



TUESDAY, MAY 9, 2023 – 7:00 P.M.

Richard Mathews, Council President, presiding
Pledge of Allegiance
Roll Call

REGULAR MEETING

- 1. Approval of Minutes: April 11, 2023 Regular Meeting**
- 2. Open to the public**
 - a. Citizens wishing to comment will be recognized in the Order of their listing on the Appearance Sheet and are asked to stand up and give their name, address, and organization they represent (if applicable). Impromptu comments are limited to five minutes per individual.
 - b. Email from Michael Kulkusky, Hilltop Trail
- 3. Ordinances and Resolutions**
 - a. Ordinance #3-2023: Chapter 27 Amendment: Home Occupation & Trailers – for Advertisement
- 4. Mayor's Report – R. Harris**
 - a. Police Report
 - Funding Request
 - b. Around Town
 - c. Upcoming Events & Meetings of Interest
 - d. In Requiem
- 5. Fire/EMS/EMA Report**
- 6. Committee Reports**
 - a. Planning Commission
- 7. Administrative Business – Borough Manager**
 - a. Treasurer's Report – April 2023
 - b. Capital Purchase Request
 - c. 2023 Fuel Re-Bid
 - d. East Wind/Valley Trails Project
 - e. Discussion of Property Purchase
- 8. Unfinished Business**
 - a. Grant Funding Updates
- 9. New Business**
- 10. Open to the public**
 - a. Citizens wishing to comment will be asked to stand up and give their name, address, and organization they represent (if applicable). Impromptu comments are limited to five minutes per individual.
- 11. Adjournment**

APPROVAL of MINUTES

ORDINANCES and RESOLUTIONS

INTEROFFICE MEMORANDUM



TO: BOROUGH COUNCIL
FROM: DAVID A. HAZLETT, BOROUGH MANAGER
SUBJECT: ORDINANCE #3-2023
DATE: 05/05/2023
CC: FILE

Ordinance #3-2023 is amending Chapter 27: Zoning Ordinance in various sections to modify regulations pertaining to the definitions of several pertinent terms and the parking of trailers. The ordinance has been submitted to Adams County Planning Office for their required review, and the advertisement for the Public Hearing and intention to adopt are attached for your consideration.

CARROLL VALLEY BOROUGH
ADAMS COUNTY, PENNSYLVANIA

Ordinance No. 3-2023

AN ORDINANCE OF THE BOROUGH OF CARROLL VALLEY AMENDING CHAPTER 27 OF THE BOROUGH OF CARROLL VALLEY CODE OF ORDINANCES TO: MODIFY REGULATIONS PERTAINING TO PARKING AND HOME-BASED BUSINESSES; REAFFIRM CHAPTER 27 AS AMENDED; AND SET FORTH AN EFFECTIVE DATE.

The Borough of Carroll Valley hereby ordains:

SECTION 1. AMENDMENT TO CHAPTER 27 OF THE BOROUGH OF CARROLL VALLEY CODE OF ORDINANCES.

The Borough of Carroll Valley Code of Ordinances (hereinafter "Code of Ordinances:), Chapter 27 "Carroll Valley Borough Zoning Ordinance", is hereby amended, with all material to be deleted indicated with ~~striketroughs~~, and all material to be added indicated with underlining as follows:

II. §201; "Definitions" is hereby amended as follows:

BOAT - any water vessel designed to carry persons and/or property upon water, propelled by engine, oars or sail.

HARD SURFACE - asphalt, concrete, or compacted crushed stone or gravel, granular material or aggregate with an asphaltic or cement binder having a minimum overall depth of 6 inches, or any other permanent type of surfacing which prevents the raising of dust or loose particles, or the infiltration of contaminants into the groundwater.

NO-IMPACT HOME-BASED BUSINESS – A business or commercial activity administered or conducted as an accessory use which is clearly secondary to and within the use as a residential dwelling and which involves (i) no customer, client, or patient traffic, whether vehicular or pedestrian, (ii) no pickup, delivery or removal functions to or from the premises, (iii) and/or no storage or staging of commercial products, materials, or equipment, in excess of those normally associated with the residential use.

RECREATIONAL VEHICLE - a vehicular-type unit primarily designed for recreational camping or travel use with its own motive power, commonly referred to as RV's, Recreational Vehicles, and motor homes.

TRAILER - any vehicles or devices manufactured, designed, marketed, or used to be coupled to or drawn by a motor vehicle.

TRAVEL TRAILER – any vehicles or devices manufactured, designed, marketed, or used to be coupled to or drawn by a motor vehicle, intended primarily for recreational camping or travel use. These units include travel, fifth-wheel, folding, and truck camping trailers.

XIV. §1415.C; “Unenclosed Storage and/or Parking” is hereby amended as follows:

2. Travel trailers, boats, and trailers may be parked on a property in accordance with the following requirements:
 - a. The storage of three (3) ~~one (1)~~ such vehicles shall be permitted. Such vehicle(s) is permitted to be parked in any yard as long as no portion of the vehicle (including tongue) is located within any public right-of-way, on or above any public sidewalk or easement, or within a distance of five (5) feet from adjoining property lines.
 - b. The storage of a ~~second~~ fourth travel trailer, boat, or trailer vehicle shall be permitted if the gross lot size is equal to or greater than two (2) acres, as derived from a recorded deed and/ or recorded subdivision plan. The additional vehicle shall be permitted ~~only in the side/rear~~ any yard, and no portion of the vehicle (including tongue) shall be located within any public right-of-way, on or above any public sidewalk or easement, or within a distance of five (5) feet from an adjoining property.
 - c. All areas used for storage shall be maintained so as to keep vegetation properly trimmed and debris or litter disposed of regularly. Storage of such vehicle shall not exempt the property owner from any property maintenance requirement of this Ordinance or any other Borough ordinance.
 - d. All vehicles shall maintain valid registration and inspection and prevent the leakage of fuels and/or lubricants into the ground.

SECTION 2. REPEALER.

All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed insofar as same affects this Ordinance.

SECTION 3. SEVERABILITY.

In any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared as the intent of the Carroll Valley Borough Council that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

SECTION 4. EFFECTIVE DATE.

This Ordinance shall become effective upon the earliest date provided by law.

ORDAINED AND ENACTED as an Ordinance of the Borough of Carroll Valley this 9th day of May 2023.

**BOROUGH OF CARROLL VALLEY,
ADAMS COUNTY, PENNSYLVANIA**

ATTEST:

Richard Mathews, Council President

Gayle R. Marthers, Borough Secretary

Ronald J. Harris, Mayor

PUBLIC HEARING

The Carroll Valley Borough Council will hold a public hearing during the Regular Monthly meeting on Tuesday, June 13, 2023, at 7 PM at the Borough Office, 5685 Fairfield Road, Carroll Valley, Pennsylvania. The purpose of the public hearing is to receive comments regarding proposed Ordinance #3-2023: Amending Chapter 27; modifying regulations pertaining to parking and home-based businesses. The Borough Council intends to consider the afore-mentioned Ordinance for adoption during its public meeting following said hearing on Tuesday, June 13, 2023.

The full text of the proposed Ordinance amending the Carroll Valley Borough Code of Ordinances, as aforesaid, may be examined without charge or obtained for a charge not greater than the cost thereof at the Carroll Valley Borough Office, 5685 Fairfield Road, Carroll Valley, Adams County, Pennsylvania 17320 [(717) 642-8269] during regular business hours.

Gayle R. Marthers

Borough Secretary

MAYOR'S REPORT



April 2023 Police Report



by
Chief Clifford J. Weikert
Carroll Valley Borough Police

Special Events:



ON April 22, 2023 the Drug take back was a success. Carroll Valley Police was assisted by Liberty Twp Police, Cumberland Twp Police and State Constable Beans. We ended up with 11 boxes for 223lb of drugs.

Special News / Achievements:



- The Carroll Valley Civil Service Commission is continuing the next round of the hiring process. We have 8 applicants who have applied, and a Written exam is scheduled for May 18, 2023.

- I was recertified as a Terminal Agency Coordinator (TAC) overseeing our participation in the Commonwealth Law Enforcement Assistance Network. Consistently the requirements for information security in law enforcement grows, increasing the work required for compliance.



Crime Data:

Key to reading the following page:

1. At the top left, you see overall statistics for the month. Total offenses and clearance rate refer to Group "A" offenses. Arrests refer to Group "A" and Group "B". This data is only for Carroll Valley Borough.
2. It also includes crime rates and arrest rates, however this calculation is not yet functioning on the PA State Police system, so they display as -0-. When working correctly, they will report in the national standard of per 100,000 population. As such, when it does calculate, it shows the rate as if the Carroll Valley population was 100,000. By doing this, it makes the rate comparable regardless of the size of the jurisdiction.
3. The column below on the left shows all Group "A" offenses. Offenses can be generally cleared by:
 - a. Arrest (by charging someone with the crime).
 - b. Victim Refused Prosecution = Prosecution limited by victim, or;
 - c. Exceptional Clearance = Charges could be filed but for cause are not.
4. In the center, NIBRS adds additional categories, and you can see how they compare year over year for the month reported.
5. On the right column, you first see a list of arrests for Group "A" offenses, divided into adults and juveniles.
6. At the bottom of the right column, Group "B" arrests are listed. As a major change in NIBRS reporting, Group "B" offenses are only listed when an arrest occurs. Unsolved Group "B" offenses are no longer reported.
7. Each NIBRS offense belongs to one of three categories: Crimes Against Persons, Crimes Against Property, and Crimes Against Society. Crimes Against Persons, e.g., murder, rape, and assault, are those whose victims are always individuals. The object of Crimes Against Property, e.g., robbery, bribery, and burglary, is to obtain money, property, or some other benefit. Crimes Against Society, e.g., gambling, prostitution, and drug violations, represent society's prohibition against engaging in certain types of activity; they are typically victimless crimes in which property is not the object.



