



TUESDAY, APRIL 11, 2023 – 7:00 P.M.

Richard Mathews, Council President, presiding
Pledge of Allegiance
Roll Call

REGULAR MEETING

1. Approval of Minutes: March 14, 2023 Regular Meeting

PUBLIC HEARING

PROPOSED ZONING ORDINANCE AMMENDMENT WILL, IF ADOPTED BY THE CARROLL VALLEY BOROUGH COUNCIL, ALLOW VACATION RENTALS AS A PERMITTED USE IN THE AGRICULTURAL (A), RESIDENTIAL LOW DENSITY (R2), AND RESIDENTIAL MEDIUM DENSITY (R3) DISTRICTS, ORIGINALLY ADOPTED ON MARCH 5, 1976.

1. **Public Comment - Citizens wishing to comment will be recognized in the Order of their listing on the Appearance Sheet and are asked to stand up and give their name, address, and organization they represent (if applicable). Impromptu comments are limited to five minutes per individual.**
2. **Adjournment**

REGULAR MEETING (cont'd)

2. Open to the public

- a. Citizens wishing to comment will be recognized in the Order of their listing on the Appearance Sheet and are asked to stand up and give their name, address, and organization they represent (if applicable). Impromptu comments are limited to five minutes per individual.
- b. Email from Andy Sass, Winter Trail
- c. Letter from Chase, Nickolas and Daniel Senseney, North Trail.

3. Ordinances and Resolutions

- a. Ordinance #1-2023: Chapter 27 Amendment: Vacation Rental Permitted Use – for Approval

4. Mayor's Report – R. Harris

- a. Police Report
 - Funding Request
 - Civil Service Request
- b. Around Town
- c. Upcoming Events & Meetings of Interest
- d. In Requiem

5. Fire/EMS/EMA Report

6. Committee Reports

- a. Committee Application
- b. Planning Commission

7. Administrative Business – Borough Manager

- a. Treasurer's Report – March 2023
- b. Utility Billing Changes
- c. Capital Purchase Request
- d. Security Fencing Bid – for Approval
- e. 2023 Materials Bid – for Approval
- f. 2023 Fuel Re-Bid – For Advertising
- g. East Wind/Valley Trails Project – for Advertising
- h. Lot Appraisal Results
- i. Toms Creek Easement Agreement

8. Unfinished Business

- a. Grant Funding Updates
 - Resolution #7-2023: Authorizing Submission of Grant Application (CTRP) – for Approval

9. New Business

10. Open to the public

- a. Citizens wishing to comment will be asked to stand up and give their name, address, and organization they represent (if applicable). Impromptu comments are limited to five minutes per individual.

11. Adjournment

APPROVAL of MINUTES

PUBLIC HEARING

**BOROUGH OF CARROLL VALLEY
ADAMS COUNTY, PENNSYLVANIA**

ORDINANCE NO. 1-2023

AN ORDINANCE OF THE COUNCIL OF THE BOROUGH OF CARROLL VALLEY, ADAMS COUNTY, PENNSYLVANIA AMENDING VARIOUS SECTIONS OF THE CARROLL VALLEY ZONING ORDINANCE TO ALLOW VACATION RENTALS AS A PERMITTED USE IN THE AGRICULTURAL (A), RESIDENTIAL LOW DENSITY (R2), AND RESIDENTIAL MEDIUM DENSITY (R3) DISTRICTS

WHEREAS, Article VI of the Pennsylvania Municipalities Planning Code entitled ‘Zoning’ 53 P.S. §10601 et seq., authorizes the Borough to enact, amend and repeal Zoning Ordinances within the Borough; and

WHEREAS, Section 609 of the MPC, 53 P.S. §10609, sets forth the procedures for zoning ordinance amendments; and

WHEREAS, the Borough of Carroll Valley Zoning Ordinance, codified as Chapter 27 of the Borough of Carroll Valley Code of Ordinances, was amended on May 10, 2022 (the “Zoning Ordinance”); and

WHEREAS, Borough Council desires to allow for Vacation Rentals to be a permitted by right use in the Agricultural (A), Residential Low Density (R2), and Residential Medium Density (R3) Districts; and

WHEREAS, Borough Council for the Carroll Valley Borough deems it to be in the best interest and general welfare of the citizens and residents of the Borough to update and amend certain provisions of the Zoning Ordinance.

NOW THEREFORE BE IT ENACTED AND ORDAINED, by the Council of the Borough of Carroll Valley, Adams County, Pennsylvania, that the Zoning Ordinance is hereby amended as follows:

SECTION 1. Section 401 (A) of the Zoning Ordinance, entitled “*Permitted Uses*”, is hereby amended by adding “Vacation Rental, in accordance with Section 1501.HH.” to the list of permitted uses in the Agricultural (A) District. ~~to read as follows:~~

~~Permitted Uses: The following uses are permitted in the A District.~~

- ~~1. Agricultural Operations.~~
- ~~2. Animal Hospital.~~
- ~~3. Cemetery, either as a principal use or as an accessory use to a Place of Worship.~~
- ~~4. Farms.~~

- ~~5. Forestry.~~
- ~~6. Horticultural activities, including nurseries and greenhouses.~~
- ~~7. Kennel, Commercial.~~
- ~~8. Place of Worship.~~
- ~~9. Single-Family Detached Dwellings.~~
- ~~10. Vacation Rental, in accordance with Section 1501.HH.~~

SECTION 2. Section 401 (C) of the Zoning Ordinance, entitled “*Special Exception Uses*”, is hereby amended by removing “Vacation Rental, in accordance with Section 1501.HH.” from the list of special exception uses in the Agricultural (A) District. ~~to read as follows:~~

~~C. Special Exception Uses: The following uses are permitted by Special Exception in the A-District in accordance with the following standards and criteria, any reasonable conditions that the Zoning Hearing Board may deem necessary, and in accordance with the procedures set forth in Section 1908 of this Ordinance:~~

- ~~1. Bed and Breakfast Operations, in accordance with Section 1501.B.~~
- ~~2. Farm Equipment Sales Facility, in accordance with Section 1501.H.~~
- ~~3. Farm Market and/or Agricultural Tourism in accordance with Section 1501.I.~~
- ~~4. Farm-Related Business, in accordance with Section 1501.J.~~
- ~~5. Solar Energy Production Facility, in accordance with Section 1501.NN.~~
- ~~6. Vacation Rental, in accordance with Section 1501.HH.~~
- ~~6. Wind Energy Facility, in accordance with Section 1501.OO.~~

SECTION 3. Section 601 (A) of the Zoning Ordinance, entitled “*Permitted Uses*”, is hereby amended by adding “Vacation Rental, in accordance with Section 1501.HH.” to the list of permitted uses in the Residential Low Density (R2) District. ~~to read as follows:~~

~~Permitted Uses: The following uses are permitted in the R2-District.~~

- ~~1. Forestry.~~
- ~~2. Place of Worship.~~
- ~~3. Public Park, Recreation, and Resource Management Uses.~~
- ~~4. Schools.~~
- ~~5. Single-Family Detached Dwellings.~~
- ~~6. Site-Specific Borough Facilities.~~
- ~~7. Site-Specific Utility Facilities.~~
- ~~8. Vacation Rental, in accordance with Section 1501.HH.~~

SECTION 4. Section 601 (C) of the Zoning Ordinance, entitled “*Special Exception Uses*”, is hereby amended by removing “Vacation Rental, in accordance with Section 1501.HH.” from the list of special exception uses in the Residential Low Density (R2) District. ~~to read as follows:~~

~~A. Special Exception Uses: The following uses are permitted by Special Exception in the R2-District in accordance with the following standards and criteria, any reasonable~~

~~conditions that the Zoning Hearing Board may deem necessary, and in accordance with the procedures set forth in Section 1908 of this Ordinance.~~

- ~~1. Group Home, in accordance with Section 1501.N.~~
- ~~2. Vacation Rental, in accordance with Section 1501.HH.~~
- ~~2. Wireless Communication Facility—Tower Based—Inside Public Right-of-Way, proposed as either a stand-alone facility or as part of a DAS, in accordance with Section 1501.LL.~~
- ~~3. Uses not expressly permitted elsewhere in this Ordinance, and that exhibit the same general character of the uses listed in Section 601, when authorized as a Special Exception by the Zoning Hearing Board in accordance with Section 1501.GG and 1908.~~

SECTION 5. Section 701 (A) of the Zoning Ordinance, entitled “*Permitted Uses*”, is hereby amended by adding “Vacation Rental, in accordance with Section 1501.HH.” to the list of permitted uses in the Residential Medium Density (R3) District. ~~to read as follows:~~

~~A. Permitted Uses: The following uses are permitted in the R3 District.~~

- ~~1. Forestry.~~
- ~~2. Place of Worship.~~
- ~~3. Public Park, Recreation, and Resource Management Uses.~~
- ~~4. Schools.~~
- ~~5. Single Family Detached Dwellings.~~
- ~~6. Site Specific Borough Facilities.~~
- ~~7. Site Specific Utility Facilities.~~
8. Vacation Rental, in accordance with Section 1501.HH.

SECTION 6. Section 701 (C) of the Zoning Ordinance, entitled “*Special Exception Uses*”, is hereby amended by removing “Vacation Rental, in accordance with Section 1501.HH.” from the list of special exception uses in the Residential Medium Density (R3) District. ~~to read as follows:~~

~~C. Special Exception Uses: The following uses are permitted by Special Exception in the R3 District in accordance with the following standards and criteria, any reasonable conditions that the Zoning Hearing Board may deem necessary, and in accordance with the procedures set forth in Section 1908 of this Ordinance.~~

- ~~1. Conversion Housing, in accordance with Section 1501.E.~~
- ~~2. Group Home, in accordance with Section 1501.N.~~
- ~~3. Infill Housing, in accordance with Section 1501.R.~~
- ~~4. Vacation Rental, in accordance with Section 1501.HH.~~
- ~~4. Wireless Communication Facility—Tower Based—Inside Public Right-of-Way, proposed as either a stand-alone facility or as part of a DAS, in accordance with Section 1501.LL.~~
- ~~5. Uses not expressly permitted elsewhere in this Ordinance, and that exhibit the same general character of the uses listed in Section 701, when authorized as a Special~~

~~Exception by the Zoning Hearing Board in accordance with Section 1501.GG and 1908.~~

SECTION 7. Repealer. All provisions of previous Ordinances of the Borough of Carroll Valley which are contrary to this Ordinance are expressly repealed.

SECTION 8. Savings Clause. In all other respects, the Borough of Carroll Valley Ordinances shall remain as previously enacted and ordained.

SECTION 9. Severability. The provisions of this Ordinance are declared to be severable, and if any section, subsection, sentence, clause or part thereof is, for any reason, held to be invalid to be unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of any remaining sections, subsections, sentences, clauses or part of this ordinance.

SECTION 10. Effective Date. This Ordinance shall take effect in accordance with law.

ENACTED, ORDAINED, AND APPROVED this _____ day of _____ 2023 by the Council of the Borough of Carroll Valley, Adams County, Pennsylvania.

ATTEST:

CARROLL VALLEY BOROUGH COUNCIL

Gayle Mathers, Assistant
Borough Manager/Borough
Secretary

By: _____
Richard Mathews, Council President

Mayor of the Borough of Carroll Valley

REGULAR MEETING (cont'd)

PUBLIC COMMENT

MEMORANDUM



TO: BOROUGH COUNCIL; MAYOR
FROM: DAVID HAZLETT, BOROUGH MANAGER
SUBJECT: MR.SASS EMAIL DATED MARCH 27, 2023
DATE: 4/7/2023
CC: GAYLE MARTHERS

Everyone,

I received this communication from resident Andy Sass regarding some ongoing code enforcement issues near his home on Winter Trail.

He didn't request an update from me, but if he had, I would have told him that both properties, which are subjects of his email, are under enforcement action currently. Enforcement Actions can take a frustratingly long time to complete. I echo Mr.Sass' frustration. But we are doing everything we can within the law. If the enforcement actions aren't successful (as one previously was not), we will work with our attorney to use every legal tool available to bring both properties into compliance in perpetuity.

David A. Hazlett

From: andysass <andysass@comcast.net>
Sent: Monday, March 27, 2023 5:21 PM
To: David A. Hazlett
Cc: andysass
Subject: RE: Maryland Excavation Contractors, LLC
Attachments: IMG_6762.jpg; IMG_6764.jpg

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Carroll Valley,

I'm sure you are working on my below questions, but I need to know what is acceptable for residence of Carroll Valley. Currently we are NOW living amongst a residence that has turned his house into a construction business, as again seen in the attached photo, and also a junk yard business, which is evident in the front driveway attached photo. I just need someone from the borough to tell me that this is acceptable, business permits or not. If anyone of you lived across the street from what our family has to look at everyday, you would ask the same questions. I need to know as we are trying to decide quickly if we sell quickly before we lose more of our property value, or whether we need hopefully stick it out for some years to come. This is a serious question regarding the rules and regulations that the borough has set forth in regards to residence and owners who are faced with losing the investment they made living here. I have been told by people such as Dave George himself that Carroll Valley is the "Beverly Hills" of Pennsylvania, but is this what CV and BH should look like.....a subdivision of Waynesboro? I need to know whether this is the future of CV and I need to know before I lose any more of my property value. Any one of you can put yourself in my shoes if you had to unexpectedly live across the street from these nuisances, as this was not what our area was like when we purchased 15 years ago. Please, just give our family some answers so we know how to proceed with our future here.

See attached photos...again.

Thanks,
Andy

Sent from [Mail](#) for Windows

From: [andysass](#)
Sent: Sunday, March 12, 2023 10:42 AM
To: manager@carrollvalley.org
Subject: Maryland Excavation Contractors, LLC

Dave,

I'm very interested to know if the residence across the street from us at 7 Winter Trail was ever approved (or applied) for a business permit in a residential area of Carroll Valley. My interpretation is that to run a business from your residence you have to have a permit approved by CV. If you Google his address his business comes up. If you Google his business, Maryland Excavation Contractors, LLC, his residential address of 7 Winter Trail comes up. Also when I was looking through the reality sites and entered my address, this business shows up on the map right across the street. If a business permit was approved, I'm not sure why considerations of the neighboring residences wouldn't have been considered do to the nature of the business and the noise, nuisance, and depreciation of our property values. As you have seen for yourself, it is a year round construction site. What you couldn't hear is all the diesel trucks this company runs starting at 4:30am and throughout the day, night, and weekends. This is not fair to the nearby residences that make this street our home.

The lot next door, 12 Winter Trail, just went up for sale again. I spoke with the owners on many occasions, who had recently purchased about 2 years ago, at the same time 7 Winter trail was purchased. Their plan was to build a new home on this lot in 3 to 4 years from their purchase date. The most recent time I spoke with them the expressed how disappointed they were in the view they were going to have across the street from the front of their "new home". They would visit about once a month and sit in their lawn chairs on the lot, probably thinking they had made a big mistake. The first time I spoke with them (a couple nearing retirement), they offered the info as to what they had paid for the lot, which was \$30K - \$32K (can't remember exact price, but know it was over \$30K they told me). Now it is listed at \$25K two years later, at least \$5K less than they paid. Good thing for us is that nobody will buy this lot when they see the business across the street.

I just want to be sure that everything is on the up and up with what is required to run a business from your Carroll Valley residence.

Thanks for you help,

Andy Sass

Sent from [Mail](#) for Windows





S2 Investments
Chase Senseney
Nickolas Senseney
Daniel Senseney
5 North Trail
Fairfield, PA 17320
March 29th 2023

David Hazlett
Borough Manager
Carroll Valley
5685 Fairfield Road
Carroll Valley, PA 17320

Subject: Section 501 of Carroll Valley Zoning Ordinance

Dear David Hazlett:

We are writing to you today to request an Ordinance Amendment from the Carroll Valley Board that would change the present law to permit use of a vacation rental at 201 Country Club Trail. This property and section of Carroll Valley is zoned R1 and does not allow a vacation rental in accordance with section 1501.HH.

In reference specific to R1 zoning district: We feel this is unfair. Carroll Valley has many attractions for vacationers and the closest properties to these attractions and the ones that are exempt from providing short term rentals – vacation rentals to Carroll Valley’s visiting guests while other properties in the Borough are allowed to do this.

S2 Investments is Veteran owned by Nickolas, Chase and Daniel (their Father) Senseney. We have been residents of Carroll Valley since 1985. We feel strongly that Carroll Valley should profit from vacation rentals in the borough. We propose that Carroll Valley institutes a fee associated with vacation rentals that goes to Carroll Valley so that everyone is granted the same opportunities within their own district. We want the same zoning rights *for all*.

As an example of what we propose:

201 Country Club Trail
\$25 per stay fee
70% occupancy rate (255 days/year)
Average stay: 3 days (85 stays)
 $85 \times \$25.00 = \$2,125.00/\text{year}$ to Carroll Valley

This is just one vacation rental.

David Hazlett
March 29th 2023
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Because we are residents of Carroll Valley, we understand that it is important to maintain the property up to the standards of our neighbors and we promise to do so. We also understand our neighbors are of the utmost importance and we will do the following to ensure that our community remains peaceful:

- 1.) Screen our Guests carefully.
- 2.) Charge and enforce the loss of security deposits.
- 3.) Enforce a quiet time.
- 4.) Enforce a “NO party rule”

Please grant us the Ordinance Amendment that we need to make Carroll Valley more profitable.

Sincerely,

S2 Investments
Chase Senseney
Nickolas Senseney
Daniel Senseney
Owners

Beth Senseney
Secretary
Call: (717) 253-5888
beth@senseney.net

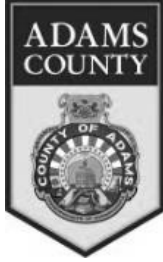
ORDINANCES and RESOLUTIONS

INTEROFFICE MEMORANDUM



TO: BOROUGH COUNCIL
FROM: DAVID A. HAZLETT, BOROUGH MANAGER
SUBJECT: ORDINANCE #1-2023
DATE: 04/08/2023
CC: FILE

Ordinance #1-2023 is amending Chapter 27: Zoning Ordinance in various sections to allow vacation rentals as a permitted use in the Agricultural (A), Residential Low Density (R2), and Residential Medium Density (R3) Districts. The ordinance has been approved by Adams County Planning Office, and the Public Hearing and document were property advertised as required by PA Code. The Ordinance is now before you for action.

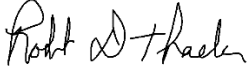


ADAMS COUNTY OFFICE OF PLANNING AND DEVELOPMENT

670 Old Harrisburg Road, Suite 100 | Gettysburg, PA 17325
Ph: 717-337-9824 | Fx: 717-334-0786

Sherri Clayton-Williams, AICP, Director

DATE: March 10, 2023

TO: Carroll Valley Borough Council
Carroll Valley Planning Commission


FROM: Robert Thaeler
Principal Planner

SUBJECT: County Review
Carroll Valley Zoning Ordinance Amendment
Vacation Rentals
File ORD-23-008

In accordance with Section 609.e. of the Pennsylvania Municipalities Planning Code (Act 247 of 1968, as amended), and following a review of the Adams County Comprehensive Plan and other relevant documents, the Adams County Office of Planning and Development held a staff meeting to review the above-referenced zoning amendment and offers the following comments:

I. Introduction: The proposed amendment would, if adopted, provide for Vacation Rental as a use permitted by right in the Agricultural (A), Residential Low Density (R2), and Residential Medium Density (R3) Districts. Vacation Rental is currently authorized by Special Exception in these three zoning districts.

II. Comment: The Office of Planning and Development does not object to the proposed amendment. We recognize that any use that is permitted by Special Exception requires Zoning Hearing Board review and approval, which takes administrative time and involves some cost to the Borough. If the Borough is comfortable with handling the approval of Vacation Rentals through its regular zoning review and permitting processes, we do not object. The only issue we suggest that the Borough consider is whether there are benefits to residents of having the public Special Exception notification and review process. Some residents may appreciate being notified of the proposed use, and they may be interested in participating in the Special Exception process since the Vacation Rental use can potentially impact residential neighborhoods. That said, we do not have a preference in terms of review and permitting process (by right or Special

Exception) for Vacation Rental use. If the Borough determines that it is comfortable with the by-right authorization process for Vacation Rental use, we support the Borough's position.

III. Summary: The Office of Planning and Development does not object to the intent of the proposed amendment to the Zoning Ordinance. We are comfortable with its adoption.

MAYOR'S REPORT



March 2023 Police Report

by
Chief Clifford J. Weikert
Carroll Valley Borough Police



Special Events:



- The Borough of Carroll Valley is holding its annual trout fishing derby on Saturday April 29, 2023, at the Carroll Valley Commons Park. Looking forward to seeing all the children bright and early in the morning.



April 29th from about 0900 AM until 0915AM, West Main Street in Fairfield Borough will be closed for the opening day of baseball parade, PennDOT issues the required permits. Either avoid the area during these times or come down and cheer the teams along the route.

- CVPD will have officers out this month on additional patrols addressing aggressive driving. Please have a designated driver and watch your speed for your safety and the safety of those around you.



Crime Data:

Key to reading the following page:

1. At the top left, you see overall statistics for the month. Total offenses and clearance rate refer to Group "A" offenses. Arrests refer to Group "A" and Group "B". This data is only for Carroll Valley Borough.
2. It also includes crime rates and arrest rates, however this calculation is not yet functioning on the PA State Police system, so they display as -0-. When working correctly, they will report in the national standard of per 100,000 population. As such, when it does calculate, it shows the rate as if the Carroll Valley population was 100,000. By doing this, it makes the rate comparable regardless of the size of the jurisdiction.
3. The column below on the left shows all Group "A" offenses. Offenses can be generally cleared by:
 - a. Arrest (by charging someone with the crime).
 - b. Victim Refused Prosecution = Prosecution limited by victim, or;
 - c. Exceptional Clearance = Charges could be filed but for cause are not.
4. In the center, NIBRS adds additional categories, and you can see how they compare year over year for the month reported.
5. On the right column, you first see a list of arrests for Group "A" offenses, divided into adults and juveniles.
6. At the bottom of the right column, Group "B" arrests are listed. As a major change in NIBRS reporting, Group "B" offenses are only listed when an arrest occurs. Unsolved Group "B" offenses are no longer reported.
7. Each NIBRS offense belongs to one of three categories: Crimes Against Persons, Crimes Against Property, and Crimes Against Society. Crimes Against Persons, e.g., murder, rape, and assault, are those whose victims are always individuals. The object of Crimes Against Property, e.g., robbery, bribery, and burglary, is to obtain money, property, or some other benefit. Crimes Against Society, e.g., gambling, prostitution, and drug violations, represent society's prohibition against engaging in certain types of activity; they are typically victimless crimes in which property is not the object.



