



BOROUGH COUNCIL AGENDA
TUESDAY, SEPTEMBER 13, 2022 – 7:00 P.M.

Richard Mathews, Council President, presiding
Pledge of Allegiance
Roll Call

REGULAR MEETING

1. **Approval of Minutes: August 9, 2022 Regular Meeting**
2. **Open to the public**
 - a. Citizens wishing to comment will be recognized in the Order of their listing on the Appearance Sheet and are asked to stand up and give their name, address, and organization they represent (if applicable). Impromptu comments are limited to five minutes per individual.
3. **Ordinances and Resolutions**
4. **Mayor's Report – R. Harris**
 - a. Police Report
 - Retirement
 - Civil Service Commission Requests
 - b. Around Town
 - c. Upcoming Events & Meetings of Interest
 - d. In Requiem
5. **Fire/EMS/EMA Report**
6. **Committee Reports**
 - a. Planning Commission
 - b. Public Sewer Advisory Committee
7. **Administrative Business – Borough Manager**
 - a. Treasurer's Report – August 2022
 - b. 2023 MMO
 - c. Fairfield Borough Police Contract
 - d. 2022 Surplus Inventory Sale – Results
 - e. ARPA Funds Requests
8. **Unfinished Business**
 - a. Appointment of Council Member – Resolution #6-2022
 - b. Grant Funding Updates
 - c. High-Speed Broadband Update
 - d. Police Job Descriptions
9. **New Business**
10. **Open to the public**
 - a. Citizens wishing to comment will be asked to stand up and give their name, address, and organization they represent (if applicable). Impromptu comments are limited to five minutes per individual.
11. **Adjournment**

APPROVAL of MINUTES

ORDINANCES and RESOLUTIONS

MAYOR'S REPORT



August 2022 Police Report

by
Chief Richard L Hileman II
Carroll Valley Borough Police



Special News / Achievements:



The Carroll Valley Police Department hosted a retirement party on August 24, 2022, to celebrate Police Administrative Assistant Jo Ann Myers and her more than 27 years of service to the community and the Department. The officers join many community members in thanking her for her kind assistance over the years. She will be sorely missed. Special thanks to Rep. Dan Moul, our State Representative, for taking time out of his busy schedule to also recognize her service to the community and present her with a citation from the Commonwealth's House of Representatives thanking her for and acknowledging her

service. Thanks to Mayor Ron Harris for taking pictures and presenting an award also recognizing her service. You can see the Mayor's event pictures at <https://www.smugmug.com/gallery/n-CthTC4/> We will miss you Jo Ann!!

Special Events:

Carroll Valley Police joined in the National Labor Day campaign against intoxicated drivers. While this effort focuses on Labor Day, on going enforcement will see officers out on special, grant funded details to detect and deter intoxicated drivers.

At a virtual kickoff event, National Highway Traffic Safety Administrator Dr. Steven Cliff was joined by representatives from Mothers Against Drunk Driving, the National Sheriffs' Association, the TEAM Coalition and the Foundation for Advancing Alcohol Responsibility (Responsibility.org).

“As friends and family gather to celebrate the end of summer, we want everyone to make it home safely. Driving impaired

often has fatal consequences – and it’s completely preventable,” Dr. Cliff said. “There is no excuse for anyone to drive drunk or impaired by drugs. When you’re planning your Labor Day celebrations, plan for a sober drive home.”

NHTSA data show that 11,654 people were killed in motor vehicle traffic crashes in 2020 that involved an alcohol-impaired driver. Among those fatalities, 67% were in crashes in which at least one driver had a blood alcohol level of .15 or higher. On average, more than 10,000 people were killed each year from 2018 to 2020, and one person was killed in an alcohol-impaired driving crash every 45 minutes in 2020.

NHTSA urges everyone to plan ahead and never drive after consuming alcohol, marijuana, or other drugs. Instead, designate a sober driver, or call a ridehailing service or cab to make sure you get home safely. Even one drink can begin to impair your driving ability. If you see an impaired driver on the road, call 911. Driving under the influence of alcohol or other drugs is illegal in all 50 states, as well as the District of Columbia and Puerto Rico.



Crime Data:

Key to reading the following page:

1. At the top left, you see overall statistics for the month. Total offenses and clearance rate refer to Group "A" offenses. Arrests refer to Group "A" and Group "B". This data is only for Carroll Valley Borough.
2. It also includes crime rates and arrest rates, however this calculation is not yet functioning on the PA State Police system, so they display as -0-. When working correctly, they will report in the national standard of per 100,000 population. As such, when it does calculate, it shows the rate as if the Carroll Valley population was 100,000. By doing this, it makes the rate comparable regardless of the size of the jurisdiction.
3. The column below on the left shows all Group "A" offenses. Offenses can be generally cleared by:
 - a. Arrest (by charging someone with the crime).
 - b. Victim Refused Prosecution = Prosecution limited by victim, or;
 - c. Exceptional Clearance = Charges could be filed but for cause are not.
4. In the center, NIBRS adds additional categories, and you can see how they compare year over year for the month reported.
5. On the right column, you first see a list of arrests for Group "A" offenses, divided into adults and juveniles.
6. At the bottom of the right column, Group "B" arrests are listed. As a major change in NIBRS reporting, Group "B" offenses are only listed when an arrest occurs. Unsolved Group "B" offenses are no longer reported.
7. Each NIBRS offense belongs to one of three categories: Crimes Against Persons, Crimes Against Property, and Crimes Against Society. Crimes Against Persons, e.g., murder, rape, and assault, are those whose victims are always individuals. The object of Crimes Against Property, e.g., robbery, bribery, and burglary, is to obtain money, property, or some other benefit. Crimes Against Society, e.g., gambling, prostitution, and drug violations, represent society's prohibition against engaging in certain types of activity; they are typically victimless crimes in which property is not the object.



Offense and Arrest Summary Report

Printed On:
09/08/2022

Beginning Date: 08/01/2022

Ending Date: 08/31/2022

Page 1 of 1

Agency: All

Municipality: Carroll Valley Borough

Total Offenses 5 **Clearance Rate** 40%
 % change from last year -44.44% Last years rate 44.44%

Total Arrests 3 **Hate Crime Offenses** 0
 % change from last year -66.67% **Law Officers Assaulted** 0

Group A Crime Rate per 100,000 Population : 0.00 **Summary based reporting Crime Rate per 100,000 Population :** 0.00

Arrest Rate per 100,000 Population : 0.00

Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	1	0	0	1	0
Larceny	0	0	0	0	1
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple Assault	0	1	0	1	0
Intimidation	0	0	0	0	0
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	0	0	0	0	0
Drug/Narcotic Violations	0	0	0	0	1
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	0	0	0	0	0
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
Total Group A Arrests	1	1	0	2	2
Group "B" Arrests					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	0
Disorderly Conduct	0	0	0	0	2
DUI	1	0	0	1	4
Drunkenness	0	0	0	0	0
Family Offenses-nonviolent	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	1
Trespass	0	0	0	0	0
All Other Offenses	0	0	0	0	0
Total Group B Arrests	1	0	0	1	7
Total Arrests	2	1	0	3	9

Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder			
Negligent Manslaughter			
Justifiable Homicide			
Rape			
Robbery			
Aggravated Assault			
Burglary	1	1	
Larceny	2		4
Motor Vehicle Theft			
Arson			
Simple Assault	1	1	1
Intimidation			
Bribery			
Counterfeiting/Forgery			
Vandalism			
Drug/Narcotic Violations			1
Drug Equipment Violations			
Embezzlement			
Extortion/Blackmail			
Fraud			3
Gambling			
Kidnapping			
Pornography			
Prostitution			
Sodomy			
Sexual Assault w/Object			
Fondling			
Incest			
Statutory Rape	1		
Stolen Property			
Weapons Law Violations			
Human Trafficking, Commercial Sex Acts			
Human Trafficking, Involuntary Servitude			
Animal Cruelty			
Total Group "A"	5	2	9

Crime Against Person

2 - This year
 1 - Last year
 100% - Percent Change

Crime Against Property

3 - This year
 7 - Last year
 -57.14% - Percent Change

Crime Against Society

- This year
 1 - Last year
 -100% - Percent Change

Population : 1

Note: Last years figures are provided for comparison purposes only.

Calls for Service:

Carroll Valley Calls for Service Month	Total	Carroll Valley Calls for Service YTD	Total
ANIMAL COMPLAINT	3	ALARM	27
ASSIST - FIRE/EMS	10	ANIMAL COMPLAINT	21
ASSIST - OTHER POLICE	5	ASSIST - FIRE/EMS	71
BURGLARY	1	ASSIST - OTHER POLICE	21
CHILD WELFARE	2	BURGLARY	2
DISTURBANCE/NOISE	4	CHILD WELFARE	5
DOMESTIC DISTURBANCE	4	CRIMINAL MISCHIEF	3
DRIVING UNDER THE INFLUENCE	1	DISTURBANCE/NOISE	18
FRAUD	1	DOMESTIC DISTURBANCE	48
MENTAL HEALTH / WELFARE	10	DRIVING UNDER THE INFLUENCE	2
MISC CALL FOR SERVICE	9	DRUG ACTIVITY	1
SEX OFFENSE	2	FRAUD	12
SUSPICIOUS ACTIVITY	8	MENTAL HEALTH / WELFARE	38
THEFT	4	MISC CALL FOR SERVICE	81
THREATS / HARRASSMENT / STALKING	1	MISSING/LOST PERSON	1
TRAFFIC COMPLAINT	9	SEX OFFENSE	3
VEHICLE CRASH	3	SUSPICIOUS ACTIVITY	30
VEHICLE STOP	25	THEFT	28
Z COURT / JUSTICE	3	THREATS / HARRASSMENT / STALKING	11
Z FOLLOW-UP	7	TRAFFIC COMPLAINT	61
Grand Total	112	TRESPASS	6
		VEHICLE CRASH	20
		VEHICLE STOP	83
		Z COURT / JUSTICE	10
		Z FOLLOW-UP	66
		Grand Total	669

Traffic Enforcement:

- Officers conducted vehicle stops and handled crashes this month as listed above. Together these resulted in the following citations, faulty equipment notices, and warnings.



Citation, Faulty Equipment and Warning	Count:
1301 (Title 75) - Registration and certificate of title required	4
1501 (Title 75) - Drivers required to be licensed	1
1515 (Title 75) - Notice of change of name or address	1
1543 (Title 75) - Driving while operating privilege is suspended or revoked	1
1786 (Title 75) - Required financial responsibility	3
3323 (Title 75) - Stop signs and yield signs	2
3362 (Title 75) - Maximum speed limits	22
3709 (Title 75) - Depositing waste and other material on highway, property or waters	1
4703 (Title 75) - Operation of vehicle without official certificate of inspection	3
Grand Total	38

Miscellaneous:

Calls for Service	August 2021	August 2022	YTD 2021	YTD 2022
Calls from Public	102	82	829	568
Officer initiated	71	30	386	101
Total CV Calls	173	112	1215	669

Vehicle Mileage

	Starting	Ending	Total
2017 Dodge Charger Unmarked	20,966	21,149	183
2017 Dodge Charger Marked	66,215	67,608	1,393
2014 Dodge Charger Unmarked	92,634	93,795	1,161
2014 Dodge Charger Marked	86,581	86,582	1
2010 Ford Exp Marked	83,032	83,062	30
		Total	2,768



August 2022 Fairfield Police Report Supplement



by
Chief Richard L Hileman II
Carroll Valley Borough Police

Calls for Service:

This data represents all calls for service we receive from the Adams County Department of Emergency Services which accounts for most of our calls. It also includes officer-initiated calls, like traffic stops and follow ups as well as complaints received on station or by other means.

Fairfield Calls for Service Month	Total
ANIMAL COMPLAINT	1
ASSIST - FIRE/EMS	4
DOMESTIC DISTURBANCE	1
FRAUD	1
MENTAL HEALTH / WELFARE	2
MISC CALL FOR SERVICE	1
SUSPICIOUS ACTIVITY	1
THREATS / HARRASSMENT / STALKING	1
TRAFFIC COMPLAINT	1
VEHICLE STOP	15
Grand Total	28

Fairfield Calls for Service YTD	Total
ALARM	6
ANIMAL COMPLAINT	3
ASSAULT	2
ASSIST - FIRE/EMS	29
ASSIST - OTHER POLICE	1
CHILD WELFARE	1
CRIMINAL MISCHIEF	7
DISTURBANCE/NOISE	5
DOMESTIC DISTURBANCE	6
FRAUD	1
MENTAL HEALTH / WELFARE	7
MISC CALL FOR SERVICE	15
MISSING/LOST PERSON	2
SUSPICIOUS ACTIVITY	6
THEFT	1
THREATS / HARRASSMENT / STALKING	12
TRAFFIC COMPLAINT	7
TRESPASS	1
VEHICLE CRASH	4
VEHICLE STOP	72
Z FOLLOW-UP	20
Grand Total	208

Citations:

We issued the following citations, faulty equipment, and warning cards in Fairfield Borough:

Citation, Faulty Equipment and Warning	Count:
3362 (Title 75) - Maximum speed limits	8
4703 (Title 75) - Operation of vehicle without official certificate of inspection	1
Grand Total	9



Offense and Arrest Summary Report

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Ending Date: 08/31/2022

Page 1 of 1

Agency: All

Municipality: Fairfield Borough

Total Offenses	1	Clearance Rate	0
% change from last year	-50%	Last years rate	0
Total Arrests	1	Hate Crime Offenses	0
% change from last year	0	Law Officers Assaulted	0
Group A Crime Rate per 100,000 Population :	0.00	Summary based reporting Crime Rate per 100,000 Population :	0.00
Arrest Rate per 100,000 Population :	0.00		

Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	0	0	0
Larceny	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple Assault	0	0	0	0	0
Intimidation	0	0	0	0	0
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	0	0	0	0	0
Drug/Narcotic Violations	0	0	0	0	0
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	0	0	0	0	0
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
Total Group A Arrests	0	0	0	0	0
Group "B" Arrests					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	0
Disorderly Conduct	0	0	0	0	0
DUI	1	0	0	1	0
Drunkenness	0	0	0	0	0
Family Offenses-nonviolent	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	0	0	0	0	0
All Other Offenses	0	0	0	0	0
Total Group B Arrests	1	0	0	1	0
Total Arrests	1	0	0	1	0

Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder			
Negligent Manslaughter			
Justifiable Homicide			
Rape			
Robbery			
Aggravated Assault			
Burglary			1
Larceny			
Motor Vehicle Theft			
Arson			
Simple Assault			1
Intimidation			
Bribery			
Counterfeiting/Forgery			
Vandalism			
Drug/Narcotic Violations			
Drug Equipment Violations			
Embezzlement			
Extortion/Blackmail			
Fraud	1		
Gambling			
Kidnapping			
Pornography			
Prostitution			
Sodomy			
Sexual Assault w/Object			
Fondling			
Incest			
Statutory Rape			
Stolen Property			
Weapons Law Violations			
Human Trafficking, Commercial Sex Acts			
Human Trafficking, Involuntary Servitude			
Animal Cruelty			
Total Group "A"	1		2

Crime Against Person

- This year
1 - Last year
-100% - Percent Change

Crime Against Property

1 - This year
1 - Last year
0% - Percent Change

Crime Against Society

- This year
- Last year
0 - Percent Change

Population : 1

Note: Last years figures are provided for comparison purposes only.

INTEROFFICE MEMORANDUM



TO: DAVID HAZLETT, BOROUGH MANAGER
FROM: RICHARD L HILEMAN II, CHIEF OF POLICE
VIA: RON HARRIS, MAYOR
SUBJECT: CHIEF OF POLICE RETIREMENT
DATE: 9/8/2022

Pursuant to our discussions, it is my intent to retire with my last available day being November 9th.

INTEROFFICE MEMORANDUM



TO: BOROUGH COUNCIL
FROM: RICHARD L HILEMAN II, CHIEF OF POLICE
VIA: RON HARRIS, MAYOR
SUBJECT: CHIEF OF POLICE VACANCY
DATE: 9/8/2022

With my departure I understand you wish Corporal Clifford Weikert to assume the role and duties of Chief of Police. Unlike a Patrol Officer Position, you may choose as person in a non-competitive process and refer that person to the Civil Service Commission. They will exam him to satisfy themselves he is qualified for the position. The Commission would then return a notice to you declaring him qualified. After that, you can then appoint him as Chief of Police.

Council Actions Requested:

Direct the Civil Service Commission to examine Corporal Clifford J. Weikert to determine if he is 'qualified' to be appointed Chief of Police for Carroll Valley.

INTEROFFICE MEMORANDUM



TO: BOROUGH COUNCIL
FROM: RICHARD L HILEMAN II, CHIEF OF POLICE
VIA: RON HARRIS, MAYOR
SUBJECT: POLICE DEPARTMENT STAFFING
DATE: 9/8/2022

With the staffing change, I am requesting that you direct the Civil Service Commission begin the testing process. Civil Service will conduct the process and return to you the top three candidates for the position from which you can choose to appoint. This process will most likely take several months to produce a list.

Council Actions Requested:

Direct the Civil Service Commission to produce a list of eligibles for the position of Patrol Officer (Full-Time) with a proposed starting rate (probationary) of \$70,000 to \$85,000 after 3 years and the salary range is negotiable depending upon the qualifications and experience of the selected individual.

FIRE/EMS/EMA REPORT



Please Join Us For

*Fairfield Fire & EMS
Awards Banquet & 100th Anniversary Celebration*

October 8, 2022

*5:30pm Social - 6:00pm Dinner
Volunteer Recognition to Follow*

*Fairfield Fire Department
Banquet Hall
106 Steelman Street
Fairfield, PA 17320*

Semi-Formal Attire (Coat & Tie)

RSVP to Dave Martin
manager@fairfieldfire-ems.org

*or 717-642-8842
by September 24, 2022*

The Past



The Present



FAIRFIELD FIRE & EMS

Fire Report –July, 2022

Calls for the Month – 22
Year to Date Total - 142

<u>Nature of Call(s)</u>		<u>Location of Call(s)</u>	
Fire Police -	4	Carroll Valley Borough	4
Fire – Structure	1	Fairfield Borough	2
Medical Assist	4	Franklin Township	1
Automatic Fire Alarm	3	Hamiltonban Township	5
Wildland Fire	1	Highland Township	2
Motor Vehicle Accident	3	Liberty Township	6
Water Rescue	1		
Wires	2	Frederick Co., MD -	
Tree into House	2	Rocky Ridge	1
Investigation – Gas	1		
		Straban Township	1

FAIRFIELD FIRE & EMS

Fire Report –August, 2022

Calls for the Month – 23
Year to Date Total - 165

<u>Nature of Call(s)</u>		<u>Location of Call(s)</u>	
Fire Police -	4	Carroll Valley Borough	10
Fire – Structure	1	Fairfield Borough	01
Medical Assist	8	Franklin Township	
Automatic Fire Alarm	5	Hamiltonban Township	02
Wildland Fire	0	Highland Township	02
Motor Vehicle Accident	2	Liberty Township	01
Landing Zone	1		
Transfer	2		
		Other:	
		Adams Co., PA	
		Arendtsville Boro	01
		Cumberland, Twp	02
		Littlestown	01
		Mount Pleas. Twp.	01
		Frederick Co., MD -	
		Emmitsburg	01
		Franklin County –	
		Washington Twp.	01

FOUNTAINDALE VOLUNTEER FIRE DEPARTMENT

**1340 OLD WAYNESBORO ROAD
FAIRFIELD, PA 17320**



MONTHLY FIRE REPORT FOR AUGUST 2022

Breakdown of calls by type:

Building Fires.....	4
Medical Assist.....	1
Auto Accident.....	1
Land Rescue.....	1
Public Service.....	2
<u>Good Intent.....</u>	<u>2</u>
TOTAL	11

Notes: 107 calls for the year.

