



**BOROUGH COUNCIL AGENDA**  
**TUESDAY, JULY 12, 2022 – 7:00 P.M.**

Richard Mathews, Council President, presiding  
Pledge of Allegiance  
Roll Call

**REGULAR MEETING**

1. **Approval of Minutes: June 14, 2022**
2. **Open to the public**
  - a. Citizens wishing to comment will be recognized in the Order of their listing on the Appearance Sheet and are asked to stand up and give their name, address, and organization they represent (if applicable). Impromptu comments are limited to five minutes per individual.
3. **Ordinances and Resolutions**
  - a. Ordinance #2:2022 – Zoning Revision
4. **Mayor's Report – R. Harris**
  - a. Police Report
  - b. Around Town
  - c. Upcoming Events & Meetings of Interest
  - d. In Requiem
5. **Fire/EMS/EMA Reports**
6. **Committee Reports**
  - a. Public Sewer Advisory Committee - Appointments
7. **Administrative Business – Borough Manager**
  - a. Treasurer's Report – June 2022
8. **Unfinished Business**
  - a. Grant Funding Updates
  - b. High-Speed Broadband Update
  - c. Cortner Pavilion Project Update
9. **New Business**
10. **Open to the public**
  - a. Citizens wishing to comment will be asked to stand up and give their name, address, and organization they represent (if applicable). Impromptu comments are limited to five minutes per individual.
11. **Adjournment**

# APPROVAL of MINUTES

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# ORDINANCES and RESOLUTIONS

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**INTEROFFICE MEMORANDUM**

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**TO:** BOROUGH COUNCIL  
**FROM:** DAVID A. HAZLETT, BOROUGH MANAGER  
**SUBJECT:** ORDINANCE #2-2022  
**DATE:** 07/07/2022  
**CC:** FILE

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**Ordinance #2-2022** is the requested revision of Chapter 27: Zoning Ordinance for the Borough. Our Solicitor, Zachary Rice, has prepared the document; I have reviewed it and present it to you for your review and comment.

**Action Requested:** If you agree with the changes, Council will need to take action to Advertise holding a Public Hearing on Tuesday, August 9, 2022 to take comments regarding Ordinance #2-2022: Chapter 27 – Zoning Revision; with the intent to adopt at the September 13, 2022 meeting.

**BOROUGH OF CARROLL VALLEY  
ADAMS COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 2-2022**

**AN ORDINANCE OF THE COUNCIL OF THE BOROUGH OF CARROLL VALLEY, ADAMS COUNTY, PENNSYLVANIA AMENDING VARIOUS SECTIONS OF THE CARROLL VALLEY ZONING ORDINANCE TO ALLOW VACATION RENTALS AS A PERMITTED USE IN THE AGRICULTURAL (A), RESIDENTIAL LOW DENSITY (R2), AND RESIDENTIAL MEDIUM DENSITY (R3) DISTRICTS AND TO SET FORTH STANDARDS FOR THE STORAGE OF RECREATIONAL VEHICLES, TRAVEL TRAILERS, TRUCK TRACTORS, BOATS, AND TRAILERS**

**WHEREAS**, Article VI of the Pennsylvania Municipalities Planning Code entitled ‘Zoning’ 53 P.S. §10601 et seq., authorizes the Borough to enact, amend and repeal Zoning Ordinances within the Borough; and

**WHEREAS**, Section 609 of the MPC, 53 P.S. §10609, sets forth the procedures for zoning ordinance amendments; and

**WHEREAS**, the Borough of Carroll Valley Zoning Ordinance, codified as Chapter 27 of the Borough of Carroll Valley Code of Ordinances, was amended on May 10, 2022 (the “Zoning Ordinance”); and

**WHEREAS**, Borough Council desires to allow for Vacation Rentals to be a permitted use in the Agricultural (A), Residential Low Density (R2), and Residential Medium Density (R3) Districts; and

**WHEREAS**, Borough Council desires to clarify provisions relating to the storage of recreational vehicles, travel trailers, truck tractors, boats, and trailers; and

**WHEREAS**, Borough Council for the Carroll Valley Borough deems it to be in the best interest and general welfare of the citizens and residents of the Borough to update and amend certain provisions of the Zoning Ordinance.

**NOW THEREFORE BE IT ENACTED AND ORDAINED**, by the Council of the Borough of Carroll Valley, Adams County, Pennsylvania, that the Zoning Ordinance is hereby amended as follows:

**SECTION 1.** Section 401 (A) of the Zoning Ordinance, entitled “*Permitted Uses*”, is hereby amended by adding “Vacation Rental” to the list of permitted uses in the Agricultural (A) District to read as follows:

A. Permitted Uses: The following uses are permitted in the A District.

1. Agricultural Operations.
2. Animal Hospital.
3. Cemetery, either as a principal use or as an accessory use to a Place of Worship.
4. Farms.
5. Forestry.
6. Horticultural activities, including nurseries and greenhouses.
7. Kennel, Commercial.
8. Place of Worship.
9. Single-Family Detached Dwellings.
10. Vacation Rental, in accordance with Section 1501.HH.

**SECTION 2.** Section 401 (C) of the Zoning Ordinance, entitled “*Special Exception Uses*”, is hereby amended by removing “Vacation Rental” from the list of special exception uses in the Agricultural (A) District to read as follows:

C. Special Exception Uses: The following uses are permitted by Special Exception in the A District in accordance with the following standards and criteria, any reasonable conditions that the Zoning Hearing Board may deem necessary, and in accordance with the procedures set forth in Section 1908 of this Ordinance.

