020	Gladhill Road, Fairfield, PA 17320	Smoke detector activation, no fire - unintentional
09/06/2020	Mentzer Gap Road, Waynesboro, PA 17268	Dispatched & cancelled en route
09/06/2020	Buchanan Trail East, Waynesboro, PA 17268	Dispatched & cancelled en route
09/07/2020	Waynesboro Pike, Fairfield, PA 17320	No incident found on arrival at dispatch address
09/11/2020	Gladhill Road, Fairfield, PA 17320	Dispatched & cancelled en route
09/11/2020	Long Meadow Road, Hagerstown, MD 21740	Cover assignment, standby, moveup
09/12/2020	South Main Street, Mont Alto, PA 17237	Cover assignment, standby, moveup
09/14/2020	Naylor Road, Sabillasville, MD 21740	Forest, woods or wildland fire
09/18/2020	Buchanan Trail East, Blue Ridge Summit, PA 17214	Motor vehicle accident with injuries
09/20/2020	Sabillasville Road, Sabillasville, MD 21780	Building fire
09/27/2020	Old Waynesboro Road, Fairfield, PA 17320	No incident found on arrival at dispatch address

Worksheet: PA_12

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the chosen Date Range. Only Reviewed incidents are included.



ADMINISTRATIVE BUSINESS

BOROUGH OF CARROLL VALLEY SUMMARY FINANCIAL REPORT: 1 thru 30 SEPTEMBER 2020

ACCOUNT	GENERAL FUND	SPECIAL EVENT	SANITARY SEWER	SINKING FUND	CAPITAL RESERVE	HIGHWAY AID (LF)	TOTAL FUNDS	SEWER AUTHORITY
START OF PERIOD								
CHECKING ACCOUNT	\$29,673.82	\$0.00	\$0.00	\$3,223.68	\$27,442.03	\$0.00	\$60,339.53	\$3,376.57
INVESTMENTS	\$2,863,604.73	\$0.00	\$0.00	\$0.00	\$0.00	\$521,602.13	\$3,385,206.86	\$377,202.40
PETTY CASH	\$425.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$450.00	\$50.00
DUE FROM OTHER FUNDS	\$39,407.34	\$8,839.38	\$557,675.39	\$0.00	\$857,251.41	\$0.00	\$1,463,173.52	\$0.00
DUE TO OTHER FUNDS	\$1,356,558.58	\$21.20	\$36,007.75	\$0.00	\$17,992.39	\$0.00	\$1,410,579.92	\$52,076.73
LIABILITIES	\$3,684.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,684.44	\$0.00
NET BALANCE	\$1,572,867.87	\$8,818.18	\$521,692.64	\$3,223.68	\$866,701.05	\$521,602.13	\$3,494,905.55	\$328,552.24
TRANSACTIONS FOR PERIOD								
ADJUSTMENTS (SEE NOTE)								
ACTUAL REVENUES (+)	\$173,542.27	\$0.00	\$23,425.58	\$14,829.39	\$2,118.33	\$10.01	\$213,925.58	\$633.40
ACTUAL EXPENDITURES (-)	\$460,249.05	\$21.20	\$14,861.61	\$14,829.39	\$13,875.21	\$19,832.22	\$523,668.68	\$500.00
ENCUMBERED FUNDS (-)	\$16,651.02	\$325.00	\$2,794.92	\$0.00	\$0.00	\$4,887.68	\$24,658.62	\$0.00
NET TRANSACTION BALANCE	(\$303,357.80)	(\$346.20)	\$5,769.05	\$0.00	(\$11,756.88)	(\$24,709.89)	(\$334,401.72)	\$133.40
END OF PERIOD								
CHECKING ACCOUNT	\$29,522.94	\$0.00	\$0.00	\$3,223.68	\$27,452.51	\$0.00	\$60,199.13	\$3,376.57
INVESTMENTS	\$2,587,230.36	\$0.00	\$0.00	\$0.00	\$0.00	\$501,779.92	\$3,089,010.28	\$377,335.80
PETTY CASH	\$425.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$450.00	\$50.00
DUE FROM OTHER FUNDS	\$30,118.61	\$8,818.18	\$559,707.22	\$0.00	\$841,366.87	\$0.00	\$1,440,010.88	\$0.00
DUE TO OTHER FUNDS	\$1,342,684.67	\$21.20	\$29,882.02	\$0.00	\$14,829.39	\$0.00	\$1,387,417.28	\$52,076.73
LIABILITIES	\$17,507.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,507.12	\$0.00
NET BALANCE	\$1,287,105.12	\$8,796.98	\$529,850.20	\$3,223.68	\$853,989.99	\$501,779.92	\$3,184,745.89	\$328,685.64