David Martin
Fire Chief

cc: Carroll Valley Borough
Hamiltonban Township
Liberty Township

Fountain Dale Volunteer Fire Department



This report was generated on 9/7/2022 2:50:36 PM

Incident Type and Street Name for Date Range

Incident Status: Reviewed | Start Date: 08/01/2022 | End Date: 08/31/2022

Incident Date	Address	Incident Type
08/01/2022	Old Sabillasville Road, Sabillasville, MD 21780	No incident found on arrival at dispatch address
08/02/2022	Waynesboro Pike, Liberty (Township of), PA 17320	Motor vehicle accident with no injuries.
08/10/2022	Jacobs Church Road, Blue Ridge Summit, PA 17214	Building fire
08/12/2022	Old Pen Mar Road, Waynesboro, PA 17268	Building fire
08/12/2022	Waynesboro Pike, Fairfield, PA 17320	Assist police or other governmental agency
08/15/2022	Raven Rock Road, Sabillasville, MD 21780	Medical assist, assist EMS crew
08/22/2022	Buchanan Trail East, Waynesboro, PA 17268	Building fire
08/27/2022	Summit Avenue, Waynesboro, PA 17268	Building fire
08/27/2022	Boulder Lane, Fairfield, PA 17320	Public service
08/28/2022	Mount Zion Road, Smithsburg, MD 21783	Search for person on land
08/30/2022	Wayne Road, Chambersburg, PA 17201	Dispatched & cancelled en route

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



emergencyreporting.com

COMMITTEE REPORTS

Planning Meeting 9/6/2022

- Approval of June minutes
- Open to the public - none
- New Business - Zoning Ordinance Concerns
 - Vacation Rental - discussion to re-label as “Conditional Use” to save borough costs that would be spent needlessly if the applicant had already met the 5 existing conditions of use. Dave will submit the final language.
 - Trailers and Vehicle storage
 - Remove all of that from Chapter 27 and inject into Chapter 10 (Nuisances)
 - Allow for 1 registered item vehicle in front (visible) on a parking (impervious) surface
 - Allow for screened, hidden from sight, impervious surface parking in rear of property up-to the property limits defined in the Chapter 27 zoning restrictions
 - R1=20%, R2=30%, R3=35%. (Allowing for more if other zoning conditions are met).
 - Each individual registered or licensed “item” counts toward the 1 parked in the front of the property.
 - Dave will provide the final language at the October meeting to be advanced to Council.
- Old Business - Property Maintenance (renamed “Chapter 10 Nuisances”)
 - A Chapter 10 draft was provided by Dave
 - Initial pass through removed ambiguous and subjective language and paragraphs.
 - Dave will take our comments and clean-up the draft
 - Missing specifics on “unfit structures” that will need to be added.
- Adjourned

Respectfully Submitted,
Michael Wight

ADMINISTRATIVE BUSINESS

BOROUGH OF CARROLL VALLEY SUMMARY FINANCIAL REPORT: 1 thru 31 August 2022

ACCOUNT	GENERAL FUND	SPECIAL EVENT	SANITARY SEWER	SINKING FUND	CAPITAL RESERVE	HIGHWAY AID (L.F)	TOTAL FUNDS	SEWER AUTHORITY
START OF PERIOD								
CHECKING ACCOUNT	\$38,207.74	\$0.00	\$0.00	\$145.50	\$74,294.85	\$0.00	\$112,648.09	\$4,476.33
INVESTMENTS	\$2,221,297.90	\$0.00	\$0.00	\$0.00	\$0.00	\$793,393.01	\$3,014,690.91	\$206,634.48
PETTY CASH	\$425.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$450.00	\$50.00
DUE FROM OTHER FUNDS	\$30,562.14	(\$1,287.61)	\$651,671.81	\$0.00	(\$628,667.20)	\$0.00	\$52,279.14	\$0.00
DUE TO OTHER FUNDS	(\$38,156.30)	\$2,270.07	\$35,793.10	\$0.00	\$10,161.15	\$0.00	\$10,068.02	\$52,076.73
LIABILITIES	\$7,615.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,615.38	\$0.00
NET BALANCE	\$2,321,033.70	(\$3,557.68)	\$615,903.71	\$145.50	(\$564,533.50)	\$793,393.01	\$3,162,384.74	\$159,084.08
TRANSACTIONS FOR PERIOD								
ADJUSTMENTS (SEE NOTE)								
ACTUAL REVENUES (+)	\$172,522.01	\$140.00	\$65,694.93	\$0.00	\$208,601.20	\$844.37	\$447,802.51	\$679.21
ACTUAL EXPENDITURES (-)	\$388,769.55	\$152.70	\$31,458.24	\$0.00	\$181,877.65	\$104,692.49	\$706,950.63	\$0.00
ENCUMBERED FUNDS (-)	\$19,469.98	\$739.37	\$7,519.21	\$0.00	\$147,617.20	\$0.00	\$175,335.76	\$0.00
NET TRANSACTION BALANCE	(\$235,707.52)	(\$752.07)	\$26,717.48	\$0.00	(\$120,893.65)	(\$103,848.12)	(\$434,483.86)	\$679.21
END OF PERIOD								
CHECKING ACCOUNT	\$41,149.95	\$0.00	\$0.00	\$145.50	\$74,329.56	\$0.00	\$115,625.01	\$4,476.33
INVESTMENTS	\$2,217,764.92	\$0.00	\$0.00	\$0.00	\$0.00	\$689,544.89	\$2,907,309.81	\$207,313.69
PETTY CASH	\$425.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$450.00	\$50.00
DUE FROM OTHER FUNDS	\$66,415.33	(\$3,417.68)	\$696,187.64	\$0.00	(\$430,261.86)	\$0.00	\$328,923.43	\$0.00
DUE TO OTHER FUNDS	\$202,634.80	\$152.70	\$42,400.36	\$0.00	\$41,524.45	\$0.00	\$286,712.31	\$52,076.73
LIABILITIES	\$12,690.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,690.01	\$0.00
NET BALANCE	\$2,110,430.39	(\$3,570.38)	\$653,812.28	\$145.50	(\$397,456.75)	\$689,544.89	\$3,052,905.93	\$159,763.29

Check Register with Invoices**Borough of Carroll Valley**

08-Sep-22

From: 01-Aug-22 To: 31-Aug-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
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Bank Account: 35 HIGHWAY AID FUND

554	8/3/2022	151	RUSSELL STANDARD CORPORATION		\$104,439.45	O
			1014408 Seal Coating and Bar Patching		\$104,439.45	
555	8/17/2022	369	NEW ENTERPRISE STONE & LIME CO		\$253.04	O
			7878939 Asphalt		\$253.04	

Bank Total:**\$104,692.49**

Check Register with Invoices

Borough of Carroll Valley

08-Sep-22

From: 01-Aug-22 To: 31-Aug-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
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Bank Account: 51 F&M GF - Checking

34768	8/3/2022	14374	AMERICAN UNITED LIFE INS		\$316.43	O
			8322 Life & Disability Premium: August 2022		\$316.43	
34769	8/3/2022	37	AQUATIC ENVIRONMENT CONSULTANT		\$1,699.00	O
			43959-1 Lake Kay: Payment D		\$1,073.00	
			43959 Lake Carroll: Payment D		\$626.00	
34770	8/3/2022	14211	AT&T MOBILITY		\$462.54	O
			7262022-1 GeoTabs Svc: 6/19/22-7/18/22		\$371.19	
			7262022 Wireless Svc: 6/19/22-7/18/22		\$91.35	
34771	8/3/2022	14391	CAPITAL REGION WATER		\$900.00	O
			8322 STP: Sludge testing June 2022		\$900.00	
34772	8/3/2022	1191	COMCAST CABLE		\$112.23	O
			19274-822 99 Country Club Trl: Emergency Dialer		\$112.23	
34773	8/3/2022	14219	COMMUNITY MEDIA OF SOUTH CENT		\$220.00	O
			1414 CVB Council Meeting: June 2022		\$220.00	
34774	8/3/2022	110	EXCALIBUR TOWING		\$1,354.17	O
			13963 MS4: Towing, Fuel Pump, Inspection		\$1,305.17	
			13991 PA State Insp of PL20		\$49.00	
34775	8/3/2022	17753	FAIRFIELD AUTO SERVICE LLC		\$47.15	O
			9913 PA State Inspection - CE1		\$47.15	
34776	8/3/2022	196	LABORATORY, ANALYTICAL & BIOLO		\$318.00	O
			105792 STP: Testing July 2022		\$318.00	
34777	8/3/2022	14322	LEXIS NEXIS - MATTHEW BENDER		\$83.00	O
			8322 Digital Version- PA Crimes Code and Vehicle Law 20		\$83.00	
34778	8/3/2022	670	MAR-BAR TIRE SERVICE		\$1,600.00	O
			109903 EQMS2: Tires		\$1,600.00	
34779	8/3/2022	17756	MARTIN TRUCK SERVICE		\$4,128.41	O
			7204 MS5 Transmission Re-Build		\$4,128.41	
34780	8/3/2022	137	MET-ED		\$74.27	O
			628-822 Jacks Mtn & Skylark Trl: Street Lighting		\$74.27	

Check Register with Invoices

Borough of Carroll Valley

08-Sep-22

From: 01-Aug-22 To: 31-Aug-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
34781	8/3/2022	1119	MOHNS LUMBER		\$270.00	O
			10635 Mulch for Playground		\$270.00	
34782	8/3/2022	217	MYERS ELECTRICAL REPAIRS		\$8.00	O
			214461 MS6 Alternator Test		\$8.00	
34783	8/3/2022	241	PA MUNICIPAL RETIREMENT SYSTEM		\$20.00	O
			8322 Enrollment Fee: Courtney Herring		\$20.00	
34784	8/3/2022	14187	PATTERSONS DIESEL		\$778.51	O
			10136 Electrical Repair to MS7		\$423.26	
			10135 Emergency Towing of MS5		\$355.25	
34785	8/3/2022	1242	RON HARRIS		\$250.00	O
			8322 51st Annual Mayors Conference		\$250.00	
34786	8/3/2022	310	SHEALERS SEPTIC SERVICE		\$4,457.00	O
			8322-1 STP: Sludge haul to Hsbg: July 2022		\$525.00	
			8322 HT: July 2022		\$3,932.00	
34787	8/3/2022	14548	Stacy L. Krietz		\$316.00	O
			8322 Office Cleaning: 7/17/22-7/30/22		\$316.00	
34788	8/3/2022	14622	WILLIAMS SCOTSMAN, INC.		\$665.63	O
			9014682934 STP: August 2022 Office Trailer		\$665.63	
34789	8/17/2022	10	ADAMS COUNTY AUTO SUPPLY, INC.		\$1,072.82	O
			81722-1 MS11: Rear Brakes and Axle Seals		\$728.67	
			81722-2 Alternator for EQKP3 (JD Tractor)		\$214.45	
			81722 Tire Gauge, Flex Pins, Oxygen Bottle Refill		\$129.70	
34790	8/17/2022	22	ADAMS ELECTRIC COOPERATIVE, IN		\$2,656.93	O
			4704-822 STP: Sanders Rd. Pump Station: Svc 7/1/22-8/1/22		\$1,616.70	
			3000-822 STP: Country Club Trl. Pump Station: Svc 7/1/22-8/1/22		\$129.31	
			4700-822 Boro Office: Svc 7/1/22-8/1/22		\$910.92	
34791	8/17/2022	37	AQUATIC ENVIRONMENT CONSULTANT		\$966.00	O
			44612 Lake Mae: Payment D		\$966.00	
34792	8/17/2022	1191	COMCAST CABLE		\$1,032.25	O
			152013091-4 Boro Office: Svc 8/1/22-8/31/22		\$219.13	
			152013091-1 Zoning: Svc 8/1/22-8/31/22		\$47.00	

Check Register with Invoices

Borough of Carroll Valley

08-Sep-22

From: 01-Aug-22 To: 31-Aug-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
			152013091-2 STP: Svc 8/1/22-8/31/22		\$62.32	
			152013091 PL: Svc 8/1/22-8/31/22		\$282.00	
			2005-822 Internet Fees		\$251.24	
			152013091-3 14 Ranch Trl: Svc 8/1/22-8/31/22		\$119.51	
			2989-822 STP: 119A Sanders Rd: Svc 8/13/22-9/12/22		\$51.05	
34793	8/17/2022	14219	COMMUNITY MEDIA OF SOUTH CENT		\$220.00	O
			1421 CVB Council Meeting: July 2022		\$220.00	
34794	8/17/2022	1209	CROUSE FORD		\$119.55	O
			W444508 Air Hose for MS10		\$119.55	
34795	8/17/2022	1051	DONALD SHAFFER		\$74.46	O
			81722 2022 Clothing Allowance		\$74.46	
34796	8/17/2022	758	EHRlich		\$201.40	O
			25999947 Pest Control Service		\$201.40	
34797	8/17/2022	110	EXCALIBUR TOWING		\$294.00	O
			14031 PA State Inspections		\$49.00	
			14014 PA State Inspections		\$49.00	
			14013 PA State Inspections		\$49.00	
			14005 PA State Inspections		\$49.00	
			14001 PA State Inspections		\$49.00	
			14039 PA State Inspections		\$49.00	
34798	8/17/2022	521	FREEDOM SYSTEMS		\$1,895.00	O
			81722 2022 Year End Processing Service		\$1,895.00	
34799	8/17/2022	356	GETTYSBURG TIMES		\$255.58	O
			42638 Legal Ad: Administrative Assistant		\$255.58	
34800	8/17/2022	14412	GOVERNMENT MANAGEMENT SERVICE		\$3,000.00	O
			3389 Retainer for the month of July 2022		\$3,000.00	
34801	8/17/2022	14636	HARRINGTON EQUIPMENT		\$199.95	O
			198758 Blade, filters, plugs for EQPK6		\$199.95	
34802	8/17/2022	825	KPI TECHNOLOGY		\$595.50	O
			9185 SEO Services		\$595.50	
34803	8/17/2022	17757	NAZZTECH SERVICES INC		\$1,175.00	O

Check Register with Invoices

Borough of Carroll Valley

08-Sep-22

From: 01-Aug-22 To: 31-Aug-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
			20227-08 Camera and Jet Main Trail		\$1,175.00	
34804	8/17/2022	975	PA MUNICIPAL HEALTH INSURANCE		\$31,940.11	O
			81722 September 2022: Major Medical, Dental, Vision		\$31,940.11	
34805	8/17/2022	242	PA STATE ASSOC. OF BOROUGHES		\$103.26	O
			31245 Random Drug Testing: 7/12/22		\$103.26	
34806	8/17/2022	17737	PECKS SEPTIC SERVICE, LLC		\$1,897.50	O
			30085 STP: Sludge Removal/Disposal		\$1,897.50	
34807	8/17/2022	874	PENNSYLVANIA ONE CALL SYSTEM,		\$8.10	O
			962112 July 2022: Activity Fee		\$8.10	
34808	8/17/2022	14145	SALZMANN HUGHES, P.C.		\$2,231.80	O
			81722 Representation as Borough Solicitor		\$2,091.00	
			81722-1 S&W Authority Dissolution		\$140.80	
34809	8/17/2022	14643	SPECIALTY GRANULES INC.		\$524.45	O
			81722 Stones for Pavilion Parking Area		\$524.45	
34810	8/17/2022	14548	Stacy L. Krietz		\$316.00	O
			81722 Office Cleaning: 7/31/22-8/13/22		\$316.00	
34811	8/17/2022	14607	STOUFFER MECHANICAL CONTRACTO		\$237.50	O
			6096 Boro Building: Unit Service		\$237.50	
34812	8/17/2022	14232	TALLEY PETROLEUM ENTERPR		\$4,335.52	O
			81722 Fuel & Diesel Fuel: July 2022		\$4,335.52	
34813	8/17/2022	14493	THE YORK WATER COMPANY		\$98.94	O
			81722 Water: Svc 6/24/22-7/25/22		\$98.94	
34814	8/17/2022	17713	TOSHIBA FINANCIAL SERVICES		\$351.83	O
			479273039 August 2022: Copier Lease		\$351.83	
34815	8/17/2022	1222	WELLSPAN OCCUPATIONAL HEALTH		\$266.00	O
			399995 DOT Breath Alcohol Screen/UDS		\$61.00	
			399995-1 UDS Collection		\$26.00	
			400164 Pre Employment Screening: Courtney Herring		\$179.00	
34816	8/17/2022	14207	WEST PENN POWER		\$2,699.98	O
			594-822 Ranch Trl: Svc 6/30/22-7/31/22		\$14.03	

Check Register with Invoices

Borough of Carroll Valley

08-Sep-22

From: 01-Aug-22 To: 31-Aug-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
			822-822 Green Trl: Svc 6/30/22-7/31/22		\$8.86	
			218-822 Street Lights		\$2,346.75	
			872-822 14 Ranch Trl: Svc 6/30/22-7/31/22		\$281.51	
			294-822 14 Ranch Trl: Barn: Svc 6/30/22-7/31/22		\$48.83	
34817	8/30/2022	15	ADAMS COUNTY LIBRARY SYSTEM		\$5,628.00	O
			120444 2022 Contribution		\$5,628.00	
34818	8/30/2022	22	ADAMS ELECTRIC COOPERATIVE, IN		\$2,108.69	O
			4800-822 MS Bldg: Svc: 7/1/22-8/1/22		\$47.56	
			1500-822 Street Lights		\$1,667.75	
			8400-822 Jacks Mtn Bridge: Svc 7/1/22-8/1/22		\$45.96	
			1701-822 Pavilion: Svc 7/1/22-8/1/22		\$137.23	
			4500-822 Trout Run Trl: Svc 7/1/22-8/1/22		\$126.66	
			4200-822 Ski Run Trl: Svc 7/1/22-8/1/22		\$83.53	
34819	8/30/2022	14374	AMERICAN UNITED LIFE INS		\$378.28	O
			83022 Life & Disability Premium: September 2022		\$378.28	
34820	8/30/2022	37	AQUATIC ENVIRONMENT CONSULTANT		\$1,699.00	O
			44531-1 Lake Kay: Payment E		\$1,073.00	
			44531 Lake Carroll: Payment E		\$626.00	
34821	8/30/2022	14211	AT&T MOBILITY		\$490.58	O
			8262022 Wireless Svc: 7/19/22-8/18/22		\$91.35	
			82622-1 GeoTabs: Svc 7/19/22-8/18/22		\$399.23	
34822	8/30/2022	1260	BOY SCOUT TROOP #76		\$150.00	O
			83022 NNO: Hot Dog Dinners		\$150.00	
34823	8/30/2022	1191	COMCAST CABLE		\$102.19	O
			19274-83022 99 Country Club Trail: Emergency Dialer		\$102.19	
34824	8/30/2022	783	CONTROL SYSTEMS 21		\$456.00	O
			38958 Install Transducer for Sludge return Pumps		\$456.00	
34825	8/30/2022	110	EXCALIBUR TOWING		\$450.00	O
			83022 P & L: Impound Inv #s 13768 & 13870		\$450.00	
34826	8/30/2022	969	EXETER SUPPLY COMPANY, INC.		\$41,000.00	O
			315354 STP: Camera & Jetter		\$41,000.00	

Check Register with Invoices

Borough of Carroll Valley

08-Sep-22

From: 01-Aug-22 To: 31-Aug-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
34827	8/30/2022	356	GETTYSBURG TIMES		\$165.48	O
			42639 Legal Ad: Municibid		\$96.26	
			42684 Legal Ad: Public Sewer Advisory Committee		\$69.22	
34828	8/30/2022	14472	NULLS LIQUID CHLORINE		\$964.85	O
			2422 Sodium Hypochlorite		\$964.85	
34829	8/30/2022	14665	RABOLDS SERVICES		\$144.00	O
			26455 August 2022 Calibrations		\$144.00	
34830	8/30/2022	14548	Stacy L. Krietz		\$316.00	O
			83022 Office Cleaning: 8/14/22-8/27/22		\$316.00	
34831	8/30/2022	17729	T-MOBILE		\$567.24	O
			83022 Wireless Svc: 6/22/22-8/21/22		\$277.96	
			83022-1 PL: Connection Card Data Plan: Svc 6/22/22-8/21/22		\$289.28	
34832	8/30/2022	14575	USG (Utility Service Group)		\$3,792.00	O
			30507-1 Maintenance work to Manhole Main Trail		\$1,200.00	
			30507 Grout Manhole on Main Trail		\$2,592.00	
Bank Total:					\$135,262.08	



The Borough of Carroll Valley

5685 Fairfield Road, Carroll Valley, PA 17320

(717) 642-8269 tel

(717) 642-6717 fax

www.carrollvalley.org

Transmittal Memo to Pension Plan's Governing Body Advising of 2023 MMO

Date Presented: September 13, 2022

To: Carroll Valley Borough Council

From: David Hazlett, Borough Manager

Subject: The 2023 Minimum Obligation (MMO) for the pension plans

Act 205 of 1984, as amended, governs the funding requirements for all municipal pension plans. The law requires the "Chief Administrative Officer" of each municipal pension plan to inform the "governing body" of the municipality of the plan's expected financial obligation for the coming year. This must be done by the last business day in September. This memo, provided under the guidance of the Pennsylvania Municipal Retirement System (the plan's administrator), is intended to satisfy the legal requirements of Act 205.