Offense and Arrest Summary Report

Printed On: 05/04/2023

Beginning Date: 04/01/2023

Ending Date: 04/30/2023

Page 1 of 1

Agency: CARROLL VALLEY BOROUGH

Municipality: All

Total Offenses 1 **Clearance Rate** 0
 % change from last year -75% Last years rate 0

Total Arrests 1 **Hate Crime Offenses** 0
 % change from last year 0 **Law Officers Assaulted** 0

Group A Crime Rate per 100,000 Population : 0.00 **Summary based reporting Crime Rate per 100,000 Population :** 0.00

Arrest Rate per 100,000 Population : 0.00

Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder			
Negligent Manslaughter			
Justifiable Homicide			
Rape			
Robbery			
Aggravated Assault			
Burglary			
Larceny			2
Motor Vehicle Theft			
Arson			
Simple Assault			
Intimidation			
Bribery			
Counterfeiting/Forgery			
Vandalism	1		
Drug/Narcotic Violations			
Drug Equipment Violations			
Embezzlement			
Extortion/Blackmail			
Fraud			1
Gambling			
Kidnapping			
Pornography			
Prostitution			
Sodomy			
Sexual Assault w/Object			
Fondling			
Incest			
Statutory Rape			1
Stolen Property			
Weapons Law Violations			
Human Trafficking, Commercial Sex Acts			
Human Trafficking, Involuntary Servitude			
Animal Cruelty			
Total Group "A"	1		4

Crime Against Person

- This year
1 - Last year
-100% - Percent Change

Crime Against Property

1 - This year
3 - Last year
-66.67% - Percent Change

Crime Against Society

- This year
- Last year
0 - Percent Change

Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	0	0	0
Larceny	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple Assault	0	0	0	0	0
Intimidation	0	0	0	0	0
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	0	0	0	0	0
Drug/Narcotic Violations	0	0	0	0	0
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	0	0	0	0	0
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
Total Group A Arrests	0	0	0	0	0
Group "B" Arrests					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	0
Disorderly Conduct	0	0	0	0	0
DUI	0	0	0	0	0
Drunkenness	0	0	0	0	0
Family Offenses-nonviolent	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	0	0	0	0	0
All Other Offenses	1	0	0	1	0
Total Group B Arrests	1	0	0	1	0
Total Arrests	1	0	0	1	0

Population : 1

Note: Last years figures are provided for comparison purposes only.

Calls for Service:

Carroll Valley Calls for Service Month	Total
ANIMAL COMPLAINT	5
ASSIST - FIRE/EMS	2
ASSIST - OTHER POLICE	3
DOMESTIC DISTURBANCE	3
MENTAL HEALTH / WELFARE	7
MISC CALL FOR SERVICE	11
TRAFFIC COMPLAINT	4
VEHICLE STOP	24
Z FOLLOW-UP	7
ALARM	4
THREATS / HARRASSMENT / STALKING	2
SUSPICIOUS ACTIVITY	7
FRAUD	1
TRESPASS	3
VEHICLE CRASH	1
DISTURBANCE/NOISE	4
CRIMINAL MISCHIEF	3
Z COURT / JUSTICE	1
Grand Total	92

Carroll Valley Calls for Service YTD	Total
ALARM	12
ANIMAL COMPLAINT	18
ASSIST - FIRE/EMS	49
ASSIST - OTHER POLICE	15
CHILD WELFARE	1
CRIMINAL MISCHIEF	3
DISTURBANCE/NOISE	9
DOMESTIC DISTURBANCE	13
FRAUD	10
MENTAL HEALTH / WELFARE	18
MISC CALL FOR SERVICE	36
MISSING/LOST PERSON	2
SUSPICIOUS ACTIVITY	21
THEFT	10
THREATS / HARRASSMENT / STALKING	11
TRAFFIC COMPLAINT	28
TRESPASS	6
VEHICLE CRASH	8
VEHICLE STOP	94
Z COURT / JUSTICE	2
Z FOLLOW-UP	65
Grand Total	431

Traffic Enforcement:

- Officers conducted vehicle stops and handled crashes this month as listed above. Together these resulted in the following citations, faulty equipment notices, and warnings.



Citation, Faulty Equipment, Warning	Count:
1301 (Title 75) - Registration and certificate of title required	16
1543 (Title 75) - Driving while operating privilege is suspended or revoked	2
3362 (Title 75) - Maximum speed limits	10
4703 (Title 75) - Operation of vehicle without official certificate of inspection	1
Grand Total	29

Miscellaneous:

Calls for Service		April 2022	April 2023	YTD 2022	YTD 2023
	Calls from Public	67	92	292	363
	Officer initiated	6	25	40	93
	Total CV Calls	73	117	332	456

Vehicle Mileage					
		Starting	Ending	Total	
20	2017 Dodge Charger Unmarked	22,355	22,368	13	
22	2017 Dodge Charger Marked	74,890	76,838	1,948	
21	2014 Dodge Charger Unmarked	102,078	102,996	918	
24	2014 Dodge Charger Marked	94,163	94,185	22	
			Total	2,901	



April 2023 Fairfield Police Report Supplement



by
Chief Clifford Weikert
Carroll Valley Borough Police

Calls for Service:

This data represents all calls for service we receive from the Adams County Department of Emergency Services which accounts for most of our calls. It also includes officer-initiated calls, like traffic stops and follow ups as well as complaints received on station or by other means.

Fairfield Calls for Service Month	Total
ASSIST - FIRE/EMS	3
ASSIST - OTHER POLICE	1
DOMESTIC DISTURBANCE	4
MISC CALL FOR SERVICE	1
TRAFFIC COMPLAINT	2
VEHICLE CRASH	2
VEHICLE STOP	5
Z FOLLOW-UP	1
Grand Total	19

Fairfield Calls for Service YTD	Total
ANIMAL COMPLAINT	3
ASSIST - FIRE/EMS	10
ASSIST - OTHER POLICE	1
CRIMINAL MISCHIEF	1
DOMESTIC DISTURBANCE	7
FRAUD	1
MENTAL HEALTH / WELFARE	4
MISC CALL FOR SERVICE	10
SEX OFFENSE	1
SUSPICIOUS ACTIVITY	1
THEFT	1
THREATS / HARRASSMENT / STALKING	1
TRAFFIC COMPLAINT	9
VEHICLE CRASH	5
VEHICLE STOP	44
Z FOLLOW-UP	2
Grand Total	101

Citations:

We issued the following citations, faulty equipment, and warning cards in Fairfield Borough:

Citation, Faulty Equipment, Warning	Count:
1301 (Title 75) - Registration and certificate of title required	2
1786 (Title 75) - Required financial responsibility	1
4303 (Title 75) - General lighting requirements	1
Grand Total	4



Offense and Arrest Summary Report

Printed On: 05/04/2023

Beginning Date: 04/01/2023

Ending Date: 04/30/2023

Page 1 of 1

Agency: CARROLL VALLEY BOROUGH

Municipality: Fairfield Borough

Total Offenses	Clearance Rate	0
% change from last year	Last years rate	0
Total Arrests	Hate Crime Offenses	0
% change from last year	Law Officers Assaulted	0
Group A Crime Rate per 100,000 Population :	Summary based reporting Crime Rate per 100,000 Population :	0.00
Arrest Rate per 100,000 Population :		0.00

Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder			
Negligent Manslaughter			
Justifiable Homicide			
Rape			
Robbery			
Aggravated Assault			
Burglary			
Larceny			
Motor Vehicle Theft			
Arson			
Simple Assault			
Intimidation			
Bribery			
Counterfeiting/Forgery			
Vandalism			
Drug/Narcotic Violations			
Drug Equipment Violations			
Embezzlement			
Extortion/Blackmail			
Fraud			
Gambling			
Kidnapping			
Pornography			
Prostitution			
Sodomy			
Sexual Assault w/Object			
Fondling			
Incest			
Statutory Rape			
Stolen Property			
Weapons Law Violations			
Human Trafficking, Commercial Sex Acts			
Human Trafficking, Involuntary Servitude			
Animal Cruelty			
Total Group "A"			

Crime Against Person

- This year
- Last year
0 - Percent Change

Crime Against Property

- This year
- Last year
0 - Percent Change

Crime Against Society

- This year
- Last year
0 - Percent Change

Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	0	0	0
Larceny	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple Assault	0	0	0	0	0
Intimidation	0	0	0	0	0
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	0	0	0	0	0
Drug/Narcotic Violations	0	0	0	0	0
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	0	0	0	0	0
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
Total Group A Arrests	0	0	0	0	0
Group "B" Arrests					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	0
Disorderly Conduct	0	0	0	0	0
DUI	0	0	0	0	0
Drunkenness	0	0	0	0	0
Family Offenses-nonviolent	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	0	0	0	0	0
All Other Offenses	1	0	0	1	0
Total Group B Arrests	1	0	0	1	0
Total Arrests	1	0	0	1	0

Population : 1

Note: Last years figures are provided for comparison purposes only.

INTEROFFICE MEMORANDUM



TO: BOROUGH COUNCIL
FROM: CLIFFORD WEIKERT, CHIEF OF POLICE
VIA: RON HARRIS, MAYOR
SUBJECT: POLICE DEPARTMENT VEHICLE REPLACEMENT
DATE: 5/5/2023

In the 2023 budget, we have \$102,000 allocated in capital reserve to purchase and equip 2 replacements for our 2014 patrol vehicles. I am requesting your authorization to expend up to the \$124,546.38, which is a difference of \$22,546.38. That difference is from inflation, and we should have replaced them 2 years ago, but we extended the life of the vehicles we had. The request is for the purchase and equipping of the replacements per the following:

Vehicle Replacement	Per	2 Units		10-8 Emergency	Per	2 Units
Costars				Lights, siren Partitions	\$10,620.14	\$21,240.28
New Holland	\$43,854.00	\$87,708.00		without install		
Delivery Date	2 in stock					
				Light, siren, partitions	\$15,949.19	\$31,898.38
Bid				with install		
Buchanan Auto	\$43,495.47	\$86,990.94				
Delivery Date	8/12/2023			Sub total	\$61,273.19	\$122,546.38
				Contingency		\$2,000
Tracker Speed Timing	Per	2 Units		Total requested amount		\$124,546.38
Rabold's Service	\$1,470	\$2,940				

The two vehicle prices come from COSTAR, from New Holland and Buchanan Auto out on sealed bid. The difference between the two companies is \$717.06. I am requesting we go with New Holland due the fact they have two on their lot and Buchanan only estimates delivery on 8/12/2023.

The speed timing device is the only supplier. The price includes Rabold's, installing the units.