Check Register with Invoices

Borough of Carroll Valley

02-Oct-20

From: 01-Sep-20 To: 30-Sep-20

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
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Bank Account: 3 GENERAL FUND PLGIT CHECKING

1074	9/30/2020	14510	BCV F&M Sinking Fund		\$12,802.80	O
			93020 Transfer for payment of 10/1/20 for Loan #410681-0		\$12,802.80	

Bank Total: \$12,802.80

Check Register with Invoices

Borough of Carroll Valley

02-Oct-20

From: 01-Sep-20 To: 30-Sep-20

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
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Bank Account: 10 SEWER AND WATER AUTH MMA

242	9/16/2020	83	COMMONWEALTH OF PENNSYLVANIA		\$500.00	O
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			91620 Phase 1 Sewer Treatment Plant Upgrade - DEP Permit		\$500.00	
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Bank Total:					\$500.00	
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Check Register with Invoices

Borough of Carroll Valley

02-Oct-20

From: 01-Sep-20 To: 30-Sep-20

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
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Bank Account: 17 F&M SF - Bldg

1048	9/30/2020	14505	F&M TRUST		\$12,802.80	O
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			93020 New Bldg Payment of: 10/1/20		\$12,802.80	
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Bank Total:					\$12,802.80	
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Check Register with Invoices

Borough of Carroll Valley

02-Oct-20

From: 01-Sep-20 To: 30-Sep-20

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
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Bank Account: 18 F&M SF - Land

813	9/30/2020	14505	F&M TRUST		\$2,026.59	O
				93020-1 October 2020 Pmt #47: Land Purchase Loan # 410681	\$2,026.59	

Bank Total: \$2,026.59

Check Register with Invoices

Borough of Carroll Valley

02-Oct-20

From: 01-Sep-20 To: 30-Sep-20

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
Bank Account: 35 HIGHWAY AID FUND						
536	9/23/2020	363	U.S. MUNICIPAL SUPPLY, INC.		\$4,887.12	O
			6171938-2 Sign Stands		\$2,812.88	
			6171938-1 Fresh Oil & Chips Signs		\$2,074.24	
537	9/30/2020	14643	SPECIALTY GRANULES INC.		\$14,945.10	O
			93020-1 Stone for Bar Patching		\$4,226.10	
			93020 Stone for Bar Patching		\$10,719.00	
Bank Total:					\$19,832.22	