Offense and Arrest Summary Report

Printed On: 04/05/2023

Beginning Date: 03/01/2023

Ending Date: 03/31/2023

Page 1 of 1

Agency: CARROLL VALLEY BOROUGH

Municipality: Carroll Valley Borough

Total Offenses	2	Clearance Rate	50%
% change from last year	-60%	Last years rate	20%
Total Arrests	0	Hate Crime Offenses	0
% change from last year	-100%	Law Officers Assaulted	0
Group A Crime Rate per 100,000 Population :	0.00	Summary based reporting Crime Rate per 100,000 Population :	0.00
Arrest Rate per 100,000 Population :	0.00		

Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder			
Negligent Manslaughter			
Justifiable Homicide			
Rape			
Robbery			
Aggravated Assault			1
Burglary	1		
Larceny			
Motor Vehicle Theft			
Arson			
Simple Assault			
Intimidation			1
Bribery			
Counterfeiting/Forgery	1	1	
Vandalism			
Drug/Narcotic Violations			1
Drug Equipment Violations			
Embezzlement			
Extortion/Blackmail			
Fraud			2
Gambling			
Kidnapping			
Pornography			
Prostitution			
Sodomy			
Sexual Assault w/Object			
Fondling			
Incest			
Statutory Rape			
Stolen Property			
Weapons Law Violations			
Human Trafficking, Commercial Sex Acts			
Human Trafficking, Involuntary Servitude			
Animal Cruelty			
Total Group "A"	2	1	5

Crime Against Person

- This year
2 - Last year
-100% - Percent Change

Crime Against Property

2 - This year
2 - Last year
0% - Percent Change

Crime Against Society

- This year
1 - Last year
-100% - Percent Change

Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	0	0	0
Larceny	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple Assault	0	0	0	0	0
Intimidation	0	0	0	0	0
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	0	0	0	0	0
Drug/Narcotic Violations	0	0	0	0	0
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	0	0	0	0	0
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
Total Group A Arrests	0	0	0	0	0
Group "B" Arrests					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	0
Disorderly Conduct	0	0	0	0	2
DUI	0	0	0	0	1
Drunkenness	0	0	0	0	1
Family Offenses-nonviolent	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	0	0	0	0	0
All Other Offenses	0	0	0	0	0
Total Group B Arrests	0	0	0	0	4
Total Arrests	0	0	0	0	4

Population : 1

Note: Last years figures are provided for comparison purposes only.

Calls for Service:

Carroll Valley Calls for Service Month	Total
ANIMAL COMPLAINT	2
ASSIST - FIRE/EMS	16
ASSIST - OTHER POLICE	3
DOMESTIC DISTURBANCE	3
MENTAL HEALTH / WELFARE	4
MISC CALL FOR SERVICE	10
TRAFFIC COMPLAINT	4
VEHICLE STOP	36
Z FOLLOW-UP	12
ALARM	4
THREATS / HARRASSMENT / STALKING	6
SUSPICIOUS ACTIVITY	3
FRAUD	2
THEFT	1
PTFTNA - PTHEFT NOT ACTV	1
TRESPASS	2
VEHICLE CRASH	1
DISTURBANCE/NOISE	2
CHILD WELFARE	1
MISSING/LOST PERSON	1
Grand Total	114

Carroll Valley Calls for Service YTD	Total
ALARM	8
ANIMAL COMPLAINT	13
ASSIST - FIRE/EMS	47
ASSIST - OTHER POLICE	12
CHILD WELFARE	1
DISTURBANCE/NOISE	5
DOMESTIC DISTURBANCE	10
FRAUD	9
MENTAL HEALTH / WELFARE	11
MISC CALL FOR SERVICE	25
MISSING/LOST PERSON	2
SUSPICIOUS ACTIVITY	14
THEFT	10
THREATS / HARRASSMENT / STALKING	9
TRAFFIC COMPLAINT	24
TRESPASS	3
VEHICLE CRASH	7
VEHICLE STOP	70
Z COURT / JUSTICE	1
Z FOLLOW-UP	58
Grand Total	339

Traffic Enforcement:

- Officers conducted vehicle stops and handled crashes this month as listed above. Together these resulted in the following citations, faulty equipment notices, and warnings.



Citation, Faulty Equipment, Warning	Count:
1301 (Title 75) - Registration and certificate of title required	18
1371 (Title 75) - Operation following suspension of registration	1
1543 (Title 75) - Driving while operating privilege is suspended or revoked	1
1786 (Title 75) - Required financial responsibility	3
3309 (Title 75) - Driving on roadways laned for traffic	2
3362 (Title 75) - Maximum speed limits	9
3745 (Title 75) - Accidents involving damage to unattended vehicle or property	1
4303 (Title 75) - General lighting requirements	2
Grand Total	37

Miscellaneous:

Calls for Service		March 2022	March 2023	YTD 2022	YTD 2023
	Calls from Public	61	82	225	271
	Officer initiated	12	32	34	68
	Total CV Calls	73	114	259	339

Vehicle Mileage					
		Starting	Ending	Total	
20	2017 Dodge Charger Unmarked	22,164	22,355	191	
22	2017 Dodge Charger Marked	71,320	74,890	3,570	
21	2014 Dodge Charger Unmarked	100,897	102,078	1,181	
24	2014 Dodge Charger Marked	94,047	94,163	116	
			Total	5,058	



March 2023 Fairfield Police Report Supplement

by
Chief Clifford Weikert
Carroll Valley Borough Police

Calls for Service:

This data represents all calls for service we receive from the Adams County Department of Emergency Services which accounts for most of our calls. It also includes officer-initiated calls, like traffic stops and follow ups as well as complaints received on station or by other means.

Fairfield Calls for Service Month	Total
ANIMAL COMPLAINT	3
ASSIST - FIRE/EMS	2
DOMESTIC DISTURBANCE	1
MENTAL HEALTH / WELFARE	2
MISC CALL FOR SERVICE	3
TRAFFIC COMPLAINT	4
VEHICLE CRASH	2
VEHICLE STOP	17
Grand Total	34

Fairfield Calls for Service YTD	Total
ANIMAL COMPLAINT	3
ASSIST - FIRE/EMS	7
CRIMINAL MISCHIEF	1
DOMESTIC DISTURBANCE	3
FRAUD	1
MENTAL HEALTH / WELFARE	4
MISC CALL FOR SERVICE	9
SEX OFFENSE	1
SUSPICIOUS ACTIVITY	1
THEFT	1
THREATS / HARRASSMENT / STALKING	1
TRAFFIC COMPLAINT	7
VEHICLE CRASH	3
VEHICLE STOP	39
Z FOLLOW-UP	1
Grand Total	82

Citations:

We issued the following citations, faulty equipment, and warning cards in Fairfield Borough:

Citation, Faulty Equipment, Warning	Count:
1301 (Title 75) - Registration and certificate of title required	14
1786 (Title 75) - Required financial responsibility	2
3309 (Title 75) - Driving on roadways laned for traffic	1
4303 (Title 75) - General lighting requirements	3
Grand Total	20



Offense and Arrest Summary Report

Printed On: 04/05/2023

Beginning Date: 03/01/2023

Ending Date: 03/31/2023

Page 1 of 1

Agency: CARROLL VALLEY BOROUGH

Municipality: Fairfield Borough

Total Offenses		Clearance Rate	0
% change from last year	-100%	Last years rate	0
Total Arrests	0	Hate Crime Offenses	0
% change from last year	0	Law Officers Assaulted	0
Group A Crime Rate per 100,000 Population :	0.00	Summary based reporting Crime Rate per 100,000 Population :	0.00
Arrest Rate per 100,000 Population :	0.00		

Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	0	0	0
Larceny	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple Assault	0	0	0	0	0
Intimidation	0	0	0	0	0
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	0	0	0	0	0
Drug/Narcotic Violations	0	0	0	0	0
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	0	0	0	0	0
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
Total Group A Arrests	0	0	0	0	0
Group "B" Arrests					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	0
Disorderly Conduct	0	0	0	0	0
DUI	0	0	0	0	0
Drunkenness	0	0	0	0	0
Family Offenses-nonviolent	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	0	0	0	0	0
All Other Offenses	0	0	0	0	0
Total Group B Arrests	0	0	0	0	0
Total Arrests	0	0	0	0	0

Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder			
Negligent Manslaughter			
Justifiable Homicide			
Rape			
Robbery			
Aggravated Assault			
Burglary			
Larceny			
Motor Vehicle Theft			
Arson			
Simple Assault			
Intimidation			
Bribery			
Counterfeiting/Forgery			
Vandalism			1
Drug/Narcotic Violations			
Drug Equipment Violations			
Embezzlement			
Extortion/Blackmail			
Fraud			
Gambling			
Kidnapping			
Pornography			
Prostitution			
Sodomy			
Sexual Assault w/Object			
Fondling			
Incest			
Statutory Rape			
Stolen Property			
Weapons Law Violations			
Human Trafficking, Commercial Sex Acts			
Human Trafficking, Involuntary Servitude			
Animal Cruelty			
Total Group "A"			1

Crime Against Person

- This year
 - Last year
 0 - Percent Change

Crime Against Property

- This year
 1 - Last year
 -100% - Percent Change

Crime Against Society

- This year
 - Last year
 0 - Percent Change

Population : 1

Note: Last years figures are provided for comparison purposes only.

INTEROFFICE MEMORANDUM



TO: BOROUGH COUNCIL
FROM: CLIFFORD WEIKERT, CHIEF OF POLICE
VIA: RON HARRIS, MAYOR
SUBJECT: POLICE DEPARTMENT VEHICLE REPLACEMENT
DATE: 4/5/2023

In the 2023 budget, we have \$102,000 allocated in capital reserve to purchase and equip 2 replacements for our 2014 patrol vehicles. I am requesting your authorization to expend up to the \$124,546.38, which is a difference of \$22,546.38. That difference is from inflation, and we should have replaced them 2 years ago but we extended the life of the vehicles we had. The request is for the purchase and equipping of the replacements per the following:

Veh Replacement	Per	2 Units	10-8 Emergency	PER	2 Units
Costars			Light, siren partitions	\$10,620.14	\$21,240.28
New Holland V8	\$43,854.00	\$87,708.00	without install		
New Holland V6	\$41,248.00	\$82,496.00			
			Light, siren, partintions	\$15,949.19	\$31,898.38
Tracker Speed Timing	Per	2 Units	with install		
Rabold's Service	\$1,470	\$2,940			
			Sub total	\$61,273.19	\$122,546.38
			Contingency		\$2,000
			Total requested amount		124,546.38

The two vehicle prices come from COSTAR, from New Holland. They have given us two quotes for 2023 Dodge Durango's. One is for the V6 model and the other is the V8 model. I have decided to go with the Durango's because Dodge is stopping the production of Dodge Chargers, which we previously have purchased. I am requesting the V8 model for our officer's safety and for performance in our location. The difference in the two models is the extra power which is needed for our terrain and based on my training and experience the more power lessens the chance of pursuits and if we execute a pursuit, it gives us a better chance to apprehend the suspect in a shorter distance.

The speed timing device is the only supplier. The price includes, Rabold's, installing the units.

10-8 Emergency Vehicle Service supplies all the lights, sirens, mounts, cage partitions, power supplies, etc. This is all COSTARS pricing. You see there are two quotes from 10-8 Emergency, one for everything installed and the other is if we decide to use Roy Kint, a borough resident who volunteers his time to help the Police Department. Mr Kint would do the install of all the items in the lesser quote. I have also included \$2,000 for contingences and unexpected issues during install. It is my option that we should recommend the Borough spend the additional funds of \$10,658.10 with 10-8 Emergency for the install because they are located next to Holland and Holland recommends 10-8 for upfitting, and we can expect a quicker turn around for the upfitting.

The two vehicles that we are replacing both have or are close to having 100,000 miles on the vehicles. Both vehicles have been in and out of the shop costing us money to fix. The 2014 marked unit is now sitting at Excalibur to be fixed again for another unknown problem.

Action requested: Motion to authorize the Chief of Police to expend up to the amount of \$124,546.38 for purchasing and equipping for a replacement of 2 patrol vehicles.



501B East Main Street
 New Holland PA 17557
 Phone (717) 354-9221

service@10-8evs.net
 Fax (717) 355-9196

Estimate

11826

Date 3/31/2023

Bill To
 Carroll Valley Borough Police
 5685 Fairfield Road,
 Fairfield, PA 17320

Vehicle 2023 Dodge Durango
VIN #
License #
Location New Holland

Qty	Item	Description	Rate	Total
1	Custom Lightbar	2023 Dodge Durango product Carroll Valley Borough Police Sound Off nFuse 48" lightbar - red/blue with takedowns and alleys QSF006595 ENULB010VN-395	1,486.10	1,486.10T
1	ETSA481RSR	Sound Off nERGY 400 Series Remote Siren w/ Knob Control	545.38	545.38T
1	ETSS100J	Sound Off 100J Series Composite Speaker	177.38	177.38T
1	ETSKLF200	Sound Off Aftershock low frequency	578.21	578.21T
1	ETSSLFVBK02	Sound Off Aftershock brackets 21+ Durango	26.90	26.90T
1	BK2168DUR21	Setina 2021+ Durango push bumper w/ 4 lights	939.96	939.96T
6	EMPS2STS4J	Sound Off mpower 4" Fascia Light w/ Stud Mount, Dual Color - Red/Blue	111.72	670.32T
6	PMP2BKDGAJ	Sound Off 90 Degree Deck/Grille Adjustable Bracket Kit for mpower 4" Fascia Light w/ Stud Mount - Black	7.29667	43.78T
4	EMPS2QMS4J	Sound Off mpower 4" Fascia Light w/ Quick Mount, Dual Color - Red/Blue	111.72	446.88T
1	7170-0884-02	Gamber Johnson Kit, 2021+ Dodge Durango Standard Console with Cup Holder and Printer Armrest	847.80	847.80T
1	7160-0220	Gamber Johnson Mongoose Motion Attachment -	251.40	251.40T
1	7140-0385	Gamber Johnson Faceplate	0.00	0.00T
1	7160-0321	Gamber Johnson faceplate	0.00	0.00T
1	7140-0362	Gamber Johnson faceplate	0.00	0.00T
1	7170-0551-00	Gamber Johnson KIT: Dell Laptop Dock NO RF and LIND Power adapter (#7300-0468)	828.10	828.10T
1	475-1556	Jotto Desk Space Creator partition	728.89	728.89T
1	475-1557	Jotto Desk lower extension panels	81.00	81.00T
1	475-1516	Jotto Desk Bio Seat system with rear partition	1,414.98	1,414.98T
1	475-1417	Jotto Desk Durango window bars	283.46	283.46T

Total



501B East Main Street
 New Holland PA 17557
 Phone (717) 354-9221
 service@10-8evs.net
 Fax (717) 355-9196

Estimate

11826
 Date 3/31/2023

Bill To
 Carroll Valley Borough Police
 5685 Fairfield Road,
 Fairfield, PA 17320

Vehicle 2023 Dodge Durango
VIN #
License #
Location New Holland

Qty	Item	Description	Rate	Total
1	Parts	American Aluminum E/Z Vault "UP" for DURANGO 2019 - Current 41"W x 24"D x 8"H MATTE Black Powder Coating 4" SUV Vault Basket est 34427	1,269.60	1,269.60T
1	COSTARS	Per PA Costars contract # 012-E22-259		0.00T
		Actual freight charges will apply Sales Tax Exempt	0.00%	0.00

This is a time and material estimate based upon 10-8 Emergency Vehicle Service, LLC's knowledge of the above mentioned vehicle. Hours and material charges may change upon disassembly and further investigation. However, if the costs exceed the estimated charges, or additional items are found requiring repair that affect the cost, approval will be required to proceed with service repairs. 10-8 Emergency Vehicle Service, LLC will use all reasonable means to keep all repair charges to a minimum. Payment in full is required upon inspection and pick-up unless other arrangements have been made. This estimate is valid for 15 days from the issue date.

Total \$10,620.14



501B East Main Street
 New Holland PA 17557
 Phone (717) 354-9221

service@10-8evs.net
 Fax (717) 355-9196

Estimate

11826

Date 3/31/2023

Bill To
 Carroll Valley Borough Police
 5685 Fairfield Road,
 Fairfield, PA 17320

Vehicle 2023 Dodge Durango
VIN #
License #
Location New Holland

Qty	Item	Description	Rate	Total
1	Custom Lightbar	2023 Dodge Durango product Carroll Valley Borough Police Sound Off nFuse 48" lightbar - red/blue with takedowns and alleys QSF006595 ENULB010VN-395	1,486.10	1,486.10T
1	ETSA481RSR	Sound Off nERGY 400 Series Remote Siren w/ Knob Control	545.38	545.38T
1	ETSS100J	Sound Off 100J Series Composite Speaker	177.38	177.38T
1	ETSKLF200	Sound Off Aftershock low frequency	578.21	578.21T
1	ETSSLFVBK02	Sound Off Aftershock brackets 21+ Durango	26.90	26.90T
1	BK2168DUR21	Setina 2021+ Durango push bumper w/ 4 lights	939.96	939.96T
6	EMPS2STS4J	Sound Off mpower 4" Fascia Light w/ Stud Mount, Dual Color - Red/Blue	111.72	670.32T
6	PMP2BKDGAJ	Sound Off 90 Degree Deck/Grille Adjustable Bracket Kit for mpower 4" Fascia Light w/ Stud Mount - Black	7.29667	43.78T
4	EMPS2QMS4J	Sound Off mpower 4" Fascia Light w/ Quick Mount, Dual Color - Red/Blue	111.72	446.88T
1	7170-0884-02	Gamber Johnson Kit, 2021+ Dodge Durango Standard Console with Cup Holder and Printer Armrest	847.80	847.80T
1	7160-0220	Gamber Johnson Mongoose Motion Attachment -	251.40	251.40T
1	7140-0385	Gamber Johnson Faceplate	0.00	0.00T
1	7160-0321	Gamber Johnson faceplate	0.00	0.00T
1	7140-0362	Gamber Johnson faceplate	0.00	0.00T
1	7170-0551-00	Gamber Johnson KIT: Dell Laptop Dock NO RF and LIND Power adapter (#7300-0468)	828.10	828.10T
1	475-1556	Jotto Desk Space Creator partition	728.89	728.89T
1	475-1557	Jotto Desk lower extension panels	81.00	81.00T
1	475-1516	Jotto Desk Bio Seat system with rear partition	1,414.98	1,414.98T
1	475-1417	Jotto Desk Durango window bars	283.46	283.46T

Total



501B East Main Street
 New Holland PA 17557
 Phone (717) 354-9221
 service@10-8evs.net
 Fax (717) 355-9196

Estimate

11826
 Date 3/31/2023

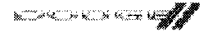
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Vehicle 2023 Dodge Durango
VIN #
License #
Location New Holland

Qty	Item	Description	Rate	Total
1	Parts	American Aluminum E/Z Vault "UP" for DURANGO 2019 - Current 41"W x 24"D x 8"H MATTE Black Powder Coating 4" SUV Vault Basket est 34427	1,269.60	1,269.60T
1	Cus Sup	Install customer supplied Digital Ally camera system	420.00	420.00
1	Cus Sup	Install customer supplied radio with antenna	315.00	315.00
1	MB8U25	Laird, 25ft Cable	19.05	19.05T
1	CH27.0.20B	Wiring harness 20' without timer	540.00	540.00T
1	MB-U27-NT	Wiring harness universal mounting bracket without tabs	0.00	0.00T
1	ME100-A	Miscellaneous Electrical Supplies	150.00	150.00T
1	ELLABOR	Labor - Emergency Lighting	3,885.00	3,885.00T
1	COSTARS	Per PA Costars contract # 012-E22-259		0.00T
		Actual freight charges will apply Sales Tax Exempt	0.00%	0.00

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Total \$15,949.19



Prepared For:
 Clifford Weikert
 Carroll Valley Borough
 5685 Fairfield Rd
 Fairfield, Pennsylvania, 19320
 Phone: 717-642-8269 Ext 182

Prepared By:
 Greg Dyer
 New Holland Dodge Chrysler Jeep Ram
 508 W Main St
 New Holland, Pennsylvania, 17557
 Phone: 717-354-4901

SELECTED EQUIPMENT

2023 Dodge Durango

**4dr AWD Pursuit (WDEE75)
 MSRP**

WDEE75	Base Vehicle Price (WDEE75)	41,415.00
2BZ	Quick Order Package 2BZ	N/C
ERC	Engine: 3.6L V6 24V VVT UPG I w/ESS	N/C
DFT	Transmission: 8-Speed Automatic (850RE)	N/C
DLK	3.45 Rear Axle Ratio	N/C
Z6K	GVWR: 6,500 lbs	N/C
TXQ	Tires: 255/60R18 On/Off Road	N/C
WBN	Wheels: 18" x 8.0" Black Steel	N/C
A7	Cloth Bucket Seats w/Rear Vinyl <i>#7 Seat Foam Cushion; Vinyl 2nd Row Seat</i>	135.00
APA	Monotone Paint Application	N/C
LNF	Black Left LED Spot Lamp <i>Option restricted to law enforcement agencies only.</i>	610.00
CW6	Deactivate Rear Doors/Windows	85.00
GXF	Entire Fleet Alike Key (FREQ 1) <i>8 key FOBs are standard.</i>	160.00

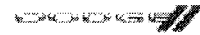
The information contained in this package is provided to assist in assessing our vehicles and is for your information only. Prices and content information shown are subject to change and should be treated as estimates only. Information on the comparison vehicle is derived from available public sources and may not be completely current or accurate. No representations, warranties or guarantees are given in the information. Neither Chrysler nor the dealer will be liable for any reliance on the contents hereof. Please see salesperson for the most current information and other details. Actual pricing may vary. Reference DX05103471 3/15/2023

SELECTED EQUIPMENT Continued

		MSRP
ADL	Skid Plate Group <i>Front Suspension Skid Plate; Fuel Tank Skid Plate Shield; Transfer Case Skid Plate Shield; Underbody Skid Plate</i>	330.00
UAM	Radio: Uconnect 4 w/8.4" Display	N/C
X9	Black	N/C
PXJ	DB Black Clearcoat	N/C
Vehicle Subtotal		\$42,735.00
Destination		\$1,595.00
Vehicle Subtotal (including Destination)		\$44,330.00

Costars Pricing Shown Next Page

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Clifford Weikert
Carroll Valley Borough
5685 Fairfield Rd
Fairfield, Pennsylvania, 19320
Phone: 717-642-8269 Ext 182

Prepared By:
Greg Dyer
New Holland Dodge Chrysler Jeep Ram
508 W Main St
New Holland, Pennsylvania, 17557
Phone: 717-354-4901

PRICE SHEET

2023 Dodge Durango

4dr AWD Pursuit (WDEE75)

	MSRP
Vehicle Price (excluding option discounts)	\$42,735.00
Vehicle Subtotal	\$42,735.00
Option Credits	0.00
COSTARS #013-E22-223 Police Vehicle Discount	(3,082.00)
Other (Discount)Margin	0.00
Incentives	0.00
Total Other Items	(3,082.00)
Net Selling Price	\$39,653.00
Destination	1,595.00
Total Quote	\$41,248.00
TOTAL	\$41,248.00