The calculation of the 2023 plan cost, or the MMO, required an estimate of the 2022 W-2 wages of the employees covered by the plan. I have indicated on the attached worksheet my best estimate of the same. Questions on the pension cost calculation may be addressed to either myself or the staff of the Pennsylvania Municipal Retirement System at (800) 622-7968.

Please understand that the MMO is the municipality's 2023 bill for this pension plan. The calculated obligation must be paid by December 31, 2023. The obligation must be met with general fund monies or with any General State Aid to Municipal Pensions to which we may be entitled to under Act 205.

Attachments: 2023 MMO Worksheet for Police
2023 MMO Worksheet for Non-uniformed Employees

The Minimum Municipal Obligation Worksheet (MMO) Carroll Valley Borough Pension Plan (01-019-3 N)

for Plan Year 2023

CHARGES

Estimated 2022 W-2 Payroll

For Covered Plan Members: (A) \$610,093.00

PMRS Determined Normal Cost

Expressed as a Decimal: (B) .1072

RESULT: (A) * (B) = (C) \$65,402.00

Administrative Charge (PMRS Determined)

of Plan Members times \$20: (D) 400.00

Amortization of Unfunded Liability

(PMRS Determined) (E) 81,444.00

TOTAL CHARGES: (C) + (D) + (E) = (F) \$147,246.00

CREDITS

Repeat Estimated 2022 W-2 Payroll

For Covered Plan Members: (A) \$610,093.00

Employee Contribution Rate

Expressed as a Decimal: (G) .03

RESULT: (A) * (G) = (H) \$18,303.00

Amortization of the Actuarial Surplus

(PMRS Determined) (I) 0.00

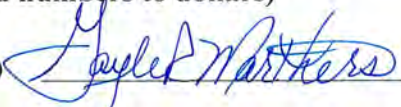
TOTAL CREDITS: (H) + (I) = (J) \$18,303.00

MINIMUM MUNICIPAL OBLIGATION

(Based on 1/1/2021 Actuarial Valuation) (MMO) \$128,943.00

Equals TOTAL CHARGES Minus

TOTAL CREDITS (F) - (J) = **(Please round numbers to dollars)**

Prepared By: Gayle R. Marthers (Name)  (Signature)

Asst. Borough Mgr/Borough Sec. (Title) (717) 642 - 8269 (Telephone #)

Please complete the above worksheet with your best estimates and return a copy to the Pennsylvania Municipal Retirement System by October 3, 2022. The official copy must be shared with the plan's governing board by the last business day in September.

The Minimum Municipal Obligation Worksheet (MMO) Carroll Valley Borough Police Pension Plan (01-019-3 P)

for Plan Year 2023

CHARGES

Estimated 2022 W-2 Payroll

For Covered Plan Members: (A) \$193,971.00

PMRS Determined Normal Cost Expressed as a Decimal: (B) .1700

RESULT: (A) * (B) = (C) \$32,975.00

Administrative Charge (PMRS Determined) # of Plan Members times \$20: (D) 100.00

Amortization of Unfunded Liability (PMRS Determined) (E) 0.00

TOTAL CHARGES: (C) + (D) + (E) = (F) \$33,075.00

CREDITS

Repeat Estimated 2022 W-2 Payroll

For Covered Plan Members: (A) \$193,971.00

Employee Contribution Rate Expressed as a Decimal: (G) .03

RESULT: (A) * (G) = (H) \$5,819.00

Amortization of the Actuarial Surplus (PMRS Determined) (I) 1,244.00

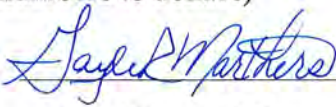
TOTAL CREDITS: (H) + (I) = (J) \$7,063.00

MINIMUM MUNICIPAL OBLIGATION

(Based on 1/1/2021 Actuarial Valuation) (MMO) \$26,012.00

Equals TOTAL CHARGES Minus

TOTAL CREDITS (F) - (J) = **(Please round numbers to dollars)**

Prepared By: Gayle R. Marthers (Name)  (Signature)

Asst. Borough Mgr/Borough Sec (Title) (717) 642 - 8269 (Telephone #)

Please complete the above worksheet with your best estimates and return a copy to the Pennsylvania Municipal Retirement System by October 3, 2022. The official copy must be shared with the plan's governing board by the last business day in September.

MEMORANDUM



TO: BOROUGH COUNCIL; MAYOR
FROM: DAVID HAZLETT, BOROUGH MANAGER
SUBJECT: FAIRFIELD POLICE CONTRACT
DATE: 8/30/2022
CC: GAYLE MARTHERS

Please review the attached draft addendum to the Joint Agreement for Law Enforcement Services. The costs were generated using the same methodology as in previous years.

The current contract expires at the end of the year. In order to negotiate with Fairfield Borough, I need the council to authorize my sending of this proposed addendum to Fairfield Borough.

End Date	Listing ID	Title	Winning Bid	# of Bids	First Name	Last Name	Address	Department
9/2/2022 15:35	46355733	Howe Richardson Scale (46355733)	\$ 50.00	1	BRAD	SANDERS	4 yellowbird tr, Fairfield, PA, 17320, US	
9/2/2022 15:05	46084983	Shaver HD10 Post Pounder (46084983)	\$ 3,305.00	29	Kristie	Schumacher	1250 slippery rock road, Slippery rock, PA, 166	
9/2/2022 14:40	46082886	Grinder Pump Unit (46082886)	\$ 2,750.00	37	Robert	McCaughy	1615 Flat River Road, Coventry, RI, 02816, US	
9/2/2022 13:34	46081091	2000 Ford F350 with Flatbed and 9 foot Fisher Plow (46081091)	\$ 8,900.00	39	David	Gebhart	480 Crum Rd, Fairfield, PA, 17320, US	

INTEROFFICE MEMORANDUM



TO: DAVID HAZLETT, BOROUGH MANAGER
FROM: RICHARD L HILEMAN II, CHIEF OF POLICE
VIA: MAYOR RON HARRIS
SUBJECT: COVID GRANT REQUEST
DATE: 08/5/2022

We would request the following from the COVID Grant moneys to modernize and improve our operations.

Items			
1	Replacement of two in car camera systems	\$	10,186
2	Secure watch LPR system and 1 year of service	\$	26,165
3	Radar speed sign	\$	3,365
Total requested			\$ 39,716

Item 1: Currently 2 of our patrol vehicles are still using an older model in car camera systems. This expenditure will allow us to upgrade to the latest model which we currently have in the 2 other patrol vehicles. The newer systems are cloud based, so videos upload to an online management system. This system allows us to securely share videos with the courts as needed via secure link. The older cameras are downloaded to a local storage and require burning DVD to share the video. The new cameras will integrate with the new body worn cameras so it will work as one integrated system and greatly improve and streamline this important part of our evidence collection and accountability activities.

The quote also contains the body cameras, which were previously approved and part of a federal grant. This request is only for the EVO systems and one year of subscription. The ongoing cost will be \$468 per unit per year after the first year.

Item 2: This is an AutoVu portable LPR (License Plate Reader). It consists of two cameras that can read vehicle license plates to mount on the patrol cars. The system is portable and can be moved car to car. It includes an online server which will both record the registration read and will also automatically load the system with a database of registrations entered into NCIC as stolen or otherwise attached to other NCIC entries. Additionally, it will provide all suspended, expired or otherwise not valid registrations.

Since PennDOT stopped issuing registration expiration stickers, it has become more and more common for vehicles to have registration that have been expired or suspended for possibly years.

Many of this vehicle may also be uninsured so that if they cause a crash, the victim is left to pay all the expenses themselves.

With an LPR, officer no longer need to sit and manually enter and check registration in their computers. Rather they can locate these vehicles while on patrol as the system will notify them as they continue their rounds allowing them to accomplish two important tasks at the same time.

We went out to LE experts in the LPR field and this is the recommended system in use with PA State Police and numerous PA local PDs. The ongoing price is \$600 for the online server subscription. This is a PA Costar's contract price.

Item 3: This is a portable speed warning sign. It uses radar to measure a vehicle's speed and display it. The radar sign would have mounting bases installed on various speed limit signs through out the Borough so that it could be moved from location to location to warning drivers of their speed and gain more compliance with the posted speed limits.



14001 Marshall Dr.
 Lenexa, KS 66215
 1-800-440-4947 www.digitalallyinc.com

Quote	QUO-38776-K6N9L6
Date	9/2/2022
Page	1

Customer:

Carroll Valley Borough Police Department Chief Richard Hileman 5685 Fairfield Rd Fairfield, PA 17320

Customer ID	Salesperson	Shipping Method	Payment Terms	Created By	Quote Valid
CARPA1	CM2	FEDERAL EXPRESS	Net 30	Crystal Kaltenbach	90 Days

Ordered	Item Number	Description	Retail Price	Item Discount	Discount	Ext. Price
2		EVO-HD Kits	\$4795.00	\$200.00	\$400.00	\$9,190.00
2		Annual Cloud License for EVO	\$468.00	\$0.00		\$936.00
5		FVPRO Body Camera Kits	\$699.00	\$104.85	\$524.25	\$2,970.75
5		Annual Cloud License for Body Camera	\$300.00	\$0.00		\$1,500.00
7		Activation Fees	\$30.00	\$0.00		\$210.00

Notes:

Total Discount	\$924.25
Subtotal	\$14,806.75
Misc	
Tax	\$0.00
Freight	\$140.00
1st Year Total	\$14,946.75

QUOTE NOTES ON PAGE #2



Quote	QUO-38776-K6N9L6
Date	9/2/2022
Page	2

*****PA Costars Contract # 012-042 Discount Applied*****

**3-Year Advance Exchange Program on EVO-HD Kits
1-Year Advance Exchange Program on FVPRO Kits**

Deployment & Activation Includes:

- Remote Product Setup & Configuration
- Dedicated Project Manager
- Best Practices & Implementation Planning Session
- Officer Training and Train the Trainer Session
- System Administrator & Troubleshooting Training Session

Cloud Cost Breakdown:

EVO-HDs: \$39.00/Device/Month = \$468.00/Device/Year
FVPRO Body Cams: \$25.00/Device/Month = \$300.00/Device/Year

5-Year Basic Cloud Plan Includes:

- (5) Complete FVPRO Body Camera Kits
- (2) Complete EVO-HD Kits
- Unlimited Users
- **All Cloud Licenses on a 90-Day Retention Plan**
- Security Groups & Granular Permission Controls
- Event Tagging, Notations, Playback Review, & Reporting
- **Access to Share/Prosecution Portal & Redaction Software**
- **Case Management & GPS Mapping**
- **Remote Activation & Remote Diagnostics**
- **Unlimited Body Camera Text Messaging Notifications**
- **Product Support Per Program & Warranty**
- Applicable Taxes (Not Included) and Freight Due Upfront

Optional Services:

- Additional Storage Purchased in Blocks of 100GB for \$69.00 Per Year.
- Accessories Not in the In-Car or Body Camera Kit Purchased Separately.
- Turnkey Services Sold Separately @ \$3,000.00
- EVO-HD Installation Sold Separately @ \$499.00 Per Install
- Removal of Existing In-Car Systems Sold Separately @ \$75.00 Per System
- Upon expiration or termination of the Subscription only, Digital Ally will provide "Download Assistance" to Customer of its audio & video ("raw") files onto a customer provided storage device, in MP4 format, at a cost of \$89.00 per 100 GB of video.

Annual Cloud Cost Breakdown:

(1st Year Cost Includes Hardware, Licenses, and Freight)

1st Year = \$14,946.75

2nd Year = \$2,436.00

3rd Year = \$2,436.00

4th Year = \$2,436.00

5th Year = \$2,436.00

5-Year Total Cost = \$24,690.75

Thank you for your interest in Digital Ally products. If you would like to place an order, please contact the Digital Ally Sales Team at 1-800-440-4947.



Quote	QUO-38776-K6N9L6
Date	9/2/2022
Page	3

TERMS OF SALE

Your purchase of the goods sold hereunder (“**Products**”) from Digital Ally, Inc., a Nevada corporation (collectively, with its parents, subsidiaries and affiliates, “**Seller**”) will be governed by the following terms of sale agreement (“**Terms**”). You will be referred to throughout these Terms as “**you**” or “**Customer**”.

1. Payment for the Products. Payment terms are cash on delivery, except where credit has been established and maintained to Seller’s satisfaction. If you have established credit, payment terms are net 30 days from date of shipment. Any invoice that you fail to pay when due will bear interest at the rate of 1-1/2% per month or the highest rate then permitted by law, whichever is less. You will be responsible for all costs Seller incurs in connection with the collection of unpaid amounts, including court costs, reasonable attorneys’ fees, collection agency fees and any other associated costs. Any discrepancy between any Order placed under these Terms and Seller’s corresponding shipment or shipments, must be reported to Seller for resolution within ten (10) days of Seller’s invoice date, except for price discrepancies which must be reported to Seller for resolution within thirty (30) days of Seller’s invoice date. In addition to the purchase price, you must pay any sales, excise or similar taxes applicable to the transaction, unless you provide Seller with a valid tax exemption certificate. You must pay use taxes, if applicable to the transaction, directly to the appropriate taxing authority.

2. Shipment, Risk of Loss, and Title. Seller will use commercially reasonable efforts to comply with your shipping instructions. Unless otherwise stated by Seller in an Order, all shipments will be F.O.B. Destination, with shipping costs and insurance fees, if any, to be paid by Customer and included in Seller’s invoice to you. If Customer’s shipping account is utilized, such shipments will be shipped F.O.B. Origin. Seller is not responsible for any duty or customs fees and you may be invoiced separately for these charges.

3. Acceptance; Claims for Shortage, Damage, or Non-Conformity. Delivered Products will be deemed accepted upon the earlier of your formal acceptance of the Products or the expiration of 30 days from delivery of the Products (“**Acceptance of the Products**”). If you discover upon initial inspection of the Products that (a) some or all of the Products are defective or (b) that the goods delivered do not conform to your Order, you must promptly notify Seller of your rejection of the goods within 30 days from the delivery date, after which notice Seller shall have a reasonable opportunity to cure any non-conformance with your Order. Claims for shortages in shipment or claims for damage to goods during shipping will not be considered unless written notice is given to Seller within 10 days from date of receipt of the Products. All Products must be inspected prior to disposing of packaging materials, with packing materials to be maintained if there is a claim for damage during shipping.

4. Security Interest. You hereby grant Seller a security interest in the Products to secure your payment obligation to Seller under this sale, pursuant to these Terms. You hereby authorize Seller to file such UCC financing statements in such jurisdictions as Seller deems appropriate to perfect the security interest granted hereby.

5. Excusable Delays. Seller will not be liable to you for any loss, damage, delay, or failure of delivery resulting from causes that are beyond Seller’s reasonable control, including without limitation, those delays arising from product manufacture and shipping (each, a “**force majeure**”).

6. Limited Warranty. SELLER'S REPAIR OR REPLACEMENT WARRANTY ON THE GOODS PROVIDED UNDER THE ORDER IS SET OUT IN A SEPARATE STATEMENT (THE “**LIMITED WARRANTY**”), WHICH SETS FORTH THE ONLY WARRANTY APPLICABLE TO THE GOODS SOLD UNDER THIS ORDER. THAT LIMITED WARRANTY IS GIVEN IN LIEU OF ALL OTHER WARRANTIES. THERE ARE NO WARRANTIES, WHETHER



Quote	QUO-38776-K6N9L6
Date	9/2/2022
Page	4

EXPRESS OR IMPLIED, THAT EXTEND BEYOND SELLER'S LIMITED WARRANTY STATEMENT. OTHER THAN THE LIMITED WARRANTY, ALL EXPRESS AND IMPLIED WARRANTIES ARE DISCLAIMED, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, FITNESS FOR A PARTICULAR PURPOSE, AND WARRANTIES IMPLIED FROM A COURSE OF DEALING, COURSE OF PERFORMANCE OR USAGE OF TRADE. SELLER DOES NOT WARRANT THAT THE PRODUCTS OR ANY DELIVERABLES WILL OPERATE UNINTERRUPTED OR ERROR FREE. YOUR SOLE AND EXCLUSIVE REMEDY FOR A CLAIM ARISING FROM OR RELATING TO THE ORDER OR PRODUCTS WILL BE THE REPAIR OR REPLACEMENT OF THE PRODUCTS. The Limited Warranty is posted on the Seller's website at the following website address: <https://www.digitalallyinc.com/limited-warranty/>. The Limited Warranty provides you with warranty support from Seller's offices in Lenexa, Kansas. You agree to appoint an Administrator (in accordance with Paragraph 12 of these Terms) at the place where the Products are located to install and test all fixes, updates, products that we repair or replace, and to perform other actions reasonably requested by Seller. Failure to properly maintain the Products may void the Limited Warranty.

7. Disclaimer. YOU EXPRESSLY UNDERSTAND AND AGREE THAT, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, SELLER, ITS SUBSIDIARIES, AFFILIATES, AND THEIR AGENTS (COLLECTIVELY, "**SELLER PARTIES**") WILL NOT BE LIABLE TO YOU UNDER ANY THEORY OF LIABILITY (WHETHER CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE) FOR ANY LOST PROFITS OR LOST REVENUE, LOSS OF USE, LOSS OF DATA, OR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, CONSEQUENTIAL OR EXEMPLARY DAMAGES THAT MAY BE INCURRED BY YOU ARISING FROM OR RELATING TO AN ORDER FOR THE PRODUCTS, THE PRODUCTS, SHIPMENT OF THE PRODUCTS, OR THESE TERMS (INCLUDING, WITHOUT LIMITATION, SITUATIONS REFERENCED IN PARAGRAPHS 5, 13, AND 14 OF THESE TERMS), WHETHER OR NOT A SELLER PARTY OR ITS REPRESENTATIVES HAVE BEEN ADVISED OF OR SHOULD HAVE BEEN AWARE OF THE POSSIBILITY OF ANY SUCH LOSSES ARISING. YOU EXPRESSLY UNDERSTAND AND AGREE THAT, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE SELLER PARTIES' CUMULATIVE LIABILITY IN CONNECTION WITH THE ORDER, THE PRODUCTS, AND/OR THESE TERMS WILL NOT EXCEED THE AMOUNT ACTUALLY PAID BY YOU TO SELLER FOR THE SPECIFIC PRODUCTS IN CONTROVERSY. EACH CLAUSE OF THIS PARAGRAPH IS SEPARATE FROM THE OTHERS AND FROM THE REMEDY LIMITATIONS AND EXCLUSIONS ELSEWHERE IN THIS AGREEMENT, AND EACH WILL APPLY NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF A REMEDY OR TERMINATION OF THIS AGREEMENT.