Check Register with Invoices

Borough of Carroll Valley

02-Oct-20

From: 01-Sep-20 To: 30-Sep-20

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
Bank Account: 51 F&M GF - Checking						
33501	9/14/2020	10	ADAMS COUNTY AUTO SUPPLY, INC.		\$112.75	O
			162449 MS10: Brake Pads		\$50.90	
			162070 STP: Hoses and Clamps		\$56.60	
			160401 EQPK3: Thermostat		\$5.25	
33502	9/14/2020	22	ADAMS ELECTRIC COOPERATIVE, IN		\$2,588.52	O
			4700-920 Boro Office: Svc 7/31/20-8/31/20		\$812.11	
			4704-920 STP: Sanders Rd. Pump Station: Svc 7/31/20-8/31/20		\$1,647.81	
			3000-920 STP: Country Club Trl Pump Station: Svc 7/31/20-8/		\$128.60	
33503	9/14/2020	14588	Apple Ridge Family Medicine		\$395.00	O
			12 Pre Employment Examination [REDACTED]		\$395.00	
33504	9/14/2020	815	APPLIED INDUSTRIAL TECHNOLOGIE		\$349.81	O
			7019676521 STP: Chains for Clairifiers		\$349.81	
33505	9/14/2020	823	BOYER & RITTER CPA		\$2,500.00	O
			253551 2019 Audit Final Billing		\$2,500.00	
33506	9/14/2020	404	BUSINESS CARD		\$601.65	O
			8580-920-1 Zoning: Adobe Software		\$15.89	
			2346-920 Rubber Mulch		\$402.93	
			8580-920 EQPK3: Water Pump		\$151.08	
			8580-920-2 J-4: Website		\$21.20	
			8580-920-3 Postal Service Upgrade		\$10.55	
33507	9/14/2020	17702	CAROLYN EYLER		\$250.00	O
			91220 Pavilion Refund		\$250.00	
33508	9/14/2020	1191	COMCAST CABLE		\$1,040.80	O
			107523140-2 STP: 119A Sanders Rd: Svc 9/1/20-9/30/20		\$57.49	
			2989-920 STP: 119A Sanders Rd: Svc 9/13/20-10/12/20		\$51.23	
			2005-920 Internet Fees		\$322.83	
			107523140-4 Boro Office: Svc 9/1/20-9/30/20		\$170.31	
			107523140-3 14 Ranch Trl: Svc 9/1/20-9/30/20		\$109.94	
			107523140 PL: Svc 9/1/20-9/30/20		\$282.00	
			107523140-1 Zoning: Svc 9/1/20-9/30/20		\$47.00	
33509	9/14/2020	14219	COMMUNITY MEDIA OF SOUTH CENT		\$200.00	O
			1204 CVB Council Meeting: August 2020		\$200.00	

Check Register with Invoices

Borough of Carroll Valley

02-Oct-20

From: 01-Sep-20 To: 30-Sep-20

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
33510	9/14/2020	17698	CONTROLLED F.O.R.C.E. TRAINING		\$670.00	O
			9305 Defensive Tactics Dept. Instructor Cert for Cliffo		\$670.00	
33511	9/14/2020	17700	DANIEL ZELONKA		\$600.00	O
			91220 Driveway Escrow: 11 Springwood Trail		\$600.00	
33512	9/14/2020	999	[REDACTED]		\$630.05	O
			91220 2020 Medical Deductible Reimbursement		\$630.05	
33513	9/14/2020	17703	DEBRA SCHERLE		\$100.00	O
			91220 Pavilion Refund		\$100.00	
33514	9/14/2020	14195	DR. LOUIS B. LAGUNA, PhD		\$225.00	O
			20-069 Pre-Service Psychological Testing: Erik Peiffer		\$225.00	
33515	9/14/2020	356	GETTYSBURG TIMES		\$23.34	O
			38477 Legal Ad: Finance Committee		\$23.34	
33516	9/14/2020	14412	GOVERNMENT MANAGEMENT SERVICE		\$3,000.00	O
			2242 Retainer for the month of August 2020		\$3,000.00	
33517	9/14/2020	17693	INTERSTATE BILLING SERVICES		\$4,472.97	O
			03P151077 Axle Gaskets		\$16.26	
			91120 MS8: Diagnose and Repair EGR Cooler		\$4,456.71	
33518	9/14/2020	14611	JAMCO PRODUCTS		\$1,385.00	O
			20229 Spraying of Soccer Fields		\$1,385.00	
33519	9/14/2020	680	JEFFREY P. WISE		\$100.00	O
			91220 2020 Clothing Allowance		\$100.00	
33520	9/14/2020	14624	MARCO		\$334.17	O
			27773433 October 2020: Copier Lease		\$334.17	
33521	9/14/2020	715	MARKL SUPPLY COMPANY		\$80.00	O
			00130409-0 Training Blue Gun Glock 21 w/ light		\$80.00	
33522	9/14/2020	17701	MEMORIAL BAPTIST CHURCH		\$50.00	O
			91220 Pavilion Refund		\$50.00	
33523	9/14/2020	14678	PA MUNICIPAL CODE ALLIANCE, IN		\$2,775.00	O
			28786 Inspection Services: May - August 2020		\$2,775.00	