10-8 Emergency Vehicle Service supplies all the lights, sirens, mounts, cage partitions, power supplies, etc. This is all COSTARS pricing. You see there are two quotes from 10-8 Emergency, one for everything installed and the other is if we decide to use Roy Kent, a borough resident who volunteers his time to help the Police Department. Mr. Kent would do the installation of all the items in the lesser quote. I have also included \$2,000 for contingences and unexpected issues during the installation process. It is my option that we should recommend the Borough spend the additional funds of \$10,658.10 with 10-8 Emergency for the installation because they are located next to Holland and Holland recommends 10-8 for upfitting, and we can expect a quicker turn around for the upfitting.

The two vehicles that we are replacing both have or are close to having 100,000 miles on the vehicles. Both vehicles have been in and out of the shop costing us money to fix. The 2014 marked unit is now sitting at Excalibur to be fixed again for another unknown problem.

Action requested: Motion to authorize the Chief of Police to expend up to the amount of \$124,546.38 for purchasing and equipping for a replacement of 2 patrol vehicles.

BID OPENING
Carroll Valley Borough
TABULATION OF BIDS RECEIVED 05/03/2023

Qty:
2

2023 Dodge Durango - 4Door All Wheel Drive Pursuit Vehicles (or equivalent)

BIDDER
Buchanan Auto Park

Total Price:
\$86,990.94

With the following minimum specifications:

5.7 V8 Hemi MDS VVT Engine

8-speed Automatic

18" on/off Road Tires

Cloth Bucket Seats - Front

Vinyl Bench Seat - 2nd Row Seating

Monotone Paint Application: Black w/black clearcoat

Left-Mounted LED Spot Lamp: Black in Color

Skid Plate Group Installed: Front Suspension, Fuel Tank

Radio: Uconnect 4 w/8.4" Display

Entire Fleet-Alike Keys (FREQ #1)

Deactivate Rear Doors & Windows

The Borough of Carroll Valley

2023 Bid Sheet

Two (2) Police SUV Units

Name of Bidder: Buchanan Auto Park, Inc.

Description:

Qty:

2 **2023 Dodge Durango - 4Door All Wheel Drive Pursuit Vehicles (or equivalent)**

With the following minimum specifications:

5.7 V8 Hemi MDS VVT Engine

8-speed Automatic

18" on/off Road Tires

Cloth Bucket Seats - Front

Vinyl Bench Seat - 2nd Row Seating

Monotone Paint Application: Black w/black clearcoat

Left-Mounted LED Spot Lamp: Black in Color

Skid Plate Group Installed: Front Suspension, Fuel Tank & Underbody

Radio: Uconnect 4 w/8.4" Display

Entire Fleet-Alike Keys (FREQ #1)

Deactivate Rear Doors & Windows

2 Delivery to Borough Designated Upfitter

Anticipated Upfitter: 10-8 Emergency Vehicle Service; 501B E. Main St.; New Holland, PA

Unit Price:	Total Price:
<u>43,495.47</u>	<u>86,990.94</u>
<u>2,969⁰⁰</u>	<u>5,938⁰⁰</u>
<u>incl.</u>	<u>incl</u>
<u>incl</u>	<u>incl</u>
<u>171</u>	<u>242</u>
<u>incl</u>	<u>incl</u>
<u>549⁰⁰</u>	<u>10,980⁰⁰</u>
<u>297⁰⁰</u>	<u>5,940⁰⁰</u>
<u>incl</u>	<u>incl</u>
<u>145</u>	<u>290</u>
<u>77</u>	<u>154</u>
<u>0</u>	<u>0</u>

Total Bid: 86,990.94

Estimated Date Vehicle will be Available for Delivery to Upfitter:

Unit #1: August 12, 2023

Unit #2: August 12, 2023



Date: 4/27/2023
 Salesperson: Jessica Main
 Manager: Sean Mummert
 Customer ID #: C34267

FOR INTERNAL USE ONLY

CUSTOMER Kari Buterbaugh Home Phone : (717) 642-9750
26 LAKESIDE TRL
 Address : FAIRFIELD, PA 17320-8222 Work Phone :
ADAMS
 E-Mail : Cell Phone :

VEHICLE

Stock # : Durango pursuit New / Used : **New** VIN : Mileage: 0
 Vehicle : 2023 Dodge Durango Color :
 Type : Pursuit 4dr All-Wheel Drive
 Body Size : Style : Weight : 0 Unit Class :
 Market Value Selling Price 47,325.00
 Discount 4,492.00
 Adjusted Price 42,833.00
 Doc Fee 449.00
 Non Tax Fees 213.47
 Cash Deposit .00
 Balance 43,495.47

Customer Approval: _____ Management Approval: _____
 By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.

BUCHANAN AUTO PARK INC
 11582 BUCHANAN TRL E
 WAYNESBORO, PA 172689462

Configuration Preview

Date Printed:	2023-04-27 8:38 AM	VIN:	Quantity:	1
Estimated Ship Date:		VON:	Status:	BA - Pending order
			FAN 1:	00DDK Dealer / Police Inventory
			FAN 2:	
			Client Code:	
			Bid Number:	TB3087
			PO Number:	
Sold to:		Ship to:		
BUCHANAN AUTO PARK INC (42776)		BUCHANAN AUTO PARK INC (42776)		
11582 BUCHANAN TRL E		11582 BUCHANAN TRL E		
WAYNESBORO, PA 172689462		WAYNESBORO, PA 172689462		

Vehicle: 2023 DURANGO PURSUIT VEHICLE AWD (WDEE75)

	Sales Code	Description	MSRP(USD)	FWP(USD)
Model:	WDEE75	DURANGO PURSUIT VEHICLE AWD	41,415	41,228
Package:	22Z	Customer Preferred Package 22Z	0	0
	EZH	5.7L V8 HEMI MDS VVT Engine	2,995	2,696
	DFD	8-Spd Auto 8HP70 Trans (Buy)	0	0
Paint/Seat/Trim:	PXJ	DB Black Clear Coat	0	0
	APA	Monotone Paint	0	0
	*A7	Cloth Bucket Seats W/Rear Vinyl	135	121
	-X9	Black	0	0
Options:	4ES	Delivery Allowance Credit	0	-414
	MAF	Fleet Purchase Incentive	0	0
	LNF	Black Left LED Spot Lamp	610	549
	GXF	Entire Fleet Alike Key (FREQ 1)	160	145
	ADL	Skid Plate Group	330	297
	CW6	Deactivate Rear Doors/Windows	85	77
	4DH	Prepaid Holdback	0	-1,372
	5N6	Easy Order	0	0
	4FM	Fleet Option Editor	0	0
	4FT	Fleet Sales Order	0	0
	135	Zone 35-Washington	0	0
	4EA	Sold Vehicle	0	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0	0
Bid Number:	TB3087	Government Incentives	0	-3,500
Discounts:	YG1	7.5 Additional Gallons of Gas	0	22
Destination Fees:			1,595	1,595
		Total Price:	<u>47,325</u>	<u>41,444</u>

Order Type:	Fleet	PSP Month/Week:	
Scheduling Priority:	1-Sold Order	Build Priority:	99
Salesperson:			
Customer Name:			
Customer Address:	USA		

Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

**Bids to be Opened at 11:00 A.M.
Wednesday, May 3, 2023**

Having read the specifications and bidding instructions hereby propose to supply and deliver to the Borough of Carroll Valley two (2) Police SUV Units as detailed at the prices specified on the attached bid forms.

By signing this form, the bidder agrees to the following:

- It is hereby understood and agreed that having read the bidding announcement, information and instructions for bidders and
- It is further understood and agreed that these bids are for prices to hold firm for a period of not less than sixty (60) days.
- All appropriate certifications and documentation is herewith supplied.

Respectfully Submitted:



Bidder Representative Signature

Sean Mummert

Bidder Name

11582 Buchanan Tr E

Bidder Address

Waynesboro, PA 17268

City, State, Zip

4/27/23

Date

717-762-1107

Phone #

Fax #

ANTI-COLLUSION AFFIDAVIT



County Adams

Municipality Borough of Carroll Valley

Project Number Not Applicable

State of Pennsylvania

Fed. Project No. Not Applicable
(If Applicable)

County of Franklin

The undersigned deponent deposes and says that he is the Sales Manager of the Buchanan Auto Park, Inc. Company; that he is authorized to make this affidavit on behalf of said company in compliance with section 102.06 (e) of Department Specifications, Publication 408, as amended and that the said company has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such contract.

(Contractor) Bidder

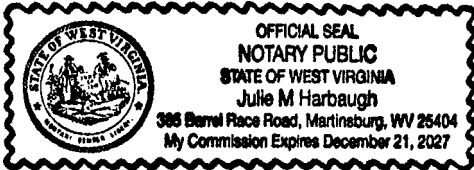
BY Buchanan Auto Park Inc

Sworn to and subscribed before me the undersigned notary public this

27th day of April, 2023.