Customer Signature

Date

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 Phone: 717-354-4901

SELECTED EQUIPMENT

2023 Dodge Durango

**4dr AWD Pursuit (WDEE75)
 MSRP**

WDEE75	Base Vehicle Price (WDEE75)	41,415.00
22Z	Quick Order Package 22Z	N/C
EZH	Engine: 5.7L V8 HEMI MDS VVT <i>230MM Rear Axle; 2 Speed On Demand Transfer Case; (DPM) 3.09 Rear Axle Ratio; 800 Amp Maintenance Free Battery; Dual Rear Exhaust w/Bright Tips; Engine Oil Cooler; (Z6J) GVWR: 7,100 lbs</i>	2,995.00
DFD	Transmission: 8-Speed Automatic (8HP70)	N/C
DPM	3.09 Rear Axle Ratio	Included
Z6J	GVWR: 7,100 lbs	Included
TXQ	Tires: 255/60R18 On/Off Road	N/C
WBN	Wheels: 18" x 8.0" Black Steel	N/C
A7	Cloth Bucket Seats w/Rear Vinyl <i>#7 Seat Foam Cushion; Vinyl 2nd Row Seat</i>	135.00
APA	Monotone Paint Application	N/C
LNF	Black Left LED Spot Lamp <i>Option restricted to law enforcement agencies only.</i>	610.00
CW6	Deactivate Rear Doors/Windows	85.00

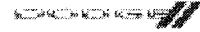
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SELECTED EQUIPMENT Continued

		MSRP
GXF	Entire Fleet Alike Key (FREQ 1) <i>8 key FOBs are standard.</i>	160.00
ADL	Skid Plate Group <i>Front Suspension Skid Plate; Fuel Tank Skid Plate Shield; Transfer Case Skid Plate Shield; Underbody Skid Plate</i>	330.00
UAM	Radio: Uconnect 4 w/8.4" Display	N/C
X9	Black	N/C
PXJ	DB Black Clearcoat	N/C
Vehicle Subtotal		\$45,730.00
Destination		\$1,595.00
Vehicle Subtotal (including Destination)		\$47,325.00

Costars Pricing Shown Next Page

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 Carroll Valley Borough
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 Fairfield, Pennsylvania, 19320
 Phone: 717-642-8269 Ext 182

Prepared By:
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 New Holland Dodge Chrysler Jeep Ram
 508 W Main St
 New Holland, Pennsylvania, 17557
 Phone: 717-354-4901

PRICE SHEET

2023 Dodge Durango

4dr AWD Pursuit (WDEE75)

	MSRP
Vehicle Price (excluding option discounts)	\$45,730.00
Vehicle Subtotal	\$45,730.00
Option Credits	0.00
COSTARS #013-E22-223 Police Vehicle Discount	(3,471.00)
Other (Discount)Margin	0.00
Incentives	0.00
Total Other Items	(3,471.00)
Net Selling Price	\$42,259.00
Destination	1,595.00
Total Quote	\$43,854.00
TOTAL	\$43,854.00

Customer Signature

Date

The information contained in this package is provided to assist in assessing our vehicles and is for your information only. Prices and content information shown are subject to change and should be treated as estimates only. Information on the comparison vehicle is derived from available public sources and may not be completely current or accurate. No representations, warranties or guarantees are given in the information. Neither Chrysler nor the dealer will be liable for any reliance on the contents hereof. Please see salesperson for the most current information and other details. Actual pricing may vary. Reference DX05103471 3/15/2023

RABOLD'S SERVICES
 SPEEDOMETER TESTING & REPAIR
 STATE INSPECTION
 AUTO REPAIR + TUNE-UP SPECIALISTS
 2034 BOAS ST., HARRISBURG, PA 17103-1606
 PHONE: 233-6112

52224

NAME *Chester Valley P.D.*

ADDRESS

CITY

DATE *4-3-73* CUST. ORDER NO. WHEN PROMISED PHONE *647-8769*

YEAR & MAKE OF CAR - TYPE OR MODEL SERIAL NO.

MOTOR NO.

LICENSE NO. MILEAGE WRITTEN BY *WH*

Qty.	PART NO. & NAME OF PART	PRICE
<i>2</i>	<i>TRACKER SKW</i>	<i>1300</i>
		<i>2700</i>
<i>2</i>	<i>WHEELS @ 20" DIA</i>	<i>40</i>
		<i>2740</i>
	SEE BACK FOR ADDITIONAL PARTS	TOTAL PARTS ▶
	OUTSIDE WORK	
	TOTAL OUTSIDE WORK ▶	
	ACCESSORIES - TIRES AND TUBES	
	TOTAL ACCESSORIES ▶	

DESCRIPTION OF WORK AMOUNT

** ESTIMATE **

2 SMALL TOWERS 120 DOWNRODS SKW \$100

** MAY NEED RETUNEUP @ 200 PER VEHICLE*

** CUSTOMER MUST SUPPLY (CARBURETOR)*

** NOT IN STOCK - 2-4 WEEKS TO ORDER **

GAS, OIL & GREASE		CHECK BELOW	LABOR ONLY
		LUBRICATE	<i>200</i>
GALS. GAS		CHANGE ENGINE OIL	PARTS <i>2740</i>
QTS. OIL		TRANSMISSION	ACCESSORIES
LBS. GREASE		DIFFERENTIAL	GAS, OIL & GREASE
		WASH	MISC. MERCHANDISE
		POLISH	OUTSIDE WORK
TOTAL GAS, OIL & GREASE ▶	TOTAL SERVICE ▶	TAX	TOTAL <i>2940</i>
AUTHORIZED BY			

ESTIMATES ARE FOR LABOR ONLY. MATERIALS ADDITIONAL

FED. 25-1802450

I HEREBY AUTHORIZE THE ABOVE REPAIR WORK TO BE DONE ALONG WITH NECESSARY MATERIALS. YOU AND YOUR EMPLOYEES MAY OPERATE ABOVE VEHICLE FOR PURPOSES OF TESTING, INSPECTION OR DELIVERY AT MY RISK. AN EXPRESS MERCHANT'S LIEN IS ACKNOWLEDGED ON ABOVE VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO. IT IS UNDERSTOOD THAT THIS COMPANY ASSUMES NO RESPONSIBILITY FOR LOSS OR DAMAGE BY THEFT OR FIRE TO VEHICLES PLACED WITH THEM FOR STORAGE, SALE, REPAIR OR WHILE ROAD TESTING.

THIS IS YOUR INVOICE

INTEROFFICE MEMORANDUM



TO: BOROUGH COUNCIL
FROM: CLIFFORD WEIKERT, CHIEF OF POLICE
VIA: RON HARRIS, MAYOR
SUBJECT: POLICE DEPARTMENT STAFFING
DATE: 4/6/2023

With the resignation of Courtney Herring from a full-time position, I am requesting that you direct the Civil Service Commission to begin the testing process. Civil Service will conduct the process and return to you the top three candidates for the position from which you can choose to appoint. This process will most likely take several months to produce a list.

Council Actions Requested:

Direct the Civil Service Commission to produce a list of eligibles for the position of Patrol Officer (Full-Time) with a proposed starting rate (probationary) of \$70,000 and the salary range is negotiable depending upon the qualifications and experience of the selected individual.

FIRE/EMS/EMA REPORT

COMMITTEE REPORTS

Print Form

Submit by Email

Carroll Valley Borough Office
5685 Fairfield Road
Carroll Valley, PA 17320
(717) 642-8269

Date 4/8/23

Committee Application

Please Note: You may include any additional information as you feel may be necessary to understand your qualifications. Use the back of this form, or attach additional sheets as needed.

Contact Information

Name RICHARD L. BUTERBAUGH Home Phone 717-830-9056
Address 26 LAKESIDE TRAIL Work Phone _____
City, State, Zip FAIRFIELD PA 17320 email buterbaughillustration@yahoo.com

Committee Interest

Check which committee(s) you are interested in joining. If you would rather be appointed to any committee where a vacancy exists, please check the "Any Committee" box.

- Any Committee
- Finance Committee (5 yr)
- Planning Commission (4 yr)
- Public Safety Committee (4 yr)
- Civil Service Commission (6 yr)
- Municipal Services Committee (3 yr)
- Sewer & Water Authority (5 yr)
- Zoning Hearing Board (3 yr)
- Vacancy Board (1 yr)
- Board of Health (5 yr)
- Parks & Recreation & Environmental Advisory Council (5 yr)

Background Information

Are you currently employed? Yes No Retired If Yes, Occupation/Employer _____

Check times you cannot attend a meeting:

- Morning Meetings (9:00 am to 12:00 pm)
- Afternoon Meetings (12:00 pm to 4:00 pm)
- Even Meetings (7:00 pm to 9:00 pm)

Check which day(s) you cannot attend a meeting:

- Monday
- Tuesday
- Wednesday
- Thursday

How many years have you lived in Carroll Valley? _____ Highest Level of Education Attained: _____

Are you now, or have you ever, served on any Committee, Commission, Authorities or Boards? If so, which ones and when?

Why do you want to serve?

To contribute to the community growth having lived here for SEVERAL YEARS.

What skills, strengths, or abilities do you believe you will add to the committee, commission, authority or board?

TEND TO BE A PEOPLE PERSON AND LIKE WORKING WITH OTHERS

Reference (Please Include one personal reference.)

RICHARD MATHEWS 21 HELEN TRAIL 717-457-0100
Name Address Phone Number

Planning Meeting 4/3/2023

- Approved March minutes w/o changes
- Open to the public
 - Jenna Smith from Adams County Office of Planning and Development
 - Overview regarding the updating of the Adams County Heritage Plan (a section of the Adams County Comprehensive Plan)
 - Thoughts concerning historic resources in our area. Map of current listed/eligible/ineligible area w/i Carroll Valley reviewed
- New Business - None
- Old Business
 - Chapter 27 amendments concerning trailers (aka “Trailer Ordinance”)
 - Brief discussion concerning updated Ordinance amendments from Dave Hazlett
 - Reiterated Motor leakages and/or mud dragged onto roadways are addressed in other ordinances
 - Voted (unanimously) to forward to Council with recommendation to Adopt.
- Adjourned

Respectfully Submitted,
Michael Wight, Chair

ADMINISTRATIVE BUSINESS

BOROUGH OF CARROLL VALLEY SUMMARY FINANCIAL REPORT: 1 thru 31 March 2023

ACCOUNT	GENERAL FUND	SPECIAL EVENT	SANITARY SEWER	SINKING FUND	CAPITAL RESERVE	HIGHWAY AID (LF)	TOTAL FUNDS
START OF PERIOD							
CHECKING ACCOUNT	\$62,392.33	\$0.00	\$0.00	\$145.50	\$74,588.54	\$0.00	\$137,126.37
INVESTMENTS	\$1,628,378.08	\$0.00	\$207,643.92	\$0.00	\$0.00	\$685,461.43	\$2,521,483.43
PETTY CASH	\$425.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$450.00
DUE FROM OTHER FUNDS	\$95,540.73	\$1,490.39	\$874,696.79	\$0.00	\$996,411.97	\$0.00	\$1,968,139.88
DUE TO OTHER FUNDS	\$1,427,075.45	\$14,281.58	\$379,799.67	\$0.00	\$156,387.67	\$0.00	\$1,977,544.37
LIABILITIES	\$31,279.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,279.75
NET BALANCE	\$328,380.94	(\$12,791.19)	\$702,566.04	\$145.50	\$914,612.84	\$685,461.43	\$2,618,375.56
TRANSACTIONS FOR PERIOD							
ADJUSTMENTS (SEE NOTE)							
ACTUAL REVENUES (+)	\$164,337.75	\$2,625.00	\$16,578.03	\$0.00	\$1,028.19	\$0.00	\$184,568.97
ACTUAL EXPENDITURES (-)	\$136,992.47	\$626.53	\$15,637.70	\$0.00	\$0.00	\$0.00	\$153,256.70
ENCUMBERED FUNDS (-)							\$0.00
NET TRANSACTION BALANCE	\$27,345.28	\$1,998.47	\$940.33	\$0.00	\$1,028.19	\$0.00	\$31,312.27
END OF PERIOD							
CHECKING ACCOUNT	\$48,330.70	\$0.00	\$0.00	\$145.50	\$74,588.54	\$0.00	\$123,064.74
INVESTMENTS	\$1,667,803.14	\$0.00	\$207,643.92	\$0.00	\$0.00	\$685,461.43	\$2,560,908.49
PETTY CASH	\$425.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$450.00
DUE FROM OTHER FUNDS	\$112,544.24	\$4,115.39	\$891,610.82	\$0.00	\$997,440.16	\$0.00	\$2,005,710.61
DUE TO OTHER FUNDS	\$1,447,642.67	\$14,933.11	\$395,773.37	\$0.00	\$156,387.67	\$0.00	\$2,014,736.82
LIABILITIES	\$25,734.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,734.19
NET BALANCE	\$355,726.22	(\$10,817.72)	\$703,506.37	\$145.50	\$915,641.03	\$685,461.43	\$2,649,662.83

Range of Checking Accts: First to Last Range of Check Dates: 03/01/23 to 03/31/23
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
GENERAL FUND	GENERAL FUND				
40062	03/01/23	ACTC0005 AC&T CO, INC. v3-00053 MS: Propane	749.64		2
40063	03/01/23	ADAMS020 ADAMS ELECTRIC COOPERATIVE, IN v3-00055 Pavilion: Svc 1/1/23-2/1/23 v3-00056 Ski Run Trl: Svc 1/1/23-2/1/23 v3-00057 MS Bldg: Svc 1/1/23-2/1/23 v3-00058 Trout Run Trl: Svc 1/1/23-2/1/ v3-00059 Jacks Mtn Bridge: Svc 1/1/23-2 v3-00060 Street Lights	209.08 40.50 141.04 40.50 45.68 <u>1,681.56</u> 2,158.36		2
40064	03/01/23	AMERI005 AMERICAN UNITED LIFE INS v3-00050 Life & Disability Premium: Mar	891.31		2
40065	03/01/23	ANDYO ANDREW YOUNG v3-00054 Daddy Daughter Dance Refund	25.00		2
40066	03/01/23	ATTM0005 AT&T MOBILITY v3-00045 wireless Svc: 1/19/23-2/18/23 v3-00046 GeoTabs: 1/19/23-2/18/23	91.31 <u>365.75</u> 457.06		2
40067	03/01/23	BOYER010 BOYER & RITTER CPA v3-00061 Progress Bill: FY22 Audit	9,000.00		2
40068	03/01/23	ENVIR005 ENVIREP 23-00005 Annual Pump Station Service	1,312.35		2
40069	03/01/23	GFPET005 GF PETTY CASH - GAYLE MARTHERS v3-00044 Postage - DEP Reimbursement	13.40		2
40070	03/01/23	HARRI010 HARRINGTON EQUIPMENT 23-00009 Coolant Hose for Generator	20.20		2
40071	03/01/23	KEYST005 KEYSTONE MUNICIPAL INSURANCE v3-00051 2022 Audit Workers Compensatio	3,801.00		2
40072	03/01/23	LABOR005 LABORATORY, ANALYTICAL & BIOLO v3-00048 STP: Testing February	300.00		2
40073	03/01/23	NULLS005 NULLS LIQUID CHLORINE 23-00007 Sodium Hypochlorite	1,028.00		2
40074	03/01/23	PLANE005 PLANET TECHNOLOGIES 23-00006 2023 Office 365/Email Hosting	5,046.36		2
40075	03/01/23	STACY005 STACY L. KRIETZ v3-00049 Office Cleaning: 2/12/23-2/25/	316.00		2

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PO #		Description			Contract
GENERAL FUND	GENERAL FUND		Continued		
40076	03/01/23	TREYS005 TREYSTA TECHNOLOGY MANAGEMENT			2
		v3-00047 Battery Back-Up	799.95		
		v3-00052 IT Support	1,250.00		
		v3-00062 March 2023: IT Support	684.20		
			<u>2,734.15</u>		
40077	03/14/23	ACTCC005 ACTCC			4
		v3-00073 ACTCC: 2023 Prorated Contribut	26.63		
40078	03/14/23	ADAMS005 ADAMS COUNTY AUTO SUPPLY, INC.			4
		23-00004 MS3: Brakes	127.77		
40079	03/14/23	ADAMS020 ADAMS ELECTRIC COOPERATIVE, IN			4
		v3-00076 STP: Sanders Rd. Pump Station:	2,095.31		
		v3-00077 STP: Country Club Trl. Pump St	156.56		
		v3-00078 Boro Office: Svc 2/1/23-3/1/23	1,195.11		
			<u>3,446.98</u>		
40080	03/14/23	AMAZO005 AMAZON CAPITAL SERVICES			4
		v3-00087 Garage Door Hinge	7.55		
40081	03/14/23	BRAND005 BRANDON DUVALL			4
		v3-00074 2023 Clothing Allowance	100.00		
40082	03/14/23	COMMU005 COMMUNITY MEDIA OF SOUTH CENT			4
		v3-00088 CVB Council Meeting: Feb 2023	220.00		
40083	03/14/23	GOVER005 GOVERNMENT MANAGEMENT SERVICES			4
		v3-00081 Retainer for the month of Febr	3,000.00		
40084	03/14/23	KELLE005 KELLER ENGINEERS, INC.			4
		v3-00089 Chapter 94 Report	37.50		
40085	03/14/23	KPITE005 KPI TECHNOLOGY			4
		v3-00090 SEO Services	645.05		
40086	03/14/23	METED005 MET-ED			4
		v3-00083 Jacks Mtn & Skylark Trl: Stree	86.28		
40087	03/14/23	PAMUN010 PA MUNICIPAL HEALTH INSURANCE			4
		v3-00075 April 2023: Major Medical, Den	24,626.88		
40088	03/14/23	PECKS005 PECKS SEPTIC SERVICE, LLC			4
		v3-00071 STP: Sludge Removal/Disposal	1,265.00		
		v3-00072 STP: Sludge Removal/Disposal	1,265.00		
			<u>2,530.00</u>		
40089	03/14/23	SALZM005 SALZMANN HUGHES, P.C.			4
		v3-00079 Representation as Borough Soli	2,825.45		
40090	03/14/23	SHEAL005 SHEALERS SEPTIC SERVICE			4
		v3-00086 HT: February 2023	4,012.00		

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Description	Amount Paid		Contract
GENERAL FUND	GENERAL FUND	Continued		
40091	03/14/23	STACY005 STACY L. KRIETZ v3-00064 Office Cleaning: 3/4/23-3/12/2	316.00	4
40092	03/14/23	THEY0005 THE YORK WATER COMPANY v3-00080 Water: Svc 1/22/23-2/21/23	76.47	4
40093	03/14/23	TMOBI005 T-MOBILE v3-00084 wireless Svc: 1/22/23-2/21/23 v3-00085 PL: Connection Card Data Plan:	138.98 144.64 <u>283.62</u>	4
40094	03/14/23	TOSHI005 TOSHIBA FINANCIAL SERVICES v3-00070 March 2023: Copier Lease	351.83	4
40095	03/14/23	WESTP005 WEST PENN POWER v3-00065 14 Ranch Trl: Barn: Svc 1/31/2 v3-00066 Green Trl: Svc 1/31/23-2/28/23 v3-00067 Ranch Trl: Svc 1/31/23-2/28/23 v3-00068 Street Lights v3-00069 14 Ranch Trl: Svc 1/31/23-2/28	25.46 10.38 45.36 1,743.06 80.72 <u>1,904.98</u>	4
40096	03/14/23	WILLI005 WILLIAMS SCOTSMAN, INC. v3-00082 STP: March 2023 Office Trailer	665.63	4
40097	03/30/23	ACTCO005 AC&T CO, INC. v3-00102 MS: Propane	698.84	5
40098	03/30/23	ADAMS020 ADAMS ELECTRIC COOPERATIVE, IN v3-00095 Jacks Mtn Bridge: Feb 2023 v3-00096 Trout Run Trl: Feb 2023 v3-00097 Street Lights: Feb 2023 v3-00098 Pavilion: Feb 2023 v3-00099 Ski Run Trl: Feb 2023 v3-00100 MS Bldg: Feb 2023	45.26 40.50 1,682.50 208.08 40.50 125.71 <u>2,142.55</u>	5
40099	03/30/23	AMERI005 AMERICAN UNITED LIFE INS v3-00091 Life/Disability Ins. April 202	807.99	5
40100	03/30/23	ATTMO005 AT&T MOBILITY v3-00108 wireless Svc: 2/19/23-3/18/23 v3-00109 GeoTabs: 2/19/23-3/18/23	91.31 365.75 <u>457.06</u>	5
40101	03/30/23	FAIRF005 FAIRFIELD FIRE & EMS v3-00094 2022 Remaining Fire Tax	3,831.78	5
40102	03/30/23	FOUNT010 FOUNTAINDALE VOLUNTEER FIRE DE v3-00093 2022 Remaining Fire Tax	1,277.26	5

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #		Description	Amount Paid	Contract
GENERAL FUND GENERAL FUND Continued				
40103	03/30/23	GETTY005 GETTYSBURG TIMES		5
		V3-00104 Legal Ad: MS Security Fencing	380.24	
		V3-00105 Legal Ad: Request for Bids	387.32	
			<u>767.56</u>	
40104	03/30/23	GILEQ GILBERT EQUIPMENT SALES		5
		23-00021 73" Vibratory Roller	3,695.00	
40105	03/30/23	HARRI010 HARRINGTON EQUIPMENT		5
		23-00019 Chain Saw Repair	32.04	
40106	03/30/23	KETTE005 KETTERMAN ELECTRICAL SERVICE		5
		23-00012 Electrical Motro for Blower	2,381.56	
40107	03/30/23	PAMUN005 PA MUNICIPAL RETIREMENT SYSTEM		5
		V3-00106 4th Qtr 2022: Pension Contribu	631.80	
40108	03/30/23	PECKS005 PECKS SEPTIC SERVICE, LLC		5
		V3-00110 STP: Sludge Removal/Disposal	1,265.00	
40109	03/30/23	RABOL005 RABOLDS SERVICES		5
		V3-00092 February 2023 Calibrations	93.00	
40110	03/30/23	STACY005 STACY L. KRIETZ		5
		V3-00103 Office Cleaning: 3/12/23-3/25/	316.00	
40111	03/30/23	TREYS005 TREYSTA TECHNOLOGY MANAGEMENT		5
		V3-00101 April 2023: IT Support	684.20	
40112	03/30/23	WINTE005 WINTER ENGINE-GENERATOR SERVIC		5
		23-00014 Generator Block Heater	563.33	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	51	0	92,788.42	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	51	0	92,788.42	0.00

PLGIT				
1109	03/01/23	BOROU010 Borough of Carroll valley		3
		V3-00063 Transfer from PLGIT to F&M MMA	200,000.00	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	200,000.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	200,000.00	0.00

INTEROFFICE MEMORANDUM



TO: BOROUGH COUNCIL
FROM: GAYLE MARTHERS, ASSISTANT BOROUGH MANAGER
SUBJECT: UTILITY BILLING CHANGE
DATE: 04/05/2023
CC: DAVE HAZLETT, BOROUGH MANAGER, FILE

I am pleased to share that the General Ledger and Payroll Modules of the new Edmunds Software system are on-line and working well. The change has been painful at times, but the progress is wonderful! Our staff remains willing to navigate the new processes without complaint, and have adapted well to the systems. The next module preparing for implementation is the Utility Billing; this will manage all holding tank, residential and commercial sewer billing, payments and account data. The one significant change with the new Billing Process is the inability to continue using the Z-Fold billing paper that provides a return envelope for the customer's convenience. We have two (2) options for billing: a standard C-Fold paper or a Postcard.