1. Bed and Breakfast Operations, in accordance with Section 1501.B.
2. Farm Equipment Sales Facility, in accordance with Section 1501.H.
3. Farm Market and/or Agricultural Tourism in accordance with Section 1501.I.
4. Farm-Related Business, in accordance with Section 1501.J.
5. Solar Energy Production Facility, in accordance with Section 1501.NN.
- ~~6. Vacation Rental, in accordance with Section 1501.HH.~~
6. Wind Energy Facility, in accordance with Section 1501.OO.

**SECTION 3.** Section 601 (A) of the Zoning Ordinance, entitled “*Permitted Uses*”, is hereby amended by adding “Vacation Rental” to the list of permitted uses in the Residential Low Density (R2) District to read as follows:

A. Permitted Uses: The following uses are permitted in the R2 District.

1. Forestry.
2. Place of Worship.
3. Public Park, Recreation, and Resource Management Uses.
4. Schools.
5. Single Family Detached Dwellings.
6. Site-Specific Borough Facilities.
7. Site-Specific Utility Facilities.
8. Vacation Rental, in accordance with Section 1501.HH.

**SECTION 4.** Section 601 (C) of the Zoning Ordinance, entitled “*Special Exception Uses*”, is hereby amended by removing “Vacation Rental” from the list of special exception uses in the Residential Low Density (R2) District to read as follows:

- B. Special Exception Uses: The following uses are permitted by Special Exception in the R2 District in accordance with the following standards and criteria, any reasonable conditions that the Zoning Hearing Board may deem necessary, and in accordance with the procedures set forth in Section 1908 of this Ordinance.
  - 1. Group Home, in accordance with Section 1501.N.
  - ~~2. Vacation Rental, in accordance with Section 1501.HH.~~
  - 2. Wireless Communication Facility – Tower Based – Inside Public Right-of-Way, proposed as either a stand-alone facility or as part of a DAS, in accordance with Section 1501.LL.
  - 3. Uses not expressly permitted elsewhere in this Ordinance, and that exhibit the same general character of the uses listed in Section 601, when authorized as a Special Exception by the Zoning Hearing Board in accordance with Section 1501.GG and 1908.

**SECTION 5.** Section 701 (A) of the Zoning Ordinance, entitled “*Permitted Uses*”, is hereby amended by adding “Vacation Rental” to the list of permitted uses in the Residential Medium Density (R3) District to read as follows:

- A. Permitted Uses: The following uses are permitted in the R3 District.
  - 1. Forestry.
  - 2. Place of Worship.
  - 3. Public Park, Recreation, and Resource Management Uses.
  - 4. Schools.
  - 5. Single Family Detached Dwellings.
  - 6. Site-Specific Borough Facilities.
  - 7. Site-Specific Utility Facilities.
  - 8. Vacation Rental, in accordance with Section 1501.HH.

**SECTION 6.** Section 701 (C) of the Zoning Ordinance, entitled “*Special Exception Uses*”, is hereby amended by removing “Vacation Rental” from the list of special exception uses in the Residential Medium Density (R3) District to read as follows:

- C. Special Exception Uses: The following uses are permitted by Special Exception in the R3 District in accordance with the following standards and criteria, any reasonable conditions that the Zoning Hearing Board may deem necessary, and in accordance with the procedures set forth in Section 1908 of this Ordinance.
  - 1. Conversion Housing, in accordance with Section 1501.E.
  - 2. Group Home, in accordance with Section 1501.N.
  - 3. Infill Housing, in accordance with Section 1501.R.
  - ~~4. Vacation Rental, in accordance with Section 1501.HH.~~

4. Wireless Communication Facility – Tower Based – Inside Public Right-of-Way, proposed as either a stand-alone facility or as part of a DAS, in accordance with Section 1501.LL.
5. Uses not expressly permitted elsewhere in this Ordinance, and that exhibit the same general character of the uses listed in Section 701, when authorized as a Special Exception by the Zoning Hearing Board in accordance with Section 1501.GG and 1908.

**SECTION 7.** Section 1415 (C) (2) of the Zoning Ordinance, entitled “*Unenclosed Storage and/or Parking*”, is hereby amended read as follows:

2. Recreational vehicles, travel trailers, truck tractors, boats and trailers may be parked on a property in accordance with the following requirements:
  - a. The storage of one (1) of the above-listed items shall be permitted. Such item is permitted to be parked in any yard as long as no portion of it (including tongue) is located within any public right-of way, on or above any public sidewalk or easement, or within a distance of five (5) feet from adjoining property lines.
  - b. ~~The storage of a second vehicle shall be permitted if the gross lot size is equal to or greater than two (2) acres, as derived from a recorded deed and/ or recorded subdivision plan.~~ A second item shall be permitted only in the side/rear yard, and no portion of it (including tongue) shall be located within any public right-of-way, on or above any public sidewalk or easement, or within a distance of five (5) feet from an adjoining property.
  - c. All areas used for storage shall be maintained so as to keep vegetation properly trimmed and debris or litter disposed of regularly. Storage of such item shall not exempt the property owner from any property maintenance requirement of this Ordinance or any other Borough ordinance.
  - d. All items shall, where applicable, maintain valid registration and inspection, and prevent the leakage of fuels and/or lubricants into the ground

**SECTION 8. Repealer.** All provisions of previous Ordinances of the Borough of Carroll Valley which are contrary to this Ordinance are expressly repealed.

**SECTION 9. Savings Clause.** In all other respects, the Borough of Carroll Valley Ordinances shall remain as previously enacted and ordained.

**SECTION 10. Severability.** The provisions of this Ordinance are declared to be severable, and if any section, subsection, sentence, clause or part thereof is, for any reason, held to be invalid to be unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of any remaining sections, subsections, sentences, clauses or part of this ordinance.