Julie Harbaugh JW
Notary Public

My Commission expires 12.21.2027



Prepared For:
 Clifford Weikert
 Carroll Valley Borough
 5685 Fairfield Rd
 Fairfield, Pennsylvania, 19320
 Phone: 717-642-8269 Ext 182

Prepared By:
 Greg Dyer
 New Holland Dodge Chrysler Jeep Ram
 508 W Main St
 New Holland, Pennsylvania, 17557
 Phone: 717-354-4901

SELECTED EQUIPMENT **2023 Dodge Durango**

4dr AWD Pursuit (WDEE75)
MSRP

WDEE75	Base Vehicle Price (WDEE75)	41,415.00
22Z	Quick Order Package 22Z	N/C
EZH	Engine: 5.7L V8 HEMI MDS VVT <i>230MM Rear Axle; 2 Speed On Demand Transfer Case; (DPM) 3.09 Rear Axle Ratio; 800 Amp Maintenance Free Battery; Dual Rear Exhaust w/Bright Tips; Engine Oil Cooler; (Z6J) GVWR: 7,100 lbs</i>	2,995.00
DFD	Transmission: 8-Speed Automatic (8HP70)	N/C
DPM	3.09 Rear Axle Ratio	Included
Z6J	GVWR: 7,100 lbs	Included
TXQ	Tires: 255/60R18 On/Off Road	N/C
WBN	Wheels: 18" x 8.0" Black Steel	N/C
A7	Cloth Bucket Seats w/Rear Vinyl <i>#7 Seat Foam Cushion; Vinyl 2nd Row Seat</i>	135.00
APA	Monotone Paint Application	N/C
LNF	Black Left LED Spot Lamp <i>Option restricted to law enforcement agencies only.</i>	610.00
CW6	Deactivate Rear Doors/Windows	85.00

The information contained in this package is provided to assist in assessing our vehicles and is for your information only. Prices and content information shown are subject to change and should be treated as estimates only. Information on the comparison vehicle is derived from available public sources and may not be completely current or accurate. No representations, warranties or guarantees are given in the information. Neither Chrysler nor the dealer will be liable for any reliance on the contents hereof. Please see salesperson for the most current information and other details. Actual pricing may vary. Reference: DX05103471 3/15/2023

SELECTED EQUIPMENT Continued

		MSRP
GXF	Entire Fleet Alike Key (FREQ 1) <i>8 key FOBs are standard.</i>	160.00
ADL	Skid Plate Group <i>Front Suspension Skid Plate; Fuel Tank Skid Plate Shield; Transfer Case Skid Plate Shield; Underbody Skid Plate</i>	330.00
UAM	Radio: Uconnect 4 w/8.4" Display	N/C
X9	Black	N/C
PXJ	DB Black Clearcoat	N/C
Vehicle Subtotal		\$45,730.00
Destination		\$1,595.00
Vehicle Subtotal (including Destination)		\$47,325.00

Costars Pricing Shown Next Page

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Prepared For:
Clifford Weikert
Carroll Valley Borough
5685 Fairfield Rd
Fairfield, Pennsylvania, 19320
Phone: 717-642-8269 Ext 182

Prepared By:
Greg Dyer
New Holland Dodge Chrysler Jeep Ram
508 W Main St
New Holland, Pennsylvania, 17557
Phone: 717-354-4901

PRICE SHEET

2023 Dodge Durango

4dr AWD Pursuit (WDEE75)

	MSRP
Vehicle Price (excluding option discounts)	\$45,730.00
Vehicle Subtotal	\$45,730.00
Option Credits	0.00
COSTARS #013-E22-223 Police Vehicle Discount	(3,471.00)
Other (Discount)Margin	0.00
Incentives	0.00
Total Other Items	(3,471.00)
Net Selling Price	\$42,259.00
Destination	1,595.00
Total Quote	\$43,854.00
TOTAL	\$43,854.00

Customer Signature

Date

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501B East Main Street
 New Holland PA 17557
 Phone (717) 354-9221
 service@10-8evs.net
 Fax (717) 355-9196

Estimate

11918

Date 5/4/2023

Bill To
 Carroll Valley Borough Police
 5685 Fairfield Road,
 Fairfield, PA 17320

Vehicle
2023 Durango
VIN #
License #
Location
New Holland

Qty	Item	Description
		2023 Dodge Durango product w/ installation Carroll Valley Borough Police
1	Custom Lightbar	Sound Off nFuse 48" lightbar - red/blue with takedowns and alleys QSF006595 ENULB010VN-395
1	ETSA481RSR	Sound Off nERGY 400 Series Remote Siren w/ Knob Control
1	ETSS100J	Sound Off 100J Series Composite Speaker
1	ETSKLF200	Sound Off Aftershock low frequency
1	ETSSLFVBK02	Sound Off Aftershock brackets 21+ Durango
1	BK2168DUR21	Setina 2021+ Durango push bumper w/ 4 lights
6	EMPS2STS4J	Sound Off mpower 4" Fascia Light w/ Stud Mount, Dual Color - Red/Blue
6	PMP2BKDGAJ	Sound Off 90 Degree Deck/Grille Adjustable Bracket Kit for mpower 4" Fascia Light w/ Stud Mount - Black
4	EMPS2QMS4J	Sound Off mpower 4" Fascia Light w/ Quick Mount, Dual Color - Red/Blue
1	7170-0884-02	Gamber Johnson Kit, 2021+ Dodge Durango Standard Console with Cup Holder and Printer Armrest
1	7160-0220	Gamber Johnson Mongoose Motion Attachment -
1	7140-0385	Gamber Johnson Faceplate
1	7160-0321	Gamber Johnson faceplate
1	7140-0362	Gamber Johnson faceplate
1	7170-0551-00	Gamber Johnson KIT: Dell Laptop Dock NO RF and LIND Power adapter (#7300-0468)
1	475-1556	Jotto Desk Space Creator partition
1	475-1557	Jotto Desk lower extension panels
1	475-1516	Jotto Desk Bio Seat system with rear partition
1	475-1417	Jotto Desk Durango window bars
1	Parts	American Aluminum E/Z Vault "UP" for DURANGO 2019 - Current 41"W x 24"D x 8"H MATTE Black Powder Coating 4" SUV Vault Basket est 34427
1	Cus Sup	Install customer supplied Digital Ally camera system

Total



501B East Main Street
 New Holland PA 17557
 Phone (717) 354-9221
 service@10-8evs.net
 Fax (717) 355-9196

Estimate

11918

Date 5/4/2023

Bill To
 Carroll Valley Borough Police
 5685 Fairfield Road,
 Fairfield, PA 17320

Vehicle
2023 Durango
VIN #
License #
Location
New Holland

Qty	Item	Description
1	Cus Sup	Install customer supplied radio with antenna
1	MB8U25	Laird, 25ft Cable
1	CH27.0.20B	Wiring harness 20' without timer
1	MB-U27-NT	Wiring harness universal mounting bracket without tabs
1	ME100-A	Miscellaneous Electrical Supplies
1	ELLABOR	Labor - Emergency Lighting
1	COSTARS	Per PA Costars contract # 012-E22-259
		Actual freight charges will apply
		Sales Tax Exempt
ESTIMATE		

This is a time and material estimate based upon 10-8 Emergency Vehicle Service, LLC's knowledge of the above mentioned vehicle. Hours and material charges may change upon disassembly and further investigation. However, if the costs exceed the estimated charges, or additional items are found requiring repair that affect the cost, approval will be required to proceed with service repairs. 10-8 Emergency Vehicle Service, LLC will use all reasonable means to keep all repair charges to a minimum. Payment in full is required upon inspection and pick-up unless other arrangements have been made. This estimate is valid for 15 days from the issue date.

Total	\$15,949.19
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501B East Main Street
 New Holland PA 17557
 Phone (717) 354-9221
 service@10-8evs.net
 Fax (717) 355-9196

Estimate

11919

Date 5/4/2023

Bill To
 Carroll Valley Borough Police
 5685 Fairfield Road,
 Fairfield, PA 17320

Vehicle
Product only
VIN #
License #
Location
New Holland

Qty	Item	Description
		2023 Dodge Durango product only (No installation) Carroll Valley Borough Police
1	Custom Lightbar	Sound Off nFuse 48" lightbar - red/blue with takedowns and alleys QSF006595 ENULB010VN-395
1	ETSA481RSR	Sound Off nERGY 400 Series Remote Siren w/ Knob Control
1	ETSS100J	Sound Off 100J Series Composite Speaker
1	ETSKLF200	Sound Off Aftershock low frequency
1	ETSSLFVBK02	Sound Off Aftershock brackets 21+ Durango
1	BK2168DUR21	Setina 2021+ Durango push bumper w/ 4 lights
6	EMPS2STS4J	Sound Off mpower 4" Fascia Light w/ Stud Mount, Dual Color - Red/Blue
6	PMP2BKDG AJ	Sound Off 90 Degree Deck/Grille Adjustable Bracket Kit for mpower 4" Fascia Light w/ Stud Mount - Black
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1	7140-0385	Gamber Johnson Faceplate
1	7160-0321	Gamber Johnson faceplate
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1	475-1556	Jotto Desk Space Creator partition
1	475-1557	Jotto Desk lower extension panels
1	475-1516	Jotto Desk Bio Seat system with rear partition
1	475-1417	Jotto Desk Durango window bars
1	Parts	American Aluminum E/Z Vault "UP" for DURANGO 2019 - Current 41"W x 24"D x 8"H MATTE Black Powder Coating 4" SUV Vault Basket est 34427

Total



501B East Main Street
 New Holland PA 17557
 Phone (717) 354-9221
 service@10-8evs.net
 Fax (717) 355-9196

Estimate

11919

Date 5/4/2023

Bill To
 Carroll Valley Borough Police
 5685 Fairfield Road,
 Fairfield, PA 17320

Vehicle
Product only
VIN #
License #
Location
New Holland

Qty	Item	Description
1	COSTARS	Per PA Costars contract # 012-E22-259
		Actual freight charges will apply
		Sales Tax Exempt
ESTIMATE		

This is a time and material estimate based upon 10-8 Emergency Vehicle Service, LLC's knowledge of the above mentioned vehicle. Hours and material charges may change upon disassembly and further investigation. However, if the costs exceed the estimated charges, or additional items are found requiring repair that affect the cost, approval will be required to proceed with service repairs. 10-8 Emergency Vehicle Service, LLC will use all reasonable means to keep all repair charges to a minimum. Payment in full is required upon inspection and pick-up unless other arrangements have been made. This estimate is valid for 15 days from the issue date.

Total	\$10,620.14
--------------	-------------

RABOLD'S SERVICES
 SPEEDOMETER TESTING & REPAIR
 STATE INSPECTION
 AUTO REPAIR + TUNE-UP SPECIALISTS
 2034 BOAS ST., HARRISBURG, PA 17103-1606
 PHONE: 233-6112

52224

NAME Chester Valley P.D.