The cost difference between the two options is outlined below:

Post Card:

3500 Utility Billing Post Card Stock: 17.78¢/each
Postage per Post Card: 48.00¢/each

Pros:

Cost
Fewer Man-Hours Required

Pressure-Seal C-Fold:

3500 Utility Billing Pressure-Seal Stock: 22.86¢/each
Postage per Billing Piece: 60.00¢/each

Pros:

More Confidential
Utilize Current Folding Machine

Action Requested: Borough Staff requests that Council consider the options and provide guidance.

Thank you for your time and consideration of this matter.

CHERRY HILL
TOWNSHIP OF CHERRY HILL • TAX OFFICE
 820 MERCER STREET • CHERRY HILL, NJ 08002
 PHONE: 856-488-7880

SEWER BILL
 PLEASE RETURN THIS STUB WITH PAYMENT
 SEE REVERSE SIDE

FIRST CLASS MAIL
 U.S. POSTAGE PAID
 PERMIT # 311
 CHERRY HILL

cycle #1

ACCOUNT NO.		BILLING DATE	
12521-0		03/11/15	
SERVICE LOCATION			
118E CHERRY PARKE			
BILLING PERIOD			
01/01/15		12/31/15	
PRIOR BALANCE		SEWER CHARGE	
0.00		95.00	
UNITS			
1.00			
MESSAGE			
EBILLS/ONLINE PAYMENTS AT WWW.CHERRYHILL-NJ.COM			
DUE DATE		TOTAL AMOUNT DUE	
04/01/15		95.00	

ACCOUNT NO.	
12521-0	395.08 1. C118E
SERVICE LOCATION	
118E CHERRY PARKE	
DUE DATE	TOTAL AMOUNT DUE
04/01/15	95.00



BOGARDO, STEPHEN
 20 GOTHIC AVE # 320
 TORONTO ON M6P1T5 00000

Postcard Type #1 Example

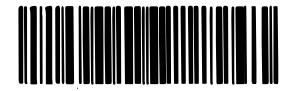
CHERRY HILL
TOWNSHIP OF CHERRY HILL • TAX OFFICE
 820 MERCER STREET • CHERRY HILL, NJ 08002
 PHONE: 856-488-7880

SEWER BILL
 PLEASE RETURN THIS STUB WITH PAYMENT
 SEE REVERSE SIDE

FIRST CLASS MAIL
 U.S. POSTAGE PAID
 PERMIT # 311
 CHERRY HILL

ACCOUNT NO.		BILLING DATE	
17969-0		03/11/15	
SERVICE LOCATION			
1879 OLD CUTHBERT RD #24			
BILLING PERIOD			
01/01/15		12/31/15	
PRIOR BALANCE		SEWER CHARGE	
0.00		95.00	
UNITS			
1.00			
MESSAGE			
EBILLS/ONLINE PAYMENTS AT WWW.CHERRYHILL-NJ.COM			
DUE DATE		TOTAL AMOUNT DUE	
04/01/15		95.00	

ACCOUNT NO.	
17969-0	464.02 2. C1024
SERVICE LOCATION	
1879 OLD CUTHBERT RD #24	
DUE DATE	TOTAL AMOUNT DUE
04/01/15	95.00



MERSAL PROPERTIES 24 LLC
 1202 JAMES STREET
 PHILADELPHIA PA 00000

TWO RIVERS WATER RECLAMATION AUTHORITY
 1 HIGHLAND AVE. MONMOUTH BEACH NJ 07750
 OFFICE HOURS: MON. - FRI. 8:00 AM - 5:00 PM

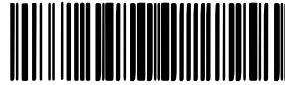
ACCOUNT NO.	BILLING DATE
1005304-0	04/15/15
SERVICE LOCATION	
245 HANCE RD	
BILLING PERIOD	
04/01-06/30 2015/2	
PREVIOUS BALANCE	0.00
CURRENT SEWER CHARGE	90.00
SEWER PENALTY	0.00
MESSAGE	
Pay online at www.trwra.org	
DUE DATE	TOTAL AMOUNT DUE
05/01/15	90.00

SEWER BILL

PLEASE RETURN THIS STUB WITH PAYMENT
 MAKE CHECKS PAYABLE TO: TRWRA

PRESORTED
 FIRST CLASS MAIL
 U.S. POSTAGE PAID
 PERMIT NO. 118
 PLEASANTVILLE NJ

ACCOUNT NO.	PIN: 9182
1005304-0	
SERVICE LOCATION	
245 HANCE RD	
DUE DATE	TOTAL AMOUNT DUE
05/01/15	90.00



COASTAL VENTURES, LLC
 CALLE BENITO PEREZ ARMAS -12
 35500 ARRECIFE DE LANZAROTE
 CANARY ISLANDS, SPAIN

TWO RIVERS WATER RECLAMATION AUTHORITY
 1 HIGHLAND AVE. MONMOUTH BEACH NJ 07750
 OFFICE HOURS: MON. - FRI. 8:00 AM - 5:00 PM

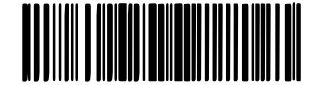
ACCOUNT NO.	BILLING DATE
1176595-2	04/15/15
SERVICE LOCATION	
25 CHURCH ST	
BILLING PERIOD	
04/01-06/30 2015/2	
PREVIOUS BALANCE	0.00
CURRENT SEWER CHARGE	90.00
SEWER PENALTY	0.00
MESSAGE	
Pay online at www.trwra.org	
DUE DATE	TOTAL AMOUNT DUE
05/01/15	90.00

SEWER BILL

PLEASE RETURN THIS STUB WITH PAYMENT
 MAKE CHECKS PAYABLE TO: TRWRA

PRESORTED
 FIRST CLASS MAIL
 U.S. POSTAGE PAID
 PERMIT NO. 118
 PLEASANTVILLE NJ

ACCOUNT NO.	PIN: 3297
1176595-2	
SERVICE LOCATION	
25 CHURCH ST	
DUE DATE	TOTAL AMOUNT DUE
05/01/15	90.00



MURTHA, PATRICK & PAMELA & KATHLEEN

Postcard Type #2 Example

TWO RIVERS WATER RECLAMATION AUTHORITY
 1 HIGHLAND AVE. MONMOUTH BEACH NJ 07750
 OFFICE HOURS: MON. - FRI. 8:00 AM - 5:00 PM

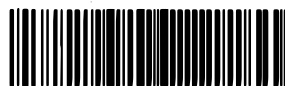
ACCOUNT NO.	BILLING DATE
1120293-0	04/15/15
SERVICE LOCATION	
610 RIVER RD	
BILLING PERIOD	
04/01-06/30 2015/2	
PREVIOUS BALANCE	0.00
CURRENT SEWER CHARGE	247.50
SEWER PENALTY	0.00
MESSAGE	
Pay online at www.trwra.org	
DUE DATE	TOTAL AMOUNT DUE
05/01/15	247.50

SEWER BILL

PLEASE RETURN THIS STUB WITH PAYMENT
 MAKE CHECKS PAYABLE TO: TRWRA

PRESORTED
 FIRST CLASS MAIL
 U.S. POSTAGE PAID
 PERMIT NO. 118
 PLEASANTVILLE NJ

ACCOUNT NO.	PIN: 1863
1120293-0	
SERVICE LOCATION	
610 RIVER RD	
DUE DATE	TOTAL AMOUNT DUE
05/01/15	247.50



610 RIVER LLC
 610 RIVER ROAD
 FAIR HAVEN, NJ 07704

TWO RIVERS WATER RECLAMATION AUTHORITY
 1 HIGHLAND AVE. MONMOUTH BEACH NJ 07750
 OFFICE HOURS: MON. - FRI. 8:00 AM - 5:00 PM

ACCOUNT NO.	BILLING DATE
2044547-0	04/15/15
SERVICE LOCATION	
47 BORDEN PL	
BILLING PERIOD	
04/01-06/30 2015/2	
PREVIOUS BALANCE	1.35
CURRENT SEWER CHARGE	90.00
SEWER PENALTY	0.00
MESSAGE	
Pay online at www.trwra.org	
DUE DATE	TOTAL AMOUNT DUE
05/01/15	91.35

SEWER BILL

PLEASE RETURN THIS STUB WITH PAYMENT
 MAKE CHECKS PAYABLE TO: TRWRA

PRESORTED
 FIRST CLASS MAIL
 U.S. POSTAGE PAID
 PERMIT NO. 118
 PLEASANTVILLE NJ

ACCOUNT NO.	PIN: 4428
2044547-0	
SERVICE LOCATION	
47 BORDEN PL	
DUE DATE	TOTAL AMOUNT DUE
05/01/15	91.35



WOUTERS, DAVID A
 2-28-11 EBISU
 SHIBUYA-KU
 TOKYO, 150-0013



BOROUGH OF CARROLL VALLEY
UTILITY DEPARTMENT
 5685 FAIRFIELD ROAD
 FAIRFIELD, PA 17320

Pressure-Seal Example

UTILITY BILL

ACCOUNT INFORMATION

ACCOUNT NO: 4100755-1 PIN: 0454
 LOCATION: 720 MAIN ST UNIT LT59
 BILLING DATE: 02/25/14
 DUE DATE: 06/30/13
 BILLING PERIOD: 05/01/13 to 06/01/13

AMOUNT DUE

LAST PAYMENT: DATE: 05/30/13 AMOUNT: 225.13
 WATER PREVIOUS BALANCE: 0.00
 SEWER PREVIOUS BALANCE: 0.00
 ELECTRIC PREVIOUS BALANCE: 0.00
 TRASH PREVIOUS BALANCE: 0.00
 CURRENT CHARGES: 260.00
 PENALTY: 0.00
 TOTAL DUE: 260.00

CURRENT METER ACTIVITY

	PREVIOUS READING	CURRENT READING	USAGE	DAYS
WATER	05/02/13 132460	06/03/13 127950	5490	31
ELECTRIC	05/02/13 32336	06/03/13 33796	1460	31

SPECIAL MESSAGE

SPECIAL USER DEFINED MESSAGE

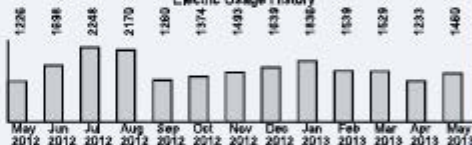
CURRENT CHARGES DETAIL

DESCRIPTION	UNITS	FLAT	USAGE	TOTAL
WATER	1.00	9.32	6.05	15.37
SEWER	1.00	9.32	6.05	15.37
RESIDENTIAL ELECTRIC	1.00	4.32	202.18	206.50
GREEN ENERGY	1.00	0.00	0.26	0.26
PPCA	1.00	0.00	2.00	2.00
TRASH RESIDENTIAL	1.00	20.50	0.00	20.50

Water Usage History



Electric Usage History



PAYMENT COUPON - PLEASE DETACH AND RETURN THIS PORTION ALONG WITH YOUR PAYMENT

ACCOUNT INFORMATION

ACCOUNT NO: 4100755-1
 LOCATION: 720 MAIN ST UNIT LT59
 BILLING DATE: 02/25/14 YEAR: 2013 PERIOD: 6
 NAME: TAYLOR, ELIZABETH

AMOUNT DUE

DUE DATE: 06/30/13
 CURRENT DUE: 260.00
 PENALTY: 0.00
 TOTAL DUE: 260.00



AMOUNT ENCLOSED

MAKE CHECKS PAYABLE TO:

MAYOR & COUNCIL



BOROUGH OF CARROLL VALLEY
UTILITY DEPARTMENT
 5685 FAIRFIELD ROAD
 FAIRFIELD, PA 17320

TAYLOR, ELIZABETH
 720 MAIN ST
 ANYWHERE, DE 12345

INTEROFFICE MEMORANDUM



TO: BOROUGH COUNCIL
FROM: JEDIDIAH D. FETTER/WASTEWATER TREATMENT OPERATOR
SUBJECT: CAPITAL PURCHASE
DATE: 4/4/2023
CC: FILE

Attached please find for your consideration, the information for the 2023 Sanitary Sewer Capital Purchase of a portable trash pump and hoses.

<u>Dealer</u>	<u>Pump</u>	<u>Price</u>
Envirep	AMT 3994-96 Portable 4 Inch Trash Pump	\$4,545.00
Valley Supply	Honda WT40 4 Inch Trash Pump	\$2,849.38
Northern Tool	Honda 340cc 4 Inch Trash Pump	\$2,991.17

Action Requested:

Recommendation of the Wastewater Treatment Plant Operator is to purchase the Honda WT40 4 Inch Trash Pump from Valley Supply.

I request that Council consider a motion to expend budgeted Capital Reserve Funds in the amount \$2,849.38 for the purchase of the Honda WT40 4 Inch trash pump from Valley Supply

INTEROFFICE MEMORANDUM



TO: BOROUGH COUNCIL
FROM: GAYLE R. MARTHERS, BOROUGH SECRETARY
SUBJECT: MS SECURITY FENCING
DATE: 04/08/2023
CC: FILE

Attached is the bid tabulation from the Bid Opening of April 5, 2023 for Security Fencing at the Municipal Services Facility located at 33 Ranch Trail for your review. Per Borough Code you may reject any or all bids. If you reject a bid, I ask that you take action to approve the advertisement for re-bid of the material whose bid was rejected.

A single bid was received for the following project:

New Installation in the designated area. Furnish and Install:

1. 70' of 6' high 8-gauge extruded black vinyl 2" mesh K&K chain link fencing
2. One (1) 20' wide manually operated steel cantilever slide gate
3. One (1) 20' wide cantilever slide gate with motorized operator wheels which includes:
 - a. One (1) Free Exit Loop
 - b. One (1) Surge Arrestor
 - c. One (1) Dual Height Pedestal with:
 - i. Two (2) Wireless Keypads
 - ii. Twelve (12) Remote Transmitters

Remove, Furnish and Install in designated area:

1. Remove 96' of 8' high chain link fence and Replace it with 8' high 8-gauge extruded chain link fence fabric on the existing framework.
2. Install 8' high PDS Black Privacy Slats in the 8' high fabric installed at the back of the Impound Yard

All posts installed will be set in concrete.

Action Requested: I ask that you take action to award a contract at this time to Perry Fence Company for the MS Security Fencing Project as the sole responsible bid received for the project.

The Borough of Carroll Valley

2023 Bid Tab

Fencing at MS Facility

Description/Scope of Work:

New Installation:

Provide materials and labor to install in designated location:

1. 70' of 6' high 8-gauge extruded black vinyl 2" mesh K&K chain link fencing
2. One (1) 20' wide manually operated steel cantilever slide gate
3. One (1) 20' wide cantilever slide gate with motorized operator wheels which includes:
 - a. One (1) Free Exit Loop
 - b. One (1) Surge Arrestor
 - c. One (1) Dual Height Pedestal with
 - i. Two (2) Wireless Key Pads
 - ii. Twelve (12) Remote Transmitters
4. All posts installed will be set in concrete.

Remove/Replace/Repair:

Provide labor and materials to remove/replace and install in designated location:

1. Remove 96' of 8' high chain link fence and replace it with 8' high 8-gauge extruded chain link fence fabric on the existing framework.
2. Install 8' high PDS Black Privacy Slats in the 8' high fabric installed at the back of the Impound Yard.
3. All posts installed will be set in concrete.

***In Lieu of a Bid Bond a Cashier's Check was attached

<u>BIDDER NAME:</u>	<u>TOTAL BID PRICE:</u>
Perry Fence Co.	\$19,822.00

INTEROFFICE MEMORANDUM



TO: BOROUGH COUNCIL
FROM: GAYLE R. MARTHERS, BOROUGH SECRETARY
SUBJECT: MATERIALS BID OF 2022
DATE: 4/8/2023
CC: FILE

Attached are the bid tabulations from the Bid Opening of April 5, 2023, for your review. Per Borough Code you may reject any or all bids. If you reject a bid, I ask that you take action to approve the advertisement for re-bid of the material whose bid was rejected.

A single bid was received for the following items:

- Line Painting:
 - Item #1: Four (4) inch yellow traffic line from Alpha Space Control
 - Item #2: Four (4) inch white fog line from Alpha Space Control
- Seal Coating:
 - Item #3: Single-Seal Coating for continuous full-road width from Russell Standard
 - Item #4: Single-Seal Coating for partial-road width (Bar Patching) from Russell Standard
- Fuel Oils:
 - Item #7: Liquid Propane from AC&T

Action Requested: I ask that you take action to award a contract at this time to Alpha Space Control for Line Painting; Russell Standard for Seal Coating and AC&T for Liquid Propane as the sole responsible bids received for the materials identified.

Two bids were received for Aggregate; both bids are considered responsible. I would ask that you consider awarding contracts both companies. The lower of the two bids are highlighted for each item; each company would be awarded the contract for the items where they are specified as the lowest bidder.

Action Requested: I ask that you take action to award a contract at this time to New Enterprise Stone for Item #'s: 1, 4, 11, 13, 14, and 15. I further ask that you take action to award a contract at this time to Specialty Granules for Item #'s: 2, 3, 5, 6, 7, 8, 9, 10, and 12.

The following items did not receive bids:

- Item #5: Gasoline
- Item #6: Diesel Fuel

Action Requested: I ask that you take action to approve the advertisement for re-bid of Gasoline and Diesel Fuel.

BID OPENING
Carroll Valley Borough
TABULATION OF BIDS RECEIVED 04/05/2023

						2022 Contract Awarded To:						
							Unit Price					
LINE PAINTING						Feet	BIDDER	Unit Price	Total Price			
1	Double Four (4) Inch Yellow Traffic Line with Reflective Glass Beading					25,000	Alpha Space Control	\$0.17000	\$	4,250.00	Alpha Space Control	0.16500
2	Single Four (4) Inch White Fog Line with Reflective Glass Beading					15,000	Alpha Space Control	\$0.08500		\$1,275.00	Alpha Space Control	0.08250
Bid Bonds Attached to All Bids Received												
SEAL COATING						Square Yards	BIDDER	Unit Price	Total Price		Unit Price	
3	Single-Seal Coating for continuous full-road width @ Various Locations with Bidder Supplying ALL equipment, labor and materials. ***Placement will be the Full-Width of the road					40,000	Russell Standard	\$ 1.870	\$	74,800.00	Russell Standard	1.830
4	Single-Seal Coating for areas less than 10,000 sq yds @ Various Locations with Bidder Supplying ALL equipment, labor and materials. ***Placement will be the Partial-Width of the road commonly referred to as "Bar-Patching"					15,000	Russell Standard	\$ 2.270	\$	34,050.00	Russell Standard	2.250
Bid Bonds Attached to All Bids Received												
FUEL OILS						GALLONS	BIDDER	Allowance: Fixed mark-up or increase in the LRP	\$/gal @ time of Bid:		Fixed Mark-up for	Duration of Contract
5	Regular Unleaded Gasoline 87 Octane Minimum					7,500	No Bid Received		NOT A FIXED PRICE		No Bid Received	
6	Diesel Fuel (Ultra Low Sulfur) (15ppm)					10,000	No Bid Received				No Bid Received	
						GALLONS	BIDDER	Allowance:	Price/gallon @ time of Bid:	Fixed Price for Duration of Contract	Fixed Price for	Duration of Contract
7	Liquid Propane					4,000	AC&T	\$	-	\$ 1.9490	AC&T	1.649
Bid Bonds Attached to All Bids Received												

BID OPENING - April 5, 2023

Carroll Valley Borough

TABULATION OF BIDS RECEIVED

	AGGREGATE	TONS	BIDDER	LOADED AT PLANT		DELIVERED ON SITE	
				Unit Price	Total Price	Unit Price	Total Price
1	ASSHTO # 4	500	New Enterprise Stone	\$ 16.50	\$ 8,250.00	\$ 22.72	\$ 11,360.00
			Specialty Granules	NO BID	\$ -	NO BID	\$ -
2	ASSHTO # 3	500	New Enterprise Stone	\$ 16.05	\$ 8,025.00	\$ 22.72	\$ 11,360.00
			Specialty Granules	\$ 12.00	\$ 6,000.00	\$ 17.10	\$ 8,550.00
3	ASSHTO # 57	500	New Enterprise Stone	\$ 15.80	\$ 7,900.00	\$ 22.47	\$ 11,235.00
			Specialty Granules	\$ 13.00	\$ 6,500.00	\$ 18.10	\$ 9,050.00
4	ASSHTO # 67	500	New Enterprise Stone	\$ 16.25	\$ 8,125.00	\$ 22.92	\$ 11,460.00
			Specialty Granules	NO BID	\$ -	NO BID	\$ -
5	ASSHTO # 10	500	New Enterprise Stone	\$ 10.00	\$ 5,000.00	\$ 16.67	\$ 8,335.00
			Specialty Granules	\$ 9.00	\$ 4,500.00	\$ 14.10	\$ 7,050.00
6	Anti-Skid	2,926	New Enterprise Stone	\$ 19.40	\$ 56,764.40	\$ 26.07	\$ 76,280.82
			Specialty Granules	\$ 17.50	\$ 51,205.00	\$ 22.60	\$ 66,127.60
7	2A Sub-Base	6,600	New Enterprise Stone	\$ 12.00	\$ 79,200.00	\$ 18.67	\$ 123,222.00
			Specialty Granules	\$ 6.50	\$ 42,900.00	\$ 11.60	\$ 76,560.00
	2RC Sub-Base	6,600	New Enterprise Stone	\$ 12.00	\$ 79,200.00	\$ 18.67	\$ 123,222.00
			Specialty Granules	\$ 6.50	\$ 42,900.00	\$ 11.60	\$ 76,560.00
8	Crushed Aggregate	1,100	New Enterprise Stone	\$ 12.00	\$ 13,200.00	\$ 18.67	\$ 20,537.00
			Specialty Granules	\$ 6.50	\$ 7,150.00	\$ 11.60	\$ 12,760.00
9	Gabion Stone	500	New Enterprise Stone	\$ 17.00	\$ 8,500.00	\$ 24.67	\$ 12,335.00
			Specialty Granules	\$ 14.00	\$ 7,000.00	\$ 19.10	\$ 9,550.00
10	Rip-Rap	500	New Enterprise Stone	\$ 21.00	\$ 10,500.00	\$ 34.69	\$ 17,345.00
			Specialty Granules	\$ 17.00	\$ 8,500.00	\$ 25.10	\$ 12,550.00
11	Cold Patch	25	New Enterprise Stone	\$ 151.00	\$ 3,775.00	\$ 157.67	\$ 3,941.75
			Specialty Granules	NO BID			
12	ASSHTO # 8	3,300	New Enterprise Stone	\$ 19.40	\$ 64,020.00	\$ 26.07	\$ 86,031.00
			Specialty Granules	\$ 16.50	\$ 54,450.00	\$ 21.60	\$ 71,280.00
13	ASTM-33 Sand	110	New Enterprise Stone	\$ 31.60	\$ 3,476.00	\$ 41.20	\$ 4,532.00
			Specialty Granules	NO BID	\$ -	NO BID	\$ -
14	Ballfield Sand Mix	220	New Enterprise Stone	\$ 37.50	\$ 8,250.00	\$ 47.10	\$ 10,362.00
			Specialty Granules	NO BID	\$ -	NO BID	\$ -
15	Bank Sand	165	New Enterprise Stone	\$ 30.20	\$ 4,983.00	\$ 39.80	\$ 6,567.00
			Specialty Granules	NO BID	\$ -	NO BID	\$ -
Bid Bond Attached							

REQUEST FOR BIDS

Sealed bids will be solicited by the Borough of Carroll Valley, Adams County, Pennsylvania; for the item below.