Check Register with Invoices

Borough of Carroll Valley

02-Oct-20

From: 01-Sep-20 To: 30-Sep-20

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
33524	9/14/2020	975	PA MUNICIPAL HEALTH INSURANCE		\$26,554.82	O
			91120 October 2020: Major Medical, Dental, Vision		\$26,554.82	
33525	9/14/2020	241	PA MUNICIPAL RETIREMENT SYSTEM		\$20.00	O
			91420 Enrollment Fee: Erik Peiffer		\$20.00	
33526	9/14/2020	874	PENNSYLVANIA ONE CALL SYSTEM,		\$6.88	O
			872484 July 2020: Activity Fee		\$6.88	
33527	9/14/2020	14665	RABOLDS SERVICES		\$154.00	O
			24981 August 2020 Calibrations		\$154.00	
33528	9/14/2020	14584	READYREFRESH BY NESTLE		\$6.36	O
			40191-920 MS: Water: August 2020		\$6.36	
33529	9/14/2020	14145	SALZMANN HUGHES, P.C.		\$1,664.00	O
			55550 Municipal Claims		\$103.50	
			55550-1 Representation as Borough Solicitor		\$1,560.50	
33530	9/14/2020	1005	SECURITY BENEFIT GROUP		\$1,849.64	O
			91420 Deferred Comp: Payroll dated 9/14/20		\$1,849.64	
33531	9/14/2020	14150	SELECTIVE INSURANCE		\$13,009.42	O
			91120 2020: Property Insurance Pmt 4 of 4		\$13,009.42	
33532	9/14/2020	310	SHEALERS SEPTIC SERVICE		\$3,876.00	O
			91220 HT: August 2020		\$3,876.00	
33533	9/14/2020	1239	SPRINT		\$275.92	O
			3790-136 PL: Connection Card Data Plan: Svc 8/1/20-8/31/20		\$275.92	
33534	9/14/2020	14548	Stacy L. Krietz		\$530.80	O
			91220 August 2020: Office Cleaning		\$530.80	
33535	9/14/2020	14232	TALLEY PETROLEUM ENTERPR		\$926.71	O
			91220 Fuel & Diesel Fuel: August 2020		\$926.71	
33536	9/14/2020	14493	THE YORK WATER COMPANY		\$66.32	O
			91220 Water: Svc 7/27/20-8/25/20		\$66.32	
33537	9/14/2020	363	U.S. MUNICIPAL SUPPLY, INC.		\$4,989.72	V
			6171938 Fresh Oil and Chips Signs and Stands		\$4,989.72	