ADDRESS _____

CITY _____

DATE 4-3-78 CUST. ORDER NO. _____ WHEN PROMISED _____ PHONE 647-8769

YEAR & MAKE OF CAR - TYPE OR MODEL _____ SERIAL NO. _____

MOTOR NO. _____

LICENSE NO. _____ MILEAGE _____ WRITTEN BY WJL

Qty.	PART NO. & NAME OF PART	PRICE
<u>2</u>	<u>TRACKER SKW</u>	<u>1300.00</u>
		<u>2700.00</u>
<u>2</u>	<u>WHEELS @ 20" DIA</u>	<u>40.00</u>
		<u>2740.00</u>
	SEE BACK FOR ADDITIONAL PARTS	TOTAL PARTS ▶
	OUTSIDE WORK	
	TOTAL OUTSIDE WORK ▶	
	ACCESSORIES - TIRES AND TUBES	
	TOTAL ACCESSORIES ▶	

DESCRIPTION OF WORK	AMOUNT
<u>* ESTIMATE *</u>	
<u>2 SMALL TOWERS 100 DOWNRODS SKW</u>	<u>\$100.00</u>
<u>* MAY NEED RETUNE @ 200.00 PER VEHICLE</u>	
<u>* CUSTOMER MUST SUPPLY (CARBURETOR)</u>	
<u>* NOT IN STOCK - 2-4 WEEKS TO ORDER *</u>	

GAS, OIL & GREASE		CHECK BELOW	LABOR ONLY
		LUBRICATE	<u>200.00</u>
GALS. GAS		CHANGE ENGINE OIL	PARTS <u>2740.00</u>
QTS. OIL		TRANSMISSION	ACCESSORIES
LBS. GREASE		DIFFERENTIAL	GAS, OIL & GREASE
		WASH	MISC. MERCHANDISE
		POLISH	OUTSIDE WORK
TOTAL GAS, OIL & GREASE ▶		TOTAL SERVICE ▶	TAX
			TOTAL <u>\$ 2940.00</u>

AUTHORIZED BY _____

ESTIMATES ARE FOR LABOR ONLY. MATERIALS ADDITIONAL

FIRE/EMS/EMA REPORT

FOUNTAINDALE VOLUNTEER FIRE DEPARTMENT

**1340 OLD WAYNESBORO ROAD
FAIRFIELD, PA 17320**



MONTHLY FIRE REPORT FOR MARCH 2023

Breakdown of calls by type:

Medical Assist.....	2
Vehicle Accidents.....	1
Unauthorized Burn.....	1
<u>Good Intent.....</u>	<u>9</u>
TOTAL	13

Notes: We hosted the Haz Mat Refresher class at our station with 30 from Fountain Dale and surrounding companies.

David Martin

A handwritten signature in black ink, appearing to read 'David Martin'.

Fire Chief

cc: Carroll Valley Borough
Hamiltonban Township
Liberty Township

Fountain Dale Volunteer Fire Department



This report was generated on 4/4/2023 11:37:02 AM

Incident Type and Street Name for Date Range

Incident Status: Reviewed | Start Date: 03/01/2023 | End Date: 03/31/2023

Incident Date	Address	Incident Type
03/02/2023	Waynesboro Pike, Fairfield, PA 17320	Motor vehicle accident with injuries
03/08/2023	Buchanan Trail East, Blue Ridge Summit, PA 17214	Dispatched & cancelled en route
03/08/2023	Buchanan Trail East, Blue Ridge Summit, PA 17214	Dispatched & cancelled en route
03/09/2023	Buchanan Trail East, Waynesboro, PA 17268	Dispatched & cancelled en route
03/10/2023	Cullen Drive, Sabillasville, MD 21780	Medical assist, assist EMS crew
03/10/2023	Cushman Avenue, Cascade (Fort Ritchie (sta.)), MD 21719	Dispatched & cancelled en route
03/11/2023	Summit Plaza, Blue Ridge Summit, PA 17214	Dispatched & cancelled en route
03/15/2023	Smith Road, Emmitsburg, MD 21727	Dispatched & cancelled en route
03/25/2023	Washington Township Blvd, Waynesboro, PA 17268	Dispatched & cancelled en route
03/27/2023	Cullen Drive, Sabillasville, MD 21780	Medical assist, assist EMS crew
03/30/2023	Hillside Way, Waynesboro, PA 17268	Dispatched & cancelled en route
03/31/2023	Pennersville Road, Blue Ridge Summit, PA 17214	Dispatched & cancelled en route
03/31/2023	Thunder Trail, Fairfield, PA 17320	Unauthorized burning

COMMITTEE REPORTS

Planning Meeting 5/1/2023

- Approved April minutes w/o changes
- Open to the public - no public
- New Business - Review Zoning Ordinance Chapter 27 regarding Vacation Rentals
 - Zoning districts R1 and CC were unintentionally excluded following the Feb & March 2020 Planning Commission Meetings
 - Mid March 2020 the world shut down and Chapter 27 was sent to Council in Nov 2021 (missing the approved changes)
 - Corporate ownership of Short Term Rentals (STR) is a growing concern
 - Increased need for regulations concerning permitting, inspections, community standards
 - Concern with increased numbers of STR impacting Earned Income Tax Revenue
 - Concern with STR taking advantage of Community Services (sewer & water, parks, snow plowing,...)
 - Commission will research fees, permitting, and ordinances from other PA boroughs for comparison / baseline
 - Possibly re-submit a recommendation to allow STR in all districts with appropriate regulations & enforcement in place at next month's meeting
- Old Business - None
- Adjourned

Respectfully Submitted,
Michael Wight, Chair

ADMINISTRATIVE BUSINESS

BOROUGH OF CARROLL VALLEY SUMMARY FINANCIAL REPORT: 1 thru 30 April 2023

ACCOUNT	GENERAL FUND	SPECIAL EVENT	SANITARY SEWER	SINKING FUND	CAPITAL RESERVE	HIGHWAY AID (LF)	TOTAL FUNDS
START OF PERIOD							
CHECKING ACCOUNT	\$48,330.70	\$0.00	\$0.00	\$145.50	\$74,588.54	\$0.00	\$123,064.74
INVESTMENTS	\$1,667,803.14	\$0.00	\$207,643.92	\$0.00	\$0.00	\$685,461.43	\$2,560,908.49
PETTY CASH	\$425.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$450.00
DUE FROM OTHER FUNDS	\$112,544.24	\$4,115.39	\$891,610.82	\$0.00	\$997,440.16	\$0.00	\$2,005,710.61
DUE TO OTHER FUNDS	\$1,447,642.67	\$14,933.11	\$395,773.37	\$0.00	\$156,387.67	\$0.00	\$2,014,736.82
LIABILITIES	\$25,734.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,734.19
NET BALANCE	\$355,726.22	(\$10,817.72)	\$703,506.37	\$145.50	\$915,641.03	\$685,461.43	\$2,649,662.83
TRANSACTIONS FOR PERIOD							
ADJUSTMENTS (SEE NOTE)							
ACTUAL REVENUES (+)	\$239,679.16	\$0.00	\$64,166.36	\$0.00	\$59,406.38	\$240,241.43	\$603,493.33
ACTUAL EXPENDITURES (-)	\$165,659.00	\$523.35	\$19,228.70	\$0.00	\$850.81	\$0.00	\$186,261.86
ENCUMBERED FUNDS (-)							\$0.00
NET TRANSACTION BALANCE	\$74,020.16	(\$523.35)	\$44,937.66	\$0.00	\$58,555.57	\$240,241.43	\$417,231.47
END OF PERIOD							
CHECKING ACCOUNT	\$45,728.09	\$0.00	\$0.00	\$145.50	\$74,588.54	\$0.00	\$120,462.13
INVESTMENTS	\$1,833,710.79	\$0.00	\$207,643.92	\$0.00	\$0.00	\$925,702.86	\$2,967,057.57
PETTY CASH	\$425.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$450.00
DUE FROM OTHER FUNDS	\$133,147.10	\$4,115.39	\$955,777.18	\$0.00	\$1,056,846.54	\$0.00	\$2,149,886.21
DUE TO OTHER FUNDS	\$1,571,215.41	\$15,456.46	\$415,002.07	\$0.00	\$157,238.48	\$0.00	\$2,158,912.42
LIABILITIES	\$11,139.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,139.19
NET BALANCE	\$430,656.38	(\$11,341.07)	\$748,444.03	\$145.50	\$974,196.60	\$925,702.86	\$3,067,804.30