8. Compliance with Laws. You will comply with all laws and regulations applicable to you, including those dealing with the use, purchase and distribution of the Products purchased under these Terms. You agree at all times to comply with all United States laws or regulations, as they may exist from time to time, regarding export licenses or the control or regulation of exportation or re-exportation of products or technical data sold or supplied to you. Without limiting the generality of the foregoing, you specifically agree not to resell any Products purchased under these Terms to any party, if such a sale would constitute a violation of any laws or regulations of the United States. In conformity with the FCPA, you represent and warrant that neither you, nor any of your directors or any of your members, managers, officers, employees, or agents is an official agent, or employee of any foreign government or governmental agency or political party. You agree to promptly notify Seller of the occurrence of any event which would render the foregoing representation and warranty incorrect or misleading. In addition, you will at all times comply with all applicable laws of the United States concerning foreign corrupt practices or which in any manner prohibits the giving of anything of value to any official, agents or employee of any government, governmental agency, political party or any officer, employee, or agent thereof.

9. Customer Use. You assume all responsibilities for the suitability and the results of using the



Quote	QUO-38776-K6N9L6
Date	9/2/2022
Page	5

Products alone or in combination with other articles, and in circumstance, process or procedure. You will indemnify, defend, and hold harmless Seller Parties from and against any claims, damages, costs, and expenses (including reasonable attorneys' fees) arising out of or relating to any third party claim concerning (i) your use of the Products under this Order, (ii) breach of these Terms, or (iii) violation of applicable law by you. This indemnification will survive the expiration or termination of this Order.

10. Changes to the Terms. The Terms in effect at the time you place a purchase order for the goods sold hereunder will apply to such purchase order and goods. Seller reserves the right to make changes to these Terms from time to time.

11. Governing Law; Jurisdiction and Venue; Time to File Claims. These Terms, including all disputes arising from or relating to an Order for Products, shall be governed by and construed in accordance with the law of the State of Kansas, without regard to its choice of law rules. Any claim arising out of or relating to this Order, the Products, or these Terms must be brought in the District Court of Johnson County, Kansas (and its appellate courts) or in the U.S. District Court for the District of Kansas (and its appellate courts), and the parties hereby irrevocably consent to the exclusive jurisdiction of, and venue in, such courts. Any cause of action you may have arising out of or relating to these Terms, including, without limitation, an Order or the Products, must be commenced within one (1) year after the cause of action accrues, otherwise, such cause of action or claim is permanently barred.

You assume all responsibilities for the suitability and the results of using the Products alone or in combination with other articles, and in circumstance, process or procedure. You will indemnify, defend, and hold harmless Seller Parties from and against any claims, damages, costs, and expenses (including reasonable attorneys' fees) arising out of or relating to any third party claim concerning (i) your use of the Products under this Order, (ii) breach of these Terms, or (iii) violation of applicable law by you. This indemnification will survive the expiration or termination of this Order.

12. Authority; Administrator. You warrant and represent to Seller that you have all authority and capacity necessary to enter into this agreement and agree to these Terms. If you are entering into this agreement on behalf of a company, a government entity, or other legal entity, you represent and warrant that you are an authorized representative of the entity with the authority to bind the entity to these Terms, and that you agree to these Terms on the entity's behalf. You agree to appoint a primary administrator ("**Primary Administrator**") with the technical knowledge necessary to install and perform routine maintenance on the Products, to make firmware updates and fixes, and to perform component upgrades for and basic troubleshooting on the Products.

13. Trade-ins. If, as part of your Order, Seller agrees in writing to accept a trade-in from you ("**Trade-In**") and offers you a discount on a new Order for an equipment trade-in ("**Trade-In Program**"), or if Seller otherwise accepts a Trade-In from you at any other time or upgrades or replaces any products or equipment ("**Trade-In Offer**"), the Trade-In Program or Trade-In Offer is subject to the following additional rules. You expressly understand, accept and agree that: (i) you are solely responsible for both the removal and preservation of the data previously stored on, or gathered in connection with, the products and equipment being traded ("**Traded Equipment**"); (ii) you will follow all Seller and carrier shipping rules in returning the Traded Equipment to Seller; (iii) the trade-in transaction is final and that by your accepting the Trade-In Program or Trade-In Offer, ownership of Traded Equipment is transferred irrevocably to Seller immediately, the Traded Equipment will not be returned to you under any circumstances, and you are irrevocably transferring the Traded Equipment to Seller with no possibility of return; (iv) you are giving Seller permission to destroy, utilize, re-sell, lease, or dispose of the Traded Equipment in Seller's sole



Quote	QUO-38776-K6N9L6
Date	9/2/2022
Page	6

discretion; and (v) if the Traded Equipment is not returned to Seller so as to be received by Seller within thirty (30) days of the date of delivery of the new equipment you have received from Seller as a replacement for the Traded Equipment, you will lose your discount pursuant to the Trade-In Program, and, whether pursuant to the Trade-In Program or Trade-In Offer, you will not receive any credit, refund, or value for the Traded Equipment. When returning the Traded Equipment, you must return all parts and accessories comprising of the Traded Equipment, exclusive of wiring, or you will not receive full credit for the Traded Equipment, which will be reduced pro-rata in accordance with the value that Seller in its discretion assigns to the parts and accessories not returned. YOU EXPRESSLY UNDERSTAND AND AGREE THAT, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE SELLER PARTIES' TOTAL LIABILITY IN CONNECTION WITH THE TRADE-IN PROGRAM OR TRADE-IN OFFER WILL NOT EXCEED THE AMOUNT OF TEN DOLLARS (\$10.00).

14. Advance Exchange Program. If your Order includes participation in Seller's Advance Exchange Program, offered in conjunction with Seller's Limited Warranty, Seller will send you the replacement for Products replaced pursuant to the terms of the applicable Seller Limited Warranty in advance of receiving the Products Seller has agreed in writing to replace for you ("**Replaced Products**"). In such case, you expressly understand, accept and agree that: (i) you are solely responsible for both the removal and preservation of the data previously stored on, or gathered in connection with, the Replaced Products; (ii) you will follow all Seller and carrier shipping rules in returning the Replaced Products to Seller; (iii) the return of Products is final and that by participating in the Advance Exchange Program, ownership of the Replaced Products is transferred irrevocably to Seller immediately, the Replaced Products will not be returned to you under any circumstances, and you are irrevocably transferring the Replaced Products to Seller with no possibility of return; (iv) you are giving Seller permission to destroy, utilize, re-sell, lease, or dispose of the Replaced Products in Seller's sole; and (v) you will ship the Replaced Products back to Seller within thirty (30) days of your receiving your replacement. If you fail to return the Replaced Products to Seller within such thirty (30) day period, Seller may, in its sole discretion, immediately suspend your participation in the Advance Exchange Program for such breach, until you either: (i) return the Replaced Products to Seller; or (ii) pay to Seller the original purchase price of the Replaced Products. If you fail to return the Replaced Products to Seller for a period exceeding ninety (90) days, Seller may, in its sole discretion, immediately terminate your participation in the Advance Exchange Program, with no further opportunity to cure the breach, and you will be immediately responsible for paying to Seller an amount equal to the original purchase price of the Replaced Products. When returning the Replaced Products, you must return all parts and accessories comprising of the Replaced Products, exclusive of wiring, or you will be responsible for payment of that part of the Replaced Products not returned, which will be charged on a pro-rata basis in accordance with the value that Seller in its discretion assigns to the parts and accessories not returned. YOU EXPRESSLY UNDERSTAND AND AGREE THAT, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE SELLER PARTIES' TOTAL LIABILITY IN CONNECTION WITH THE ADVANCE EXCHANGE PROGRAM WILL NOT EXCEED THE AMOUNT OF TEN DOLLARS (\$10.00).

15. Exclusion of Other Terms; Entire Agreement; Miscellaneous. Additional or different terms or conditions proposed by you (including any additional or different terms provided in a Customer purchase order) will be void and of no effect unless expressly accepted in writing by Seller. Seller's sales invoice, any applicable warranty accompanying the Products, these Terms, and any special conditions agreed to in writing and signed by you and Seller are incorporated and collectively referred to herein as the "**Order**", which supersedes and cancels all prior communications between us, whether verbal or written, and constitutes the entire agreement between us unless modified in writing and signed by each of us. In the event of a conflict between these Terms and the terms of any special conditions agreed to in writing and



Quote	QUO-38776-K6N9L6
Date	9/2/2022
Page	7

signed by you and Seller (“**Additional Agreement(s)**”), the terms of those Additional Agreements shall take precedence over these Terms but only with respect to the product or specific purchase to which such Additional Agreement applies. If your purchase includes a license or licenses to permit you to use Seller software, the terms of the software license(s) provided to you by Seller shall apply to such software. Captions and paragraph headings have been inserted solely for convenient reference and shall not limit or affect the scope or interpretation of any provision hereof. No provision of these Terms shall be deemed waived, amended or modified by either party unless such waiver, amendment or modification be in writing signed by the party against whom enforcement of such waiver, amendment or modification is sought. A signature provided by facsimile or other electronic transmission shall constitute a valid signature for purposes of agreeing to these Terms. If any provision of these Terms are held to be illegal or unenforceable to any extent, the legality and enforceability of the remainder of these Terms shall not be affected thereby, shall remain in full force and effect, and shall be enforced to the greatest extent permitted by law.



Quote	QUO-38776-K6N9L6
Date	9/2/2022
Page	8



SECUREWATCH 24

August 24, 2022

Carroll Valley Borough Police Dept.
5685 Fairfield Rd.
Fairfield, Pennsylvania 17320

Att: Chief Richard L. Hileman II

Ref: Two (2) Camera LPR System in a Mobility Kit

Note: This is an add-on to the Mission Critical 911 Server – System ID # GSC-170831-698183. The ADV on the software in the server expires on May 31, 2023 and all of the LPR's in the Server MUST expire on the same date which is May 31st of each year. You will receive a renewal for a full year 60 days prior to the expiration date of the ADV.

PROJECT OVERVIEW: These are to be installed as a TRANSPORTABLE unit on the trunk of a 2019 – 2022 Dodge Charger.

NOTE: This quote is for the New Sharp Z3 LPR Cameras

NOTE: Genetec the manufacturer had a 10% Price Increase as of 1/17/22 and has Informed us that there will be a Price Increase of 5% on 9/9/22

NOTE: This is being quoted using our COSTARS Contract # 033-e22-039

NOTE: I have attached Quote # 2 to this quote which is the quote for the Mission Critical 911 Hosted Server which is needed for the LPR in this installation.

This is a quote for the AutoVu 2 Camera LPR Mobility Kit LPR camera system that is installed in the durable case that you requested.

GSC-Base-5.10	- Genetec Security Center (GSC) Base Package Version 5.9 which includes: (1) GSC Directory, (5) Security Desk client connections, Alarm Management, Advanced Reporting System Partitioning, Zone Monitoring, E-mail Support, Incident Reports, Macros Support (actual macros sold separately), Dynamic Maps, all supported languages. Must purchase a Synergis, Omnicast or AutoVu base package to enable access control, video or LPR.	- Already Installed on the MC 911 Server
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GSC-Av-S-1PATROLLER	- (1) One Genetec Patroller Connection @ \$467.50 each NOTE: List Price is \$500.00 per LPR unit NOTE: Costars Price is \$470.00 each	- \$	460.00
GSC-1U	- (1) Genetec Security Desk Client connection @ \$275.00 each NOTE: MSRP is \$300.00 each NOTE: Costars Price is \$282.00 each	-	275.00
AU-M-OFFLINEMAPNA	- (1) Mapping License including data for North America – Per vehicle license @ \$467.50 each NOTE: List Price is \$500.00 each NOTE: Costars Price is \$470.00 each	-	450.00
AU-P-MIBASE	- (1) AutoVu Genetec Patroller – per vehicle Software license @ \$1,200.00 per LPR unit NOTE: List Price is \$1,350.00 each NOTE: Costars Price is \$1,269.00 each	-	1,200.00
ADV-LPR-M-1M	- (1) Genetec Advantage Subscription AutoVu Mobile system connection to Security Center for 1 month @ \$15.00 per vehicle Per month times 8 months (October 2022 to May 31, 2023) NOTE: List Price is \$16.70 per LPR unit per month NOTE: Costars Price is \$15.70 per LPR unit per month NOTE: You will receive a renewal notice 60 days prior to the 5/31/23	-	120.00

- AU-K-MOBILEKITZ3-2CAM – (1) Option for portable casing for Sharp Z3 system for two (2) cameras. Includes Sharp Z3 “2 LPR” processing unit and wiring. Does not include cameras or camera mounts @ \$7,087.30 each** - **7,500.00**
NOTE: List Price is \$8,338.00
NOTE: Costars Price is \$7,837.72
- AU-H-CIGBLX035-MOBILE - (2) MOBILE – Cigarette Lighter Power Cable For Mobility Kit Sharp Z3 processing unit, 3.5m length @ \$100.00 each** - **200.00**
NOTE: List Price is \$110.00 each
NOTE: Costars Price is \$103.40
- AU-H-USBGPS - (2) USB GPS units @ \$100.00 each** - **200.00**
NOTE: List Price is \$110.00 each
NOTE: Costars Price is \$103.40 each
- AU-H-Z3-ETH06-MOBILE - (2) MOBILE – Sharp Z3 Mobility Kit Ethernet cable for processing unit – 6m length @ \$145.00 each** - **290.00**
NOTE: List Price is \$165.00 each
NOTE: Costars Price is \$155.10 each
- AU-Z3-B 12F 12F-850 - (1) BLACK AutoVu Sharp Z3 Camera 12mm lens and 850nm illuminator @ \$3,600.00 each** - **3,600.00**
NOTE: List Price is \$3,850.00 each
NOTE: Costars Price is \$3,619.00 each
- AU-Z3-B 25F 25F-850 - (1) BLACK AutoVu Sharp Z3 Camera 25mm lens and 850 illuminator @ \$3,600.00 each** - **3,600.00**
NOTE: List Price is \$3,850.00 each
NOTE: Costars Price is \$3,619.00 each

AU-H-Z3-B-MAGMNT	<p>- (2) Mobile AutoVu Sharp Z3 camera portable magnet mounting bracket @ \$215.00 each NOTE: List Price is \$242.00 each NOTE: Costars Price is \$227.48 each</p>	- 430.00
AU-K-PXZ3-EWUP-1Y	<p>- (1) AU-K-PXZ3 and Law Advanced Swap Warranty service upgrade from Return and Repair for the first year of the sale @ \$440.00 NOTE: List Price is \$488.25 NOTE: Costars Price is \$458.96</p>	- 440.00
AU-K-PXZ3-EWAS-P4	<p>- (1) Extended warranty for AU-K-PXZ3 Kit and Law with Advanced Replacement coverage for 4 Years additional coverage. Does not include upgrade to Advanced Swap for the first year which is quoted above. Warranty cannot extend past the 5th year after purchase. This includes coverage of AutoVu vehicle hardware, Genetec Patroller Software upgrades and Benomad map updates. Does not include the in-vehicle computer @ \$440.00 NOTE: List Price is \$4,710.00 NOTE: Costars Price is \$4,400.00</p>	- 4,400.00
SW 24 Application & Programming	<p>- Basic Programming of security and non-security centric applications @ \$115.00 per hour time 6 hours</p>	- \$ 690.00

SW 24 MOB-INST

- (1) AutoVu Law Enforcement System onsite turn-key installations. All inclusive installation service. Security Center and Operator Training (train the trainer approach) max. of 3 participants @ \$1,710.00 each - 1,710.00

TOTAL COST (Not Including Sales Tax if applicable) = \$25,565.00

- This cost includes a 5 year Advanced Swap Hardware Warranty for the cameras and processors. This does not include either remote or on-site service calls.
- In-vehicle PC is required to run the Patroller software and is being provided by the customer.
- AirCard is needed for the in-vehicle computer and will be supplied by the customer from a carrier of their choice.
- Server is required to operate the Security Center software. This will be connected to the Mission Critical 911/VIPR Serve

If you wish to make the purchase please let me know and I will e-mail a final CRM proposal back to you.

SW 24 GUIDELINES FOR A MOBILE LPR INSTALLATION

- 1.) Upon an agreement that the Customer will be purchasing an LPR unit from SW 24 – the customer will be sent a Questionnaire for a Mobile LPR installation. This Questionnaire contains and will answer the following information:
 - a.) It will designate a point of contact for the installation
 - b.) It will list the information for the IT Contact for the customer
 - c.) It will list the location of the installation
 - d.) It will list the hours of the day that the install can take place
 - e.) It will list all the IP addresses that are needed for the install if needed
 - f.) It will list the already established server that the LPR will be connected to OR it will ask the required information needed to set up the server for the customer
- 2.) The customer will fill out the Questionnaire to the best of their ability and send it back to the Point of Contact for SW 24 to be reviewed

- 3.) **If the form is not filled out completely or some information contained in the questionnaire results in a question SW 24 will reach out to clarify the information, question or issue**
- 4.) **By already having the contact information for the IT person the SW 24 Technician can reach out to the IT person and arrange to remote install if possible (with internet access) the software on the Mobile Data Computer in the vehicle as well as the desktop stations within in the building.**
- 5.) **In the case, if there is no internet available the installation of the software will be done at the location at the time of the install**
- 6.) **The customer will supply a location for the installation if needed out of the elements of the weather in case of inclement weather**
- 7.) **The customer will supply a vehicle to be used for the installation of the LPR system**
- 8.) **The vehicle will be installed with a Mobile Data Computer prior to the arrival of the SW 24 Technician unless the installation includes a computer with the LPR system**
- 9.) **The customer will supply an Air Card from the cellular carrier of their choice for the network connection back to the server**
- 10.) **The SW 24 Technician will do the installation of the vehicle which contains the wiring of the vehicle, the installation of the software on the Mobile Data Computer in the vehicle (unless this was done remotely prior to SW 24 being on-site) and the aiming of the LPR cameras.**
- 11.) **The SW 24 Technician will install the Security Center software on the desktop computers (up to 3) within the customer's location if not already installed previously**
- 12.) **The IT person will be available at the time of the installation in person or by phone to assist the SW 24 Technician to gain access to the network to complete the install**
- 13.) **Upon completion of the physical install the SW 24 Technician will train the officers or people in the operation of the Mobile LPR unit for whoever is present using the Train the Trainer method.**

- 14.) After the training of the operators of the Mobile LPR unit the SW 24 Technician will train the supervisors or investigators on the use of Security Center, how to do searches for vehicles, how to run reports, etc. on a Train the Trainer method.

SCOPE OF WORK:

- 1.) This is the 1st LPR unit for this customer.
- 2.) SecureWatch 24 (SW 24) will install the LPR cameras using the Magnetic Mounts in BLACK to the trunk of a vehicle
- 3.) SW 24 will install the Mobility Kit in the rear of the and install it with the provided power connection
- 4.) SW 24 will run the Ethernet cable from the processor in the rear of the vehicle to the MDT/computer which will be the front of the vehicle
- 5.) SW 24 will plug the USB GPS in the supplied MDT/computer and mount it in the front windshield area of the vehicle
- 6.) SW 24 will install the Patroller software on the MDT/computer in the vehicle remotely before coming on-site for the install
- 7.) SW 24 will aim and configure the LPR cameras
- 8.) The SW 24 technician will test drive the vehicle to make sure the cameras are properly aligned and aimed and reading and capturing license plates correctly
- 9.) The SW 24 technician will make sure the vehicle is communicating with the server
- 10.) The SW 24 Technician will mark off on the under lip of the trunk of a 2nd vehicle lines where the LPR cameras can be mounted when the LPR system is moved to the 2nd vehicle. By doing this it will prevent the officers from having to aim the LPR cameras each time they moved them.

- 11.) SW 24 will install the 2nd USB GPS in the 2nd vehicle so it will be there when the LPR system is transferred and the SW 24 Technician will mark on the computer which port to plug the USB GPS in
- 12.) SW 24 will install the Security Center software on 2-3 desktops within the PD to access the server
- 13.) SW 24 will train the operators on the use of the LPR vehicle using the Train the Trainer practice
- 14.) SW 24 will train the supervisors/investigators on the use of Security Center remotely before coming on-site

Thank you for allowing me to prepare this quote for you and if you have any questions please feel free to contact me and my contact information is listed below.

Prepared by:

Patrick O. Fox
National Sales Director
LPR & Law Enforcement Operations
Cell # (518) 469-9201
E-mail – pfox@sw24.com



Terms of Service

LPR Hosting - Mission Critical

Prepared Exclusively For:

Carroll Valley Borough Police Dept.