**SECTION 11. Effective Date.** This Ordinance shall take effect in accordance with law.



**ENACTED, ORDAINED, AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_  
2022 by the Council of the Borough of Carroll Valley, Adams County, Pennsylvania.

ATTEST:

CARROLL VALLEY BOROUGH COUNCIL

\_\_\_\_\_  
Gayle Mathers, Assistant  
Borough Manager/Borough  
Secretary

By: \_\_\_\_\_  
Richard Mathews, Council President

\_\_\_\_\_  
Mayor of the Borough of Carroll Valley

# MAYOR'S REPORT

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# June 2022 Police Report



by  
Chief Richard L Hileman II  
Carroll Valley Borough Police

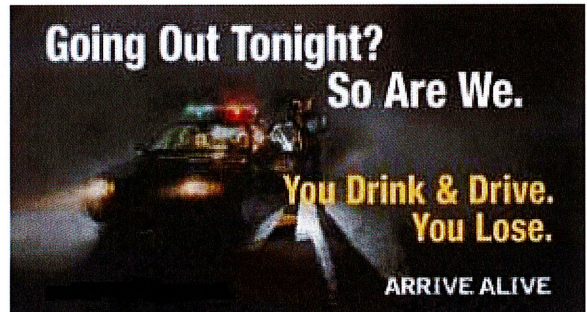
## Special News / Achievements:



- The Carroll Valley Civil Service Commission is continuing the next round of the hiring process. We are continuing recruiting efforts.

## Special Events:

- In June, officers participated in the July 4 holiday DUI enforcement program. Officers worked details funded by grants to provide extra coverage during the holiday period.



- Carroll Valley Police will join the Pennsylvania State Police and over 300 municipal agencies to conduct a targeted aggressive-driving enforcement wave from July 5 through August 21, 2022. The goal of targeted enforcement is to reduce the number of aggressive driving related crashes, injuries, and deaths on roadways throughout the state. Any aggressive driver stopped by police will receive a ticket. The enforcement wave will focus on heavy truck violations, pedestrian safety, red light running and tailgating. Motorists exhibiting other unsafe behaviors

such as driving too fast for conditions, following too closely, or other aggressive actions will also be cited.

- The enforcement is part of Pennsylvania's Highway Safety Program and is funded by part of PennDOT's investment of federal funds from the National Highway Traffic Safety Administration (NHTSA). For more information on aggressive driving, visit [PennDOT.gov/Safety](http://PennDOT.gov/Safety).
- In 2021, there were 4,322 crashes in which at least one driver was speeding, resulting in 201 fatalities and 589 suspected serious injuries.
- Speeding is an aggressive driving factor and is usually defined as driving in excess of the posted speed limit or driving too fast for conditions. It can have dangerous consequences, including:
  - Reducing a driver's ability to negotiate curves or maneuver around obstacles in the roadway.
  - Extending the distance traveled before a vehicle can stop.
  - Increasing the distance a vehicle travels while the driver reacts to a hazard.
- Increasing the risk of crashes and injuries because other vehicles and pedestrians may not be able to judge distance correctly.

## Why are you driving over the speed limit?

- I like speeding tickets
- I don't care about the safety of myself and others
- Laws don't apply to me
- All of the above

## Crime Data:

Key to reading the following page:

1. At the top left, you see overall statistics for the month. Total offenses and clearance rate refer to Group "A" offenses. Arrests refer to Group "A" and Group "B". This data is only for Carroll Valley Borough.
2. It also includes crime rates and arrest rates, however this calculation is not yet functioning on the PA State Police system, so they display as -0-. When working correctly, they will report in the national standard of per 100,000 population. As such, when it does calculate, it shows the rate as if the Carroll Valley population was 100,000. By doing this, it makes the rate comparable regardless of the size of the jurisdiction.
3. The column below on the left shows all Group "A" offenses. Offenses can be generally cleared by:
  - a. Arrest (by charging someone with the crime).
  - b. Victim Refused Prosecution = Prosecution limited by victim, or;
  - c. Exceptional Clearance = Charges could be filed but for cause are not.
4. In the center, NIBRS adds additional categories, and you can see how they compare year over year for the month reported.
5. On the right column, you first see a list of arrests for Group "A" offenses, divided into adults and juveniles.
6. At the bottom of the right column, Group "B" arrests are listed. As a major change in NIBRS reporting, Group "B" offenses are only listed when an arrest occurs. Unsolved Group "B" offenses are no longer reported.
7. Each NIBRS offense belongs to one of three categories: Crimes Against Persons, Crimes Against Property, and Crimes Against Society. Crimes Against Persons, e.g., murder, rape, and assault, are those whose victims are always individuals. The object of Crimes Against Property, e.g., robbery, bribery, and burglary, is to obtain money, property, or some other benefit. Crimes Against Society, e.g., gambling, prostitution, and drug violations, represent society's prohibition against engaging in certain types of activity; they are typically victimless crimes in which property is not the object.