Check Register with Invoices

Borough of Carroll Valley

02-Oct-20

From: 01-Sep-20 To: 30-Sep-20

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
33538	9/14/2020	14645	W.B. MASON		\$377.40	O
			S106487709 Building Folders		\$61.99	
			S106487709-1 PL: Address Labels		\$15.47	
			213572176 Disinfecting Wipes		\$299.94	
33539	9/14/2020	1222	WELLSPAN OCCUPATIONAL HEALTH		\$190.00	O
			371359 Brandon Duvall: Hepitits B Series		\$75.00	
			372079 Fitness for Duty: Kenneth Nicholls		\$115.00	
33540	9/14/2020	14207	WEST PENN POWER		\$2,286.73	O
			822-920 Green Trl: Svc 7/30/20-8/30-20		\$10.78	
			218-920 Street Lights		\$1,995.60	
			872-920 14 Ranch Trl: Svc 7/30/20-8/30/20		\$195.68	
			294-920 14 Ranch Trl: Barn: Svc 7/30/20-8/30-20		\$69.89	
			594-920 Ranch Trl: Svc 7/30/20-8/30-20		\$14.78	
33541	9/14/2020	14528	ACC		\$1,710.24	O
			91220 Network Firewall & Building Wifi Network		\$1,710.24	
33542	9/23/2020	14579	AMERICHEM		\$312.00	O
			214509 Pro Link Disinfectant Spray		\$312.00	
33543	9/23/2020	404	BUSINESS CARD		\$988.41	V
			2346-920-1 Fees		\$34.23	
			5709-920-2 STP: Dell Computer		\$954.18	
33544	9/23/2020	521	FREEDOM SYSTEMS		\$1,595.00	O
			92220 2020 Year End Processing Service		\$1,595.00	
33545	9/23/2020	17704	JULIE RITTER		\$75.00	O
			92220 Pavilion Refund		\$75.00	
33546	9/23/2020	14584	READYREFRESH BY NESTLE		\$9.00	O
			0781-920 STP: Water: August 2020		\$9.00	
33547	9/23/2020	172	SHIPLEY ENERGY		\$35.17	O
			7095525 MS: Propane: September 2020		\$35.17	
33548	9/23/2020	328	STEPHENSON EQUIPMENT		\$565.00	O
			90008745 OSHA Inspection of Bucket Truck		\$565.00	
33549	9/30/2020	22	ADAMS ELECTRIC COOPERATIVE, IN		\$2,064.53	O

Check Register with Invoices

Borough of Carroll Valley

02-Oct-20

From: 01-Sep-20 To: 30-Sep-20

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
			4200-920 Ski Run Trl: Svc 7/31/20-8/31/20		\$80.60	
			4500-920 Trout Run Trl: Svc 7/31/20-8/31/20		\$124.15	
			4800-920 MS Bldg: Svc 7/31/20-8/31/20		\$47.28	
			1500-920 Street Lights		\$1,681.25	
			8400-920 Jacks Mtn Rd: Svc 7/31/20-8/31/20		\$41.78	
			1701-920 Pavilion: Svc 7/31/20-8/31/20		\$89.47	
33550	9/30/2020	14184	AFLAC		\$28.92	O
			679951 Payroll Deduction: September 2020		\$28.92	
33551	9/30/2020	14374	AMERICAN UNITED LIFE INS		\$289.37	O
			92920 Life & Disability Premium: October 2020		\$289.37	
33552	9/30/2020	14211	AT&T MOBILITY		\$225.33	O
			9262020 Wireless Svc: 8/19/20-9/18/20		\$225.33	
33553	9/30/2020	51	BCV SINKING FUND		\$2,026.59	O
			92920 October 2020 Pmt #47: Land Purchase		\$2,026.59	
33554	9/30/2020	1191	COMCAST CABLE		\$93.15	O
			9274-920 99 Country Club Trl: Emergency Dialer		\$93.15	
33555	9/30/2020	114	FAIRFIELD COMMUNITY FIRE COMPA		\$18,239.77	O
			92920 2020 Foreign Fire Ins. Allotment		\$18,239.77	
33556	9/30/2020	113	FAIRFIELD FIRE & EMS		\$76,435.07	O
			92920 2020 Fire Tax Payment		\$76,435.07	
33557	9/30/2020	121	FOUNTAINDALE VOLUNTEER FIRE		\$6,079.92	O
			92920 2020 Foreign Fire Ins. Allotment		\$6,079.92	
33558	9/30/2020	122	FOUNTAINDALE VOLUNTEER FIRE DE		\$25,478.36	O
			92920 2020 Fire Tax Payment		\$25,478.36	
33559	9/30/2020	1216	GF PETTY CASH - Gayle Marthers		\$33.54	O
			92920 Transmission Filter		\$18.44	
			92920-2 PL: Badge sent to Montgomery Co. Sheriffs Dept.		\$3.80	
			92920-1 PL: Uniform Shirts Return		\$11.30	
33560	9/30/2020	1204	KILMER INSURANCE AGENCY		\$500.00	O
			41153 2020-21 Bond #B1191248		\$500.00	
33561	9/30/2020	137	MET-ED		\$71.25	O