5685 Fairfield Road
Fairfield, Pennsylvania 17320
Att: Richard L. Hileman II

8/24/2022

Terms of Service

NOTE: The date in this are just there to show 1 year. The cost will be \$600.00 per year per LPR system and the date will start as of the date of the installation	Contract#: CVBPDMC911#2
LPR Hosting Terms of Service	Gov't Contract: Not Applicable
SW24 Representative: Pat Fox	Date: 8/24/2022

Overview

Client is seeking a facility to host their Genetec License Plate Recognition (LPR) application.

SecureWatch24 (SW24) will provide the hosting platform and infrastructure to make the Client-owned LPR application available to the Client’s remote subscriber units.

The following are incorporated and made part of this Contract:

- Appendix-A: Warranty
- Appendix-B: Terms and Conditions

1.0 TERMS OF SERVICE

SecureWatch24 (also referred to herein as SW24) will provide the following Services identified in greater detail below under this Agreement:

1. Genetec AutoVu LPR Hosting Services

2.0 SECUREWATCH24 RESPONSIBILITIES

SecureWatch24 will provide the following under this Agreement:

2.1 GENETEC AUTOVU LPR HOSTING SERVICES

1. Scope
 - a. SW24 will provide the server and storage hardware, operating system, database and other relevant infrastructure to host the Client’s AutoVu LPR server application.
2. Assumptions and Exclusions
 - a. Maximum Number of Patrol VehiclesUnlimited
 - b. Maximum Reads Per Month (Sum of All Vehicles and/or Fixed locations).....Unlimited
 - c. Maximum Hits Per Month (Sum of All Vehicles and/or Fixed locations)Unlimited
 - d. Maximum Concurrent Client ConnectionsUnlimited
 - e. This Hosted Services Agreement does not provide for any work on-site at any customer location.
 - f. This Hosted Services Agreement does not provide for the Broadband or cellular connectivity which is required for this Service to function.
 - g. Unless otherwise specified in writing in this Agreement, Data Retention is:
 - i. Reads and Images Stored for one (1) Year.

3.0 CLIENT/SUBSCRIBER RESPONSIBILITIES

Under the terms of the Agreement, Client agrees to be responsible for:

1. Client will provide Broadband and/or Cellular connectivity between the Customer Premises Equipment (CPE) and/or mobile devices and the SW24 Hosting Facility or its hosting subcontractor, Mission Critical 911.
2. Client will provide and configure or have configured all remote-side firewalls, routers, cameras, workstations and/or other customer premises or mobile equipment as necessary.
3. Client will provide the current Genetec LPR Application System ID's, Admin Username and Password credentials to SW24 and authorize SW24 activate these licenses on SW24's infrastructure.
4. You are and shall remain responsible in all respects for Your use of the Services, including without limitation all data stored in Your account or transmitted to or from the hosted environment and remote subscriber devices.
5. With regard to data protection laws, You are the data controller for all data stored for Your account or transmitted by Your hosted application.
6. You will indemnify SecureWatch24 and keep us indemnified from and against all claims, costs (including legal costs), damages, expenses, losses and liabilities incurred by us or due to third party claims against us as a result of, or in connection with this Agreement.

4.0 ESTIMATED SCHEDULE

Start Date 0/00/2022

End Date 0/00/2023

This Agreement shall become effective with respect to Client upon execution by Client and SW24 of this Agreement and shall continue in effect for an initial period of one year. Services will begin on the later date of the Start Date above or the date of mutual execution of the Agreement if Accepted later than the Start Date.

Charges are not prorated due to late Acceptance.

The Agreement will terminate on the End Date and will not automatically renew.

5.0 CHANGE CONTROL

Any changes to this Terms of Service shall be handled through the Change Control process. This includes reduction or elimination of products or services previously agreed to. No change requests will be effective until mutually agreed to by both parties in writing.

6.0 COMPLETION CRITERIA

1. The End Date is reached.
2. Client and/or SecureWatch24 shall have the right to terminate this agreement by providing written notice to the other party 30 Days prior to the completion of any current term.
3. Client and/or SecureWatch24 shall have the right to terminate this agreement by providing written notice to the other party 90 Days prior to any requested termination of services date other than the end of the current term.
4. SW24 may terminate this Agreement without liability upon written notice to Client if any amount payable to SW24 is not paid within 30 days of the date on which payment is due.

7.0 CHARGES

7.1 SUMMARY OF CHARGES

Invoices will be issued prior to the term during which Services will be provided.

Invoices are due with Net-45 Terms from the date of Invoice.

Hosting Charges

Hosted LPR Application Charges per Systems.....	\$600.00
Number of Systems Hosted	2
Payments Due	Choose an item.
Number of Periods	1
Total Contract Charges.....	\$600.00
Estimated Taxes	\$<0.00>**

**Sales Tax will be imposed on all Products & Services that are not exempt under the Tax Laws applicable to the jurisdiction(s) covered under this Contract. It is the responsibility of the Purchaser ("Client") to provide the proper sales tax exemption certificate to SecureWatch24, LLC and to make tax-free purchases that would normally be subject to sales tax under the Tax Laws applicable to this Contract. The amount of sales tax stated above is an estimate and is subject to change with or without notice at any time based on the applicable Tax Law for the jurisdiction(s) covered under this Contract. Acceptance of this Contract constitutes agreement to pay and all applicable sales tax to which the Purchaser is subject, based on the Tax Law for which an exemption does not apply and/or for which an exemption certificate was not properly used, executed provided.

SecureWatch24 agrees to provide the services and equipment described in this agreement provided the customer accepts this proposal without modification on or before: 0/00/2022

If you are acting as an agent (or authorized representative) executing this agreement on behalf of your principal, you hereby warrant and represent that you have the full and complete authority to bind your principal to the terms, conditions and obligations set forth in this Agreement.

Agreed to:
Carroll Valley Borough Police Dept.

Agreed to:
SecureWatch24, LLC

By, _____
Authorized Signature Date

By, _____
Authorized Signature Date

This Agreement represents the entire agreement between the parties and supersedes and cancels any prior oral or written agreement, letter of intent or understanding related to the subject matter hereof. No provision of this Agreement may be terminated, amended, supplemented, waived or modified other than in writing, signed by the parties hereto or as otherwise provided herein.

APPENDIX-A: WARRANTY

SecureWatch24 may provide to you, or arrange for you to purchase or license third party software, services or other products that may or may not be included as part of the Hosting Service, as a Supplemental Service. Company MAKES NO REPRESENTATION OR WARRANTY WHATSOEVER REGARDING SUCH THIRD PARTY PRODUCTS AND RELATED SUPPORT SERVICES AND AS BETWEEN YOU AND Company, SUCH SERVICES ARE PROVIDED "AS IS." Your use of any third party software, services, and other products is governed by the terms of your agreement with the third party.

SW24 Warrants that:

1. Services will be available over the internet.
2. The hosted application will be available 99.9% of the time in any given month, and service downtime will not exceed 0.1% in any given month, except for periods of Unavailability.

ALL OTHER WARRANTIES OR REPRESENTATIONS, TERMS AND CONDITIONS (STATUTORY, EXPRESS, IMPLIED OR OTHERWISE) AS TO QUALITY, DESCRIPTION, MERCHANTABILITY OR FITNESS FOR A SPECIFIC PURPOSE ARE HEREBY EXPRESSLY EXCLUDED.

APPENDIX-B: TERMS AND CONDITIONS

This Appendix describes the terms and conditions governing this transaction. This document, including the above Statement of Work and associated appendices are the complete agreement regarding this transaction and replace any and all prior written or oral communications regarding this scope of work.

1. Contract Acceptance
 - a. Signing the Contract
 - b. Issuing a Purchase Order
2. Customer Responsibilities
 - a. You agree to pay SW24 when payments are due hereunder.
 - b. You agree that no legal action will be brought more than one year after the cause of the action arose.
3. Responsibilities of Both Parties
 - a. Confidential Information. The term "Confidential Information" is defined as certain confidential, non--public and proprietary information regarding SW24, its affiliates, associated entities, officers, directors and business including, but not limited to, knowledge, theories and/or technology, business plans, products, technical data, specifications, documentation, rules and procedures, contracts, presentations, know--how, product plans, product development, marketing plans, strategies, business methods, product functionality, services, data, customers, markets, competitive analysis, databases, formats, methodologies, applications, developments, inventions, processes, payment, delivery and inspection procedures, designs, drawings, algorithms, formulas, or information related to engineering, marketing or finance. Confidential Information shall also include information of the Company and its affiliated or associated entities whether (i) delivered in written or other tangible form (including media, tapes, computer discs or other means of storing information) or (ii) transmitted orally. Customer agrees to utilize the Confidential Information solely for the purposes set forth herein, and shall not disclose the Confidential Information to any third party either during the term, or after the termination, of this agreement. Customer acknowledges that the confidentiality restrictions contained in this Agreement in view of the nature of the business in which SW24 is engaged, are reasonable and necessary in order to protect the interests of SW24 and that any material violation thereof could result in irreparable injury to SW24. Customer therefore acknowledges that, in the event of a breach or threatened breach of the confidentiality provisions of this Agreement, SW24 shall be entitled to obtain from any court of competent jurisdiction, preliminary and permanent injunctive relief restraining Customer and its agent(s) from disclosing Confidential Information to any person, firm, corporation, association or other entity whatsoever or from using any part thereof in any manner whatsoever. Nothing contained herein shall be construed as prohibiting SW24 from pursuing any other remedies available to it for any such breach or threatened breach, including recovery of damages and an equitable accounting of all earnings, profits and other benefits arising from such violation. This provision shall survive termination of this Agreement.

- b. Both parties agree to allow the other reasonable opportunity to review, reply and comply prior to entering a claim the other party has failed to meet their responsibilities or obligations.
 - c. Both parties agree SW24 may delegate some or all of this work to a subcontractor.
- 4. Payment
 - a. Client is responsible for all collection costs (including, without limitation, attorneys' fees) incurred by SW24 in case of non-payment of the fees or any other charges or amounts owed by Client to SW24.
- 5. Termination
 - a. Customer acknowledges that SW24, in its sole discretion and without notice, may terminate this Agreement and the services provided hereunder:
 - i. If additions, changes or modifications are made to any part of the system during the term of the TOS without the prior written consent of SW24;
 - ii. If Customer fails to pay any invoices when due, including interest accrued hereunder, if such failure continues uncured for 30 days or more;
 - iii. If Customer becomes bankrupt, makes an assignment for the benefit of its creditors, or if its assets vest or become subject to the rights of any trustee, receiver or other administrator;
 - iv. If bankruptcy, reorganization or insolvency proceedings are instituted against Customer and not dismissed within 15 days;
 - v. In SW24's sole and absolute discretion, if Customer or any affiliate of Customer breaches or is about to breach or has threatened to breach a provision of this TOS with SW24 or any provision of any agreement of an SW24 affiliate;
 - vi. In SW24's sole discretion, upon any consolidation, merger, reorganization or any other transaction or series of transactions after which more than 50% of the equity interests in Customer, directly or indirectly, cease to be owned by the persons who own them on the date hereof, or a sale, transfer, lease or any other disposition of substantially all of the assets of Customer, whether in a single transaction or a series of transactions, or of any of the assets covered by any agreement with SW24.
 - b. Remedies
 - i. Termination of this TOS pursuant to the Terms and Conditions of this Agreement shall not relieve Customer of liability for any unpaid balances or other charges, costs and expenses to be paid by Customer and same immediately become due and payable. All obligations of Customer arising prior to termination shall survive termination of this TOS.
- 6. Governing Law/Miscellaneous
 - a. This Agreement shall be construed in accordance with and governed by laws of the State of New York applicable to agreements made and performed wholly in that State. In connection with any dispute which may arise under this Agreement, the parties hereto hereby irrevocably submit to, consent to, and waive any objection to, the exclusive jurisdiction of the courts of the state of New York located in the county of New York or of the United States District Court for the Southern District of New York, and waive any objection to the laying of venue in such court. The parties hereto admit that any such dispute may be resolved at least as conveniently in such a court as in any other court, and will not seek dismissal or a change of venue on the ground that resolution of such a dispute in any such court is not convenient or in the interests of justice.
 - b. If any provision of this Agreement is found by any court, tribunal or administrative body of competent jurisdiction to be wholly or partly illegal, invalid, void, voidable, unenforceable or unreasonable it shall to the extent of such illegality, invalidity, voidness, voidability, unenforceability or unreasonableness be deemed severable and the remaining provisions of this Agreement and the remainder of such provision shall continue in full force and effect.
 - c. SW24's failure or delay in enforcing or the partial enforcement of any provision of this Agreement will not be construed as a waiver of any of its rights under this Agreement.
- 7. Limited Liability
 - a. Client expressly acknowledges SW24 and its affiliates, subcontractors, employee, agents and assigns (SW24) are not insurers against losses and that insurance against loss is the sole responsibility of the client. The payments and charges required by this TOS are based solely on the value of the services provided and are unrelated to the value of the premises or any personal property located on or near the premises. Client agrees that it is impractical and extremely difficult to ascertain or determine the amount of damages, if any, which may result from a failure by SW24 to perform any of its obligations under this TOS or the failure of the equipment or video management system to operate properly. Client agrees that if SW24 should be found liable to the client for loss or damages as a result of the failure of the equipment or video management system in any respect, SW24 liability will be limited to the value of this Agreement appearing in Section 7.0, which sum shall be paid and received as liquidated damages. Such liability shall be complete and exclusive. If for any reason this liquidated damages amount is deemed to be unenforceable by a Court of Law, then under no circumstances shall SW24 be liable to client for any amounts in excess of the amounts paid to SW24 by client under this Agreement. This limitation of liability applies to any and all loss or damage resulting directly or indirectly to persons or property, irrespective of cause or origin, whether as a negligence of SW24. Client agrees to indemnify and hold SW24 harmless from all losses, damages and expenses incurred as a result of claims asserted against SW24 by persons other than client based upon the performance or nonperformance by SW24 of services performed or to be performed under this TOS.
 - b. Neither SecureWatch24, Genetec nor other Third-party Delegatee shall be responsible for any use which You make of the Services, nor any charges that You may incur with a third party. You will hold harmless and indemnify SecureWatch24, Genetec and any Third-party Delegatees against any liability for any action that You undertake that does or may breach any applicable laws and any costs (including legal fees), claims, damages, expenses, losses and liabilities resulting from such breach.

8. Privacy
- a. You acknowledge that You will store and transmit data using the Services. SW24 may at any given time access any data stored by You for technical support purposes. Unless You give explicit permission to SW24, SW24 will never inspect any data stored by You and will only measure the volume of Your transmitted data for billing purposes or inspect Your transmitted data to investigate suspected violations of this Agreement. SecureWatch24 will never disclose Your data to any third party unless it is required to do so by court or administrative order.
 - b. SecureWatch24 will have no liability to You for any unauthorized access or use, corruption, deletion, destruction or loss of any data stored in Your account or transmitted by Your devices.
9. Definitions
- a. SERVICE
 - i. Is performance of a task, provision of advice and counsel, assistance, support, or access to a resource SecureWatch24 makes available to you.
 - b. HOSTED SERVICES
 - i. The use by Subscriber of the Genetec LPR Application and/or other Services hosted by SW24.
 - c. SUBSCRIBER OR YOU and YOUR or CLIENT or CUSTOMER
 - i. Means (and refers to) a subscriber to Hosted Services.
 - d. SERVICE LEVEL OBJECTIVE
 - i. The response time target which SW24 will to the best of its ability attempt to provide a Response to an open trouble ticket. SW24 and Client agree there are no penalty, liquidated damage or other charges associated with failure to meet these objectives.
 - e. COMMERCIALY REASONABLE
 - i. Means the efforts consistent with the past practice of similarly situated security and/or technology integration companies with respect to similarly situated services and products.
 - f. UNAVAILABILITY
 - i. Means time when the remote devices are unable to communicate with SecureWatch24. These may result from:
 1. Payments not covering use of the Services by Subscriber, including but not limited to when subscriptions or prepaid balance run out.
 2. Factors outside SecureWatch24's, Genetec's or a Third-party hosting facility's reasonable control, including but not limited to any force majeure events; failures, acts or omissions of our upstream providers or failures of the internet;
 3. Subscriber's or third party hardware or software;
 4. Actions or inactions of Subscriber or third parties;
 5. Actions of third parties, including but not limited to security compromises, denial of service attacks and/or viruses;
 6. Subscriber's use of the Services after Subscriber was advised to modify its use of the Service, if Subscriber did not modify its use as advised;
 7. Acts or omissions of Subscriber's employees, agents, contractors, or vendors, or anyone gaining access to Services by means of passwords or equipment;
 8. Scheduled maintenance announced at least 24 hours in advance;
 9. Violations of SW24'S Acceptable Use Policy;
 10. Law enforcement activity.
10. Notices
- a. All notices hereunder shall be in writing and shall be sent by hand or by certified mail, return receipt requested, or by courier service that provides an acknowledgement of delivery (such as Federal Express), addressed to the parties as follows: if to SW24, to SecureWatch24, LLC, One Penn Plaza, Suite 4000, NY 10119 and if to Customer, to the address listed on the Title Page of this Agreement. Notices shall be deemed given on the date of delivery or, if delivery is refused, on the first business day on which delivery was attempted. Should the notice address for either party change, such party shall notify the other party of such change in writing.



1220 Kennestone Circle
Suite 130
Marietta, GA 30066

Quotation

Date: 8/11/2022

PROPOSED BY:	
Name	Anna Duckworth
Phone	(678) 965-4814 Ext. 109 M: (470) 577-4982
Email	aduckworth@radarsign.com

Cloud Admin:
Phone:
Email:

PROPOSED TO / BILL TO:	SHIP TO:	
Borough of Carroll Valley	Borough of Carroll Valley	Account
		Address
Carroll Valley PA 17320	Carroll Valley PA 17320	City, ST, Zip
717-642-8269	717-642-8269	Phone
MayorRonHarris@comcast.net	MayorRonHarris@comcast.net	Email
Ron Harris	Ron Harris	Attention

P. O. NUMBER		TERMS			
LINE #	QTY	PART #	DESCRIPTION	PRICE EACH	TOTALS
1	1	TC-400	Modular Battery Power Radar Sign - 11" Display 11" LED display area - superbright amber with est. 100,000 hour life RB034 Two 12V 20 amp hour Lithium Iron batteries, provides +/- 14 days operation AA080 AC battery charger (8-10 hours for full charge) K Band radar, meets FCC Part 15 rules, detection range up to 1200 feet RS010 24"w x 21"h YOUR SPEED faceplate with 3" lettering on one line, white reflective Battery Housing (field accessible to swap batteries), holds 2 battery packs, lock included AA044 Universal GoBracket mount accepts bolting, banding or strapping to existing poles Bashplate (provides the ultimate in vandal protection of sign) Standard timers allow up to 5 settings per day Possum Switch' allows sign to go dark for 30 minutes if assaulted with force Wi-Fi wireless transmitter, communication range up to 300 feet, No internet required	\$2,995.00 Included Included Included Included Included Included Included Included Included	\$2,995.00
	0		Additional Options		
4	0	AA044	Additional Universal Mount 'Go' Bracket	\$50.00	\$0.00
5	0	RB-034	Additional 20 Amp/Hour battery (provides +/- 7 days of operation on a full charge)	\$300.00	\$0.00
6	0	AA080	Battery Charger, Lithium Iron Phosphate Batteries (TC-400) NEW 11-1-2020	\$75.00	\$0.00
7	1	SS002	Optional: StreetSmart Data Collection Lifetime license (per sign) 35 charts, graphs, and tables included. Provides weekly, daily, hourly, and 1/2 hour data on # of vehicles, # of speeders, average speeds, peak speeds, 50th & 85th percentile & more. Extended 30 day charts included for trend analysis. No recurring fees. Required to access traffic data.	\$275.00	\$275.00
8	1	RW002	Two year warranty (includes parts & labor) Turnaround time to repair after receipt, 10 business days	Included	
9	1	SH002	Ground Shipping for TC-400	\$95.00	\$95.00

Minimum re-stock fee: 15%

* Quote valid for 30 days. Pricing does not include any international taxes, fees, or duties.