# Offense and Arrest Summary Report

Printed On:  
07/07/2022

Beginning Date: 06/01/2022

Ending Date: 06/30/2022

Page 1 of 1

Agency: All

Municipality: Carroll Valley Borough

**Total Offenses** 4      **Clearance Rate** 100%  
 % change from last year 100%      Last years rate 0

**Total Arrests** 4      **Hate Crime Offenses** 0  
 % change from last year 0%      **Law Officers Assaulted** 0

**Group A Crime Rate per 100,000 Population :** 0.00      **Summary based reporting Crime Rate per 100,000 Population :** 0.00

**Arrest Rate per 100,000 Population :** 0.00

### Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	0	0	0
Larceny	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple Assault	0	0	0	0	0
Intimidation	0	0	0	0	0
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	0	0	0	0	0
Drug/Narcotic Violations	0	0	0	0	0
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	3	0	0	3	0
Weapons Law Violations	0	0	0	0	0
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
<b>Total Group A Arrests</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>
<b>Group "B" Arrests</b>					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	0
Disorderly Conduct	0	0	0	0	0
DUI	0	0	0	0	2
Drunkenness	0	0	0	0	0
Family Offenses-nonviolent	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	0	0	0	0	0
All Other Offenses	1	0	0	1	2
<b>Total Group B Arrests</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>4</b>
<b>Total Arrests</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>4</b>

### Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder			
Negligent Manslaughter			
Justifiable Homicide			
Rape			
Robbery			
Aggravated Assault			
Burglary			
Larceny	1	1	
Motor Vehicle Theft			
Arson			
Simple Assault			
Intimidation			
Bribery			
Counterfeiting/Forgery	1	1	
Vandalism			
Drug/Narcotic Violations			
Drug Equipment Violations			
Embezzlement			
Extortion/Blackmail			
Fraud	1	1	2
Gambling			
Kidnapping			
Pornography			
Prostitution			
Sodomy			
Sexual Assault w/Object			
Fondling			
Incest			
Statutory Rape			
Stolen Property	1	1	
Weapons Law Violations			
Human Trafficking, Commercial Sex Acts			
Human Trafficking, Involuntary Servitude			
Animal Cruelty			
<b>Total Group "A"</b>	<b>4</b>	<b>4</b>	<b>2</b>

#### Crime Against Person

- This year  
 - Last year  
 0 - Percent Change

#### Crime Against Property

4 - This year  
 2 - Last year  
 100% - Percent Change

#### Crime Against Society

- This year  
 - Last year  
 0 - Percent Change

Population : 1

Note: Last years figures are provided for comparison purposes only.

### Calls for Service:

<b>Carroll Valley Calls for Service Month</b>	<b>Total</b>
ALARM	4
ANIMAL COMPLAINT	3
ASSIST - FIRE/EMS	5
ASSIST - OTHER POLICE	4
DISTURBANCE/NOISE	3
DOMESTIC DISTURBANCE	1
MENTAL HEALTH / WELFARE	3
MISC CALL FOR SERVICE	10
SUSPICIOUS ACTIVITY	9
THEFT	2
THREATS / HARRASSMENT / STALKING	2
TRAFFIC COMPLAINT	7
TRESPASS	1
VEHICLE CRASH	2
VEHICLE STOP	8
Z COURT / JUSTICE	2
Z FOLLOW-UP	10
<b>Grand Total</b>	<b>76</b>

<b>Carroll Valley Calls for Service YTD</b>	<b>Total</b>
ALARM	25
ANIMAL COMPLAINT	16
ASSIST - FIRE/EMS	54
ASSIST - OTHER POLICE	15
BURGLARY	1
CHILD WELFARE	2
CRIMINAL MISCHIEF	3
DISTURBANCE/NOISE	10
DOMESTIC DISTURBANCE	39
DRIVING UNDER THE INFLUENCE	1
DRUG ACTIVITY	1
FRAUD	8
MENTAL HEALTH / WELFARE	23
MISC CALL FOR SERVICE	61
SEX OFFENSE	1
SUSPICIOUS ACTIVITY	18
THEFT	20
THREATS / HARRASSMENT / STALKING	9
TRAFFIC COMPLAINT	46
TRESPASS	5
VEHICLE CRASH	14
VEHICLE STOP	53
Z COURT / JUSTICE	7
Z FOLLOW-UP	56
<b>Grand Total</b>	<b>488</b>

### Traffic Enforcement:

- Officers conducted vehicle stops and handled crashes this month as listed above. Together these resulted in the following citations, faulty equipment notices, and warnings.



Citation, Faulty Equipment and Warning	Count:
1301 (Title 75) - Registration and certificate of title required	2
1786 (Title 75) - Required financial responsibility	2
3362 (Title 75) - Maximum speed limits	7
<b>Grand Total</b>	<b>11</b>

### Miscellaneous:

Calls for Service	June 2021	June 2022	YTD 2021	YTD 2022
Calls from Public	105	68	635	427
Officer initiated	47	8	265	61
Total CV Calls	152	76	900	488

### Vehicle Mileage

	Starting	Ending	Total
2017 Dodge Charger Unmarked	20,111	20,658	547
2017 Dodge Charger Marked	65,339	65,357	18
2014 Dodge Charger Unmarked	90,419	91,171	752
2014 Dodge Charger Marked	86,294	86,482	188
2010 Ford Exp Marked	82,993	82,993	0
		Total	1,505





# June 2022 Fairfield Police Report Supplement



by  
Chief Richard L Hileman II  
Carroll Valley Borough Police

## Calls for Service:

This data represents all calls for service we receive from the Adams County Department of Emergency Services which accounts for most of our calls. It also includes officer-initiated calls, like traffic stops and follow ups as well as complaints received on station or by other means.