Check Register with Invoices

Borough of Carroll Valley

02-Oct-20

From: 01-Sep-20 To: 30-Sep-20

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
			628-920 Jacks Mtn & Skylark Trl: Street Lighting		\$71.25	
33562	9/30/2020	14589	OVERHEAD DOOR CO. OF HARRISBUR		\$279.20	O
			181796 Repair of Sally Port Door		\$279.20	
33563	9/30/2020	241	PA MUNICIPAL RETIREMENT SYSTEM		\$167,741.00	O
			92920 2020 MMO Payment: Police		\$44,428.00	
			92920-1 2020 MMO Payment: Non-Uniform		\$123,313.00	
33564	9/30/2020	244	PA UC FUND		\$123.30	O
			92920 2020 3rd Qtr UC Pmt		\$123.30	
33565	9/30/2020	270	PSAB U/C PLAN		\$215.15	O
			92920 3rd Qtr 2020 payment		\$215.15	
33566	9/30/2020	1005	SECURITY BENEFIT GROUP		\$2,171.03	O
			92920 Deferred Comp: Payroll dated 9/28/20		\$2,171.03	
33567	9/30/2020	14548	Stacy L. Krietz		\$530.80	O
			92920 September 2020: Office Cleaning		\$530.80	
33568	9/30/2020	1137	TRAPUZZANOS UNIFORMS		\$603.42	O
			17232 Uniforms for Peiffer		\$603.42	
33569	9/30/2020	14622	WILLIAMS SCOTSMAN, INC.		\$426.00	O
			8135537 STP: October 2020 Office Trailer		\$426.00	
Bank Total:					\$388,214.30	

NOTICE OF AUDIT

The financial statements of the Borough of Carroll Valley and the Carroll Valley Sewer and Water Authority as of and for the year ended December 31, 2019, and the related auditor's report, are available for public inspection at 5685 Fairfield Road, Carroll Valley, Pennsylvania 17320, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday.

Gayle R. Marthers

Borough Secretary

UNFINISHED BUSINESS

October 8, 2020

Memorandum

To: Carroll Valley Borough Council

From: GMS Funding Solutions (GMS)

PA SMALL WATER AND SEWER PROGRAM UPDATE

Carroll Valley Wastewater Treatment Facility Upgrades Project

Awarded \$425,000

Next Steps: Wm. F. Hill invoices and copies of payment should be provided to GMS. GMS will draft payment requests for partial reimbursement by the grant. Once the Project is designed, the Authority should move forward with bidding for the work. The Authority should provide GMS all draft bid documents for compliance review prior to public advertisement and solicitation of bids.

ADAMS COUNTY PARKS, RECREATION AND GREEN SPACE GRANT PROGRAM UPDATE

Carroll Valley Path System – Phase I

Awarded \$25,000

Please see DCNR information below for an update on the Trail project.

Next Steps: Once the realignment of the trail is defined, the Borough should continue to forward project invoices and cancelled check payments to GMS for reimbursement submissions.

DCNR COMMUNITY CONSERVATION PARTNERSHIP PROGRAM (C2P2) UPDATE

Carroll Valley Path System – Phase I

Awarded \$84,564

On May 28, 2020, the Borough received formal notification from DCNR that it has six months to secure the easements for the Project (end of November 2020 deadline). *Eluma has confirmed it is no longer willing to provide easement for the Trail. Due to federal funding requirements, realigning the trail with use of the grant is not a viable option.* The original scope of work and trail alignment went through a federal environment review process and was approved. A change in alignment will trigger another federal environmental review process. DCNR has advised that this process will take far longer than the time remaining in our November 2020 deadline. At this time, the only remaining option is to relinquish the grant award and re-apply for funding in a future round once the trail realignment is decided and easements are in place. DCNR is aware of the intent to re-apply has endorsed this plan.

CARLISLE

354 Alexander Spring Rd.
Carlisle, PA 17015

www.GMSFundingSolutions.com
(717) 552-2639

HARRISBURG

112 Market St., 8th Floor
Harrisburg, PA 17101

October 8, 2020

Next Steps: GMS will draft an official relinquishment of grant award notice for the Borough to review, sign, and submit to DCNR. Utilize County grant funds to design realignment. Re-apply for C2P2 in a subsequent round when easements are in place.