1. The requirements of gasoline and diesel fuel.

The quantities for these items are reflected on the actual bid forms. Quantities specified are in the bid process for the sole purpose of obtaining a unit price. The public body shall not be penalized if actual use is more or less than quantities reflected on the bid sheets.

Copies of the uniform bidding blank with specifications and related information can be obtained from the Carroll Valley Borough Office email; gayle@carrollvalley.org or phone; 717-642-8269.

Bids will be publicly opened and recorded by the staff or representatives of the public body on Wednesday, May 3, 2023 at 11:00 A.M. by the Carroll Valley Borough Staff.

Bid awards will be made at an official public meeting of the Borough of Carroll Valley, 5685 Fairfield Road, Carroll Valley on Tuesday, May 9, 2023. All bids shall be enclosed in sealed envelopes marked as required by the specifications and shall be submitted to the Secretary of The Borough of Carroll Valley no later than 11:00 A.M. on Wednesday, May 3, 2023.

The public body reserves the right to reject any or all bids.

THE BOROUGH OF CARROLL VALLEY
Gayle R. Marthers
Borough Secretary

MEMORANDUM



TO: BOROUGH COUNCIL
FROM: BRAD SANDERS
SUBJECT: REQUEST TO BID – FLEXIBLE BASE PAVING-
EASTWIND AND VALLEY TRAIL
DATE: 4/8/2023
CC: DAVE HAZLETT; GAYLE MARTHERS

I have obtained a verbal quote for Flexible Base Paving for East Wind Trail and Valley Trail that has exceeded the PA Department of Labor and Industry bidding threshold for 2023. These two roadways have had base repairs, patches, and seal coating in the past that have caused many uneven areas to the road surface. This material and method of installation will seal and smooth the driving surface. Attached is the advertisement for bid request.

Provide Materials, Equipment, and Labor to install:

750 tons of Flexible Base – Modified (FB Modified) material on East Wind Trail and Valley Trail at Full Road width.

Action Requested:

I ask that the Council approve the advertising for Flexible Base- Modified for East Wind Trail and Valley Trail as outlined above for letting at the April 2023 meeting of Borough Council.

Respectfully Submitted,
Brad Sanders

REQUEST FOR BIDS

Sealed bids are being accepted by the Borough of Carroll Valley, Adams County, Pennsylvania; for the project below:

Provide Materials, Equipment, and Labor to install:

750 tons of Flexible Base – Modified (FB Modified) material on East Wind Trail and Valley Trail at Full Road width.

Questions regarding the project, scope and location can be directed to Brad Sanders at 717-642-5252. Copies of the uniform bidding blank with specifications and related information can be obtained from the Carroll Valley Borough Office email; gayle@carrollvalley.org or phone; 717-642-8269.

Bids will be publicly opened and recorded by the staff or representatives of the public body on Wednesday, May 3, 2023 at 11:00 A.M. by the Carroll Valley Borough Staff.

Bid awards will be made at an official public meeting of the Borough of Carroll Valley, 5685 Fairfield Road, Carroll Valley on Tuesday, May 9, 2023. All bids shall be enclosed in sealed envelopes marked as required by the specifications and shall be submitted to the Secretary of The Borough of Carroll Valley no later than 11:00 A.M. on Wednesday, May 3, 2023.

The public body reserves the right to reject any or all bids.

THE BOROUGH OF CARROLL VALLEY

Gayle R. Marthers
Borough Secretary

MEMORANDUM



TO: BOROUGH COUNCIL; MAYOR
FROM: DAVID HAZLETT, BOROUGH MANAGER
SUBJECT: 33 MASON DIXON TRAIL
DATE: 4/7/2023
CC: GAYLE MARTHERS

A handwritten signature in blue ink, appearing to be 'D. Hazlett', is located to the right of the 'FROM' line.

Everyone,

If you recall, several months ago, you approved this appraisal being completed with the intention to hold a public auction to sell the property afterward, with the appraised value being the “reserve” price in the auction.

The appraisal is now complete, and I would ask permission to **advertise and conduct a public auction as required by Pennsylvania state law on the land the Borough of Carroll Valley owns at 33 Mason Dixon Trail.**

APPRAISAL OF REAL PROPERTY



LOCATED AT

33 Mason Dixon Trl
Fairfield, PA 17320
Deed book 2175 Page 0108

FOR

Borough of Carroll Valley
5685 Fairfield Rd
Fairfield, PA 17320

OPINION OF VALUE

3,300


AS OF

03/20/2023

BY

Richard S Hartman
Wm. A. Bigham, Inc

717-338-0400
scotthartman@cbbigham.com

 AI Reports™ Form 120.04	Client File #:		Appraisal File #:	
	<h1>Summary Appraisal Report • Land</h1>			
	Appraisal Company: Wm. A. Bigham, Inc			
	Address: 121 Buford Ave Gettysburg, PA 17325			
Phone: 717-338-0400		Fax:	Website:	
Appraiser: Richard S Hartman		Co-Appraiser:		
AI Membership (if any): <input checked="" type="checkbox"/> SRA <input type="checkbox"/> MAI <input type="checkbox"/> SRPA		AI Membership (if any): <input type="checkbox"/> SRA <input type="checkbox"/> MAI <input type="checkbox"/> SRPA		
AI Status (if any): <input type="checkbox"/> Candidate for Designation <input type="checkbox"/> Practicing Affiliate		AI Status (if any): <input type="checkbox"/> Candidate for Designation <input type="checkbox"/> Practicing Affiliate		
Other Professional Affiliation: IAAL		Other Professional Affiliation:		
E-mail: scotthartman@cbbigham.com		E-mail:		
Client: Borough of Carroll Valley		Contact: David A. Haslet		
Address: 5685 Fairfield Rd, Fairfield, PA 17320				
Phone: 717-642-8269 x105		Fax:	E-mail: manager@carrollvalley.org	
SUBJECT PROPERTY IDENTIFICATION				
Address: 33 Mason Dixon Trl				
City: Fairfield	County: Adams	State: PA	ZIP: 17320	
Legal Description: Deed book 2175 Page 0108				
Tax Parcel #: 43047-0097--000	RE Taxes: 156	Tax Year: 2023		
Use of the Real Estate As of the Date of Value: Vacant land				
Use of the Real Estate Reflected in the Appraisal: Vacant land - Adjoinder to Residential Building Site				
Opinion of highest and best use (if required): Vacant land - Adjoinder to Residential Building Site				
SUBJECT PROPERTY HISTORY				
Owner of Record: Borough of Carroll Valley				
Description and analysis of sales within 3 years (minimum) prior to effective date of value:		Unless otherwise noted, a search of county assessment records revealed no sale of the subject in the past 36 months and no prior sale of the comparables within 36 months of the comparable date of sale.		
Description and analysis of agreements of sale (contracts), listings, and options:		No offerings, options or contacts were in place as of the effective date of the appraisal.		
RECONCILIATIONS AND CONCLUSIONS				
Indication of Value by Sales Comparison Approach		\$ 3,300		
Indication of Value by Cost Approach		\$ not applicable		
Indication of Value by Income Approach		\$ not applicable		
Final Reconciliation of the Methods and Approaches to Value:		All approaches to value were considered. Income Approach is not applicable for small vacant parcels data with the Highest & Best Use for the construction of single family homes or as an adjoinder to the same. The Cost Approach is not applicable for vacant land. The Sales Approach most accurately reflects the actions of buyers and sellers in the market.		
Opinion of Value as of: 03/20/2023		\$ 3,300		
Exposure Time: 6 to 12 months				
The above opinion is subject to: <input type="checkbox"/> Hypothetical Conditions and/or <input type="checkbox"/> Extraordinary Assumptions cited on the following page.				

* NOTICE: The Appraisal Institute publishes this form for use by appraisers where the appraiser deems use of the form appropriate. Depending on the assignment, the appraiser may need to provide additional data, analysis and work product not called for in this form. The Appraisal Institute plays no role in completing the form and disclaims any responsibility for the data, analysis or any other work product provided by the individual appraiser(s).

Client:	Borough of Carroll Valley	Client File #:	
Subject Property:	33 Mason Dixon Trl, Fairfield, PA 17320	Appraisal File #:	

ASSIGNMENT PARAMETERS

Intended User(s): See Attached Addendum

Intended Use: See Attached Addendum

This report is not intended by the appraiser for any other use or by any other user.

Type of Value: current market value - see addendum **Effective Date of Value:** 03/20/2023

Interest Appraised: Fee Simple Leasehold Other

Hypothetical Conditions: (A hypothetical condition is that which is contrary to what exists, but is asserted by the appraiser for the purpose of analysis. Any hypothetical condition may affect the assignment results.) No hypothetical conditions considered in this appraisal.

Extraordinary Assumptions: (An extraordinary assumption is directly related to a specific assignment and presumes uncertain information to be factual. If found to be false this assumption could alter the appraiser's opinions or conclusions. Any extraordinary assumption may affect the assignment results.)

No extraordinary assumptions were considered in this Appraisal.

SCOPE OF WORK

Definition: The scope of work is the type and extent of research and analysis in an assignment. Scope of work includes the extent to which the property is identified, the extent to which tangible property is inspected, the type and extent of data research, and the type and extent of analysis applied to arrive at credible opinions or conclusions. The specific scope of work for this assignment is identified below and throughout this report.

Scope of Subject Property Inspection/Data Sources Utilized	Approaches to Value Developed
Appraiser Property Inspection: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Date of Inspection: 03/20/2023 Describe scope of Property Inspection, Source of Area Calculations and Data Sources Consulted: Complete inspection.	Cost Approach: <input type="checkbox"/> Is necessary for credible results and is developed in this analysis <input checked="" type="checkbox"/> Is not necessary for credible results; not developed in this analysis <input type="checkbox"/> Is not necessary for credible results but is developed in this analysis
Co-Appraiser Property Inspection: <input type="checkbox"/> Yes <input type="checkbox"/> No Date of Inspection: Describe scope of Property Inspection, Source of Area Calculations and Data Sources Consulted:	Sales Comparison Approach: <input checked="" type="checkbox"/> Is necessary for credible results and is developed in this analysis <input type="checkbox"/> Is not necessary for credible results; not developed in this analysis <input type="checkbox"/> Is not necessary for credible results but is developed in this analysis
	Income Approach: <input type="checkbox"/> Is necessary for credible results and is developed in this analysis <input checked="" type="checkbox"/> Is not necessary for credible results; not developed in this analysis <input type="checkbox"/> Is not necessary for credible results but is developed in this analysis

Additional Scope of Work Comments: See attached addenda.

Significant Real Property Appraisal Assistance: None Disclose Name(s) and contribution:

* NOTICE: The Appraisal Institute publishes this form for use by appraisers where the appraiser deems use of the form appropriate. Depending on the assignment, the appraiser may need to provide additional data, analysis and work product not called for in this form. The Appraisal Institute plays no role in completing the form and disclaims any responsibility for the data, analysis or any other work product provided by the individual appraiser(s).

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Client:	Borough of Carroll Valley	Client File #:	
Subject Property:	33 Mason Dixon Trl, Fairfield, PA 17320	Appraisal File #:	

MARKET AREA ANALYSIS

Location <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban <input type="checkbox"/> Rural	Built Up <input type="checkbox"/> Under 25% <input checked="" type="checkbox"/> 25-75% <input type="checkbox"/> Over 75%	Growth <input type="checkbox"/> Rapid <input checked="" type="checkbox"/> Stable <input type="checkbox"/> Slow	Supply & Demand <input checked="" type="checkbox"/> Shortage <input type="checkbox"/> In Balance <input type="checkbox"/> Over Supply	Value Trend <input checked="" type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Decreasing	Typical Marketing Time <input checked="" type="checkbox"/> Under 3 Months <input type="checkbox"/> 3-6 Months <input type="checkbox"/> Over 6 Months
Neighborhood Single Family Profile		Neighborhood Land Use		Neighborhood Name: Carroll Valley	
Price	Age	1 Family	Commercial	Borough	
150	Low	40%	25%	PUD <input type="checkbox"/> Condo <input type="checkbox"/> HOA: \$ /	
800	High	0%	34%	Amenities:	
250	Predominant	1%	%		

Market area description and characteristics: The market area is defined as the Borough of Carroll Valley and is bound by Hamiltonban Township to the north and west, and Liberty Township to the south and the east. The Borough of Carroll Valley offers convenience to schools, recreation, basic shopping and services as well as some employment opportunities in both Fairfield, PA and Emmittsburg, MD. More extensive employment available approximately 40 miles away in Harrisburg, PA; York, PA; or Frederick County and Montgomery County, Maryland. The area is predominantly residential with a harmonious mix of housing styles and price ranges and is well accepted by market participants. The dominant factor in this neighborhood is the close proximity to US Rt 15 allowing an easy commute to Frederick and Montgomery Counties in MD which are major employment centers.

SITE ANALYSIS

Dimensions: See Attached Deed for Legal	Area: 0.52 ac
View: N;Res;	Shape: rectangular
Drainage: good	Utility: very good
Site Similarity/Conformity To Neighborhood	Zoning/Deed Restriction
Size: <input type="checkbox"/> Smaller than Typical <input checked="" type="checkbox"/> Typical <input type="checkbox"/> Larger than Typical	View: <input type="checkbox"/> Favorable <input checked="" type="checkbox"/> Typical <input type="checkbox"/> Less than Favorable
Zoning: RMD - Residential Medium Density <input checked="" type="checkbox"/> Legal <input type="checkbox"/> No zoning <input type="checkbox"/> Legal, non-conforming <input type="checkbox"/> Illegal	Covenants, Condition & Restrictions <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown Documents Reviewed <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Ground Rent \$ /
Utilities	Off Site Improvements
Electric <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other	Street <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private 2 lane macadam
Gas <input type="checkbox"/> Public <input type="checkbox"/> Other none	Alley <input type="checkbox"/> Public <input type="checkbox"/> Private none
Water <input type="checkbox"/> Public <input checked="" type="checkbox"/> Other to be well	Sidewalk <input type="checkbox"/> Public <input type="checkbox"/> Private none
Sewer <input type="checkbox"/> Public <input checked="" type="checkbox"/> Other approved for septic system	Street Lights <input type="checkbox"/> Public <input type="checkbox"/> Private none

Site description and characteristics: The appraiser is not aware of any adverse environmental conditions of the subject property or in the immediate vicinity, although the appraiser is not an expert on hazardous environmental conditions and has not conducted a Phase I Environmental Assessment. No adverse easements or encroachments were observed with exception of normal utility easements. Covenants and Conditions, also known as deed restrictions, are from the original platting of Charnita.

HIGHEST AND BEST USE ANALYSIS

<input checked="" type="checkbox"/> Present Use <input type="checkbox"/> Proposed Use <input type="checkbox"/> Other
Summary of highest and best use analysis: See Attached Addendum

* NOTICE: The Appraisal Institute publishes this form for use by appraisers where the appraiser deems use of the form appropriate. Depending on the assignment, the appraiser may need to provide additional data, analysis and work product not called for in this form. The Appraisal Institute plays no role in completing the form and disclaims any responsibility for the data, analysis or any other work product provided by the individual appraiser(s).

Client:	Borough of Carroll Valley	Client File #:	
Subject Property:	33 Mason Dixon Trl, Fairfield, PA 17320	Appraisal File #:	

SITE VALUATION

Site Valuation Methodology

- Sales Comparison Approach:** A set of procedures in which a value indication is derived by comparing the property being appraised to similar properties that have been sold recently, then applying appropriate units of comparison and making adjustments to the sale prices of the comparables based on the elements of comparison. The sales comparison approach may be used to value improved properties, vacant land, or land being considered as though vacant; it is the most common and preferred method of land valuation when an adequate supply of comparable sales are available.
- Market Extraction:** A method of estimating land value in which the depreciated cost of the improvements on the improved property is estimated and deducted from the total sale price to arrive at an estimated sale price for the land; most effective when the improvements contribute little to the total sale price of the property.
- Alternative Method:** (Describe methodology and rationale)

Site Valuation

ITEM	SUBJECT	COMPARISON 1	COMPARISON 2	COMPARISON 3
Address	33 Mason Dixon Trl Fairfield, PA 17320	21 Ridge Trl Fairfield, PA 17320	12 Clipper Trl Fairfield, PA 17320	5 Deer Trl Fairfield, PA 17320
Proximity to Subject		3.06 miles NW	2.12 miles N	1.98 miles NW
Data Source/ Verification		BRHT#PAAD111740;DOM736 tax records / ext observation	BRHT#PAAD200674;DOM4 tax records / ext observation	BRHT#PAAD200674;DOM4 tax records / ext observation
Sales Price	\$	\$ 2,500	\$ 3,000	\$ 3,500
Price / Acre	\$	\$ 5,434.78	\$ 5,769.23	\$ 6,603.77
Sale Date		s07/22;c07/22	s10/22;c09/22	s2/23;c1/23
Location	N;Res;	N;Res;	N;Res;	N;Res;
Site Size	0.52 ac	0.46 ac +600	0.52 ac	0.53 ac -100
Site View	N;Res;	N;Res;	N;Res;	N;Res;
Site Improvements	None	None	None	None
Sewer	Perc Failed	Perc Failed	Perc Failed	Perc Failed
Water	To Be Well	To Be Well	To Be Well	To Be Well
Topography	Moderate Slope	Moderate Slope	Slight Slope +500	Steep Slope -500
Flood Zone	Zone X	Zone X	Zone X	Zone X
Net Adjustment		<input checked="" type="checkbox"/> + <input type="checkbox"/> - \$ 600	<input checked="" type="checkbox"/> + <input type="checkbox"/> - \$ 500	<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -600
Indicated Value		Net Adj. 24% Gross Adj. 24% \$ 3,100	Net Adj. 16.7% Gross Adj. 16.7% \$ 3,500	Net Adj. 17.1% Gross Adj. 17.1% \$ 2,900
Prior Transfer History	None	None	None	None

Site Valuation Comments: Subject site is not suitable for the construction of a residential dwelling by itself as it has failed on-lot sewage testing. Subject lot would need to be added to an adjoinder or adjoinders that have passed on-lot sewage testing in order to be usable.

Site Valuation Reconciliation: All approaches to value were considered. The Income Approach is not applicable for parcels with a Highest & Best Use that is the same as the Subject - as a building site for a single family residence. The Cost Approach is not applicable due to the Subject Property being Vacant Land. The Sales Approach most accurately reflects the actions of buyers and sellers in the market. Comparable #2 required the lowest percentage of Gross Adjustments, is the most similar to the Subject property and was double weighted in the reconciliation of the Sales Comparison Approach. Comparables #1 and #3 required a higher percentage of Gross Adjustments and were single weighted in reconciliation.

Opinion of Site Value **\$ 3,300**

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Supplemental Addendum

File No.

Borrower	N/A		
Property Address	33 Mason Dixon Trl		
City	Fairfield	County Adams	State PA Zip Code 17320
Lender/Client	Borough of Carroll Valley		

Market Analysis

Average marketing time is per BRIGHT MLS data for Gettysburg School District. Prevailing financing is conventional or FHA with up to 3% sales concessions common. Interest Rates have risen 2.75% to 3.25% in past 6 months, which has decreased the volume of sale by 40%+/- in past 60 days; but to date no impact on value has been observed, primarily due to the ongoing shortage of inventory as shown below.

In Adams County in the 3rd quarter of 2022 vs. the 3rd quarter of 2021, the latest date for which data has been compiled, the following market conditions have been observed:

Units Sold: -4.27%
Median Sale Price: +9.68%
Active Listings: +40.65%
Months Supply of Inventory: 1.54 months

Market Analysis

Average marketing time is per BRIGHT MLS data for Fairfield School District. Prevailing financing is conventional or FHA with up to 3% sales concessions common. Interest Rates have risen 2.75% to 3.25% in past 6 months, which has decreased the volume of sale by 40%+/- in past 60 days; but to date no impact on value has been observed, primarily due to the ongoing shortage of inventory as shown below.

In Adams County in the 4th quarter of 2022 vs. the 4th quarter of 2021, the latest date for which data has been compiled, the following market conditions have been observed:

Units Sold: -27.63%
Median Sale Price: +4.62%
Active Listings: +31.96%
Months Supply of Inventory: 1.59 months

In the Fairfield Area School District where subject is located, in the 4th quarter of 2022 vs. the 4th quarter of 2021, the latest date for which data has been compiled, the following market conditions have been observed:

Units Sold: -35.71%
Median Sale Price: +1.06%
Active Listings: +14.29%
Months Supply of Inventory: 0.89 months

Highest & Best Use

Highest and Best use is defined as "That reasonable and probable use that will support the highest present value as of the effective date of the appraisal". In determining the highest and best use, the appraiser applied the following four tests to potential uses of the land, first as if vacant and then, if applicable, as presently improved. The four tests are:

1. Is the use legally permitted?
2. Is the use physically possible?
3. Is the use financially feasible?
4. Is the use maximally productive?

In considering the highest and best use of a property, the Appraiser must first consider the highest and best use as if it were vacant, then consider the contributory value of the current improvements and determine the highest and best use as improved. The Appraiser must consider the legally permitted uses, soils, topography, road frontage, location and available infrastructure, as well as the supply and demand for various uses.

The Highest and Best Use of the subject property is based on zoning, private land use restrictions, supply and demand, and improvements that have been constructed on the subject property. Supporting data and analysis for the Highest and Best Use conclusion is found in Appraiser's work file. Subject site is not suitable for the construction of a residential dwelling by itself as it has failed on-lot sewage testing. Subject lot would need to be added to an adjoinder or adjoinders that have passed on-lot sewage testing in order to be usable. Highest and Best Use of subject property as vacant would be as an adjoinder to an approved building site for a detached single family residence. There are no improvements on the subject to be analyzed in the context of Highest and Best Use as Improved.

Highest and Best Use focuses on Use, User and Timing. Timing, the concepts of Marketing Time and Exposure Time are discussed elsewhere in this report. The User for the subject property would most likely be someone who works in the Harrisburg, PA; York, PA, Frederick County, MD or Montgomery County, MD market areas. Given this user, comparables from the Borough of Carroll Valley were a significant focus of the comparable selection process as they would directly compete with the subject property if it were offered for sale.

Sales Comparison Approach - Comparable Search

The Appraiser searched for comparable sales and active listings with the following criteria:

Site Size: 1.0 acre or less
Location: Borough of Carroll Valley
Sale Date: December 1, 2021 or Later
On Lot Sewage Testing: Failed for an on-lot sewage disposal system.

Signature _____
Name Richard S Hartman
Date Signed _____
State Certification # GA001416L State PA
Or State License # _____ State _____

Signature _____
Name _____
Date Signed _____
State Certification # _____ State _____
Or State License # _____ State _____

Supplemental Addendum

File No.