Fairfield Calls for Service Month	Total	Fairfield Calls for Service YTD	Total
ASSIST - FIRE/EMS	3	ALARM	6
ASSIST - OTHER POLICE	1	ANIMAL COMPLAINT	2
CRIMINAL MISCHIEF	1	ASSAULT	2
MISC CALL FOR SERVICE	2	ASSIST - FIRE/EMS	23
THREATS / HARRASSMENT / STALKING	2	ASSIST - OTHER POLICE	1
TRAFFIC COMPLAINT	2	CHILD WELFARE	1
VEHICLE STOP	4	CRIMINAL MISCHIEF	7
Z FOLLOW-UP	2	DISTURBANCE/NOISE	3
<b>Grand Total</b>	<b>17</b>	DOMESTIC DISTURBANCE	5
		MENTAL HEALTH / WELFARE	4
		MISC CALL FOR SERVICE	13
		MISSING/LOST PERSON	2
		SUSPICIOUS ACTIVITY	4
		THEFT	1
		THREATS / HARRASSMENT / STALKING	9
		TRAFFIC COMPLAINT	6
		TRESPASS	1
		VEHICLE CRASH	3
		VEHICLE STOP	29
		Z FOLLOW-UP	20
		<b>Grand Total</b>	<b>142</b>

## Citations:

We issued the following citations, faulty equipment, and warning cards in Fairfield Borough:

Citation, Faulty Equipment and Warning	Count:
1301 (Title 75) - Registration and certificate of title required	2
1311 (Title 75) - Registration card to be signed and exhibited on demand	1
1501 (Title 75) - Drivers required to be licensed	1
1511 (Title 75) - Carrying and exhibiting driver's license on demand	1
1786 (Title 75) - Required financial responsibility	1
3362 (Title 75) - Maximum speed limits	3
4107 (Title 75) - Unlawful activities	1
4525 (Title 75) - Tire equipment and traction surfaces	1
4703 (Title 75) - Operation of vehicle without official certificate of inspection	3
<b>Grand Total</b>	<b>14</b>



# Offense and Arrest Summary Report

Printed On:  
07/07/2022

Beginning Date: 06/01/2022

Ending Date: 06/30/2022

Page 1 of 1

Agency: All

Municipality: Fairfield Borough

**Total Offenses** 1      **Clearance Rate** 0  
 % change from last year 0%      Last years rate 0

**Total Arrests** 0      **Hate Crime Offenses** 0  
 % change from last year -100%      **Law Officers Assaulted** 0

**Group A Crime Rate per 100,000 Population :** 0.00      **Summary based reporting Crime Rate per 100,000 Population :** 0.00

**Arrest Rate per 100,000 Population :** 0.00

### Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	0	0	0
Larceny	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple Assault	0	0	0	0	0
Intimidation	0	0	0	0	0
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	0	0	0	0	0
Drug/Narcotic Violations	0	0	0	0	0
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	0	0	0	0	0
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
<b>Total Group A Arrests</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Group "B" Arrests</b>					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	0
Disorderly Conduct	0	0	0	0	1
DUI	0	0	0	0	0
Drunkenness	0	0	0	0	0
Family Offenses-nonviolent	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	0	0	0	0	0
All Other Offenses	0	0	0	0	0
<b>Total Group B Arrests</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Total Arrests</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>

### Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder			
Negligent Manslaughter			
Justifiable Homicide			
Rape			
Robbery			
Aggravated Assault			
Burglary			
Larceny			
Motor Vehicle Theft			
Arson			
Simple Assault			
Intimidation			
Bribery			
Counterfeiting/Forgery			
Vandalism	1		1
Drug/Narcotic Violations			
Drug Equipment Violations			
Embezzlement			
Extortion/Blackmail			
Fraud			
Gambling			
Kidnapping			
Pornography			
Prostitution			
Sodomy			
Sexual Assault w/Object			
Fondling			
Incest			
Statutory Rape			
Stolen Property			
Weapons Law Violations			
Human Trafficking, Commercial Sex Acts			
Human Trafficking, Involuntary Servitude			
Animal Cruelty			
<b>Total Group "A"</b>	<b>1</b>		<b>1</b>

#### Crime Against Person

- This year  
 - Last year  
 0 - Percent Change

#### Crime Against Property

1 - This year  
 1 - Last year  
 0% - Percent Change

#### Crime Against Society

- This year  
 - Last year  
 0 - Percent Change

Population : 1

Note: Last years figures are provided for comparison purposes only.

# FIRE/EMS/EMA REPORT

---

# Adams Regional Emergency Medical Services

# '22 - AMBULANCE

# '23 SUBSCRIPTION DRIVE

## GOING ON NOW



**WE'RE YOUR  
AMBULANCE SERVICE  
PROVIDER & NEED  
YOUR SUPPORT!**



**Fairfield Fire & EMS**  
MICU 54-6  
MICU 54-7

**Gettysburg FD**  
MICU 54-1  
MICU 54-2  
Chief 54  
Medic Supervisor 54

**United H&L Co. 33-3**  
Bonneauville  
MICU 54-3

**United H&L Co. 33-1**  
New Oxford  
MICU 54-4  
MICU 54-5



**It is once again the time of year for us to offer enrollment in the Ambulance Subscription Drive to individuals and families in our primary response area.**

*While you still receive emergency ambulance service if you do not subscribe to this program, we strongly encourage all residents to participate in order to avoid costs beyond what typical insurance will cover. Please note, you must have a minimum of a primary insurance plan to be eligible to join this ambulance membership.*

**No one knows when they are going to experience a medical emergency requiring an ambulance or advanced life support.**

*Now residents who need services in the AREMS response area can be prepared for those unforeseen and unexpected expenses by enrolling in our joint ambulance membership drive offered by Adams Regional Emergency Medical Services.*

**Although many patients have medical insurance coverage of some type, most insurance plans cover only a portion of the fees associated with transportation to the hospital or will pay for only those fees they consider to be "reasonable and customary."**