Range of Checking Accts: First to Last Range of Check Dates: 04/01/23 to 04/30/23
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
GENERAL FUND	GENERAL FUND				
40113	04/11/23	ACTC0005 AC&T CO, INC.			6
		v3-00153 Fuel & Diesel Fuel: March 2023	3,049.85		
40114	04/11/23	ADAMS005 ADAMS COUNTY AUTO SUPPLY, INC.			6
		23-00010 Headlights for Chargers	15.48		
		23-00015 Alternator;ford Expedition	278.38		
		23-00022 filters for John Deere 301	50.63		
		23-00023 filters:EQMS5 (Boom Mower)	124.58		
		v3-00147 Core Credit	77.00-		
			<u>392.07</u>		
40115	04/11/23	ADAMS020 ADAMS ELECTRIC COOPERATIVE, IN			6
		v3-00112 STP: Sanders Rd. Pump Station	2,303.87		
		v3-00113 STP: Country Club Trl. Pump St	144.14		
		v3-00114 Boro Office: Svc 3/1/23-3/30/2	1,265.63		
			<u>3,713.64</u>		
40116	04/11/23	AMAND005 AMANDA BELL			6
		v3-00152 Egg Hunt Prizes	30.00		
40117	04/11/23	AMAZO005 AMAZON CAPITAL SERVICES			6
		v3-00137 Egg Hunt Prizes	213.03		
40118	04/11/23	COMMU005 COMMUNITY MEDIA OF SOUTH CENT			6
		v3-00111 CVB Council Meeting: Mar 2023	220.00		
		v3-00151 CVB Council Meeting: Dec 2022	220.00		
			<u>440.00</u>		
40119	04/11/23	EXCAL005 EXCALIBUR TOWING			6
		v3-00148 PL: Impound Inv # 14147	200.00		
40120	04/11/23	FREED005 FREEDOM SYSTEMS			6
		v3-00138 Cloud Hosting	1,620.00		
40121	04/11/23	GETTY005 GETTYSBURG TIMES			6
		v3-00134 Legal Ad: Vacation Rental	366.08		
40122	04/11/23	GOVER005 GOVERNMENT MANAGEMENT SERVICES			6
		v3-00125 Retainer for March 2023	3,000.00		
40123	04/11/23	HARRI010 HARRINGTON EQUIPMENT			6
		23-00025 Hydraulic hose :EQMS10 Backhoe	91.65		
40124	04/11/23	KEYST005 KEYSTONE MUNICIPAL INSURANCE			6
		v3-00139 3 of 4 KMIT WC 2023	5,892.75		
40125	04/11/23	KILME005 KILMER INSURANCE AGENCY			6
		v3-00126 2023-24 Commercial Auto 2-2	8,477.50		
		v3-00127 2023-24 Professional Liability	4,198.50		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid	Contract	
GENERAL FUND	GENERAL FUND	Continued		
40125	KILMER INSURANCE AGENCY	Continued		
v3-00128	2023-24 Commerical Package	10,521.50		
		<u>23,197.50</u>		
40126	04/11/23 KPITE005 KPI TECHNOLOGY			6
v3-00121	SEO Services	4,202.62		
40127	04/11/23 LABOR005 LABORATORY, ANALYTICAL & BIOLO			6
v3-00132	Sludge Testing	45.00		
v3-00133	Sludge Testing	50.00		
v3-00145	STP: Testing March 2023	336.00		
		<u>431.00</u>		
40128	04/11/23 METED005 MET-ED			6
v3-00141	Street Lights: March 2023	79.98		
40129	04/11/23 MOHNS005 MOHNS LUMBER			6
23-00028	Mulch	540.00		
40130	04/11/23 PAMUN005 PA MUNICIPAL RETIREMENT SYSTEM			6
v3-00149	1st Qtr 2023: Pension Contribu	5,420.28		
v3-00150	1st Qtr 2023: Police Pension	4,002.59		
		<u>9,422.87</u>		
40131	04/11/23 PAMUN010 PA MUNICIPAL HEALTH INSURANCE			6
v3-00123	May 2023: Major Medical, Denta	31,735.01		
40132	04/11/23 PECKS005 PECKS SEPTIC SERVICE, LLC			6
v3-00124	STP: Sludge Removal/Disposal	1,265.00		
40133	04/11/23 PHYLL005 PHYLLIS SMITH			6
v3-00146	Parcel # 002-0071---000	598.21		
40134	04/11/23 RABOL005 RABOLDS SERVICES			6
v3-00129	April 2023 Calibrations	93.00		
40135	04/11/23 SALZM005 SALZMANN HUGHES, P.C.			6
v3-00136	Representation as Borough Soli	3,247.10		
40136	04/11/23 SHEAL005 SHEALERS SEPTIC SERVICE			6
v3-00130	HT: March 2023	4,024.00		
40137	04/11/23 SPECI005 SPECIALTY GRANULES INC.			6
23-00026	2A Sub Base - Pavilion Parking	618.51		
40138	04/11/23 STACY005 STACY L. KRIETZ			6
v3-00122	Office Cleaning: 3/26/23-4/8/2	316.00		
40139	04/11/23 STOUF005 STOUFFER MECHANICAL CONTRACTOR			6
v3-00131	Boro Building Heating Issue	1,840.00		

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
GENERAL FUND GENERAL FUND			Continued		
40140	04/11/23	THEY0005 THE YORK WATER COMPANY			6
		v3-00115 Water: Svc 2/21/23-3/23/23	84.18		
40141	04/11/23	TMOBI005 T-MOBILE			6
		v3-00142 Wireless Svc: 2/22/23-3/21/23	138.98		
		v3-00143 PL: Connection Card Data Plan	144.64		
			<u>283.62</u>		
40142	04/11/23	TOSHI005 TOSHIBA FINANCIAL SERVICES			6
		v3-00120 April 2023: Copier Lease	374.25		
40143	04/11/23	TOSHI010 TOSHIBA AMERICA BUSINESS SOLUT			6
		v3-00140 Extra Copies	50.21		
40144	04/11/23	WESTP005 WEST PENN POWER			6
		v3-00116 14 Ranch Trl: Barn: Svc 3/1/23	60.10		
		v3-00117 14 Ranch Trl: Svc 3/1/23-3/28/	245.20		
		v3-00118 Street Lights: March 2023	1,743.06		
		v3-00119 Ranch Trl: Svc 3/1/23-3/29/23	117.87		
		v3-00135 Green Trl: Svc 3/1/23-3/29/23	10.38		
			<u>2,176.61</u>		
40145	04/11/23	WILLI005 WILLIAMS SCOTSMAN, INC.			6
		v3-00144 STP: April 2023 Office Trailer	832.04		
40146	04/25/23	ADAMS020 ADAMS ELECTRIC COOPERATIVE, IN			7
		v3-00166 Jacks Mtn Bridge: March 2023	45.68		
		v3-00167 Pavilion: March 2023	187.87		
		v3-00168 Ski Run Trl: March 2023	57.70		
		v3-00169 MS Bldg: March 2023	113.95		
		v3-00170 Trout Run Trl: March 2023	74.38		
		v3-00171 Street Lights: March 2023	1,685.20		
			<u>2,164.78</u>		
40147	04/25/23	ADAMS025 ADAMS CO. SPORT HANDGUNNERS AS			7
		23-00041 Range members for 4 officers	100.00		
40148	04/25/23	ASHLE005 ASHLEY SALISBURY			7
		v3-00174 Pavilion Refund	235.00		
40149	04/25/23	ATLAN005 ATLANTIC TRACTOR			7
		23-00027 filters EQMS5:Boom Mower	337.49		
40150	04/25/23	BARLE005 BARLEY SNYDER LLP			7
		v3-00155 Zoning Hearing Board: Eluma	1,925.00		
40151	04/25/23	EHRLI005 EHRLICH			7
		v3-00157 Pest Control Service	219.53		
40152	04/25/23	EXCAL005 EXCALIBUR TOWING			7
		23-00031 MS2 State Inspection	49.00		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
GENERAL FUND	GENERAL FUND	Continued		
40153	04/25/23	EXETE005 EXETER SUPPLY COMPANY, INC. 23-00029 Snowbird project materials	705.69	7
40154	04/25/23	FAIRF015 FAIRFIELD MUNICIPAL AUTHORITY v3-00172 1st Qtr 2023: Hydrant Fee	25.00	7
40155	04/25/23	GETTY005 GETTYSBURG TIMES v3-00156 Legal Ad: Civil Service Commis v3-00160 Legal Ad: Fuel Re-Bid v3-00161 Legal Ad: East Wind & Valley v3-00162 Legal Ad: Police Vehicle Bid v3-00164 Legal Ad: Zoning Hearing Board	56.33 254.88 256.34 334.22 327.14 <u>1,228.91</u>	7
40156	04/25/23	GUERN005 GUERNSEY OFFICE PRODUCTS 23-00037 janitorial supplies	1,196.67	7
40157	04/25/23	KAREN005 KAREN HEFLIN, RECORDER v3-00175 Strm Wtr. Filing Fees	59.00	7
40158	04/25/23	KELLE005 KELLER ENGINEERS, INC. v3-00159 General Engineering	60.00	7
40159	04/25/23	LINEX LINE-X OF HAGERSTOWN 23-00017 Bed liner	1,107.50	7
40160	04/25/23	NASAS005 NASASP v3-00158 Annual Dues for NASASP 2023	39.00	7
40161	04/25/23	PADEP010 PA DEP v3-00163 Storage Tank Permit: 6/23-6/24	50.00	7
40162	04/25/23	PASTA005 PA STATE ASSOC. OF BOROUGHS 23-00046 Civil Service Procedure Traini	225.00	7
40163	04/25/23	PAUCF005 PA UC FUND v3-00178 2023 1st Qtr UC Pmt	207.32	7
40164	04/25/23	PSABU005 PSAB U/C PLAN v3-00177 1st Qtr 2023 Payment	4,103.56	7
40165	04/25/23	STACY005 STACY L. KRIETZ v3-00154 Office Cleaning: 4/9/23-4/22/2	316.00	7
40166	04/25/23	TREYS005 TREYSTA TECHNOLOGY MANAGEMENT v3-00165 IT Support: May 2023	1,276.70	7
40167	04/25/23	YORKA005 YORK/ADAMS TAX BUREAU v3-00176 1st Qtr 2023: Local Tax	4,263.61	7

Check #	Check Date	Vendor	Reconciled/Void		Ref Num	
PO #	Description		Amount Paid		Contract	
GENERAL FUND GENERAL FUND Continued						
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:		55	0	124,315.54	0.00
	Direct Deposit:		0	0	0.00	0.00
	Total:		<u>55</u>	<u>0</u>	<u>124,315.54</u>	<u>0.00</u>
Report Totals						
	Checks:		55	0	124,315.54	0.00
	Direct Deposit:		0	0	0.00	0.00
	Total:		<u>55</u>	<u>0</u>	<u>124,315.54</u>	<u>0.00</u>

MEMORANDUM



TO: BOROUGH COUNCIL, DAVE HAZLETT
FROM: BRAD SANDERS, MUNICIPAL SERVICES
SUBJECT: ZERO TURN MOWER
DATE: 5/3/2023
CC: GAYLE MARTHERS

Our current Zero Turn mower, 2015 Scag Turf Tiger II is 8 years old with 1227 operating hours. It is budgeted in the capital expense plan to be replaced every 6 years. Written quotes from local suppliers have been submitted for a replacement unit. All quotes are for comparable machines.

This mower replacement was approved in the 2023 budget as a Capital Expenditure with the amount of \$13663.00.

Action Requested: I ask that Council approve the purchase of the Scag Turf Tiger II from Harrington and sons Inc. Emmitsburg Md 21727 in the amount of \$12635.22.

Respectfully Submitted,
Brad Sanders

MESSICK'S

A Helping Hand With Your Land

1475 Strickler Road,
Mount Joy PA, 17552
LOCAL: 717-367-1319 TOLL FREE: 800-222-3373

ABBOTTSTOWN • BENDERSVILLE • CARLISLE • MOUNT JOY • HALIFAX



BOROUGH OF CARROLL VALLEY (2881)
5685 FAIRFIELD RD
FAIRFIELD, PA 17320
(717) 642-5252

Quote Details	
Quote#	ELI-79245
Salesperson:	Flory Don
Date:	3/20/2023
PO#	

Description	Qty	MSRP	Sale Price	Sale Subtotal
Ferris 5902064 ISX3300Z 40B EFI ETC OGS 60" Susp Seat(SN:) Zero Turn Mower, 40hp Vanguard BIG BLOCK EFI ETC Engine With Oil Guard, Forefront™ Suspension System, Dual-Commercial Hydro-Gear® ZT-5400 Powertrain® Transaxles With 9" Cooling Fans, Hercules™ II Cast-Iron Spindles, Premium High-Back Seat With Suspension & Headrest, 26x12-12 Drive Tires, 13x6.5-6 Flat Free Caster Tires, 60" iCD Deck With 2 Belts.		\$18,844.00	\$15,703.00	\$15,703.00

State Contract # 4400020083, PO made out to CADCo. c/o Messicks

Customer Signature	Date
Final pricing and applicable programs will be established at delivery. Messick's is not responsible for typographical errors. Offer only valid when purchased as a package. No warranty offered on used equipment unless stated. Finance rates do not include document or UCC charges.	