Borrower	N/A						
Property Address	33 Mason Dixon Trl						
City	Fairfield	County	Adams	State	PA	Zip Code	17320
Lender/Client	Borough of Carroll Valley						

Search criteria were formatted to bracket as many elements of comparison as practical in order to explore market participants reactions to multiple features of the subject property.

Included within the appraisal report is a single line item report, showing the entire data set generated by the search.

The adjustments applied in this appraisal were developed by using one or more of the following methods: matched pair analysis, linear regression, cost to cure, and a market survey conducted in 2019 by the Realtors Association of York and Adams Counties (RAYAC). Where sufficient data exist for the adjustment to have been developed by more than one method; the individual adjustments developed for a specific element of comparison were then reconciled giving the data point which, in the appraisers professional judgment, has the strongest correlation to the behavior of market participants the most weight. Presentation of the development of adjustments for individual elements of comparison is beyond the agreed upon scope of work for this assignment.

Exposure Time and Marketing Time

USPAP and/or the assignment requirements requires an appraiser to develop both an Exposure Time and a Marketing Time for all properties that are appraised.

Exposure Time is defined in The Dictionary of Real Estate Appraisal 5th Edition as published by the Appraisal Institute

“Exposure Time. The estimated length of time that the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal; a retrospective opinion based on an analysis of past events assuming a competitive and open market”

Exposure Time is important as it is one of the components of Market Value as previously defined in this report. It is critical that the appraiser develop an opinion of exposure time that is linked to the value opinion to be rendered as reasonable exposure in an open market is a condition of market value.

The Appraisal Institute’s Guide Note #14 offers the following:

“ when value opinions are based on market exposure that is inadequate or excessive, the value opinion is not market oriented. Improper identification of the reasonable Exposure Time in a market value opinion can lead to a value conclusion that is not credible.

and

“When the objective of the assignment is Market Value, ideally each comparable selected for use in the Sales Comparison Analysis should have sold under the conditions specified in the definition of market value being used. One condition is that the marketing effort and exposure to the market should have been typical for that property type in the market.

and

“When the conditions of a sale do not reflect the conditions outlined in the value definition, then the appraiser must consider making adjustments for such differences or the sale must not be used as a comparable.

Marketing Time is defined in The Dictionary of Real Estate Appraisal 5th Edition as published by the Appraisal Institute as follows:

“Marketing Time. The reasonable marketing time is an opinion of the amount of time it might take to sell the real property interest at the concluded market value level during the period immediately after the effective date of an appraisal.”

Marketing Time differs from Exposure Time, in that Exposure Time is always presumed to precede the effective date of an appraisal, whereas Marketing Time is presumed to start on the effective date of the appraisal and look forward into time. Marketing time is a forecast of how long the subject property would require exposure to the open market in or to find a buyer under the either typical or predefined circumstances.

In stable market conditions such as currently exist for the Subject Property in the subject market area, it is reasonable to assume that marketing time and exposure time will be relatively equal.

Based upon market data gathered and analyzed in other parts of this appraisal Marketing Time for the Subject Property is estimated to be 6 to 12 months, and Exposure Time is estimated to be 6 to 12 months.

Signature _____
Name Richard S Hartman
Date Signed _____
State Certification # GA001416L State PA
Or State License # _____ State _____

Signature _____
Name _____
Date Signed _____
State Certification # _____ State _____
Or State License # _____ State _____

Supplemental Addendum

File No.

Borrower	N/A				
Property Address	33 Mason Dixon Trl				
City	Fairfield	County Adams	State PA	Zip Code	17320
Lender/Client	Borough of Carroll Valley				

Market Value is defined as follows: "Market value means the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

1. buyer and seller are typically motivated;
2. both parties are well informed or well advised, and acting in what they consider their own best interests;
3. a reasonable time is allowed for exposure in the open market;
4. payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
5. the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale."

This market value definition is from regulations published by federal regulatory agencies pursuant to Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act (FIRREA) of 1989 between July 5, 1990, and August 24, 1990, by the Federal Reserve System (FRS), National Credit Union Administration (NCUA), Federal Deposit Insurance Corporation (FDIC), the Office of Thrift Supervision (OTS), and the Office of Comptroller of the Currency (OCC). This definition is also referenced in regulations jointly published by the OCC, OTS, FRS, and FDIC on June 7, 1994, and in the Interagency Appraisal and Evaluation Guidelines, dated October 27, 1994, and last updated in December 2010.

Signature _____
 Name Richard S Hartman
 Date Signed _____
 State Certification # GA001416L State PA
 Or State License # _____ State _____

Signature _____
 Name _____
 Date Signed _____
 State Certification # _____ State _____
 Or State License # _____ State _____

Additional Certifications by Appraiser

File No. _____

Borrower	N/A			
Property Address	33 Mason Dixon Trl			
City	Fairfield	County Adams	State PA	Zip Code 17320
Lender/Client	Borough of Carroll Valley			

Additional Items to be added to the Appraiser's Certification:

I certify that, to the best of my knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice that were in effect at the time this report was prepared.
- Unless otherwise indicated, I have made a personal inspection of the property that is the subject of this report.
- Unless otherwise indicated, no one provided significant real property appraisal assistance to the person(s) signing this certification (if there are exceptions, the name of each individual providing significant real property appraisal assistance is stated elsewhere in this report).
- This appraisal was prepared in accordance with the requirements of Title XI of the Financial Institutions, Reform, Recovery, and Enforcement Act (FIRREA) of 1989, as amended (12 U.S.C. 3331 et seq.), and any applicable implementing regulations in effect at the time the appraiser signs the appraisal certification.
- The reported analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute.
- The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.
- As of the date of this report, Richard Scott Hartman, has completed the continuing education program for Designated Members of the Appraisal Institute.
- I have complied with all relevant provisions of the Dodd Frank Wall Street Reform and Consumer Protection Act or any subsequent changes as mandated by Fannie Mae, Freddie Mac, and/or the Federal Housing Finance Authority (FHFA).
- I have a minimum of twenty years of geographic competency in the subject property's market area, competency of the subject's property type and full access to all data sources for the subject's market area.
- The Appraiser preparing this report is an FHA roster Appraiser.
- I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three year period immediately preceding acceptance of this assignment.
- I have no present or prospective interest in the property that is the subject of this report or relationship with the present or prospective owners or occupants of the subject property, or other parties involved in this transaction.
- I performed this assignment without bias with respect to the parties involved in this transaction, the property that is the subject of this report, or the demographics of the area where the property is located.
- I am aware of and have complied with all applicable laws and regulations including anti-discrimination laws, rules, and requirements that apply to the appraiser and to the assignment.
- I did not base any part of my appraisal on the actual or perceived race, color, religion, sex (including sexual orientation or gender identity), age (other than as applicable for legally age-restricted communities), marital status, disability, familial status, or national origin of the present or prospective owners or occupants of either the subject property or properties in the area of the subject property or on any other basis prohibited by the Fair Housing Act or the Equal Credit Opportunity Act, or any other basis prohibited by law.
- I stated in this appraisal report my own personal, unbiased, and professional analyses, opinions, and conclusions, which are subject only to the assumptions and limiting conditions in this appraisal report.

Signature _____
 Name Richard S Hartman
 Date Signed _____
 State Certification # GA001416L State PA
 Or State License # _____ State _____

Signature _____
 Name _____
 Date Signed _____
 State Certification # _____ State _____
 Or State License # _____ State _____

Borrower	N/A	File No.
Property Address	33 Mason Dixon Trl	
City	Fairfield	County Adams State PA Zip Code 17320
Lender/Client	Borough of Carroll Valley	

APPRAISAL AND REPORT IDENTIFICATION

This Report is one of the following types:

- Appraisal Report (A written report prepared under Standards Rule 2-2(a) , pursuant to the Scope of Work, as disclosed elsewhere in this report.)
- Restricted Appraisal Report (A written report prepared under Standards Rule 2-2(b) , pursuant to the Scope of Work, as disclosed elsewhere in this report, restricted to the stated intended use only by the specified client and any other named intended user(s).)

Reasonable Exposure Time

(USPAP defines Exposure Time as the estimated length of time that the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal.)

My Opinion of Reasonable Exposure Time for the subject property at the market value stated in this report is: 6 to 12 months

Comments on Appraisal and Report Identification

Note any USPAP-related issues requiring disclosure and any state mandated requirements:

The appraiser has not identified any purchaser, borrower or seller as an intended user of this appraisal, and no such party should use or rely on this appraisal for any purpose. Such parties are advised to obtain an appraisal from an appraiser of their own choosing if they require an appraisal for their own use. Any reference to or use of this appraisal report by a purchaser, borrower or seller for their own purposes, including without limitation for the purposes of a property purchase decision or an appraisal contingency in a purchase agreement, is at such party's own risk and is not intended or authorized by the appraiser.

APPRAISER:

SUPERVISORY or CO-APPRAISER (if applicable):

Signature: _____
 Name: Richard S Hartman
Certified General
 State Certification #: GA001416L
 or State License #: _____
 State: PA Expiration Date of Certification or License: 06/30/2023
 Date of Signature and Report: _____
 Effective Date of Appraisal: 03/20/2023
 Inspection of Subject: None Interior and Exterior Exterior-Only
 Date of Inspection (if applicable): 03/20/2023

Signature: _____
 Name: _____
 State Certification #: _____
 or State License #: _____
 State: _____ Expiration Date of Certification or License: _____
 Date of Signature: _____
 Inspection of Subject: None Interior and Exterior Exterior-Only
 Date of Inspection (if applicable): _____

Scope of Work

File No.

Borrower	N/A			
Property Address	33 Mason Dixon Trl			
City	Fairfield	County Adams	State PA	Zip Code 17320
Lender/Client	Borough of Carroll Valley			

Scope of Work - Additional Scope of Work Comments

The Scope of Work used to develop credible appraisal assignment results for the Subject property is described as follows:

1. The basic problems to be solved with achieving credible appraisal assignment results for each property are identified as:
 - A. Produce an Opinion of Value supported by an analysis of comparable market data.
 - B. The Highest and Best Use of the comparable market data will focus on other properties with same Highest and Best Use as the Subject property.
2. An observation of the Subject land and improvements is required for this assignment. An interior observation of the Subject improvements is regarded by the appraiser to be necessary in order to produce credible assignment results. Characteristics of the Subject property relevant to value are obtained from the combination of the property observation, plat map, architectural plans and specifications, photographs, and public records. The property observations will be conducted by R. Scott Hartman, SRA.
3. Discussions between the Client and appraiser resulted in agreement that the appropriate report option for this assignment is an Appraisal Report with a narrative report format Subject to a current valuation premise, as defined by the Uniform Standards of Professional Appraisal Practice - 2020-2023 Edition.
4. The appraisal Client and any other Intended Users, Intended Use of the appraiser's opinions and conclusions, type and definition of value, effective date of the appraiser's opinions and conclusions and Subject of the assignment and its relevant characteristics are described in detail previously in this Agreement for Professional Valuation and Consulting Services.
5. Acceptable atypical assignment conditions, Extraordinary Assumptions, Hypothetical Conditions or Jurisdictional Exceptions considered in this appraisal assignment were previously discussed consisting of none.
6. Property observation contact: Client
7. The appraiser will gather information concerning the Subject property from both public records and on-site observations.
8. Municipal contacts will consist of the respective municipal Building Permit / Zoning Officer.
9. This assignment permits a summary analysis and description of the Subject regional area, neighborhood, land, zoning, and improvements sufficient to accommodate the decision-making processes involved in the appraisal process.
10. Comparable land sales, building sales and rentals/leases have been will be obtained from in-house appraiser data files; confirmation with buyers and sellers; public property records; assessor's office; real estate brokers; data sources available to REALTORS®; data sharing with outside real estate professionals and are submitted for review in the Addenda section of this report unless considered confidential or proprietary.
11. Appropriate research will be conducted pertaining to current market conditions relating to the specific market demand for the Subject property
12. The Cost Approach to Value is one of three traditional valuation methods used in the appraisal of improved real estate, and it is regarded by this appraiser not to be applicable in this particular appraisal assignment.
13. The Sales Comparison Approach to Value is one of three traditional valuation methods used in the appraisal of improved real estate, and it is regarded by this appraiser to be applicable in this particular appraisal assignment, provided relevant market data is available for analysis.
14. The Income Capitalization Approach to Value is one of three traditional valuation methods used in the appraisal of improved real estate, and it is regarded by this appraiser not to be applicable in this particular appraisal assignment.
15. The Opinion of Value conclusion for the Subject real estate involves a reconciliation of indications of value obtained by use of the following valuation methods which are regarded to meaningfully contribute to this appraisal assignment: Sales Comparison Approach to Value. These valuation analyses will be described in detail subsequently in the report. Consideration of this valuation analyses along with professional judgment forms the basis for the Opinion of Value conclusion.
16. No one will provide significant real property appraisal assistance to the appraiser signing this Agreement for Professional Valuation and Consulting Services.
17. Consideration of these valuation analyses along with professional judgment forms the basis for the opinion of value conclusion.

Signature _____
 Name Richard S Hartman
 Date Signed _____
 State Certification # GA001416L State PA
 Or State License # _____ State _____

Signature _____
 Name _____
 Date Signed _____
 State Certification # _____ State _____
 Or State License # _____ State _____

Subject Photo Page

Borrower	N/A				
Property Address	33 Mason Dixon Trl				
City	Fairfield	County	Adams	State	PA Zip Code 17320
Lender/Client	Borough of Carroll Valley				

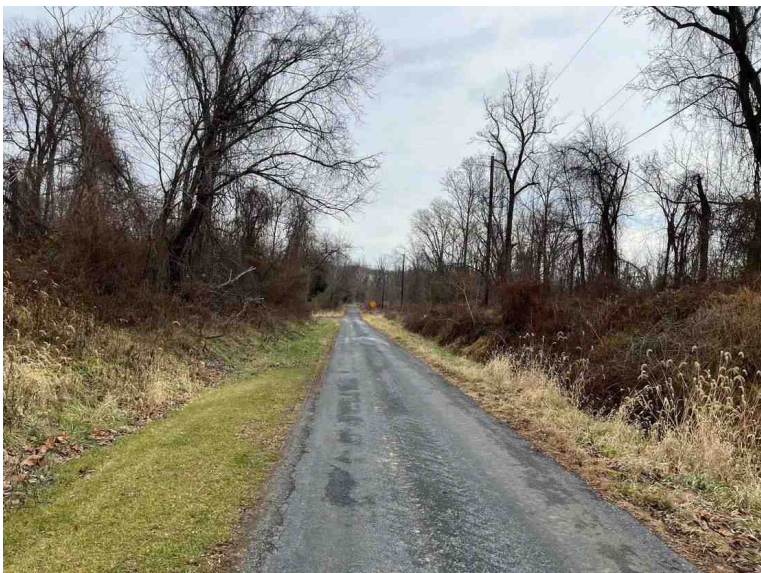


Subject Front

33 Mason Dixon Trl
Sales Price
Gross Living Area
Total Rooms
Total Bedrooms
Total Bathrooms
Location N;Res;
View N;Res;
Site 0.52 ac
Quality
Age



Subject Front Left



Subject Street

Photograph Addendum

Borrower	N/A				
Property Address	33 Mason Dixon Trl				
City	Fairfield	County	Adams	State	PA Zip Code 17320
Lender/Client	Borough of Carroll Valley				



Additional Street View

Plat Map

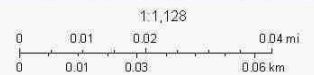
Borrower	N/A				
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City	Fairfield	County Adams	State PA	Zip Code 17320	
Lender/Client	Borough of Carroll Valley				

Adams County Tax Parcel Viewer Map



1/23/2023, 11:27:57 AM

- Adams County Boundary Line
- Address Points
- Parcel Boundary
- Road Centerline
- Municipal Boundary



Esrri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA

Web AppBuilder for ArcGIS
Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA | PA, DCNR, GNMP | Adams County Office of Planning & Development (ACOPD) - GIS Division | ACOPD |

Comparable Photo Page

Borrower	N/A				
Property Address	33 Mason Dixon Trl				
City	Fairfield	County Adams	State PA	Zip Code 17320	
Lender/Client	Borough of Carroll Valley				



Comparable 1

21 Ridge Trl
 Prox. to Subject 3.06 miles NW
 Sale Price 2,500
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location N;Res;
 View N;Res;
 Site 0.46 ac
 Quality
 Age



Comparable 2

12 Clipper Trl
 Prox. to Subject 2.12 miles N
 Sale Price 3,000
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location N;Res;
 View N;Res;
 Site 0.52 ac
 Quality
 Age

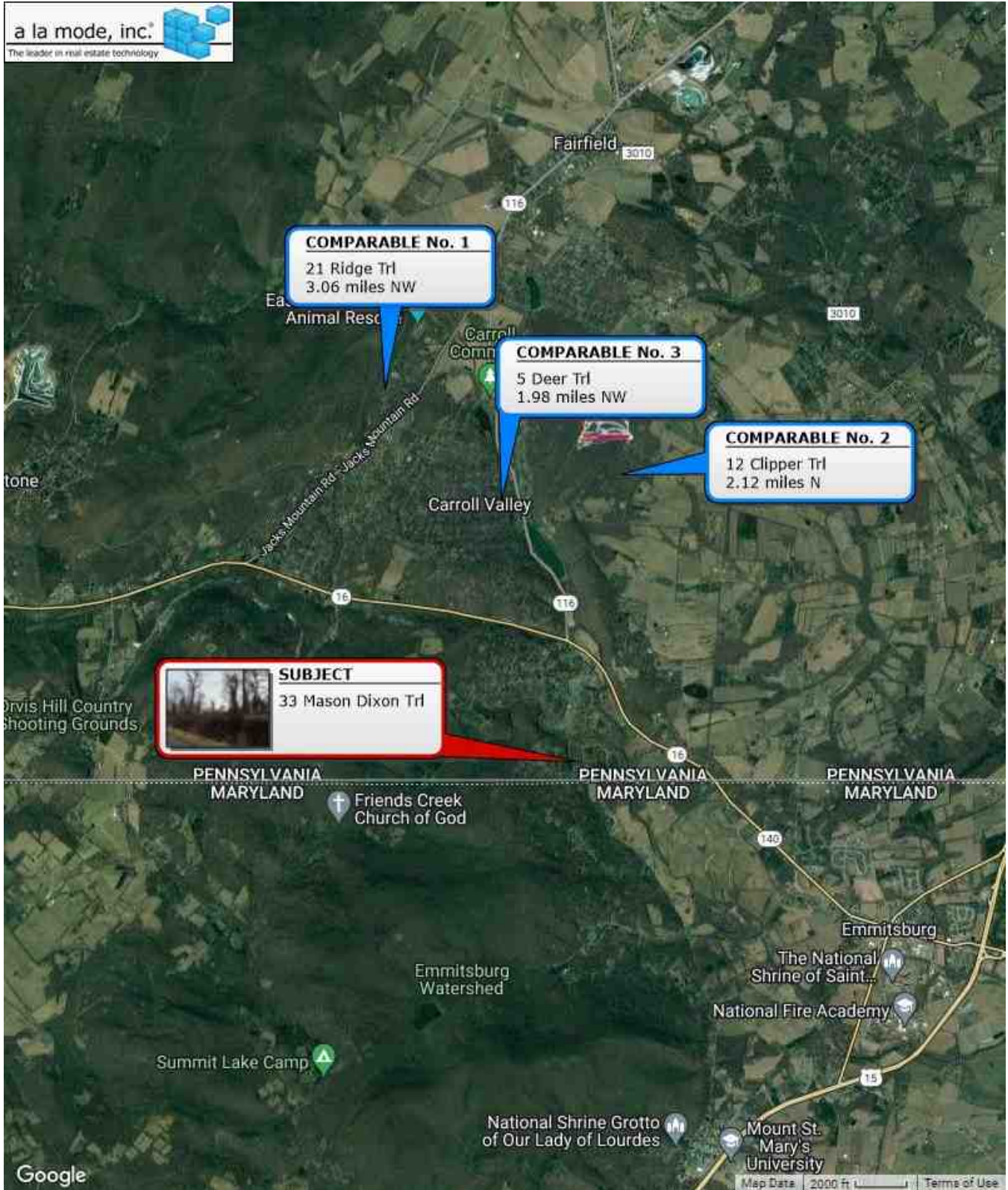


Comparable 3

5 Deer Trl
 Prox. to Subject 1.98 miles NW
 Sale Price 3,500
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location N;Res;
 View N;Res;
 Site 0.53 ac
 Quality
 Age

Comparable Map

Borrower	N/A				
Property Address	33 Mason Dixon Trl				
City	Fairfield	County Adams	State PA	Zip Code 17320	
Lender/Client	Borough of Carroll Valley				



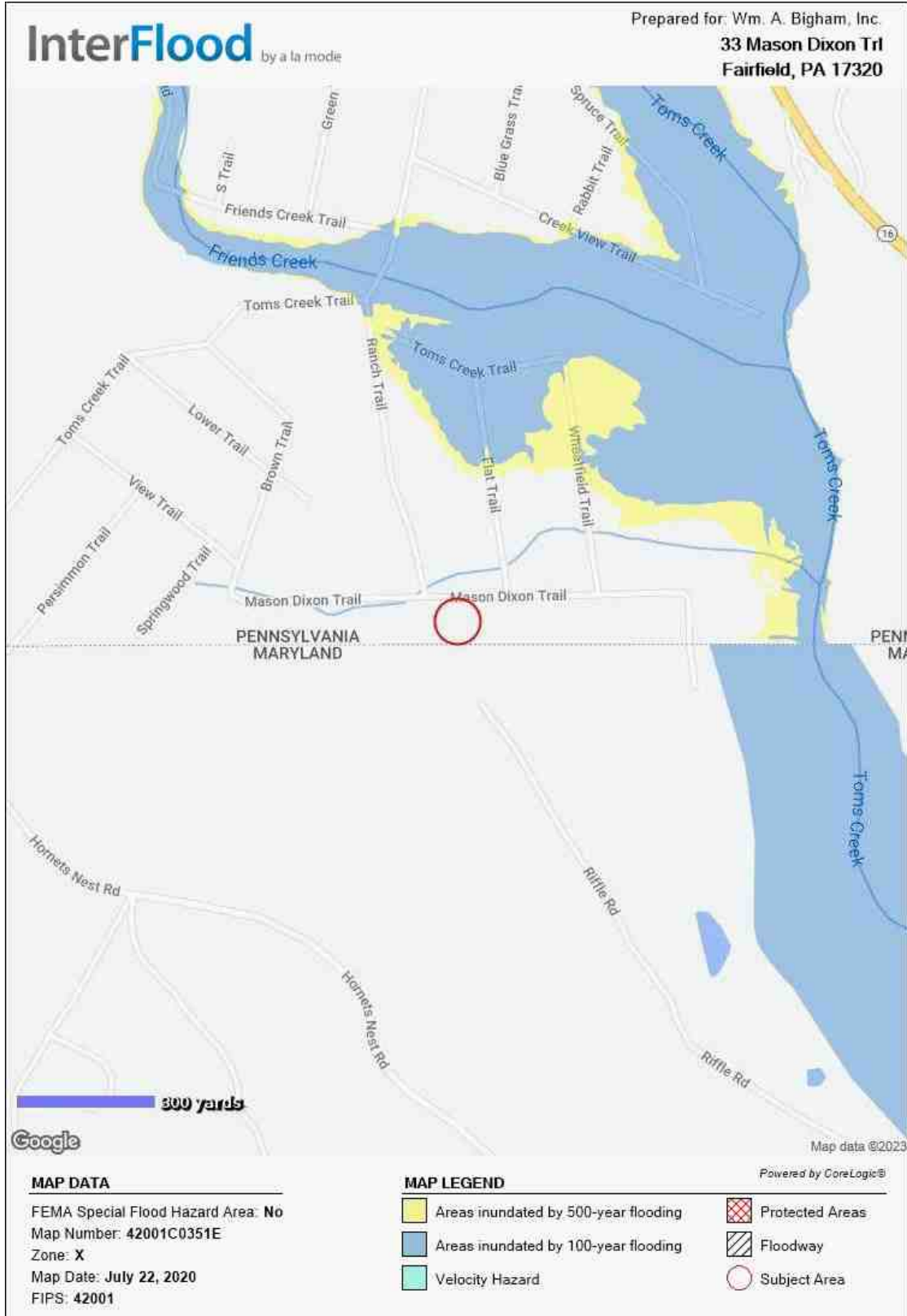
Aerial Map

Borrower	N/A				
Property Address	33 Mason Dixon Trl				
City	Fairfield	County	Adams	State	PA Zip Code 17320
Lender/Client	Borough of Carroll Valley				



Flood Map

Borrower	N/A				
Property Address	33 Mason Dixon Trl				
City	Fairfield	County Adams	State PA	Zip Code 17320	
Lender/Client	Borough of Carroll Valley				



Subject Property Deed - Page 1

R-044
16383

THIS DEED

Made the 1st day of November, in the year Two Thousand, (2000).