TOTAL US\$	\$3,365.00
Sales Tax Rate:	7.500%
Grand Total:	\$3,617.38

TOTALS

US State sales tax must be collected unless you provide a sales tax exempt form.

Authorized Signature

Print Name/Title

Date



Certified Quality System
ISO 9001:2015



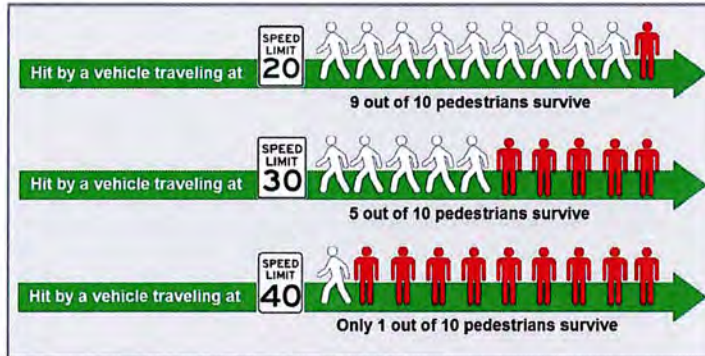
100% MUTCD Compliant
Radar Speed Signs



Proudly Engineered &
Manufactured in the USA

Effectiveness of Radarsign’s Driver Feedback Signs

A pedestrian hit by a car at 40 mph has a 90% fatality rate; at 20 mph the fatality rate decreases to 10%. As you can see in the graph below, just a small reduction in speed has a dramatic effect on whether those involved live or die.



Radarsign signs are effective because of *Feedback Loops*, a simple concept which states:

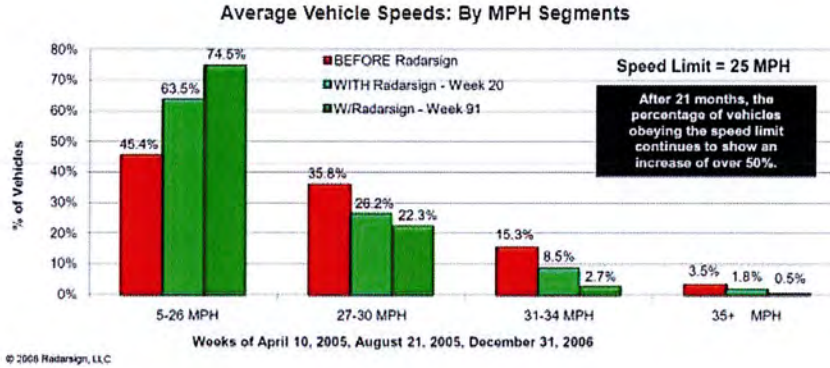
“Provide people with information about their actions in real time (or something close to it), then give them an opportunity to change those actions, pushing them toward better behaviors. Action, information, reaction.”

Studies repeatedly show that when alerted by a radar sign, speeders WILL slow down up to 80% of the time. Typical average speed reductions are 10-20%, and overall compliance with the posted speed limit will increase by 30-60%.

The charts below demonstrate the effectiveness of radar speed signs with historical data and the resulting impact from **actual** radar sign locations:

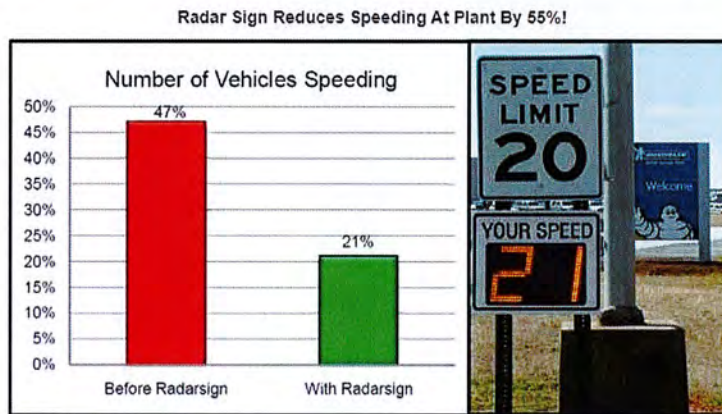
Decline in Average Speeds

After 21 months of operation, the radar speed sign continues to be effective in reducing the average speeds in a 25MPH neighborhood cut-through street.



Speed Limit Compliance At Plant Entrance

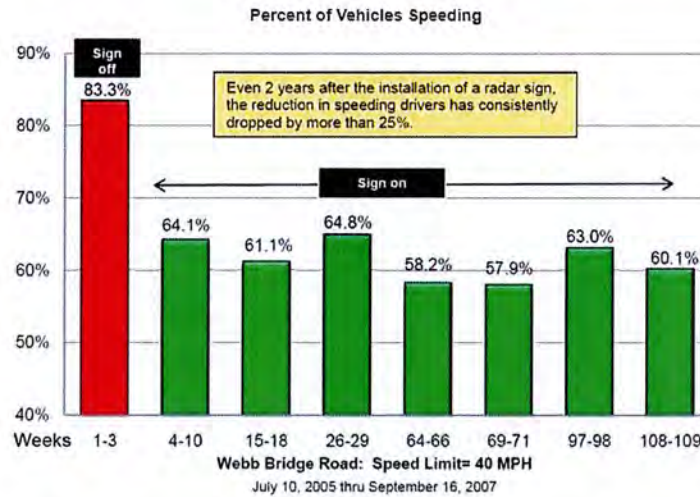
1.5 years of radar speed sign operation at a plant entrance shows 55% more vehicles obeying posted speed limit (PSL).



Period of performance: 1.5 years
Average vehicle count per day: 1000
Of remaining speeding vehicles, 95% are in the 21-25 MPH range

Long Term Reduction In Speeding Drivers

2 years of radar sign operation on a 40 MPH arterial street shows consistent, long-term reduction of speed.



Below are stats from the U.S. and Canada, where driver feedback signs from Radarsign are slowing speeding drivers and **helping to save lives.**

- Driver feedback signs are the most preferred speeding countermeasure with 89 percent of drivers giving radar speed signs the highest approval rating of all speeding countermeasures. [Source: [NHTSA](#)]
- Radar speed signs can be used to slow speeding drivers AND reduce legal exposure with issues related to the Americans with Disabilities Act (ADA). Its an important consideration for elderly and disabled citizens who charge that vertical devices cause undue pain, suffering, and injury whenever they routinely encounter these roadway modifications. Generally, these citizens are opposed to the vertical devices such as speed humps, raised crossings and traffic circles on public right of ways. [Source: [NATCO.org](#) and [EEOC](#)]
- Driver feedback signs combat “[autopilot journeys](#),” familiar routes to work, shopping and carpool where drivers can become inattentive. 46 percent of drivers report making these journeys and having no recollection of how they got to their destination. [Source: [Churchill Insurance Study](#)]
- The signs remain effective and can become even more effective over time.
 - In locations where radar signs had been installed for six or more years, the majority of 85th percentile speeds dropped by 10 percent or more. [Source: City of Bellevue Transportation Study]
 - Almost the same speed reduction was being achieved four months after installation. [Source: [Texas Transportation Institute](#)]
 - Data confirms a consistent reduction in average speeds and a 50 – 70 percent reduction in the number of drivers who speed more than five mph above the speed limit. More than two years after installation, data indicates a long-term shift in driver behavior (Alpharetta, GA location, comparing week-one data with week-109 data). [Source: Radarsign]
 - Other studies have shown drivers exhibit traveling significantly reduced speeds even months after the sign are removed.
- When used in highway work zones, these signs reduce mean vehicle speed an average of 5.2 mph. Additionally, highway workers thought the speed signs increased driver awareness and “significantly lowered speeds” in the area. [Source: [FHWA](#)]



TC-400 | TC-400A Radar Speed Sign

Display and Radar Specifications

YOUR SPEED Faceplate

- > 24"W x 21"H YOUR SPEED faceplate with 3" high lettering
- > Ideal for roads with traffic speeds of 5-55 mph
- > Manufactured with highest grade reflectivity backing
- > Available in white, fluorescent yellow/green, safety orange, and yellow

Speed Violator Alert

- > 2 speeds of flashing LEDs to notify drivers that are exceeding the speed limit: slow flash or fast flash of actual speed
- > Optional strobe alert choices include alternating red/blue alert, all red alert, all blue alert, or white alert (can flash as a strobe, or simulate a camera flash)
- > Speed display flash rates: MUTCD flash (approx. 55-60 fpm), Slow flash (approx. 100 fpm), Fast flash of actual speed (approx. 140 fpm)

LEDs

- > 2 digits, 11" high super bright amber LEDs (life up to 100,000 hours)
- > Laser cut flat black mask enhances visibility of LED display when illuminated, and ensures completely dark display when LEDs are off
- > Easily readable up to 400 feet
- > Display brightness control: Automatic intensity adjustment to ambient light conditions

Radar

- > Type: K Band, single direction Doppler radar, FCC part 15 compliant; no license required
- > Sensor Range: Detects vehicles up to 1200 feet
- > Beam Width: 12 degrees, +/- 2 degrees
- > Operating Frequency: 24.125 GHz, +/- 50 MHz
- > Accuracy: +/- 1.0 mph
- > Speed Detection Range: 5 - 127 mph

Power Specifications

TC-400 | Battery Power

- > Dual 12-volt, 20 amp/hour, lithium iron battery packs with 3A charger
- > Power Consumption: < 2.5 amps (24w) at maximum intensity; Idle mode < 1/2 watt
- > Batteries have internal short circuit, over current, under and over voltage protection
- > Field exchangeable battery packs; weight 7 lbs. per pack
- > Runs for +/- 2 weeks on two fully charged battery packs; 10 hour recharge period
- > Modular design allows the battery packs to be easily swapped in the field for the extended use of the sign in a location
- > Battery Status: Check battery charge levels via Wi-Fi

TC-400A | AC Power

- > Operates 24/7 with AC power supply
- > Power Supply: Hard wire to 100V-240V power supply
- > Power Consumption: < 2.0 amps in active mode; Idle mode < 1/2 watt
- > Circuit Breaker: Multi-circuit, 10 amp fuse
- > For parking decks and indoor warehouse use

Electronics

- > All power inputs are infused and reversed assembly protected
- > All circuit boards are conformally coated for extra protection
- > Sign has automatic reset and watch-dog circuitry to return to normal operation without user intervention



TC-400 with speed alert



TC-400 with speed alert and strobes



TC-400 | Battery Power



TC-400A | AC Power



Certified Quality System
ISO 9001:2015



MUTCD Compliant
Radar Speed Signs



Proudly Engineered &
Manufactured in the USA

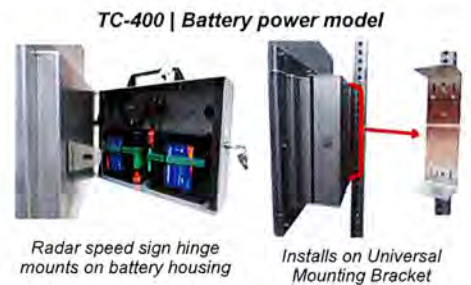
Housing Specifications

RADAR SPEED SIGN Housing (TC-400 |TC-400A)

- Dimensions: 16.25"H x 22.75"W x 2.375"D
- Thickness: .185" thick aluminum with silver powder coat finish
- NEMA 3R level compliant; Humidity Maximum: 100%

TC-400 BATTERY Housing (attaches to radar speed sign housing)

- 12.5"H x 17"W x 3.625"D
- .1875" thick powder-coated aluminum
- Holds up to two 12 volt battery packs (field exchangeable)
- Detachable front and rear cabinet for maximum ease of use/portability; Allows sign to be locked to pole from inside the sign, providing maximum protection from the elements and vandalism.



Mounting Brackets

TC-400 Stainless Steel Universal Mounting Bracket

- 12.75"H x 4.5"W x 2.9"D
- Universal design allows strapping, banding, pipe clamps, or bolting to almost any size or style of pole
- When moving the TC-400 from one location to the next, with pre-installed brackets, NO TOOLS are required, and installation takes less than one minute

TC-400A Stainless Steel Universal Pivot Mounting Bracket

- For use in mounting radar speed signs on any pole using bolts or banding; Allows 8 degree forward and back tilt

TC-400A | AC power model



Bashplate™ with Integrated LED Reflectors

- Thick aluminum shield over LED display to protect components from abuse or vandalism from abuse and vandalism
- Directional beam technology: Individual holes for each LED focus and reflect light toward the road, providing the highest quality viewable display with minimum energy usage

Polycarbonate Display Cover

- .25" thick protective sheet covers entire display area ; Abrasion, graffiti and shatter resistant; UV protection

Weight and Operating Temperature

- Weight: TC-400: Radar speed sign and battery housing: 26 lbs. without batteries; TC-400A: Radar speed sign: 20lbs.
- Operating Temperature: -40°F to +160°F

Standard Features

Standard Programming

- Setup functions: Easy to follow menu, no mechanical switches to operate
- Daily timers: Allow 4 on/off timer settings per day, also by day of week. Settings allow lower speed limits for school zone times and for late night display shutoff. (Optional Advanced Scheduler available with all models)
- Stealth mode: Display on-off feature allows traffic data collection continue even when the display is off
- "Possum Switch" activation feature allows the sign to "play dead" for 30 minutes if attacked with force
- Maximum speed cutoff: Prevents unwanted high speed displays; up to 99 mph; discourages "racing" of sign. Choice of flashing matrix, or LED display cutoff.

Wi-Fi Enabled

- No internet required. Manage your radar speed sign with smart phone, tablet, or laptop.
- Allows for quick and easy sign operation/data download from most web enabled devices
- WPA2 encrypted security; Password protection
- Connection range up to 300 feet from sign
- OTA Software Updates (over-the-air) allows the wireless delivery of software updates and upgrades directly to the radar speed sign

Warranty

- 2 year warranty on parts and labor, 1 year on battery packs. Exceptions: Does not cover malicious abuse, theft, or damage due to unauthorized modification. Optional third year warranty extension available.

Traffic Data Reporting Option

StreetSmart (optional): Traffic data reporting software to report, organize and analyze speed and traffic data.

The information collected by the radar speed sign is loaded into Excel™ ready .csv files, and can generate 35 charts and graphs.

Traffic Data Storage Capacity: Stores data on up to 5 million vehicles; Retains data for retrieval for 12 months.



FAIRFIELD FIRE & EMS
PO Box 587; 106 Steelman Street
Fairfield, PA 17320
Phone: (717) 642-8105 Fax: (717) 642-8165

September 7, 2022

Carroll Valley Borough Council
5685 Fairfield Road
Fairfield, PA 17320

Members:

Fairfield Fire & EMS has received your request to better define the level of contribution that we are asking for in support of the antique fire engine and renovations to the original Fairfield AMVETS Community Ambulance Service building that will provide artifact and memorabilia space for preservation. We are pleased to report that we are almost half-way to our goal of \$100,000, your donation will help us reach that goal!

The Department recognizes that community support is the lifeblood of our work. Although we are requesting a monetary donation; we want to acknowledge that Carroll Valley has been instrumental in forming our long-standing Municipal Leaders' Group, instituting the dedicated fire tax, and providing support from the police and municipal services departments whenever asked.

We respectfully request that you consider granting your financial support of our 2022 Capital Campaign in the amount of \$10,000.

Sincerely,

A handwritten signature in black ink, appearing to read "James N. Hammett". The signature is fluid and cursive, written over a light blue horizontal line.

Dr James N. Hammett DO
President

UNFINISHED BUSINESS

INTEROFFICE MEMORANDUM



TO: PLANNING COMMISSION
FROM: DAVID HAZLETT, BOROUGH MANAGER
SUBJECT: COUNCIL VACANCY
DATE: 09/09/2022
CC: FILE

As outlined in my memorandum of July 18, 2022 concerning the resignation of Robert Verderaime from Council, PA Borough Code states that the council shall fill the vacancy within 30 days (of accepting a resignation or 45 days after the date received) by appointing, by resolution, a registered elector of the Borough.

At the August 9, 2022 Council chose not to accept the resignation of Mr. Verderaime; therefore, his resignation was deemed accepted on August 29, 2022. Council is required to fill the vacancy by September 28, 2022, and therefore without a special meeting, Council will need to appoint a successor at the September 13, 2022, regular meeting.

The appointment of his successor would run through the end of next year, and his seat will be on the ballot in 2023 for a 2-year term

Attached is information provided by three (3) citizens who have expressed interest in serving the Borough in this capacity.

Action Requested: Upon choosing a candidate for the Council Vacancy; Council approve Resolution #6-2022 appointing a Carroll Valley resident to fill the term of Robert Verderaime through December 31, 2023.



Sara Laird, MBA

Executive Summary

Sara Laird is the Chief Technology Officer for Mount St. Mary's University, overseeing the University's technology services supporting students, faculty, and staff. She has overseen and managed the University's Workday system (HCM and Finance) and helped scope and manage support services including twice-yearly bundles of new functionality. She led the recent implementation of a new student information system for the University. As a member of the Mount Safe Technology and Pedagogy team Sara provided innovative leadership in the University's technology response to the COVID-19 pandemic. She and her team developed a strategy to enable every faculty member to present classroom instruction to students who are in the classroom and remote simultaneously.

KEY STRENGTHS

- Collaborate closely with functional offices and leadership to identify, prioritize, and provide technology solutions to support the University's mission
- Establish and manage the IT budget for the University
- Manage and coach diverse teams of IT resources including the Workday, ERP, Help Desk, Networking/Sever and Project Management teams
- Highly developed contract negotiation skills which have resulted in significant cost savings
- Proven ability to solve problems using innovative technology while reducing cost
- Ability to leverage technology to improve process effectiveness and efficiency

EDUCATION

- MBA, Mount St. Mary's University
- Post-Baccalaureate Certificate, Organizational Development
- Bachelor of Science in Business, Mount St. Mary's University
- Associate of Applied Science Computer Information Technology, Hagerstown Community College

Experience Highlights

- Implementation of Jenzabar One student information system with a focus on student satisfaction and process improvement. Completed project on time and under budget.
- Managed Workday HCM and Finance testing and training implementation teams during the implementation of Workday and currently oversee Workday HCM and Finance production environment and support teams.
- Received grant awards for expansion of University security cameras and Covid-19 related technology cost increases.
- Implemented Citrix environment and Cisco VoIP telephone system
- Developed and maintains five-year projected IT budget and life cycle replacement.
- Demonstrated ability to build and lead teams to solve complex problems.
- Has overseen numerous construction and renovation projects to ensure the inclusion of appropriate technology infrastructure and budget.
- 16 plus years' experience in higher education technology
- Lead campaign to reduce copying and printing costs
- Improved community satisfaction with Technology Services

Professional Background

- Mount St. Mary's University, Chief Technology Officer, June 2019 – Present
- Mount St. Mary's University, Director, Solutions Architecture and Service Delivery, January 2017 – June 2019
- Mount St. Mary's University, Associate Director, Solutions Architecture & Technology Procurement, November 2015 – January 2017
- Mount St. Mary's University, Network Administrator, June 2007 – November 2015

Other Professional Training / Experience

- EDUCAUSE Leadership Institute July 2016
- Invited member of 2018 Panasonic Higher Education Advisory Board
- Maryland Education Enterprise Consortium Microsoft RFP committee
- Mount St. Mary's University Diversity Equity and Inclusion Task Force
- Mount St. Mary's University Strategic Planning Committee
- Presented Poster Session at EDUCAUSE 2017 Lessons Learned, Implementing Workday at a Small Private Liberal Arts University
- EDUCAUSE 2019 co-presenter Women and minorities in technology: The Good, The Ugly

Sara Laird, MBA – Work Experience Detail

Mount St. Mary's University Covid-19 technology response

Lead the Department of Information Technology to identify and respond to University's rapidly changing needs caused by the Covid-19 pandemic. This included addressing challenges in multiple areas including academic, business, and infrastructure. Below is a list of key outcomes:

- Deployment of 39 Zoom mobile carts
- Increase of internet bandwidth on both campuses to support Zoom
- Creation and development of daily student health attestation and reporting
- SIS integration to support POS in food truck
- Expansion of Zoom Licensing 200+
- Installation of people counter in dining services
- Support for deployment of mobile ordering app
- Population Density monitoring
- Installation of 17 Zoom rooms
- Creation and development of Student Return to Campus Survey, pledge, training, and reporting
- Creation and development of Visitor Survey
- Faculty training on Zoom
- Zoom integration with Canvas
- Replacement of POS system in dining services to allow for touch free payment
- Implement iPhone Mount Card Photo taking
- Expanded Help Desk hours

In addition to the items above, I was able to win a grant that provided funding to increase VPN licenses and provide mobile hot spots to both students and staff who did not have access to reliable internet.