*Unfortunately, this amount is usually far below our cost to provide 24-hours-a-day emergency ambulance service. We will only bill primary and secondary insurance providers. Payment from a subscriber's insurance carrier will satisfy your obligation to us for our service costs. \*Non-Subscribers are responsible for payment in full for services, regardless of the amount covered by their insurance carrier. Subscribers shall forward any payments received directly for their insurance carrier to Adams Regional EMS immediately upon receipt.*

*\*All patients will be responsible for a minimum charge of \$50 for refusal of transport, when an evaluation and/or treatment are provided. This includes lift-assist. Non-transport us not covered by the membership. Non-Emergency Transports are also not covered under your membership.*



**Fill out & return the AREMS provided Subscription Form**

**HAVE ?  
FLIP FOR  
FAQS  
OR CALL  
(717) 624.7456**



## MEMBERSHIPS OFFERED:

### Individual

Covers one adult age 18 or older.

### Family

Covers two adults & all dependent children under the age of 18 residing in the household.

### Family Extended

Covers three or more adults & all dependent children under the age of 18 residing in the household.

# **FOUNTAINDALE VOLUNTEER FIRE DEPARTMENT**

-----  
**1340 OLD WAYNESBORO ROAD  
FAIRFIELD, PA 17320**



## **MONTHLY FIRE REPORT FOR JUNE 2022**

Breakdown of calls by type:

Building Fires.....	3
Medical Assist.....	1
Vehicle Accident.....	1
Wildland fire.....	1
Land search for person.....	1
Transfer.....	2
Commercial Fire Alarm.....	1
<u>Good Intent.....</u>	<u>4</u>
<b>TOTAL</b>	<b>14</b>

Notes: All hose, ladder, and pump testing has been completed.

David M. Martin

A handwritten signature in black ink, appearing to read "David M. Martin".

Fire Chief

cc: Carroll Valley Borough  
Hamiltonban Township  
Liberty Township

# Fountain Dale Volunteer Fire Department

x

Fairfield, PA

This report was generated on 7/6/2022 1:50:49 PM

## Incident Type Count per Station for Date Range

Start Date: 06/01/2022 | End Date: 06/30/2022

INCIDENT TYPE	# INCIDENTS
Station: <input type="checkbox"/>	
111 - Building fire	3
140 - Natural vegetation fire, other	1
311 - Medical assist, assist EMS crew	1
324 - Motor vehicle accident with no injuries.	1
341 - Search for person on land	1
571 - Cover assignment, standby, moveup	2
611 - Dispatched & cancelled en route	4
735 - Alarm system sounded due to malfunction	1
<b># Incidents for :</b>	<b>14</b>

Only REVIEWED incidents included.



emergencyreporting.com  
Doc Id: 857



# Fountain Dale Volunteer Fire Department

x

Fairfield, PA

This report was generated on 7/6/2022 1:49:05 PM

## Incident Type and Street Name for Date Range

Incident Status: Reviewed | Start Date: 06/01/2022 | End Date: 06/30/2022

Incident Date	Address	Incident Type
06/01/2022	Royer Road, Cascade-Highfield, MD 21719	Building fire
06/03/2022	Waynesboro Road, Emmitsburg, MD 21727	Natural vegetation fire, other
06/03/2022	Hillview Court, Fairfield, PA 17320	Dispatched & cancelled en route
06/04/2022	Old Waynesboro Road, Fairfield, PA 17320	Search for person on land
06/13/2022	Polly Trail, Fairfield, PA 17320	Medical assist, assist EMS crew
06/15/2022	Leiter Street, Leitersburg, MD 21740	Cover assignment, standby, moveup
06/17/2022	Waynesboro Pike, Fairfield, PA 17320	Motor vehicle accident with no injuries.
06/18/2022	Dutrow Avenue, Blue Ridge Summit, PA 17214	Building fire
06/18/2022	Old Waynesboro Road, Fairfield, PA 17320	Alarm system sounded due to malfunction
06/19/2022	Monterey Lane, Blue Ridge Summit, PA 17214	Cover assignment, standby, moveup
06/22/2022	Naylor Road, Sabillasville, MD 21780	Dispatched & cancelled en route
06/22/2022	North Landis Avenue, Waynesboro, PA 17268	Dispatched & cancelled en route
06/27/2022	Old Gettysburg Road, Emmitsburg, MD 21727	Dispatched & cancelled en route
06/29/2022	Old Camp Airy Road, Thurmont, MD 21788	Building fire

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



emergencyreporting.com



# COMMITTEE REPORTS

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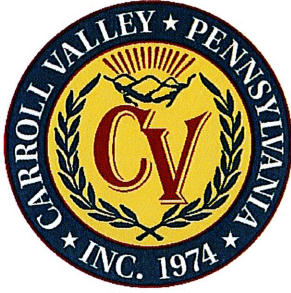
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**INTEROFFICE MEMORANDUM**

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**TO:** BOROUGH COUNCIL  
**FROM:** DAVID A. HAZLETT, BOROUGH MANAGER  
**SUBJECT:** PUBLIC SEWER ADVISORY COMMITTEE  
**DATE:** 07/06/2022  
**CC:** FILE

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We have received confirmation from the Bureau of Corporations and Charitable Organizations that the State of Pennsylvania has officially filed the Dissolution and Termination of the Carroll Valley Sewer and Water Authority. The final step is to have the Department of State's certificate recorded with the Adams County Recorder's Office. Attorney Tyler Beaston of Salzmann Hughes will be taking care of this last step for the Borough. We anticipate that the termination will be formally completed by the end of July 2022.