BETWEEN

U AND T, INC., a Pennsylvania Corporation, with offices at 135 Tyler Run Road,
York, Pennsylvania 17403,

GRANTOR(S)

and

THE BOROUGH OF CARROLL VALLEY, a duly created and existing political
subdivision located in Adams County, Pennsylvania

GRANTEE(S)

WITNESSETH, that in consideration of One and 00/100 (\$1.00) Dollar, in hand paid, the receipt whereof is hereby acknowledged, the said Grantor does hereby grant and convey to the said Grantee, its successors and assigns,

ALL THAT certain premises situate in the Borough of Carroll Valley, Adams County, Pennsylvania, being Lot No. 44 in Section R, County Map 47, Parcel 97, as shown on a plan of lots labeled "Ranch Section, Charnita, Portion of Section R" dated July 13, 1968 prepared by Gordon L. Brown, R.S. recorded in Adams County Plat Book No. 1 at page 29.

IT BEING the same premises which the Adams County Tax Claim Bureau, by Deed dated December 15, 1995 and recorded in the Office of the Recorder of Deeds in and for Adams County, Pennsylvania, in Record Book 1125, Page 4, granted and conveyed unto U and T Inc., a Pennsylvania Corporation, Grantor herein.

UNDER AND SUBJECT to the restrictions, reservations and conditions of record.

AND the said Grantors will Warrant Specially the property hereby conveyed.

BK2175PG0108

Subject Property Deed - Page 2

IN WITNESS WHEREOF, the said Grantor has hereunto set its hand(s) and seal(s) the day and year first above written.

Signed, Sealed and Delivered
in the presence of

ATTEST: U and T INC.

Harry L. Ramage BY: David A. Krulac (Seal)
Harry L. Ramage, Sec/Treasurer David A. Krulac, President

State/Commonwealth of :
County of : ss.
:

On this, the 1st day of November 2000, before me, a notary public, the undersigned officer, personally appeared DAVID A. KRULAC, who acknowledged himself to be the President of U and T Inc., and that he as such President being authorized to do so, executed the foregoing instrument, for the purposes therein contained by signing the name of the corporation by himself as President.



IN WITNESS WHEREOF, I have hereunto set my hand and notarial seal.

Beth M. Yorlets
Notary Public
Notarial Seal
Beth M. Yorlets, Notary Public
East Pennsboro Twp., Cumberland County
My Commission Expires Feb. 23, 2004
Member, Pennsylvania Association of Notaries

I Hereby Certify that the precise residence and complete post office address of the grantee herein is:

Borough of Carrol Valley

5685 Fairfield Road

Carroll Valley, Pennsylvania 17320

Charles B. Collins
Attorney for Grantee(s)

dgn/vceh/carrollvalley/deeds/u&t.dcd

BK2175PG0109

Subject Property Deed - Page 3

Page 3 of 4

#	16383
12-05-00 16:09LINDA	01196989
FEE	\$13.00
AFFORD HOUS	\$11.50
WRIT TAX	\$0.50
RECORDS MGT.	\$2.00
ST	\$27.00
CHK	\$27.00
CG	\$0.00
RECORDER OF DEEDS	
ADAMS CO #1	
GETTYSBURG, PA 17325	
PATSY S. GODCHENAUER	
CHK	\$27.00
12-05-00 16:09LINDA	01196989

BK2175PG0110

Subject Property Deed - Page 4

16383

 COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF REVENUE BUREAU OF INDIVIDUAL TAXES DEPT. 280603 HARRISBURG, PA 17128-0603	REALTY TRANSFER TAX STATEMENT OF VALUE See Reverse for Instructions	RECORDER'S USE ONLY		
		State Tax Paid		
		Book Number	2175	
		Page Number	108	
		Date Recorded	12-5-00	

Complete each section and file in duplicate with Recorder of Deeds when (1) the full value/consideration is not set forth in the deed, (2) when the deed is without consideration, or by gift, or (3) a tax exemption is claimed. A Statement of Value is not required if the transfer is wholly exempt from tax based on: (1) family relationship or (2) public utility easement. If more space is needed, attach additional sheet(s).

A CORRESPONDENT - All inquiries may be directed to the following person:

Name	Charles B. Calkins, Esquire	Telephone Number	Area Code (717) 757 - 7602
Street Address	110 South Northern Way	City	York PA 17402

B TRANSFER DATA

Grantor(s)/Lessor(s)	Grantee(s)/Lessee(s)
U and T Inc	Carroll Valley Borough
Street Address	Street Address
135 Tyler Run Rd.	5685 Fairfield Road
City	City
York PA 17403	Fairfield PA 17320

C PROPERTY LOCATION

Street Address	Charlita R-044	City, Township, Borough	Carroll Valley Borough
County	Adams	School District	Fairfield
		Tax Parcel Number	ment 2 P. 97

D VALUATION DATA

1. Actual Cash Consideration	2. Other Consideration	3. Total Consideration
1.00	+ N/A	= 1.00
4. County Assessed Value	5. Common Level Ratio Factor	6. Fair Market Value
450.00	x 2.60	= 1170.00

E EXEMPTION DATA

1a. Amount of Exemption Claimed	1b. Percentage of Interest Conveyed
100%	100%

2. Check Appropriate Box Below for Exemption Claimed
- Will or intestate succession (Name of Decedent) (Estate File Number)
 - Transfer to Industrial Development Agency.
 - Transfer to a trust. (Attach complete copy of trust agreement identifying all beneficiaries.)
 - Transfer between principal and agent. (Attach complete copy of agency/trust party agreement.)
 - Transfers to the Commonwealth, the United States and Instrumentalities by gift, dedication, condemnation or in lieu of condemnation. (If condemnation or in lieu of condemnation, attach copy of resolution.)
 - Transfer from mortgagor to a holder of a mortgage in default. Mortgage Book Number _____, Page Number _____
 - Corrective or confirmatory deed. (Attach complete copy of the prior deed being corrected or confirmed.)
 - Statutory corporate consolidation, merger or division. (Attach copy of articles.)
 - Other (Please explain exemption claimed, if other than listed above.) _____

Under penalties of law, I declare that I have examined this Statement, including accompanying information, and to the best of my knowledge and belief, it is true, correct and complete.

Signature of Correspondent or Responsible Party	Date
Charles B. Calkins	10/9/00

FAILURE TO COMPLETE THIS FORM PROPERLY OR ATTACH APPLICABLE DOCUMENTATION MAY RESULT IN THE RECORDER'S REFUSAL TO RECORD THE DEED.

General Assumptions and Limiting Conditions

File No.

Borrower	N/A				
Property Address	33 Mason Dixon Trl				
City	Fairfield	County Adams	State PA	Zip Code	17320
Lender/Client	Borough of Carroll Valley				

GENERAL ASSUMPTIONS AND LIMITING CONDITIONS CONSIDERED IN THIS APPRAISAL ASSIGNMENT

This appraisal report has been prepared considering the following general assumptions and limiting conditions as well as other specific assumptions and limiting conditions otherwise described in this report. These are critical to the analysis and conclusions contained in this report.

General Assumptions and Limiting Considered in This Appraisal Report:

1. Unless otherwise stated in this report, title to the property which is the subject of this report (herein "Subject Property") is assumed to be good and marketable and free and clear of all liens and encumbrances and that there are no recorded or unrecorded matters or exceptions to title that would adversely affect marketability or value. No responsibility is assumed for the legal description, zoning, condition of title or any matters which are legal in nature or otherwise require expertise other than that of a professional real estate appraiser. This report shall not constitute a survey of the Subject property.

2. Unless otherwise stated in this report, it is assumed: that the improvements on the Subject property (if any) are structurally sound, seismically safe and code conforming; that all building systems (mechanical/electrical, HVAC, elevator, plumbing, etc.) are in good working order with no major deferred maintenance or repair required; that the roof and exterior are in good condition and free from intrusion by the elements; that the Subject property and improvements conform to all applicable local, state, and federal laws, codes, ordinances and regulations including environmental laws and regulations. No responsibility is assumed for soil or subsoil conditions or engineering or structural matters. The Subject property is appraised assuming that all required licenses, certificates of occupancy, consents, or other legislative or administrative authority from any local, state, or national government or private entity or organization have been or can be obtained or renewed for any use on which the value estimates contained in this report is based, unless otherwise stated. The physical condition of the Subject property reflected in this report is solely based on a visual inspection as typically conducted by a professional appraiser not someone with engineering expertise. Responsible ownership and competent property management are assumed.

3. Unless otherwise stated in this report, this report did not take into consideration the existence of asbestos, PCB transformers or other toxic, hazardous, or contaminated substances or underground storage tanks, or the cost of encapsulation, removal or remediation thereof. Real estate appraisers are not qualified to detect such substances. The presence of substances such as asbestos, urea formaldehyde foam insulation, contaminated groundwater or other potentially hazardous materials and substances may adversely affect the value of the Subject property. Unless otherwise stated in this report, the opinion of value is predicated on the assumption that there is no such material or substances at, on or in the Subject property.

4. All statements of fact contained in this report as a basis of the analyses, opinions, and conclusions herein are true and correct to the best of the appraiser's actual knowledge and belief. The appraiser is entitled to and relies upon the accuracy of information and material furnished by the owner of the Subject property or owner's representatives and on information and data provided by sources upon which members of the appraisal profession typically rely and that are deemed to be reliable by such members. Such information and data obtained from third party sources are assumed to be reliable and have not been independently verified. No warranty is made as to the accuracy of any of such information and data. Any material error in any of the said information or data could have a substantial impact on the conclusions of this Report. The appraiser reserves the right to amend conclusions reported if made aware of any such error.

5. The opinion of value stated in this report is only as of the date of value stated in this report. An appraisal is inherently subjective and the conclusions stated apply only as of said date of value, and no representation is made as to the effect of subsequent events. This report speaks only as of the date hereof.

6. Any projected cash flows included in the analysis are forecasts of estimated future operating characteristics and are predicated on the information and assumptions contained within this report. Any projections of income, expenses and economic conditions utilized in this report are not predictions of the future. Rather, they are estimates of market expectations of future income and expenses. The achievement of any financial projections will be affected by fluctuating economic conditions and is dependent upon other future occurrences that cannot be assured. Actual results may vary from the projections considered herein. There is no warranty or assurances that these forecasts will occur. Projections may be affected by circumstances beyond anyone's knowledge or control. Any income and expense estimates contained in this report are used only for the purpose of estimating value and do not constitute predictions of future operating results.

7. The analyses contained in this report may necessarily incorporate numerous estimates and assumptions regarding Subject property performance, general and local business and economic conditions, the absence of material changes in the competitive environment and other matters. Some estimates or assumptions, however, inevitably will not materialize, and unanticipated events and circumstances may occur; therefore, actual results achieved during the period covered by the analysis will vary from estimates, and the variations may be material.

8. All prospective value opinions presented in this report are estimates and forecasts which are prospective in nature and are subject to considerable risk and uncertainty. In addition to the contingencies noted in the preceding paragraphs, several events may occur that could substantially alter the outcome of the estimates such as, but not limited to changes in the economy, interest rates, capitalization rates, behavior of consumers, investors and lenders, fire and other physical destruction, changes in title or conveyances of easements and deed restrictions, etc. In making prospective estimates and forecasts, it is assumed that conditions reasonably foreseeable at the present time are consistent or similar with the future.

9. The allocations of value for land and improvements must not be used in conjunction with any other appraisal and are invalid if so used. This report shall be considered only in its entirety. No part of this report shall be utilized separately or out of context.

10. Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraiser, or any reference to the Appraisal Institute) shall be disseminated through advertising media, public relations media, news media or any other means of communication (including without limitation prospectuses, private offering memoranda and other offering material provided to prospective investors) without the prior written consent of the appraiser. Possession of this report, or a copy hereof, does not carry with it the right of publication.

11. Client and any other Intended User identified herein should consider this report and the opinion of value contained herein as only one factor together with its own independent considerations and underwriting guidelines in making any decision or

Signature _____
 Name Richard S Hartman
 Date Signed _____
 State Certification # GA001416L State PA
 Or State License # _____ State _____

Signature _____
 Name _____
 Date Signed _____
 State Certification # _____ State _____
 Or State License # _____ State _____

General Assumptions and Limiting Conditions

File No.

Borrower	N/A				
Property Address	33 Mason Dixon Trl				
City	Fairfield	County Adams	State PA	Zip Code	17320
Lender/Client	Borough of Carroll Valley				

investment or taking any action regarding the Subject property. Client agrees that the appraiser shall not be responsible in any way for any decision of Client or any Intended User related to the Subject property or for the advice or services provided by any other advisors or contractors. The use of this report and the appraisal contained herein by anyone other than an Intended User identified herein, or for a use other than the Intended Use identified herein, is strictly prohibited. No party other than an Intended User identified herein may rely on this report and the appraisal contained herein.

12. Unless otherwise stated in the agreement to prepare this report, the appraiser shall not be required to participate in or prepare for or attend any judicial, arbitration, or administrative proceedings.

13. The Americans with Disabilities Act (ADA) became effective January 26, 1992. No survey or analysis of the Subject property has been made in connection with this report to determine whether the physical aspects of the improvements meet the ADA accessibility guidelines. No expertise in ADA issues is claimed, and the report renders no opinion regarding the Subject property's compliance with ADA regulations. Given that compliance matches each owner's financial ability with the cost to cure the non-conforming physical characteristics of a property, a specific study of both the owner's financial ability and the cost to cure any deficiencies would be needed for the Department of Justice to determine compliance.

14. Acceptance and/or use of this report constitutes full acceptance of these General Assumptions and Limiting Conditions and any others contained in this report, including any Extraordinary Assumptions and Hypothetical Conditions, and is subject to the terms and conditions contained in the agreement to prepare this report and full acceptance of any limitation of liability or claims contained herein or therein.

Signature _____
 Name Richard S Hartman
 Date Signed _____
 State Certification # GA001416L State PA
 Or State License # _____ State _____

Signature _____
 Name _____
 Date Signed _____
 State Certification # _____ State _____
 Or State License # _____ State _____

Client:	Borough of Carroll Valley	Client File #:	
Subject Property:	33 Mason Dixon Trl, Fairfield, PA 17320	Appraisal File #:	

STATEMENT OF ASSUMPTIONS AND LIMITING CONDITIONS

This appraisal is subject to the following assumptions and limiting conditions:

- This report is prepared using forms developed and copyrighted by the Appraisal Institute. However, the content, analyses, and opinions set forth in this report are the sole product of the appraiser. The Appraisal Institute is not liable for any of the content, analyses, or opinions set forth herein.
- No responsibility is assumed for matters legal in character or nature. No opinion is rendered as to title, which is assumed to be good and marketable. All existing liens, encumbrances, and assessments have been disregarded, unless otherwise noted, and the property is appraised as though free and clear, having responsible ownership and competent management.
- I have examined the property described herein exclusively for the purposes of identification and description of the real property. The objective of our data collection is to develop an opinion of the highest and best use of the subject property and make meaningful comparisons in the valuation of the property. The appraiser's observations and reporting of the subject improvements are for the appraisal process and valuation purposes only and should not be considered as a warranty of any component of the property. This appraisal assumes (unless otherwise specifically stated) that the subject is structurally sound and all components are in working condition.
- I will not be required to give testimony or appear in court because of having made an appraisal of the property in question, unless specific arrangements to do so have been made in advance, or as otherwise required by law.
- I have noted in this appraisal report any significant adverse conditions (such as needed repairs, depreciation, the presence of hazardous wastes, toxic substances, etc.) discovered during the data collection process in performing the appraisal. Unless otherwise stated in this appraisal report, we have no knowledge of any hidden or unapparent physical deficiencies or adverse conditions of the property (such as, but not limited to, needed repairs, deterioration, the presence of hazardous wastes, toxic substances, adverse environmental conditions, etc.) that would make the property less valuable, and have assumed that there are no such conditions and make no guarantees or warranties, express or implied. We will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. Because I am not an expert in the field of environmental hazards, this appraisal report must not be considered as an environmental assessment of the property. I obtained the information, estimates, and opinions furnished by other parties and expressed in this appraisal report from reliable public and/or private sources that I believe to be true and correct.
- I will not disclose the contents of this appraisal report except as provided for in the Uniform Standards of Professional Appraisal Practice, and/or applicable federal, state or local laws.
- The Client is the party or parties who engage an appraiser (by employment or contract) in a specific assignment. A party receiving a copy of this report from the client does not, as a consequence, become a party to the appraiser-client relationship. Any person who receives a copy of this appraisal report as a consequence of disclosure requirements that apply to an appraiser's client, does not become an intended user of this report unless the client specifically identified them at the time of the assignment. The appraisers written consent and approval must be obtained before this appraisal report can be conveyed by anyone to the public through advertising, public relations, news, sales, or other media.
- A true and complete copy of this report contains ____ pages including exhibits which are considered an integral part of the report. The appraisal report may not be properly understood without access to the entire report.
- If this valuation conclusion is subject to satisfactory completion, repairs, or alterations, it is assumed that the improvements will be completed competently and without significant deviation.

VALUE DEFINITION

Market Value Definition (below)

Alternate Value Definition (attached)

MARKET VALUE is defined as the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

1. buyer and seller are typically motivated;
2. both parties are well informed or well advised and acting in what they consider their own best interests;
3. a reasonable time is allowed for exposure in the open market;
4. payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
5. the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

Source: Appraisal Institute Dictionary of Real Estate Appraisal

* NOTICE: The Appraisal Institute publishes this form for use by appraisers where the appraiser deems use of the form appropriate. Depending on the assignment, the appraiser may need to provide additional data, analysis and work product not called for in this form. The Appraisal Institute plays no role in completing the form and disclaims any responsibility for the data, analysis or any other work product provided by the individual appraiser(s).

Client:	Borough of Carroll Valley	Client File #:	
Subject Property:	33 Mason Dixon Trl, Fairfield, PA 17320	Appraisal File #:	

APPRAISER CERTIFICATION

I certify that, to the best of my knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analysis, opinions, and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, unbiased professional analysis, opinions, and conclusions.
- I have no present (unless specified below) or prospective interest in the property that is the subject of this report, and I have no (unless specified below) personal interest with respect to the parties involved.
- I have no bias with respect to any property that is the subject of this report or to the parties involved with this assignment.
- My engagement in this assignment was not contingent upon the developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the use of this appraisal.
- My analysis, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.
- Individuals who have provided significant real property appraisal assistance are named below. The specific tasks performed by those named are outlined in the Scope of Work section of this report.

None Name(s) _____

As previously identified in the scope of work section of this report, the signer(s) of this report certify to the inspection of the property that is the subject of this report as:

Appraiser None Interior Exterior

Co-Appraiser None Interior Exterior

ADDITIONAL CERTIFICATION FOR APPRAISAL INSTITUTE MEMBERS

Appraisal Institute Member Certify:

- The reported analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics & Standards of Professional Appraisal Practice of the Appraisal Institute, which include the Uniform Standards of Professional Appraisal Practice.
- The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.

Designated Appraisal Institute Member Certify:

- As of the date of this report, I have / have not completed the continuing education program of the Appraisal Institute.

Designated Appraisal Institute Member Certify:

- As of the date of this report, I have / have not completed the continuing education program of the Appraisal Institute.

APPRAISER:

Signature _____

Name Richard S Hartman Report Date _____

State Certification # GA001416L ST PA

or License # _____ ST _____

Expiration Date 06/30/2023

CO-APPRAISER:

Signature _____

Name _____ Report Date _____

State Certification # _____ ST _____

or License # _____ ST _____

Expiration Date _____

* NOTICE: The Appraisal Institute publishes this form for use by appraisers where the appraiser deems use of the form appropriate. Depending on the assignment, the appraiser may need to provide additional data, analysis and work product not called for in this form. The Appraisal Institute plays no role in completing the form and disclaims any responsibility for the data, analysis or any other work product provided by the individual appraiser(s).

License

DISPLAY THIS CERTIFICATE PROMINENTLY • NOTIFY AGENCY WITHIN 10 DAYS OF ANY CHANGE

Commonwealth of Pennsylvania
Department of State
Bureau of Professional and Occupational Affairs
PO BOX 2649 Harrisburg PA 17105-2649

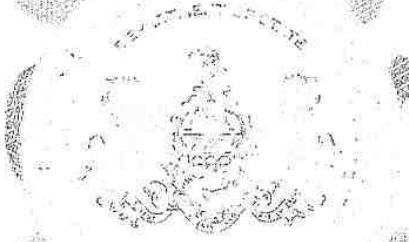
21 0094250

License Type
Certified General Appraiser

RICHARD SCOTT HARTMAN
121 BUFORD AVE
GETTYSBURG, PA 17325

License Status
Active

Initial License Date
07/12/1995



Expiration Date
06/30/2023

License Number
GA001416L

K. Kelly Johnson

Commissioner of Professional and Occupational Affairs

[Handwritten Signature]
Signature

ALTERATION OF THIS DOCUMENT IS A CRIMINAL OFFENSE UNDER 18 PA.C.S. §. 4911



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER PBI Group 23114 Expedition Drive Ashburn, VA 20148	CONTACT NAME: Paul M Bondy	
	PHONE (A/C, No, Ext): 443.502.5645 FAX (A/C, No): 888.600.4130 E-MAIL ADDRESS: paulbondy@pbigroupsolutions.com	
INSURED Barbra M. Hartman, Richard Scott Hartman, Wm A Bigham Inc dba Coldwell Banker Bigham Realtors, Bigham Appraisal 121 Buford Avnue Gettysburg, PA 17325	INSURER(S) AFFORDING COVERAGE INSURER A: Arch Insurance Company	NAIC # 11150
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Errors & Omissions Insurance			SPL0062228-04	1/12/2023	1/12/2024	Occurrence Limit: \$2,000,000 Aggregate Limit: \$2,000,000 Deductible: \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE: <div style="text-align: right;"> Digitally signed by PaulBondy Date: 2023.01.10 12:19:06 -0500 </div>

MEMORANDUM



TO: BOROUGH COUNCIL; MAYOR
FROM: DAVID HAZLETT, BOROUGH MANAGER
SUBJECT: TOMS CREEK TRAIL EASEMENT AGREEMENT
DATE: 4/7/2023
CC: GAYLE MARTHERS

A handwritten signature in blue ink, appearing to be 'D. Hazlett', is located to the right of the 'FROM:' line.