Summary of Charges	
Taxable	\$0.00
Non-Taxable	\$15,703.00
Subtotal	\$15,703.00
Sales Tax	\$0.00
Total	\$15,703.00
Exempt Tax Cert #:	PA
Expiration Date:	3/16/2026

<<Quote>>

Harringtons Equipment Company
475 Orchard Rd
Fairfield, PA 17320
717-642-6001

I N V O I C E
Invoice No: 24072
Clerk:CH

Company: BOROUGH OF CARROLL VALLEY
Customer: DAVE HAZLETT
Address: CARROLL COMMONS PARK
5685 FAIRFIELD RD
FAIRFIELD, PA 17320

Phone Home/Work: (717) 642-5252 BRAD/ 104219
Unique Tag:
Start:
End:

Unit ID#

05/02/23 @ 05:03 pm

Customer #:...

Order #:

Page No.: ****

Service/Part Code	Description	Qty	Price	Total
RZ960IK	STIHL RZ960IK 60" 35 KAW EFI Serial # 935036153	1.00	18,199.99	18,199.99
	BID ASSIST DISCOUNT	-1.00	3,600.00	-3,600.00
	PAYMENT BY CHECK DISCOUNT	-1.00	600.00	-600.00
	// DISCOUNT IS BASED ON THE UNIT WE HAVE IN STOCK IF THIS UNIT IS SOLD PRIOR TO COMMITMENT BY THE BOROUGH TO PURCHASE. THE OFFER WILL EXPIRE.			

	Sub-Total:	\$13999.99
	Shop Fee:	\$0.00
	Tax:	\$0.00
		\$0.00
	TOTAL	\$13,999.99

WE SELL THE BEST & SERVICE THE...

● returns on electrical parts. 20% restock fee may apply on returned items.
No returns after 15 days. Our 30 day repair warranty begins once notification is given that repaired unit's ready for pickup or delivery. Customer is responsible for trying out unit and reporting problems within the warranty period.

An express mechanic lien is hereby acknowledged on above vehicle to secure the amount of repairs therein or purchase price of equipment.

Turkeyfoot Lawn & Garden

4871 Molly Pitcher Hwy
Chambersburg, PA 17202 US

COMMITTED

Document: 02-20184
Date: 3/21/2023

PO:
CustId: 1

Phone: (717) 375-4410 Fax:
Email: levon@turkeyfootequipment.net
Web site:

Cust Email:
Phone:
Salesperson: LevonD
User: LevonD

Bill To:

Cash Sale

US

Ship To:

Cash Sale

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
Misc Sale-02	MC	Misc Sale Item	1.0000	Y	\$16,900.00		\$16,900.00
Remark	RE	Ferris ISX3300 ztr w/ 40hp EFI 60" deck					
Total:							\$16,900.00

Totals		Sub Total:	\$16,900.00
		Total Tax:	\$1,014.00
		Estimated/Current Invoice Total:	\$17,914.00

Estimated/Current Balance Due On This Invoice: \$17,914.00

Signature: _____

All Used Equipment Sold As-Is, Where Is No Warranty Expressed Or Implied Unless Otherwise Stated. New Equipment is subject to the Manufacturer Warranty. No Warranty on electrical parts.

Thank You For Your Business!

QUOTATION

Quote Number 92615 1
Date MAY 2,2023
Customer Number 6

Purchase Order
Telephone (717) 642-8269
Cell Phone (000) 000-0000

Harrington & Sons, Inc.
427 East Main Street
Emmitsburg, MD 21727

TELEPHONE
(301) 447-6666

Sold To :

Boro of Carroll Valley
5865 Fairfield Rd.
Fairfield PA 17320

Contact - BRAD

Terms: Quotation

Salesperson

Part Number	Mfg	Qty	UM	B\O	Tax	Description	Unit Price	Extended
M	SHP	1.0	EA	0.0	N	Scag Turf Tiger Zereturn	\$12,635.22	\$12,635.22
M	SHP	1.0	EA	0.0	N	Model STTII61V-31BV Turf Tiger	\$0.00	\$0.00
M	SHP	1.0	EA	0.0	N	31HP Vanguard Engine 61" Deck	\$0.00	\$0.00

No returns or service warranties without a receipt
No returns on equipment, special orders or electrical parts
15% restock fee on all parts return

We look forward to having you as a customer.

Item Total Before Disc. \$12,635.22
Shipping/Handling \$0.00

Amt Before Tax/Ship \$12,635.22
Plus Taxes/Fees \$0.00

Quote Total \$12,635.22
Payment Received \$0.00
Quote Amount \$12,635.22

Signature _____

INTEROFFICE MEMORANDUM



TO: BOROUGH COUNCIL
FROM: GAYLE R. MARTHERS, BOROUGH SECRETARY
SUBJECT: MATERIALS BID OF 2023
DATE: 05/05/2022
CC: FILE

The following items did not receive bids:

- Gasoline
- Diesel Fuel

Per Pennsylvania Borough Code; after having advertised for bids two separate times and having received no bids from either attempt; you are now permitted to purchase the product from a provider of your choosing.

Action Requested: I ask that you take action to authorize Borough Staff to purchase Gasoline and Diesel Fuel from the provider who can best serve the Borough's needs at the lowest price available.

INTEROFFICE MEMORANDUM



TO: BOROUGH COUNCIL
FROM: GAYLE R. MARTHERS, BOROUGH SECRETARY
SUBJECT: EAST WIND TRAIL/VALLEY TRAIL PROJECT
DATE: 05/05/2023
CC: FILE

Attached is the bid tabulation from the Bid Opening of May 3, 2023, for approximately 750 tons of Flexible Base – Modified (FB Modified) material on East Wind Trail and Valley Trail at Full Road width for your review. Per Borough Code you may reject any or all bids. If you reject the bid, I ask that you take action to approve the advertisement for re-bid of the material whose bid was rejected.

Action Requested: I ask that you take action to award a contract at this time to Russell Standard for the East Wind Trail/Valley Trail Project as the sole responsible bid received for the project.

BID OPENING
 Carroll Valley Borough
TABULATION OF BIDS RECEIVED 05/03/2023

	FLEXIBLE BASE - MODIFIED (FB MODIFIED) MATERIAL ON EAST WIND TRAIL AND VALLEY TRAIL AT FULL ROAD WIDTH		BIDDER	Unit Price	Total Price
1	Modified (FB Modified) material on East Wind Trail and Valley Trail at Full Road Width	Tons 750	Russell Standard Corporation	\$ 105.75	\$ 79,312.50
	Bid Bonds Attached				

UNFINISHED BUSINESS

May 5, 2023

Memorandum

To: Carroll Valley Borough Council

From: GMS Funding Solutions (GMS)

ADAMS COUNTY PARKS, RECREATION, AND GREEN SPACE GRANT PROGRAM

Carroll Valley Path System – Phase I

Awarded: \$25,000

The County called GMS on May 4, 2023 to discuss the project. Since the C2P2 funds had to be returned due to site ownership issues, the County stated that the awarded funds do not align with the scope since the C2P2 funds were listed as the match funding source. The County ask that the Borough repay the funds received to-date (\$12,812.50). The County was adamant that the new scope is an eligible project and the Borough should apply for funding in an upcoming round once match funding is secured.

Next Steps: The Borough should send a check to the County Planning for \$12,812.50 to repay the grant funds received to-date. Once additional funding is secured for the project, GMS and the Borough should draft and submit a new grant application.

DCED – GREENWAYS, TRAILS AND RECREATION PROGRAM (GTRP)

Carroll Valley Borough Trail Project

Request: up to \$250,000

GMS has begun drafting the grant application and will coordinate meetings with the Borough and Rep. Moul to discuss the project. GMS received a copy of the adopted resolution to apply for the grant funds. GMS has requested an updated cost estimate from FSA, but it has not been received as of the date of this memo. GTRP has an 85 percent grant and 15 percent match breakout and a maximum award amount of \$250,000.

Next Steps: GMS is coordinating with FSA to obtain an updated cost estimate. The Borough should act on the resolution to file the grant application. The Borough should provide a list of potential project supporters for which GMS can draft support letter templates.

H2O PA – WATER SUPPLY, SANITARY SEWER, AND STORM WATER PROJECTS (H2O)

Wastewater Treatment Plant Upgrades

Awarded: \$700,000

The H2O grant expires on June 30, 2024. Project should not be bid until the PENNVEST loan has closed. As a note, the PENNVEST funds can be used as match for the H2O's 50% match requirement.

Next Steps: The Borough should continue to forward all engineering invoices and proofs of payments to GMS. The Project should not be bid until PENNVEST funding is finalized.

PENNVEST

Wastewater Treatment Plant Upgrades

Award: \$5,452,398 (loan)

The funding application was submitted on Jan. 31, 2023. The application was reviewed at the April 19, 2023 PENNVEST meeting. It was awarded 100% loan funds of \$5,452,398. The PENNVEST Funding Offer letter was received on April 20, 2023. The interest rate for Adams County is 1.743 percent for years 1-5 and 2.179 percent for years 6-20.

Next Steps: PENNVEST should reach out to schedule the closing meetings, which will be conducted through approximately five different conference calls.

COVID-19 ARPA STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF)

Request: \$206,303.02 (first tranche); \$206,303.02 (second tranche)

The Borough confirmed that the second tranche of funds went into the general revenue category. GMS coordinated with the Borough for the SLFRF report, which was due on April 30, 2023. It was submitted on April 25, 2023.

Next steps: None.