Student Run Security Operations Center (SOC)

Prior to the creation of the student run SOC the University was spending \$100,000 per year for minimal third-party cyber security monitoring and log management. The creation of the student run SOC resulted in a substantial cost reduction and significantly expanded our ability to effectively analyze, triage, and handle cyber security information and events. This program also helped to create a marketable resource for recruiting and enrollment in our academic cyber security and computer science programs. In the first year, the program has been hugely successful, and we hope to eventually expand the program and create a revenue stream for the University.

Jenzabar One

Mount St. Mary's University had been on the Jenzabar EX platform for twenty plus years and the system had a number of issues. After evaluating a number of other platforms, the decision was made to move to the Jenzabar One platform; however rather than taking the typical path of upgrade we choose to completely re-implement the system as if we were a new customer. This 18-month long project culminated in July 2020. By re-implementing the system, we were able to completely reengineer processes to ensure we were building a system to meet the needs of a growing modern university. The internal project was called Student One to ensure our focus remained how to best meet the needs of our students. We also consciously worked to ensure a high level of transparency and inclusion across university departments in order to facilitate better communication and breakdown past silos that limited the ability for the university function effectively and efficiently. Despite a number of setbacks including the loss of the lead DBA, major changes in finance staff, and the Covid-19 pandemic, we successfully completed the project on time and under budget.

Workday HCM and Finance

Mount St. Mary's University initially selected Workday as a best of breed platform to replace our ageing student information system, which also served as the university's ERP and a third party HR/payroll platform. The initial implementation included the Workday HCM and Finance modules; ultimately, the university chose not to implement the Workday Student module. During the initial implementation, I was responsible for overseeing the system testing, data validation, and training. Due a number of issues including significant challenges with the primary implementation partner, the project was delayed twice. Post go-live it was approximately one year until we were able to stabilize the system and produce the required financial reporting documents. Since that time, I have managed the support contracts with multiple vendors, internal project teams, and road map to continue implementing additional system features.

From: David A. Hazlett <manager@carrollvalley.org>
Sent: Tuesday, September 6, 2022 12:40 PM
To: Gayle R. Marthers <gayle@carrollvalley.org>
Subject: FW: Council



David Hazlett
Borough Manager

Carroll Valley Borough
5685 Fairfield Road, Carroll Valley PA 17320
717.642.8269 ext. 105

From: kari buterbaugh <kbuterbaugh@yahoo.com>
Sent: Tuesday, September 6, 2022 12:38 PM
To: David A. Hazlett <manager@carrollvalley.org>
Subject: Council

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Carroll Valley Council,

With this letter I hereby request appointment to the Carroll Valley Borough Council through December 2023.

I have lived in Carroll Valley for 33 years, and have a wealth of community knowledge that may at times be of value to the Council. As a local business woman, I have a strong interest in maintaining Carroll Valley's beauty, charm and sense of community. I am interested in Carroll Valley continuing to be a great place to raise a family, place to retire, and welcoming

vacation location.

My vision for the future in 10 or 20 years is pretty much what we currently see. Well maintained public buildings, parks, lakes and roads. Community events for those of all ages. Reasonable residential growth that includes replacement or remodeling of older homes.

It would be my honor to fill the council seat vacated by Mr. Verderaime, to assist with the good work of this council and the Borough staff through December 2023.

Sincerely,

Kari Buterbaugh

[Sent from Yahoo Mail for iPhone](#)

10 Green Trail

Fairfield, PA 17320

(240) 367-4705

HoneyChild715@outlook.com

September 1, 2022

Ladies & Gentlemen:

Hi, my name is Catherine "Caty" Schubring and I am applying for the vacant position on the Carroll Valley Borough Council. I have been a resident of Carroll Valley for over twenty years. I have enjoyed growing up in a community of conservative values that focuses on preserving the beauty of our valley. I want to keep it that way. I want to keep Carroll Valley beautiful!

My goal is to preserve this beauty for future generations of Carroll Valley citizens. As a member of the Borough Council, I would also like to be a member of the Parks and Recreation Committee. Having a great deal of social planning experience (I am a dance instructor and design socials), I would like to bring fresh ideas to attract young people to stay in our community and raise their families here.

Having a place in my heart for children, I would like to preserve our parks and continue to update them and the playgrounds with creative ideas and new equipment. This will continue to attract young families with children to enjoy life here in Carroll Valley.

I am active in my church and community as a volunteer. I make meals for those in need. I have assisted unmarried, pregnant women with their needs as they experience many challenges as a new, single mother.

All-in-all, our community encompasses families who are like-minded and want their children to grow up in a safe environment like Carroll Valley. I also want this to continue to be a great place for retirees and veterans to live where they too can enjoy the serenity and peace of our beautiful valley. This includes assisting folks on fixed incomes by keeping taxes low.

Sincerely,

Catherine M. Schubring

**BOROUGH OF CARROLL VALLEY
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 13, 2022
BOROUGH OFFICE**

RESOLUTION #6-2022

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF CARROLL VALLEY, ADAMS COUNTY, PENNSYLVANIA, APPOINTING A MEMBER TO SERVE ON THE BOROUGH COUNCIL TO FILL A VACANCY

WHEREAS, on August 29, 2022 Council Member Robert Verderaime's resignation from the Borough Council was accepted by default as Borough Code stipulates that the resignation would become effective 45-days after its receipt on July 15, 2022; and

WHEREAS, the acceptance of this resignation leaves a vacancy on the Borough Council; and

WHEREAS, at a duly convened Regular Borough Council meeting on September 13, 2022, the Borough Council agreed by majority vote to select Borough resident _____ from _____ (____) potential candidate(s) to fill the vacancy by a roll call vote;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Carroll Valley, Adams County, Pennsylvania, that this Resolution records the roll call voice vote taken at the September 13, 2022 meeting for the appointment of _____ as follows:

Bruce Carr:	_____
Jessica Kraft:	_____
David Lillard:	_____
Richard Mathews:	_____
John Schubring:	_____
L. Michael Wight:	_____
Robert Verderaime:	_____

AND BE IT FURTHER RESOLVED that this Resolution ratifies the above-described action taken by the Borough Council appointing _____, Borough of Carroll Valley in the County of Adams, Pennsylvania to serve as Borough Council member from September 13, 2022 until the first Monday in January after the first municipal election occurring more than 60 days from August 29, 2022, at which election an eligible person shall be elected to fill the office.

ATTEST:

BOROUGH OF CARROLL VALLEY

Secretary

By: _____
Council Representative

Date



September 7, 2022

Memorandum

To: Carroll Valley Borough Council

From: GMS Funding Solutions (GMS)

PA SMALL WATER AND SEWER PROGRAM UPDATE

Carroll Valley Wastewater Treatment Facility Upgrades Project

Awarded: \$425,000

GMS submitted the second reimbursement request (\$189,805) in April 2022. This request maximized the \$425,000 grant award. However, invoices and proofs of payment must be submitted through the completion of the project.

Next Steps: The Authority should provide additional Applications for Payment and cancelled checks to GMS when available.

ADAMS COUNTY PARKS, RECREATION, AND GREEN SPACE GRANT PROGRAM

Carroll Valley Path System – Phase I

Awarded: \$25,000

The County approved the requested extensions, the initial extension request ran to June 30, 2022 and the subsequent extension extends the grant to December 31, 2022. GMS will follow-up with the County on the approval of the re-scope request.

Next Steps: If the County approves the re-scope request, and once work commences, the Borough should forward project invoices and cancelled check payments to GMS for reimbursement submissions.

H2O PA – WATER SUPPLY, SANITARY SEWER, AND STORM WATER PROJECTS (H2O)

Wastewater Treatment Plant Upgrades

Awarded: \$700,000

The H2O grant expires on June 30, 2023. The Borough met with PENNVEST on August 3, 2022 to discuss additional funding sources. This Project should not be bid until PENNVEST funding award is received.

Next Steps: The Borough should continue to forward all engineering invoices and evidence of payments to GMS. The Project should not be bid until PENNVEST funding is finalized.

PENNVEST

Wastewater Treatment Plant Upgrades

Potential Request: \$4.2 million

The initial pre-application meeting with PENNVEST was held on August 3, 2022 and during the meeting it was discussed that the Project would only be eligible for loan funding. At this time, the goal is to submit the PENNVEST application in November and awards are expected to be announced in February 2023.

Next Steps: The Engineer will begin work on the Categorical Exclusion, Land Use Approval, and Specification Certification which are requirements of a PENNVEST application. GMS will work through the application narrative and provide the team with an information/document request.

COVID-19 ARPA STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF)

Request: \$206,303.02 (first tranche); \$206,303.02 (second tranche)

GMS is working with the Borough to address the SAM registration, ensure it is active, and connect the account with Gayle Marthers. Gayle signed the required letter and the next step is for Gayle to set-up a SAM account. The letter must be submitted from the account that is requesting to be connected.

Next steps: GMS to work with the Borough on its SAM account. The next report is due April 30, 2023.

GREENWAYS, TRAILS AND RECREATION PROGRAM

Carroll Valley Borough Trail

Grant Request: \$200,000

GMS submitted the Greenways, Trails and Recreation Program (GTRP) grant application on May 31, 2022. It is anticipated that awards will be announced in fall 2022.

Next steps: GMS to monitor application status. GMS is in the process of coordinating a meeting with Representative Moul.

PENNDOT MULTIMODAL TRANSPORTATION FUND (MTF)

Intersection of Routes 16 and 116 Traffic Light

Grant request: TBD

The Borough wishes to install a traffic light at the intersection of Route 16 and Route 116. The Pennsylvania Department of Transportation's (PennDOT) Multimodal Transportation Fund (MTF) program is an eligible project. PennDOT MTF applications are expected to be due in November 2022.

Next Steps: The Borough should provide GMS with a cost estimate for the Project.

PROJECTS TO MONITOR

Broadband Initiative

Electronic Vehicle Charging Stations Initiative

Police Officer Hero Pay



NEW BUSINESS

FOR YOUR INFORMATION

Municipal Services Report

August

2022

Road Work: 426 Man-Hours

- Road work performed included:
 - Formed a sediment area for run off water, lined with rip rap and installed catch basin on Swallow Trail
 - Placed hot mix asphalt on Persimmon Trail to direct run off water, placed hot mix asphalt on Main Trail at manhole that was excavated earlier in the month to search for a leak, also place asphalt on shoulder of Gingell Trail to prevent standing water on roadway
 - Pulled the ditches on Falcon and Partridge Trails
 - Cleared intersections of high vegetation with string trimmers
 - Cleared all guiderails in the borough of vegetation with string trimmers
 - Graded side ditches on Country Club Trail to eliminate runoff water from crossing travel lanes
 - Cut back vegetation around street signs
 - Removed fallen trees from Maryann and Hickory Trails
 - Scraped all steel bridge beams on Ranch Trail Bridge to prepare for painting and structural bridge repairs to be performed in early September

Equipment Maintenance and Repair: 118 Man-Hours

- Municipal Services/Parks/Zoning/STP Departments: 118 Man-Hours
 - Repaired Scag mower tire (EQPK1)
 - Repaired tire on Simplicity mower (EQPK 6)
 - Removed and installed wheel bearings on Scag mower (EQPK1)
 - Installed new Hydraulic Hose and Fitting on John Deere Boom mower (EQMS5)
 - Removed all Borough equipment and communications from 2000 F350 P/U, washed and photographed, placed on MuniBid to sell
 - Installed new voltage regulator and rewired main harness on EQPK 3 (301A John Deere tractor)

Police Department: 0 Man-Hours

Vehicle and Equipment mileage log and Fuel usage summary for August 2022 attached.

Parks and Property Maintenance: 373.5 Man-Hours

- Carroll Commons Park
 - Mowing and trimming-weekly
 - Weed control in flower beds and playground
 - Cleaned and sanitized playground equipment
 - Installed additional split rail fence along Valley View Trail
 - Trimmed trees along walking path and removed tree tubes as needed

- Ranch Trail Park
 - Mowing and trimming-weekly
 - Routine maintenance included trash removal
 - Removed, cleaned and replaced picnic tables in Ranch Trail Park
 - Clean and sanitize playground equipment

- Lake Kay Mini Park
 - Mowing and trimming-weekly
 - Routine Maintenance consisted of trash collection and removal.

- Municipal Services Facilities
 - Removed materials from courtyard of the MS Ranch Trail facility that are no longer needed

Miscellaneous, Admin and Training: 24 Man-Hours

- Staff Meetings
- Performed Driveway Permit Inspections
- Placed orders for John Deere Gator, Power Grader and Mower attachments
- Ordered bulk oils and Magnesium Chloride
- Inventoried all replacement parts for vehicles and equipment
- Ordered needed supplies for annual preventative maintenance on equipment and vehicles prior to winter storm season

Sewer Treatment Plant: 10 Man-Hours

- MS employee performed daily requirements at the Wastewater treatment plant for several days while the normal operator was on vacation
- Drained and Cleaned Lagoon

Paid Time Off: 142.5 Man-Hours

Respectfully Submitted,
Brad A. Sanders
Brad A. Sanders
MS Supervisor

Hours/Mileage July 2022						
Vehicle ID/ Equipment ID	Description	Beginning Miles/ Hours	Ending Miles/Hours	Total Miles/Hours		
MS1	2021 Mack Granite	1556	1677	121		
MS2	2000 Ford F-350	154519	154519	0		
MS3	2010 Ford F550 D/T	47984	48262	278		
MS4	2001 Chevy B/T	81743	81858	115		
MS5	2007 Freightliner Sweeper Truck	15793	15821	28		
MS6	2012 INT 7400 D/T	12923	12953	30		
MS7	1999 Int 5000 D/T	119752	119804	52		
MS8	2015 Mack Granite	13131	13226	95		
MS10	2012 Ford F550 D/T	74892	75106	214		
MS 11	2016 Ford F550 D/t	34766	35438	672		
Total Mileage				1605		
EQMS2	2006 Bobcat Skid loader	831.5	833.7	2.2		
EQMS3	2021 Volvo loader	59	61	2		
EQMS4	580 John Deere 570B Grader	749	755	6		
EQMS5	6310 John Deere Boom Mower	1348	1427.7	79.7		
EQMS6	Bandit Brush Chipper	321.8	321.8	0		
EQMS10	2019 JCB Backhoe	1090.7	1125.5	34.8		
EQPK1	2015 Scag Mower	1127	1156.4	29.4		
EQPK3	301A John Deere tractor	Hour meter inoperable				
EQPK 6	2018 Simplicity mower	341	361	20		
Total Equipment hours				174.1		

Carroll Valley

Activity Summary Report By Account For Product

Date Range From: 8/1/2022 12:00:00 AM To: 8/31/2022 11:59:59 PM

		Number of Transactions		Qty	Amount	
Account:	001	Highway dept				
Product	01	Unleaded	3	Avg Price: \$1.000	30.400	\$30.40
Product	02	Diesel	22	Avg Price: \$1.000	493.700	\$493.70
Account Totals:			25	Avg Price: \$1.000	524.100	\$524.10
Account:	002	Police Dept				
Product	01	Unleaded	21	Avg Price: \$1.000	218.100	\$218.10
Account Totals:			21	Avg Price: \$1.000	218.100	\$218.10
Account:	003	Codes				
Product	01	Unleaded	2	Avg Price: \$1.000	16.000	\$16.00
Account Totals:			2	Avg Price: \$1.000	16.000	\$16.00
Account:	005	Sewer				
Product	01	Unleaded	2	Avg Price: \$1.000	41.500	\$41.50
Account Totals:			2	Avg Price: \$1.000	41.500	\$41.50
Account:	006	Parks				
Product	01	Unleaded	7	Avg Price: \$1.000	46.700	\$46.70
Product	02	Diesel	2	Avg Price: \$1.000	105.800	\$105.80
Account Totals:			9	Avg Price: \$1.000	152.500	\$152.50

Borough of Carroll Valley WWTP Monthly Report

Month Aug-22

Total Monthly Flow	2.721 MGD
Average Monthly Flow	.088 MGD
Sludge Hauled	16500 Gallons
Chlorine Usage	85 gallons
Total Precipitation	3.27"

Lagoon was pumped down and cleaned. The lagoon was also treated for Algae

Chlorine contact tanks were cleaned and serviced

Manhole at Dandelion Trl and Main Trl was grouted and sealed by USG due to a sink hole accruing in rd

New mainline camera was delivered.