I propose a new Committee of Council: The Borough of Carroll Valley Public Sewer Advisory Committee, with the following structure and scope:

- 5-Members with 5-year terms beginning with staggered term-ending dates
- Their focus would be on the long-range planning of the Wastewater treatment and collection facilities within the Borough. This committee would be responsible for reviewing, analyzing, and drafting updates to the Act 537 Plan, and further, be responsible for monitoring the goals of the Plan for the Borough. As a Committee of Council, the Members would provide recommendations to Council for Approval and Action.

To ensure continuity of the current Wastewater Treatment Plant upgrades, the members of the former Authority have agreed to continue to serve the Borough through appointment to a proposed new committee:

<u>Member:</u>	<u>Term Expiration:</u>
N. Kenneth Lundberg	12/31/2023
Vacancy	12/31/2023
David Lillard	12/31/2025
Bruce A. Carbaugh	12/31/2025
Bruce Carr	12/31/2025
Richard Mathews	12/31/2026
Ronald Harris	12/31/2026

**Action Requested:** Council move to form a new Committee of Council entitled "Public Sewer Advisory Committee" and appoint the roster of members as listed above with the associated initial term expirations.

# ADMINISTRATIVE BUSINESS

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**BOROUGH OF CARROLL VALLEY SUMMARY FINANCIAL REPORT: 1 thru 30 June 2022**

ACCOUNT	GENERAL FUND	SPECIAL EVENT	SANITARY SEWER	SINKING FUND	CAPITAL RESERVE	HIGHWAY AID (LF)	TOTAL FUNDS	SEWER AUTHORITY
START OF PERIOD								
CHECKING ACCOUNT	\$36,817.62	\$0.00	\$0.00	\$145.50	\$74,239.01	\$0.00	\$111,202.13	\$4,476.33
INVESTMENTS	\$2,217,683.05	\$0.00	\$0.00	\$0.00	\$0.00	\$792,992.74	\$3,010,675.79	\$204,810.88
PETTY CASH	\$425.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$450.00	\$50.00
DUE FROM OTHER FUNDS	\$1,421,143.16	(\$2,490.77)	\$623,435.63	\$0.00	\$786,952.32	\$0.00	\$2,829,040.34	\$0.00
DUE TO OTHER FUNDS	\$1,348,023.88	\$1,530.64	\$34,649.67	\$0.00	\$1,402,625.03	\$0.00	\$2,786,829.22	\$52,076.73
LIABILITIES	\$11,222.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,222.61	\$0.00
NET BALANCE	\$2,316,822.34	(\$4,021.41)	\$588,810.96	\$145.50	(\$541,433.70)	\$792,992.74	\$3,153,316.43	\$157,260.48

TRANSACTIONS FOR PERIOD								
ADJUSTMENTS (SEE NOTE)								
ACTUAL REVENUES (+)	\$132,738.64	\$280.00	\$32,507.01	\$0.00	\$1,351.30	\$330.75	\$167,207.70	\$739.42
ACTUAL EXPENDITURES (-)	\$125,770.54	\$12,644.96	\$19,961.98	\$0.00	\$24,661.15	\$0.00	\$183,038.63	\$0.00
ENCUMBERED FUNDS (-)	\$7,882.14	\$739.37	\$3,672.38	\$0.00	\$10,161.15	\$0.00	\$22,455.04	\$0.00
NET TRANSACTION BALANCE	(\$914.04)	(\$13,104.33)	\$8,872.65	\$0.00	(\$33,471.00)	\$330.75	(\$38,285.97)	\$739.42

END OF PERIOD								
CHECKING ACCOUNT	\$37,747.09	\$0.00	\$0.00	\$145.50	\$74,267.38	\$0.00	\$112,159.97	\$4,476.33
INVESTMENTS	\$2,219,379.95	\$0.00	\$0.00	\$0.00	\$0.00	\$793,323.49	\$3,012,703.44	\$205,550.30
PETTY CASH	\$425.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$450.00	\$50.00
DUE FROM OTHER FUNDS	\$42,426.28	(\$3,741.41)	\$635,906.97	\$0.00	(\$614,349.78)	\$0.00	\$60,242.06	\$0.00
DUE TO OTHER FUNDS	(\$42,057.52)	\$12,546.20	\$33,042.26	\$0.00	\$14,500.00	\$0.00	\$18,030.94	\$0.00
LIABILITIES	\$13,490.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,490.02	\$0.00
NET BALANCE	\$2,328,545.82	(\$16,287.61)	\$602,889.71	\$145.50	(\$554,582.40)	\$793,323.49	\$3,154,034.51	\$157,999.90

# Check Register with Invoices

Borough of Carroll Valley

03-Jul-22

From: 01-Jun-22 To: 30-Jun-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
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**Bank Account: 3 GENERAL FUND PLGIT CHECKING**

1106	6/14/2022	17744	ROOFING SOLUTION, INC.		\$7,250.00	O
			61422 Municipal Services Painting and Roof Repair		\$7,250.00	
1107	6/30/2022	14651	REAGAN YEARS L.L.C.		\$5,000.00	O
			63022 J-4: Band Final Payment		\$5,000.00	
1108	6/30/2022	1072	SCHAEFER PYROTECHNICS, INC.		\$6,105.00	O
			2049-1 2022 July 4th Celebration Fireworks: Final Payment		\$6,105.00	

**Bank Total: \$18,355.00**

# Check Register with Invoices

Borough of Carroll Valley

03-Jul-22

From: 01-Jun-22 To: 30-Jun-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
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## Bank Account: 51 F&M GF - Checking