H2O PA – WATER SUPPLY, SANITARY SEWER AND STORM WATER PROJECTS (H2O)

Wastewater Treatment Plant Upgrades

Awarded: \$700,000

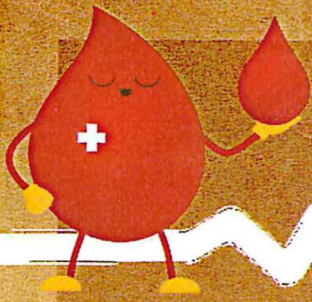
The executed grant agreement for \$700,000 has been received. H2O PA requires a 50/50 grant/match ratio. The Authority should begin the design process for the Project.

Next Steps: The Borough should forward all engineer invoices and payments to GMS. Once the Project is designed, the Authority should move forward with the bidding process. The Authority should provide GMS all draft bid documents for compliance review prior to public advertisement and solicitation of bids.



NEW BUSINESS

FOR YOUR INFORMATION



Save Lives

Donate Blood

Wednesday, October 14th • 12:00pm - 5:00pm

Carroll Valley Borough

5685 Fairfield Road, Fairfield, PA 17320

In the Council Meeting Room

- We strongly suggest you schedule an appointment to donate blood. Appointments help us improve your donation experience.
- Walk-Ins are welcome; however, donors with appointments will be taken first and this may result in a significant wait time.
- **Masks are required.**
If you aren't wearing a mask, we will provide one for you.



FREE COVID-19 Antibody testing & a blood donor t-shirt for everyone giving at this challenging time



CALL TO DONATE: 1-800-771-0059
A form of ID is REQUIRED to donate • 717giveblood.org



COVID-19 Antibody Testing:

Available in October with each successful blood donation

COVID-19 Antibody Testing is available at **ALL BLOOD DRIVES** & at these **SELECT DONATION CENTERS:**
Hershey Donor Center, Harrisburg East Donor Center, Lancaster Donor Center, & Ephrata Donor Center

ROAD WORK	MAN HOURS
MOW R.O.W	445
BASE REPAIR ALICE TR	
GET HELEN TR, MARY ANN, HIDEAWAY TR READY FOR SURFACE TREATMENT	
TAR & CHIP	
SWEEPER FOR BAR PATCHING	
CLEAN UP TREE ON COUNTRY CLUB TR	
SET UP FRESH OIL SIGNS	
SWEEP AFTER TAR & CHIP	
REMOVE TREE FROM RANCH TR AFTER ACCIDENT 9-21	
WEED AT GUIDERAIL ALONG RT16 AT RANCH TR	
EQUIPMENT MAINTENANCE AND REPAIRS:	MAN HOURS
SERVICE MS6	176
SERVICE EQMS2, 3 & 6	
REPAIR HEADLIGHT ON MS10	
INSTALL BELTS ON EQPK5	
REPAIR LIGHT ON MS5	
PICK UP MS8 AFTER REPAIRS DONE	
EQMS5 WORKED ON MOWER HEAD	
SERVICE MS7	
PARKS/ PROPERTY MAINTENANCE	MAN HOURS
EMPTY TRASH	243
SPRAY DOWN PLAYGROUND EQUIPMENT	
MOW ALL PARKS	
WASH STAGE AT OFFICE	
CLEAN UP SHOP	
WEED FLOWER BEDS	
REMOVE GREEN BENCH AND SMALL WALL AT WALKING PATH	
CLEAN BATHROOMS	
MISCELLANEOUS AND TRAINING	MAN HOURS
PUT TAR & CHIP SIGN AWAY	27
CHECK DRIVEWAYS	
POLICE DEPT. REPAIRS	MAN HOURS
TAKE TIRES TO SHOP FOR INSTALL	10
INSTALL NEW BATTERY IN PL2	
	MAN HOURS
SEWER PLANT	
DITCH WORK	2
PAID TIME OFF	MAN HOURS
	224
UPCOMING PROJECTS	TOTAL MAN HOURS