Everyone,

As directed by the council, our solicitor has prepared a draft easement agreement between Mr. Capone and the Borough on 82 Toms Creek Trail for his limited use of emergency access for personal vehicles and pedestrian use.

Mr. Capone has reviewed the attached and agreed with its terms.

If council is agreeable, you would need to make **a motion to approve this limited use easement agreement and authorize the execution of the document by the Council President.**

LIMITED USE EASEMENT AGREEMENT

This Easement Agreement is made this ___ day of _____, 2023, by and between **Michael Gregory Capone** of 556 Friends Creek Road, Liberty Township, Pennsylvania (hereafter “Grantee”)--and—**The Borough of Carroll Valley**, a Pennsylvania municipal corporation organized and existing under the laws of the Commonwealth of Pennsylvania, located at 5685 Fairfield Road, Chambersburg, Pennsylvania 17320 (hereinafter “Grantor”) (Grantor and Grantee are collectively referred to as “Parties” and individually may also be referred to as “Party”).

WITNESSETH:

WHEREAS, Grantee is the record owner of a parcel of real property known as Parcel ID No. 25C18-0036---000 (hereinafter “Capone Property”), located in Liberty Township, Adams County, Pennsylvania, as acquired by Deed recorded in the Adams County Recorder of Deeds Office as Deed Reference 6545-0058; and

WHEREAS, the Grantor is the record owner of a parcel of real property located at 82 Toms Creek Trail (Parcel ID No. 43046-0003---000) (hereinafter the “Borough Property”) in the Borough of Carroll Valley, Adams County, Pennsylvania, as acquired by Deed recorded in the Adams County Recorder of Deeds Office as Deed Reference 2175-0100; and

WHEREAS, the Capone Property is presently only accessible by way of a small bridge that may be subject to closure or impassible conditions during severe weather events; and

WHEREAS, the Parties desire to enter into an easement agreement to provide Grantee an access right-of-way over the Borough Property, for the limited purpose of emergency pedestrian and personal vehicle ingress and egress, to and from the Capone Property during severe weather events or other situations in which the bridge is closed or untraversable.

NOW THEREFORE, in consideration of mutual agreements contained herein and in exchange for the sum of **One (\$1.00) Dollar**, in hand paid, the receipt whereof is hereby acknowledged, and intending to be legally bound hereby, the Grantor hereby grants to Grantee, for himself and his heirs, successors and assigns, the following easement:

1. **Incorporation of Recitals**. The recitals are incorporated herein and made a part hereof.
2. **Grant of Easement**. The Grantor hereby establishes, grants, conveys, covenants and declares for the benefit of Grantee, an exclusive perpetual right, privilege and easement for emergency pedestrian and personal vehicle ingress and egress over the Borough Property (the “Easement”).
3. **Personal Vehicle and Pedestrian Use Only**. The Parties agree the easement may not be used to engage, or assist with the engagement of, any commercial uses or activities

on the Capone Property. No trucks, delivery trucks, or commercial vehicles of any kind are hereby permitted to use the easement.

4. **Improvement and Maintenance.** The Grantor grants permission to Grantee, and his contractors, authority to construct necessary improvements on the Borough Property capable of providing reasonable access the Capone Property. Grantee, his heirs, successors and assigns shall be responsible for the construction, maintenance, repair and replacement costs of such improvements. Before any necessary physical improvements may be undertaken within the easement, Grantee shall ensure that such improvements comply with all relevant Borough ordinances and regulations, including, but not limited to any driveway permit and/or stormwater management requirements.
5. **Default.** Should Grantee, his heirs, successors or assigns breach the provisions set forth in this Easement Agreement, the Grantor shall have: (i) all rights and remedies at law or in equity, including, but not limited to, an action for damages, injunctive relief, and/or equitable relief, provided by or available under applicable law and (ii) the right to unilaterally terminate this Agreement and record and instrument extinguishing the Easement. The Grantor shall be entitled to reimbursement of its costs incurred in litigation including reasonable attorneys' fees and court costs incurred at both the trial and appellate levels. In the even the easement holder should breach this Agreement, the easement holder shall have no legal right to financial compensation for any physical improvements undertaken within the Easement.
6. **Indemnity.** Grantee, his heirs, successors and assigns shall indemnify, defend and hold harmless the Grantor, its officers, elected officials, agents, representatives, and employees, from and against any and all claims, expenses, suits, actions, judgments, damages and liabilities, including response costs and reasonable attorney's fees, on account of any property damage or personal injury arising out of or resulting from the negligence or willful misconduct of Grantee (or his licensee, guests, visitors, invitees, successors in title, agents and contractors) in exercising the rights granted herein.
7. **Covenants Running With the Land.** The easement rights and responsibilities set forth in this Agreement shall be perpetual and shall run with the land and shall be binding upon the Parties, and their heirs, successors and assigns.
8. **Compliance with Laws.** The Parties shall comply with all applicable laws, ordinances and regulations concerning their respective use of the rights granted herein, as applicable.
9. **Governing Law.** The rights and remedies of the parties hereto shall be governed by the laws of the Commonwealth of Pennsylvania, without regard to conflicts of law provisions.
10. **Amendments, Additions and Changes.** This Agreement shall not be modified, amended, or changed except in writing signed by the Parties, their heirs, successors or assigns., unless reduced to writing and signed by the Parties.

11. **Severability.** If any term or provision of this Agreement shall be held invalid, the remainder of this Agreement shall not be affected thereby.
12. **Recording.** This Agreement shall be recorded, at Grantee's expense, in the Office of the Recorder of Deeds of Adams County, Pennsylvania.
13. **Waiver.** The Borough's failure to enforce any provision of this Agreement shall not be deemed a waiver and shall not prevent the Borough from enforcing that provision or any other provision of this Agreement in the future.

IN WITNESS WHEREOF, the parties hereto, intending to be legal bound, have executed this Agreement as of the day and year first above written.

GRANTOR:

WITNESS:

BOROUGH OF CARROLL VALLEY

President

COMMONWEALTH OF PENNSYLVANIA :

: **ss**

COUNTY OF ADAMS :

:

On this, the ____ day of _____, 2023, before me, the undersigned officer, personally appeared _____ known to me (or satisfactorily proven) to be the _____ of the Borough of Carroll Valley and acknowledged that he/she executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public (SEAL)

GRANTEE:

WITNESS:

Michael Gregory Capone

COMMONWEALTH OF PENNSYLVANIA :

: **ss**

COUNTY OF ADAMS :

:

On this, the ____ day of _____, 2023, before me, the undersigned officer, personally appeared **Michael Gregory Capone** known to me (or satisfactorily proven) to be Michael Gregory Capone and acknowledged that he executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public (SEAL)

UNFINISHED BUSINESS

April 5, 2023

Memorandum

To: Carroll Valley Borough Council

From: GMS Funding Solutions (GMS)

ADAMS COUNTY PARKS, RECREATION, AND GREEN SPACE GRANT PROGRAM

Carroll Valley Path System – Phase I

Awarded: \$25,000

The initial request extended the grant to June 30, 2022. The subsequent request extended the grant to Dec. 31, 2022. An additional grant extension request was submitted to extend the grant to Dec. 31, 2023. If the extension is received, the Borough should move forward with the project in a timely fashion to ensure the remaining grant funds of \$12,187.50 are expended in 2023.

Next Steps: The Borough should forward project invoices and cancelled check payments to GMS for reimbursement submissions. The Borough should provide GMS with a definitive schedule for the trail project.

DCNR – COMMUNITY CONSERVATION PARTNERSHIPS PROGRAM (C2P2)

Carroll Valley Borough Trail Project

The Borough and GMS met with DCNR to discuss the project on March 23, 2023. During that call, DCNR stated that the project was not far enough along with the design to be competitive in a DCNR C2P2 application round.

Next Steps: None at this time.

DCED – GREENWAYS, TRAILS AND RECREATION PROGRAM (GTRP)

Carroll Valley Borough Trail Project

Request: up to \$250,000

Projects for GTRP do not need to be as shovel ready as the C2P2 program requires. GMS has begun drafting the grant application and will coordinate meetings with the Borough and Rep. Moul to discuss the project. In addition, GMS will coordinate with FSA to obtain an updated cost estimate. GTRP has an 85 percent grant and 15 percent match breakout and a maximum award amount of \$250,000. Since an updated cost estimate has not been received at this time, the draft resolution states a request of “up to \$250,000.”

Next Steps: GMS is coordinating with FSA to obtain an updated cost estimate. The Borough should act on the resolution to file the grant application.

H2O PA – WATER SUPPLY, SANITARY SEWER, AND STORM WATER PROJECTS (H2O)

Wastewater Treatment Plant Upgrades

Awarded: \$700,000

The H2O grant expires on June 30, 2024. Project should not be bid until the PENNVEST funding awards are announced. As a note, the PENNVEST funds can be used as match for the H2O's 50% match requirement. GMS has drafted a grant extension request for the Borough to review.

Next Steps: The Borough should continue to forward all engineering invoices and proofs of payments to GMS. The Project should not be bid until PENNVEST funding is finalized.

PENNVEST

Wastewater Treatment Plant Upgrades

Potential Request: \$5,127,264

The funding application was submitted on Jan. 31, 2023. The application will be reviewed at the PENNVEST meeting, currently scheduled for April 19, 2023. It is anticipated that if awarded, it will be 100 percent loan and the current interest rate for Adams County is 1.743 percent for years 1-5 and 2.179 percent for years 6-20.

Next Steps: Application will be reviewed by PENNVEST at the April 19, 2023 board meeting.

COVID-19 ARPA STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF)

Request: \$206,303.02 (first tranche); \$206,303.02 (second tranche)

GMS will coordinate with the Borough for the next SLFRF report, which is due on April 30, 2023. The portal opened April 1, 2023. The Borough should confirm that the second tranche of funds will go into the general revenue category.

Next steps: GMS will work with the Borough to submit the next SLFRF report due in April 2023.

ADAMS RESPONSE AND RECOVERY FUND (ARRF)

Grant request: \$500,000

An application for the Wastewater Treatment Plant Upgrades project was submitted on Nov. 21, 2022. On March 23, 2023 the Borough received notice that it was not selected to receive ARRF grant funds. More than \$25 million in funding requests were received for \$5 million of available funds. Based on awards, it appears the County only awarded one water or wastewater project, which had a direct economic development component (it was supporting the construction of a development, which was bringing in over a hundred new jobs).

Next Steps: None.

PROJECTS TO MONITOR

- **Broadband Initiative**
- **Electronic Vehicle Charging Stations Initiative**
- **Intersection of Routes 16 and 116 Traffic Light**

INTEROFFICE MEMORANDUM



TO: BOROUGH COUNCIL
FROM: DAVID A. HAZLETT, BOROUGH MANAGER
SUBJECT: RESOLUTION #7-2023
DATE: 04/05/2023
CC: FILE

Resolution #7-2023 is required in order to make application to the Pennsylvania Commonwealth Financing Authority (CFA) for consideration of a grant funding request of the Greenways,, Trails and Recreation Program (GTRP). This grant would be used to advance the Borough Trail Project.

Action Requested: Authorize the execution of Resolution #7-2023 by Borough Staff and Officials.

BOROUGH OF CARROLL VALLEY
ADAMS COUNTY, PENNSYLVANIA
RESOLUTION #7-2023

A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF CARROLL VALLEY, ADAMS COUNTY, PENNSYLVANIA, EXPRESSING ITS SUPPORT FOR THE CARROLL VALLEY BOROUGH TRAIL PROJECT, AUTHORIZING THE FILING OF AN APPLICATION TO THE GREENWAYS, TRAILS AND RECREATION PROGRAM AS THE APPLICANT AND GRANTEE, REQUESTING GRANT FUNDING FROM THE COMMONWEALTH FINANCING AUTHORITY AND DESIGNATING OFFICIALS TO EXECUTE ALL ASSOCIATED GRANT DOCUMENTS.

WITNESSETH

WHEREAS, the Borough of Carroll Valley, Adams County, Pennsylvania (the “Borough”) desires to advance the Carroll Valley Borough Trail Project (the “Project”); and

WHEREAS, the Project involves the creation of an eight-foot-wide walking trail loop and related features in the Borough; and

WHEREAS, the Borough has determined that implementing the Project will benefit the greater community and wishes to advance this Project; and;

WHEREAS, Borough staff and representatives have identified the Greenways, Trails and Recreation Program (GTRP), with funding provided from the Commonwealth Financing Authority (CFA), as a potential source of funding for the Project; and

WHEREAS, the GTRP program requires a resolution formally requesting the grant, defining the project, designating officials to execute all documents, and identifying the grant amount requested.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Carroll Valley, as follows:

1. The above recitals are incorporated herein by reference.
2. The Borough hereby supports the Project and authorizes the preparation and submission of a GTRP grant application for the Project, whereby the Borough will serve as the Grantee.
3. The Borough hereby requests a GTRP grant in the amount of up to Two Hundred Fifty Thousand Dollars (\$250,000.00) from the CFA program to be used towards advancing the Project.
4. The Borough hereby designates the Borough Council President and Borough Manager as officials authorized to execute all documents and agreements between the Borough, the CFA and any other financial contributors to facilitate and assist in obtaining the requested GTRP grant.

5. The provisions of this resolution shall be severable, and if any of its provisions shall be held unconstitutional, illegal or invalid, such unconstitutionality, illegality, or invalidity shall not affect the validity of any of the remaining provisions of this resolution.
6. This resolution shall be effective immediately upon adoption.
7. All other resolutions or parts of resolutions inconsistent herewith are hereby repealed.

Duly Approved and Adopted this 14th day of April 2023 by the Borough of Carroll Valley, in lawful session duly assembled.

BOROUGH OF CARROLL VALLEY

Attest:

Gayle Marthers, Borough Secretary

By: _____
Richard Mathews, Council President

CERTIFICATION

I, _____, hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Council for the Borough of Carroll Valley at a meeting held April 11, 2023.

NEW BUSINESS

PUBLIC COMMENT

FOR YOUR INFORMATION

Municipal Services Report
March
2023

Road Work and Right of Way : 108.5 Man-Hours

- Road work performed included:
 - Replaced damaged signpost at Valley View Tr. and Mt. View Trail Intersection
 - Installed new storm drain assembly at Valley View trail and Lake View Trail Intersection
 - Removed fallen tree from Fruitwood Trail
 - Removed leaves and limb debris from side ditches.

Equipment Maintenance and Repair: 225 Man-Hours

- Municipal Services/Parks/Zoning/STP Departments:
 - Replaced Alternator on PL25 (2010 Ford Expedition)
 - Removed all snowplows, liquid calcium tanks, spreaders, and tire chains from vehicles.
 - PM Service on EQPK3 (John Deere 301A tractor)
 - PM Service and installed new rear tires EQPK1 (2015 Scag mower)

- **Police Department: 11 man-hours**
 - Moved electronic speed signs onto different roadways.
 - PM Service on PL 22 (2017 Marked Charger)

Vehicle and Equipment mileage log and Fuel usage summary for March 2023 attached.

Parks and Property Maintenance: 606.5 Man-Hours

- Borough office building
 - Cleaned sidewalks of salt and cinder residue
 - Replaced blown coolant hose and block heater on generator.

- Ranch Park
 - 1st Mowing of the season.
 - Removed tree sleeves and removed weeds.
 - Opened restroom at Hertz pavilion.
 - Turned over mulch in playground.
 - Trash removal

- Carroll Commons Park
 - Routine maintenance included trash removal.
 - Removed 3 tree stumps, added topsoil, graded, seeded, and mulched.
 - Removed old tar and chip from parking area at Cortner pavilion. Graded a swale into the parking area prior to hard surfacing,
 - Added topsoil around parking area graded, seeded, and mulched.

- Lake Kay Mini Park
 - Routine Maintenance consisted of trash collection and removal.
- Lake Mae
 - Removed and chipped all Trees, vines, and high vegetation from lake dam banks.
 - Installed parking blocks around parking area.
 - realigned dam access point posts
- Municipal services facility
 - Cleaned office and breakroom areas.

Miscellaneous, Admin, Events and Training: 53.5 Man-Hours

- Staff Meetings
- Met with PennDOT district representative for approval of East wind Trail repair
- Met with Russell Standard Representative for verbal quote of road repairs
- Traveled to vendor to pick up the new vibratory roller

Sewer Treatment Plant: 4 Man-Hours

- Performed daily operations of treatment facility.
- Assisted with Main line jetting and inspection.

Paid Time Off: 95.5 Man-Hours

- 97 hours- Sick, Comp and Vacation leave
- 48 hours- holiday

Respectfully Submitted,

Brad A. Sanders

Brad A. Sanders

MS Supervisor

Hours/Mileage February 2023					
Vehicle ID/ Equipment ID	Description	Beginning Miles/ Hours	Ending Miles/Hours	Total Miles/Hours	
MS2	2010 Ford Expedition	83313	83557	244	
MS3	2010 Ford F550 D/T	49767	49857	90	
MS4	2001 Chevy B/T	82498	82510	12	
MS5	2007 Freightliner Sweeper Truck	15861	15861	0	
MS6	2012 INT 7400 D/T	13326	13408	82	
MS7	1999 Int 5000 D/T	120273	120319	46	
MS8	2015 Mack Granite	13485	13486	1	
MS10	2012 Ford F550 D/T	76823	77065	242	
MS 11	2016 Ford F550 D/t	37617	37830	213	
MS12	2021 Mack Granite	1826	1826	0	
Total Mileage				686	
EQMS2	2006 Bobcat Skid loader	868	877	9	
EQMS3	2021 Volvo loader	113	120	7	
EQMS4	580 John Deere 570B Grader	770	770	0	
EQMS5	6110 John Deere Boom Mower	1492	1496	4	
EQMS6	Bandit Brush Chipper	349.5	351.1	1.6	
EQMS10	2019 JCB Backhoe	1212	1240	28	
EQPK1	2015 Scag Mower	1195	1201.8	6.8	
EQPK3	301A John Deere tractor	Hour meter inoperable			
	John Deere Gator	14	19	5	
EQPK 6	2018 Simplicity mower	382	382	0	
Total Equipment hours				61.4	



BOROUGH OF CARROLL VALLEY WWTP MONTHLY REPORT

Month- March 2023

Total Monthly Flow- 3.882 MGD

Average Monthly Flow- .125 MGD

Sludge Hauled- 22,000 Gal

Chlorine Usage- 75 Gal

Total Precipitation- 3.79"

Work Conducted and Comments

Motor to blower #2 was installed and is back in operation.

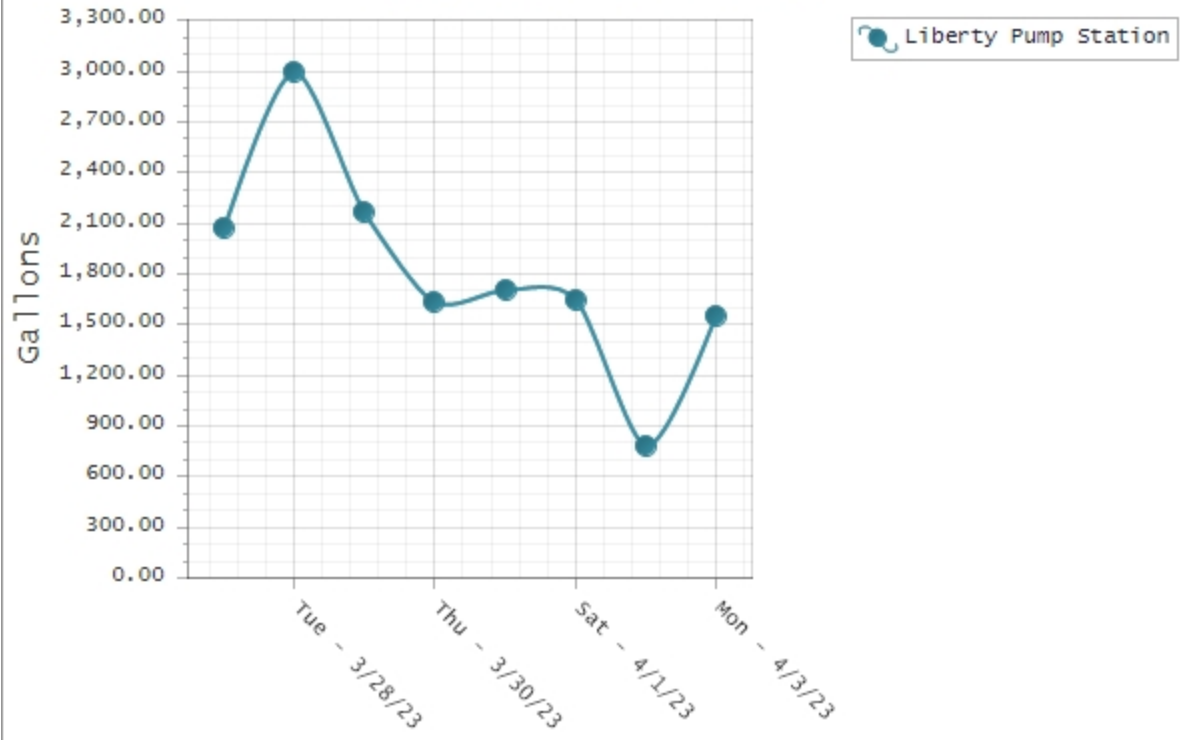
There was one major rain event with high flows with no issues to note.

Camera and jetting work was conducted on Snow Bird Trail. A major deficiency in the main line was found just past the intersection of Novice Trail and Snow Bird Trail. The line is crushed and/or broken 2' outside of the manhole at the first joint. My recommendation to correct this issue is to dig it up and replace at least a 10' portion of the main line to move the joint further away from the manhole.

Along with the issue with the main there is a lateral running under the road that also is showing issues. There is a small hole in the road where the lateral has a substantial belly. While inspecting the lateral with the camera I could not find a break due to the camera being underwater, but I could see grit in the line that leads me to believe there is a break in the lateral. This line should be dug up and this portion of the belly removed and replaced.

Station Effluent (outflow)

Mon. 3/27/23 to Mon. 4/3/23



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Station Effluent (outflow)

Mon. 3/27/23 to Mon. 4/3/23



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