Budget was completed for 2023

All yearly preventative maintenance has been completed for 2022

**- Pump Calculations for Carroll Valley Borough -
Sanders Pump Station
Monday, August 1, 2022 to Wednesday, August 31, 2022**

- Date Range Statistics -								
Pump	AVG Cycles	Total Cycles	AVG Draw Down	AVG Runtime	Total Runtime	AVG GPM	AVG Effluent	Total Effluent
1	34	1,082	00:01:14	00:43:03	22:14:52	424	18,267	566,303
2	34	1,081	00:01:13	00:42:56	22:11:25	425	18,270	566,393
3	34	1,081	00:01:11	00:41:39	21:31:29	437	18,213	564,632
						Station:	54,750	1,697,328

- Pump Calculations -								
Device	Num	Station	Pump	Cycles	AVG Draw Down	Runtime	AVG GPM	Effluent
Date: 8/31/2022								
37005		Sanders Pump Station	1	32	00:01:13	00:39:05	424	16,571
37005		Sanders Pump Station	2	31	00:01:13	00:37:55	425	16,114
37005		Sanders Pump Station	3	32	00:01:10	00:37:47	443	16,738
							Station:	49,423
Date: 8/30/2022								
37005		Sanders Pump Station	1	33	00:01:13	00:40:29	423	17,124
37005		Sanders Pump Station	2	34	00:01:13	00:41:41	424	17,673
37005		Sanders Pump Station	3	33	00:01:11	00:39:13	437	17,137
							Station:	51,934
Date: 8/29/2022								
37005		Sanders Pump Station	1	37	00:01:14	00:45:46	424	19,405
37005		Sanders Pump Station	2	37	00:01:14	00:45:47	432	19,778
37005		Sanders Pump Station	3	37	00:01:12	00:44:28	434	19,298
							Station:	58,481
Date: 8/28/2022								
37005		Sanders Pump Station	1	36	00:01:13	00:44:12	427	18,873
37005		Sanders Pump Station	2	35	00:01:13	00:43:01	422	18,153
37005		Sanders Pump Station	3	36	00:01:13	00:44:11	436	19,263
							Station:	56,289

- Pump Calculations -

Device	Num	Station	Pump	Cycles	AVG Draw Down	Runtime	AVG GPM	Effluent
Date: 8/27/2022								
37005		Sanders Pump Station	1	31	00:01:13	00:37:50	422	15,965
37005		Sanders Pump Station	2	31	00:01:13	00:37:49	424	16,034
37005		Sanders Pump Station	3	31	00:01:10	00:36:37	438	16,038
							Station:	48,037
Date: 8/26/2022								
37005		Sanders Pump Station	1	33	00:01:13	00:40:41	426	17,331
37005		Sanders Pump Station	2	34	00:01:13	00:41:47	424	17,716
37005		Sanders Pump Station	3	33	00:01:11	00:39:25	438	17,264
							Station:	52,311
Date: 8/25/2022								
37005		Sanders Pump Station	1	34	00:01:13	00:41:39	428	17,826
37005		Sanders Pump Station	2	34	00:01:13	00:41:37	423	17,603
37005		Sanders Pump Station	3	34	00:01:11	00:40:27	440	17,798
							Station:	53,227
Date: 8/24/2022								
37005		Sanders Pump Station	1	36	00:01:13	00:44:15	430	19,027
37005		Sanders Pump Station	2	35	00:01:13	00:42:53	429	18,396
37005		Sanders Pump Station	3	36	00:01:11	00:42:40	443	18,901
							Station:	56,324
Date: 8/23/2022								
37005		Sanders Pump Station	1	36	00:01:13	00:44:18	428	18,960
37005		Sanders Pump Station	2	37	00:01:13	00:45:22	427	19,371
37005		Sanders Pump Station	3	36	00:01:11	00:42:53	441	18,911
							Station:	57,242
Date: 8/22/2022								
37005		Sanders Pump Station	1	37	00:01:14	00:45:48	427	19,556
37005		Sanders Pump Station	2	37	00:01:14	00:45:45	429	19,626

- Pump Calculations -								
Device	Num	Station	Pump	Cycles	AVG Draw Down	Runtime	AVG GPM	Effluent
37005		Sanders Pump Station	3	37	00:01:11	00:44:19	439	19,455
							Station:	58,637
Date: 8/21/2022								
37005		Sanders Pump Station	1	34	00:01:13	00:41:40	420	17,500
37005		Sanders Pump Station	2	33	00:01:13	00:40:16	424	17,073
37005		Sanders Pump Station	3	34	00:01:11	00:40:17	433	17,442
							Station:	52,015
Date: 8/20/2022								
37005		Sanders Pump Station	1	33	00:01:13	00:40:18	425	17,127
37005		Sanders Pump Station	2	33	00:01:13	00:40:09	426	17,103
37005		Sanders Pump Station	3	32	00:01:10	00:37:46	438	16,541
							Station:	50,771
Date: 8/19/2022								
37005		Sanders Pump Station	1	33	00:01:13	00:40:29	425	17,205
37005		Sanders Pump Station	2	33	00:01:13	00:40:21	425	17,148
37005		Sanders Pump Station	3	34	00:01:11	00:40:29	435	17,610
							Station:	51,963
Date: 8/18/2022								
37005		Sanders Pump Station	1	33	00:01:13	00:40:24	425	17,170
37005		Sanders Pump Station	2	33	00:01:13	00:40:22	423	17,075
37005		Sanders Pump Station	3	33	00:01:11	00:39:08	437	17,101
							Station:	51,346
Date: 8/17/2022								
37005		Sanders Pump Station	1	34	00:01:13	00:41:44	425	17,736
37005		Sanders Pump Station	2	34	00:01:13	00:41:43	424	17,687
37005		Sanders Pump Station	3	33	00:01:11	00:39:10	442	17,311
							Station:	52,734
Date: 8/16/2022								
37005		Sanders Pump Station	1	38	00:01:16	00:48:29	421	20,411

- Pump Calculations -								
Device	Num	Station	Pump	Cycles	AVG Draw Down	Runtime	AVG GPM	Effluent
37005		Sanders Pump Station	2	39	00:01:14	00:48:26	427	20,681
37005		Sanders Pump Station	3	39	00:01:12	00:46:53	435	20,394
							Station:	61,486
Date: 8/15/2022								
37005		Sanders Pump Station	1	36	00:01:13	00:44:23	423	18,774
37005		Sanders Pump Station	2	35	00:01:14	00:43:21	427	18,510
37005		Sanders Pump Station	3	35	00:01:11	00:41:57	433	18,164
							Station:	55,448
Date: 8/14/2022								
37005		Sanders Pump Station	1	33	00:01:13	00:40:33	421	17,071
37005		Sanders Pump Station	2	33	00:01:14	00:40:48	420	17,136
37005		Sanders Pump Station	3	33	00:01:11	00:39:28	431	17,010
							Station:	51,217
Date: 8/13/2022								
37005		Sanders Pump Station	1	32	00:01:13	00:39:14	420	16,478
37005		Sanders Pump Station	2	33	00:01:13	00:40:33	423	17,152
37005		Sanders Pump Station	3	33	00:01:11	00:39:13	434	17,020
							Station:	50,650
Date: 8/12/2022								
37005		Sanders Pump Station	1	34	00:01:13	00:41:46	424	17,709
37005		Sanders Pump Station	2	34	00:01:13	00:41:44	429	17,903
37005		Sanders Pump Station	3	34	00:01:11	00:40:20	440	17,746
							Station:	53,358
Date: 8/11/2022								
37005		Sanders Pump Station	1	34	00:01:13	00:41:48	418	17,472
37005		Sanders Pump Station	2	33	00:01:13	00:40:31	426	17,260
37005		Sanders Pump Station	3	33	00:01:11	00:39:11	436	17,083
							Station:	51,815
Date: 8/10/2022								

- Pump Calculations -

Device	Num	Station	Pump	Cycles	AVG Draw Down	Runtime	AVG GPM	Effluent
37005		Sanders Pump Station	1	33	00:01:13	00:40:30	428	17,334
37005		Sanders Pump Station	2	33	00:01:13	00:40:22	424	17,115
37005		Sanders Pump Station	3	34	00:01:11	00:40:18	435	17,530
							Station:	51,979
Date: 8/9/2022								
37005		Sanders Pump Station	1	33	00:01:13	00:40:30	426	17,253
37005		Sanders Pump Station	2	34	00:01:13	00:41:38	424	17,652
37005		Sanders Pump Station	3	33	00:01:11	00:39:18	439	17,252
							Station:	52,157
Date: 8/8/2022								
37005		Sanders Pump Station	1	39	00:01:14	00:48:32	424	20,578
37005		Sanders Pump Station	2	38	00:01:14	00:47:09	427	20,133
37005		Sanders Pump Station	3	39	00:01:12	00:47:02	435	20,459
							Station:	61,170
Date: 8/7/2022								
37005		Sanders Pump Station	1	37	00:01:14	00:45:59	424	19,496
37005		Sanders Pump Station	2	38	00:01:14	00:47:14	423	19,979
37005		Sanders Pump Station	3	37	00:01:12	00:44:32	434	19,327
							Station:	58,802
Date: 8/6/2022								
37005		Sanders Pump Station	1	35	00:01:14	00:43:19	421	18,236
37005		Sanders Pump Station	2	34	00:01:14	00:41:58	424	17,793
37005		Sanders Pump Station	3	35	00:01:11	00:41:55	434	18,191
							Station:	54,220
Date: 8/5/2022								
37005		Sanders Pump Station	1	35	00:01:14	00:43:18	424	18,359
37005		Sanders Pump Station	2	35	00:01:14	00:43:14	422	18,244
37005		Sanders Pump Station	3	34	00:01:11	00:40:43	439	17,874

- Pump Calculations -

Device	Num	Station	Pump	Cycles	AVG Draw Down	Runtime	AVG GPM	Effluent
							Station:	54,477
Date: 8/4/2022								
37005		Sanders Pump Station	1	35	00:01:14	00:43:32	424	18,458
37005		Sanders Pump Station	2	36	00:01:14	00:44:42	426	19,042
37005		Sanders Pump Station	3	36	00:01:12	00:43:16	435	18,821
							Station:	56,321
Date: 8/3/2022								
37005		Sanders Pump Station	1	36	00:01:14	00:44:30	425	18,912
37005		Sanders Pump Station	2	36	00:01:14	00:44:37	425	18,962
37005		Sanders Pump Station	3	36	00:01:11	00:43:07	441	19,014
							Station:	56,888
Date: 8/2/2022								
37005		Sanders Pump Station	1	40	00:01:14	00:49:46	423	21,051
37005		Sanders Pump Station	2	39	00:01:14	00:48:28	427	20,695
37005		Sanders Pump Station	3	40	00:01:12	00:48:13	437	21,070
							Station:	62,816
Date: 8/1/2022								
37005		Sanders Pump Station	1	40	00:01:15	00:50:05	426	21,335
37005		Sanders Pump Station	2	40	00:01:15	00:50:12	430	21,586
37005		Sanders Pump Station	3	39	00:01:12	00:47:13	442	20,869
							Station:	63,790

Station Effluent (outflow)

Mon. 8/1/22 to wed. 8/31/22



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**- Pump Calculations for Carroll Valley Borough -
Liberty Pump Station
Monday, August 1, 2022 to Wednesday, August 31, 2022**

- Date Range Statistics -									
Pump	AVG Cycles	Total Cycles	AVG Draw Down	AVG Runtime	Total Runtime	AVG GPM	AVG Effluent	Total Effluent	
1	1	33	00:05:14	00:05:34	02:52:48	129	794	24,633	
2	1	33	00:05:14	00:05:35	02:53:06	115	793	24,606	
3	0	0	00:00:00	00:00:00	00:00:00	0	0	0	
							Station:	1,587	49,239

- Pump Calculations -								
Device	Num	Station	Pump	Cycles	AVG Draw Down	Runtime	AVG GPM	Effluent
Date: 8/31/2022								
38033		Liberty Pump Station	1	1	00:05:01	00:05:01	147	737
38033		Liberty Pump Station	2	0	00:00:00	00:00:00	0	0
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	737
Date: 8/30/2022								
38033		Liberty Pump Station	1	0	00:00:00	00:00:00	0	0
38033		Liberty Pump Station	2	1	00:04:38	00:04:38	156	722
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	722
Date: 8/29/2022								
38033		Liberty Pump Station	1	2	00:05:10	00:10:21	146	1,511
38033		Liberty Pump Station	2	1	00:04:59	00:04:59	157	782
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	2,293
Date: 8/28/2022								
38033		Liberty Pump Station	1	1	00:05:21	00:05:21	147	786
38033		Liberty Pump Station	2	2	00:04:41	00:09:22	160	1,498
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	2,284

- Pump Calculations -

Device	Num	Station	Pump	Cycles	AVG Draw Down	Runtime	AVG GPM	Effluent
Date: 8/27/2022								
38033		Liberty Pump Station	1	2	00:04:57	00:09:55	150	1,487
38033		Liberty Pump Station	2	2	00:04:45	00:09:30	152	1,444
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	2,931
Date: 8/26/2022								
38033		Liberty Pump Station	1	1	00:05:01	00:05:01	143	717
38033		Liberty Pump Station	2	0	00:00:00	00:00:00	0	0
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	717
Date: 8/25/2022								
38033		Liberty Pump Station	1	0	00:00:00	00:00:00	0	0
38033		Liberty Pump Station	2	1	00:04:28	00:04:28	144	643
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	643
Date: 8/24/2022								
38033		Liberty Pump Station	1	1	00:05:08	00:05:08	141	723
38033		Liberty Pump Station	2	0	00:00:00	00:00:00	0	0
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	723
Date: 8/23/2022								
38033		Liberty Pump Station	1	1	00:04:46	00:04:46	141	672
38033		Liberty Pump Station	2	2	00:05:18	00:10:36	138	1,462
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	2,134
Date: 8/22/2022								
38033		Liberty Pump Station	1	1	00:05:41	00:05:41	140	795
38033		Liberty Pump Station	2	1	00:05:28	00:05:28	139	759

- Pump Calculations -

Device	Num	Station	Pump	Cycles	AVG Draw Down	Runtime	AVG GPM	Effluent
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	1,554
Date: 8/21/2022								
38033		Liberty Pump Station	1	1	00:05:24	00:05:24	145	783
38033		Liberty Pump Station	2	1	00:05:26	00:05:26	139	755
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	1,538
Date: 8/20/2022								
38033		Liberty Pump Station	1	2	00:05:18	00:10:36	145	1,537
38033		Liberty Pump Station	2	1	00:05:27	00:05:27	142	773
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	2,310
Date: 8/19/2022								
38033		Liberty Pump Station	1	1	00:04:59	00:04:59	147	732
38033		Liberty Pump Station	2	1	00:05:21	00:05:21	142	759
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	1,491
Date: 8/18/2022								
38033		Liberty Pump Station	1	0	00:00:00	00:00:00	0	0
38033		Liberty Pump Station	2	1	00:05:05	00:05:05	142	721
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	721
Date: 8/17/2022								
38033		Liberty Pump Station	1	1	00:04:41	00:04:41	144	674
38033		Liberty Pump Station	2	0	00:00:00	00:00:00	0	0
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	674
Date: 8/16/2022								
38033		Liberty Pump Station	1	1	00:05:29	00:05:29	140	767

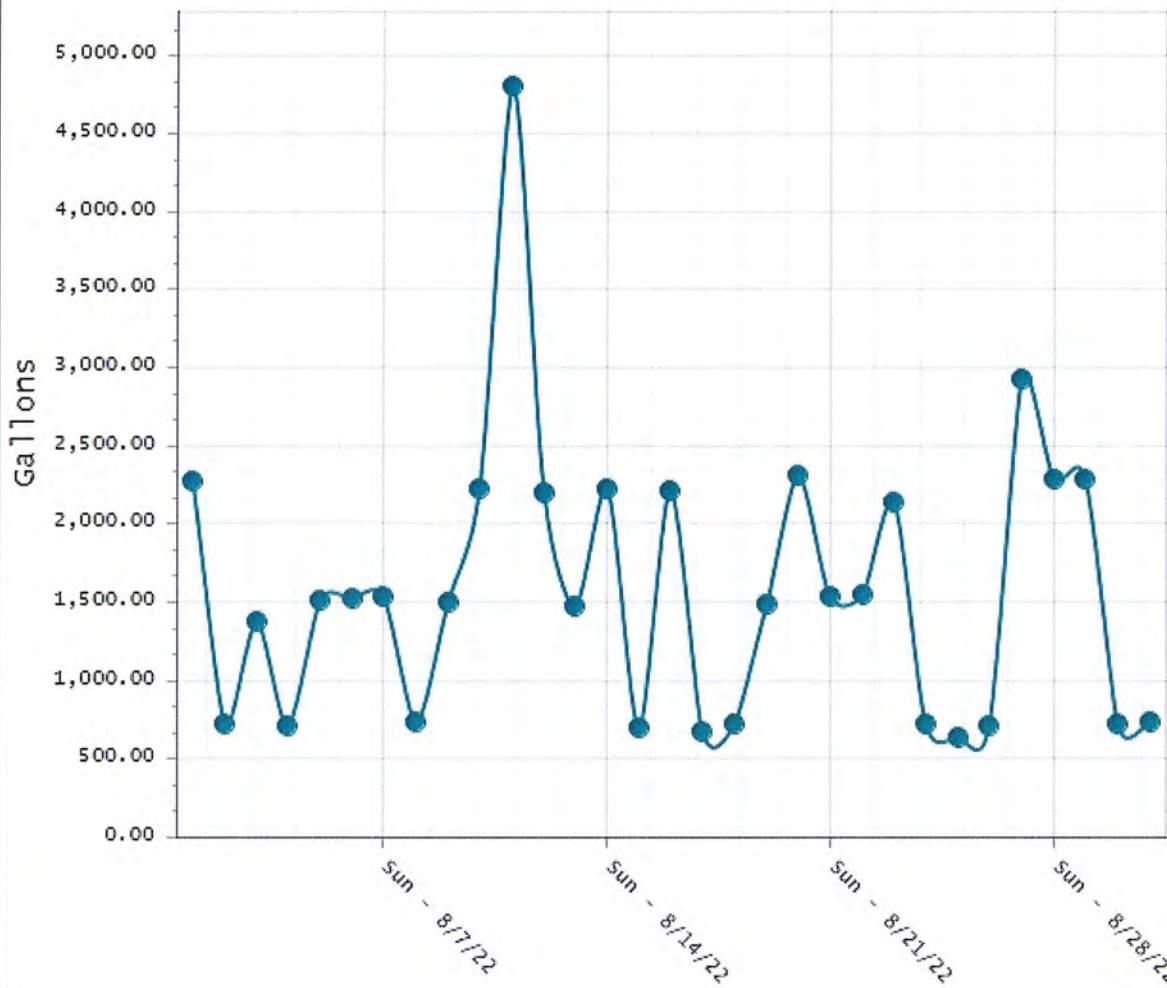
- Pump Calculations -								
Device	Num	Station	Pump	Cycles	AVG Draw Down	Runtime	AVG GPM	Effluent
38033		Liberty Pump Station	2	2	00:05:08	00:10:17	141	1,449
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	2,216
Date: 8/15/2022								
38033		Liberty Pump Station	1	1	00:05:00	00:05:00	141	705
38033		Liberty Pump Station	2	0	00:00:00	00:00:00	0	0
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	705
Date: 8/14/2022								
38033		Liberty Pump Station	1	1	00:05:16	00:05:16	138	726
38033		Liberty Pump Station	2	2	00:05:26	00:10:52	138	1,499
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	2,225
Date: 8/13/2022								
38033		Liberty Pump Station	1	1	00:05:34	00:05:34	138	768
38033		Liberty Pump Station	2	1	00:05:09	00:05:09	138	710
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	1,478
Date: 8/12/2022								
38033		Liberty Pump Station	1	2	00:05:19	00:10:39	137	1,459
38033		Liberty Pump Station	2	1	00:05:26	00:05:26	137	744
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	2,203
Date: 8/11/2022								
38033		Liberty Pump Station	1	3	00:05:45	00:17:15	137	2,363
38033		Liberty Pump Station	2	3	00:05:53	00:17:41	138	2,440
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	4,803
Date: 8/10/2022								

- Pump Calculations -								
Device	Num	Station	Pump	Cycles	AVG Draw Down	Runtime	AVG GPM	Effluent
38033		Liberty Pump Station	1	1	00:05:25	00:05:25	142	769
38033		Liberty Pump Station	2	2	00:05:20	00:10:40	137	1,461
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	Invalid	NA
							Station:	2,230
Date: 8/9/2022								
38033		Liberty Pump Station	1	1	00:05:19	00:05:19	143	760
38033		Liberty Pump Station	2	1	00:05:24	00:05:24	138	745
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	Invalid	NA
							Station:	1,505
Date: 8/8/2022								
38033		Liberty Pump Station	1	1	00:05:06	00:05:06	145	739
38033		Liberty Pump Station	2	0	00:00:00	00:00:00	142	0
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	Invalid	NA
							Station:	739
Date: 8/7/2022								
38033		Liberty Pump Station	1	1	00:05:14	00:05:14	145	758
38033		Liberty Pump Station	2	1	00:05:27	00:05:27	142	773
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	Invalid	NA
							Station:	1,531
Date: 8/6/2022								
38033		Liberty Pump Station	1	1	00:05:09	00:05:09	145	746
38033		Liberty Pump Station	2	1	00:05:34	00:05:34	141	784
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	Invalid	NA
							Station:	1,530
Date: 8/5/2022								
38033		Liberty Pump Station	1	1	00:05:08	00:05:08	144	739
38033		Liberty Pump Station	2	1	00:05:29	00:05:29	142	778
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	Invalid	NA

- Pump Calculations -								
Device	Num	Station	Pump	Cycles	AVG Draw Down	Runtime	AVG GPM	Effluent
							Station:	1,517
Date: 8/4/2022								
38033		Liberty Pump Station	1	0	00:00:00	00:00:00	144	0
38033		Liberty Pump Station	2	1	00:05:02	00:05:02	142	714
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	Invalid	NA
							Station:	714
Date: 8/3/2022								
38033		Liberty Pump Station	1	1	00:04:57	00:04:57	144	712
38033		Liberty Pump Station	2	1	00:04:39	00:04:39	142	660
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	Invalid	NA
							Station:	1,372
Date: 8/2/2022								
38033		Liberty Pump Station	1	1	00:05:07	00:05:07	142	726
38033		Liberty Pump Station	2	0	00:00:00	00:00:00	0	0
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	726
Date: 8/1/2022								
38033		Liberty Pump Station	1	1	00:05:16	00:05:16	141	742
38033		Liberty Pump Station	2	2	00:05:33	00:11:06	138	1,531
38033		Liberty Pump Station	3	0	00:00:00	00:00:00	0	0
							Station:	2,273

Station Effluent (outflow)

Mon. 8/1/22 to wed. 8/31/22



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