ELECTRIC VEHICLE CHARGING STATIONS INITIATIVE

GMS has begun to assist the Borough in exploring the installation of electric vehicle charging stations at the Borough's municipal building with the expectation of offsetting costs by utilizing DEP's Level 2 Electric Vehicle Charging Rebate Program. Pursuant to DEP's website, these rebate funds are anticipated to be used up by mid-summer of 2023. With the constricted timeline in mind, GMS contacted Adams Electric Cooperative (AEC) to request information regarding municipal electric vehicle charging stations and any incentives/partnership opportunities currently available. AEC informed GMS its selection criteria for direct partnerships includes two main factors: the amount of traffic entering a site and the average duration of stay. AEC has made the determination that municipal complexes do not meet these criteria. GMS has conducted initial outreach to four electric vehicle charging station providers but has not heard back from their representatives yet.

Next Steps: GMS will approach other providers and report any available options to the Borough.

PROJECTS TO MONITOR

- **Broadband Initiative**
- **Intersection of Routes 16 and 116 Traffic Light**

NEW BUSINESS

FOR YOUR INFORMATION

Municipal Services Report
April
2023

Road Work and Right of Way: 119 Man-Hours

- Road work performed included:
 - Reconstructed damaged storm catch basin on Yvonne trail.
 - Removed fallen tree from Fruitwood Trail, Woodland Trail, Hilltop Trail, and High Trail.
 - Filled potholes at multiple locations (Locust, Skylark, Pine Hill, and Forest Trails)
 - Removed and hauled leaves and limb debris to MS facility from side ditches.
 - Swept loose stone from intersections.
 - Swept Borough of Fairfield roads
 - Weather related cleanup on roadways from overflowing ditches
 - Repaired backup switch on MS6 (2012 International Dump Truck)
 - Repaired blade safety switch on EQPK1(2015 Scag mower)

Equipment Maintenance and Repair: 136.5 Man-Hours

- Municipal Services/Parks/Zoning/STP Departments:
 - Replaced battery in PL25 (2010 Ford Expedition)
 - Assembled New vibratory roller.
 - PM service of EQMS5(2017 John Deere 6110M Roadside mower)
 - Transported all dump trucks and sweeper truck for annual inspections
 - Sharpened mower blades
 - Repaired fender on MS 5 (2007 Freightliner Johnston Sweeper truck)

- **Police Department: 15 man-hours**
 - Moved electronic speed signs onto different roadways.
 - Placed Drug Take Back Signs throughout the community.

Vehicle and Equipment mileage log and Fuel usage summary for April 2023 attached.

Parks and Property Maintenance: 385.5Man-Hours

- Borough office building
 - Weeded and mulched flower beds
 - Touch up painted walls.
- Ranch Park
 - Weeded and mulched playground areas
 - Weekly mowing and trimming
 - Trash removal

- Carroll Commons Park
 - Trash removal.
 - Prepared fish gates and installed in creek for the Fishing Derby
 - Weekly mowing and trimming
 - Setup areas for the Easter Egg Hunt event, removed and stored items used for next year's event.

- Lake Kay Mini Park
 - Routine Maintenance consisted of trash collection and removal.
- Lake Mae
 - Weekly mowing and trimming.

- Municipal services facility
 - Cleaned office and breakroom areas.
 - Installed all wiring for new camera system.
 - Hauled material from 6025 Fairfield Rd location to Ranch trail location.

Miscellaneous, Admin, Events and Training: 81 Man-Hours

- Staff Meetings
- Issued driveway permits.
- Performed final inspections for use and occupancy on newly constructed home.
- Prepared for Easter Egg Hunt and Fishing Derby that was held at Carroll Commons Park

Sewer Treatment Plant: 5 Man-Hours

- Performed daily operations of treatment facility.
- Transported Sewer department truck to vendor for upgrade.

Paid Time Off: 168.5Man-Hours

- 120.5 hours- Sick, Comp and Vacation leave
- 48 hours- holiday

Respectfully Submitted,

Brad A. Sanders

Brad A. Sanders

MS Supervisor

Hours/Mileage April 2023					
Vehicle ID/ Equipment ID	Description	Beginning Miles/ Hours	Ending Miles/Hours	Total Miles/Hours	
MS2	2010 Ford Expedition	83557	84115	558	
MS3	2010 Ford F550 D/T	49857	50067	210	
MS4	2001 Chevy B/T	82510	82539	29	
MS5	2007 Freightliner Sweeper Truck	15861	15985	124	
MS6	2012 INT 7400 D/T	13408	13436	28	
MS7	1999 Int 5000 D/T	120319	120461	142	
MS8	2015 Mack Granite	13486	13558	72	
MS10	2012 Ford F550 D/T	77065	77249	184	
MS 11	2016 Ford F550 D/t	37830	38193	363	
MS12	2021 Mack Granite	1826	1854	28	
Total Mileage				1180	
EQMS2	2006 Bobcat Skid loader	877	880.1	3.1	
EQMS3	2021 Volvo loader	120	126	6	
EQMS4	580 John Deere 570B Grader	770	770	0	
EQMS5	6110 John Deere Boom Mower	1496	1496	0	
EQMS6	Bandit Brush Chipper	351.1	351.1	0	
EQMS10	2019 JCB Backhoe	1240	1258	18	
EQPK1	2015 Scag Mower	1201.8	1227.9	26.1	
EQPK3	301A John Deere tractor	Hour meter inoperable			
	John Deere Gator	19	28	9	
EQPK 6	2018 Simplicity mower	382	394	12	
Total Equipment hours				74.2	



BOROUGH OF CARROLL VALLEY WWTP MONTHLY REPORT

Month- April 2023

Total Monthly Flow- 3.277 MGD

Average Monthly Flow- .109 MGD

Sludge Hauled- 11,000 Gal

Chlorine Usage- 55 Gal

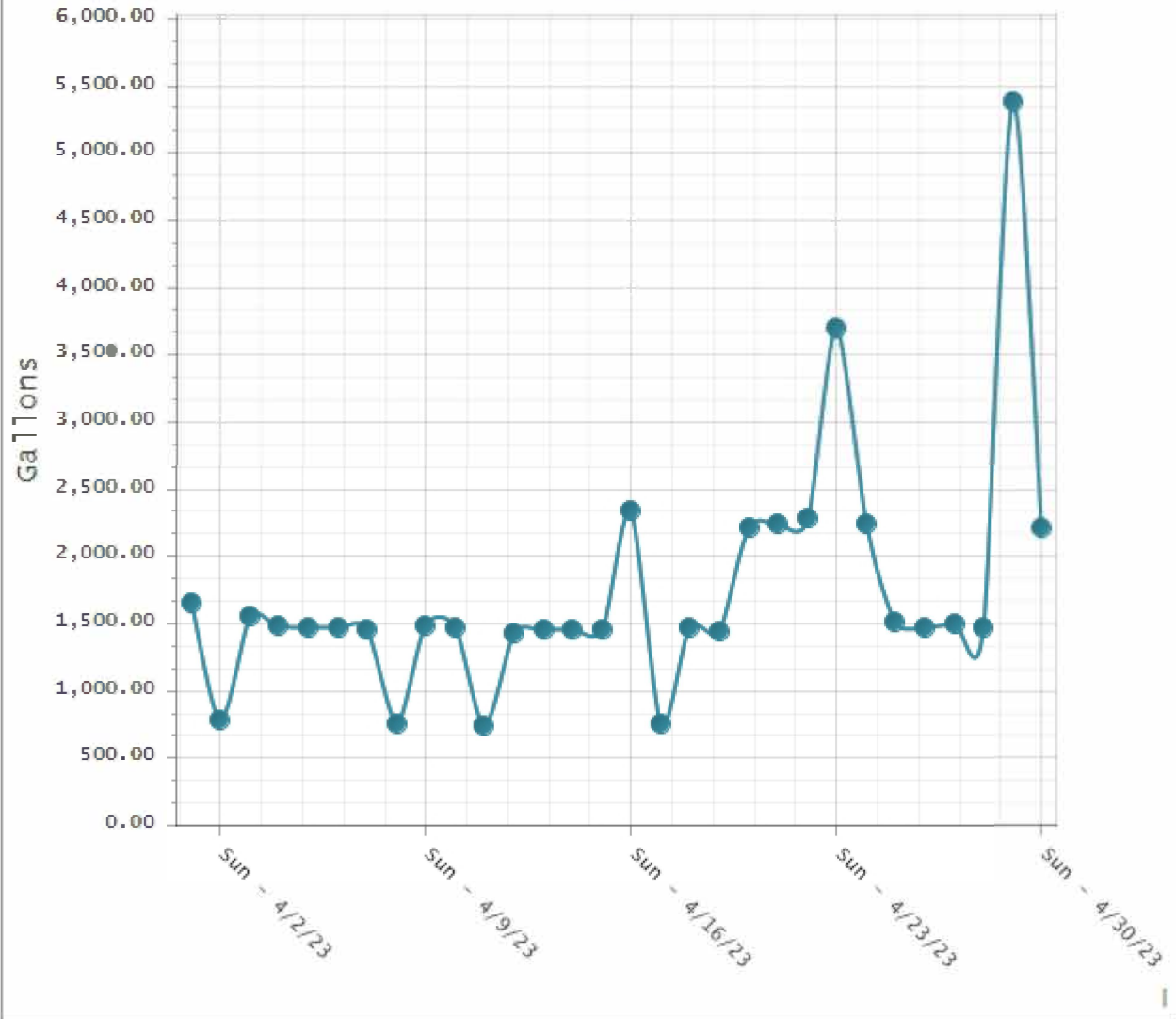
Total Precipitation- 4.95"

Work Conducted and Comments

- Chlorine Contact tanks cleaned.
- The work truck went to Line-X and had a bed liner applied.
- Picked up new trash pump from Valley Supply.
- Manholes in J section were inspected. No problems were seen or noted.
- One major rain event occurred at the end of the month causing high flow. Hydraulic overload procedures were put into place for this event. Due to the timing of the flow coming into the plant with the rainfall it is my speculation that there is a problem with residents having sump pumps tied into the system.

Station Effluent (outflow)

Sat. 4/1/23 to Sun. 4/30/23



Station Effluent (Outflow)

Sat. 4/1/23 to Sun. 4/30/23