34658	6/8/2022	27	ALEXANDERS PLUMBING & PUMPS, I		\$300.00	O
			01344 Jet Clogged Sewer Line		\$300.00	
34659	6/8/2022	17731	AMAZON CAPITAL SERVICES		\$522.85	O
			6722-4 Daddy Daughter Dance: Burlap Roll		\$61.84	
			6722-1 Daddy Daughter Dance: Gift Bags, Necklace Cord, Ba		\$47.46	
			6722-3 Daddy Daughter Dance: Charms, Backdrop, Fairy Ligh		\$205.42	
			6722-5 Daddy Daughter Dance: Gift Bags, Necklace Cord, Bu		\$125.90	
			6722-6 Daddy Daughter Dance: Rusty Barbwire Cord Decorati		\$15.04	
			6722-7 Daddy Daughter Dance		\$18.86	
			6722 Daddy Daughter Dance: Western Cowboy Charms		\$18.98	
			6722-2 Daddy Daughter Dance Decoration		\$29.35	
34660	6/8/2022	14374	AMERICAN UNITED LIFE INS		\$316.43	O
			6722 Life & Disability Premium: June 2022		\$316.43	
34661	6/8/2022	37	AQUATIC ENVIRONMENT CONSULTANT		\$966.00	O
			43803 Lake Mae: Payment B		\$966.00	
34662	6/8/2022	14211	AT&T MOBILITY		\$477.06	O
			6722-1 GeoTabs: Svc 4/19/22-5/18/22		\$386.03	
			6722 Wireless Svc: 4/19/22-5/18/22		\$91.03	
34663	6/8/2022	14391	CAPITAL REGION WATER		\$675.00	O
			6722 STP: Sludge testing April 2022		\$675.00	
34664	6/8/2022	1191	COMCAST CABLE		\$100.44	O
			19274-6722 99 Country Club Trl: Emergency Dialer		\$100.44	
34665	6/8/2022	14197	HAMILTONBAN TOWNSHIP BOARD		\$1,191.00	O
			695 2022 Contribution: Fountaindale Fie Co. Workers Co		\$1,191.00	
34666	6/8/2022	1210	KEYSTONE MUNICIPAL INSURANCE		\$5,707.75	O
			87 4 of 4 KMIT WC 2022		\$5,582.75	
			87-1 4 of 4 KMIT WC 2022		\$125.00	
34667	6/8/2022	825	KPI TECHNOLOGY		\$897.53	O
			9085 SEO Services		\$897.53	
34668	6/8/2022	137	MET-ED		\$72.76	O
			628-6722 Jacks Mtn & Skylark Trl: Street Lighting		\$72.76	

# Check Register with Invoices

Borough of Carroll Valley

03-Jul-22

From: 01-Jun-22 To: 30-Jun-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
34669	6/8/2022	14472	NULLS LIQUID CHLORINE		\$755.00	O
			9436 Sodium Hypochlorite		\$755.00	
34670	6/8/2022	975	PA MUNICIPAL HEALTH INSURANCE		\$29,386.21	O
			6722 July 2022: Major Medical, Dental, Vision		\$29,386.21	
34671	6/8/2022	14633	POWER DMS		\$550.00	O
			19954 Power Standard for PCPA		\$550.00	
34672	6/8/2022	14665	RABOLDS SERVICES		\$144.00	O
			26288 Calibrations: 5/5/22		\$144.00	
34673	6/8/2022	14145	SALZMANN HUGHES, P.C.		\$866.50	O
			16117 S&W Authority Dissolution		\$256.10	
			16115 Representation as Borough Solicitor		\$610.40	
34674	6/8/2022	310	SHEALERS SEPTIC SERVICE		\$4,184.00	O
			6722 HT: May 2022		\$4,184.00	
34675	6/8/2022	14548	Stacy L. Krietz		\$316.00	O
			6722 Office Cleaning: 5/22/22-6/4/22		\$316.00	
34676	6/8/2022	17729	T-MOBILE		\$285.26	O
			6722 PL: Connection Card Data Plan: Svc 4/22/22-5/21/22		\$145.60	
			6722-1 Wireless Svc: 4/22/22-5/21/22		\$139.66	
34677	6/8/2022	645	USA BLUE BOOK		\$545.67	O
			975811 STP: Chart Pens, PH Buffers		\$545.67	
34678	6/8/2022	14207	WEST PENN POWER		\$302.29	O
			294-6722 14 Ranch Trl: Barn: Svc 4/29/22-5/30/22		\$83.99	
			872-6722 14 Ranch Trl: Svc 4/29/22-5/30/22		\$195.19	
			822-6722 Green Trl: Svc 4/29/22-5/30/22		\$9.60	
			594-6722 Ranch Trl: Svc 4/29/22-5/30/22		\$13.51	
34679	6/8/2022	14622	WILLIAMS SCOTSMAN, INC.		\$665.63	O
			9014053506 STP: June 2022 Office Trailer		\$665.63	
34680	6/23/2022	22	ADAMS ELECTRIC COOPERATIVE, IN		\$4,625.41	O
			4704-622 STP: Sanders Rd. Pump Station: Svc 5/1/22-6/1/22		\$1,697.19	
			4500-622 Trout Run Trl: Svc 5/1/22-6/1/22		\$122.45	
			4200-622 Ski Run Trl: Svc 5/1/22-6/1/22		\$83.44	

# Check Register with Invoices

Borough of Carroll Valley

03-Jul-22

From: 01-Jun-22 To: 30-Jun-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
			8400-622 Jacks Mtn Rd: Svc 5/1/22-6/1/22		\$45.71	
			1701-622 Pavilion: Svc 5/1/22-6/1/22		\$91.54	
			4700-622 Boro Office: Svc 5/1/22-6/1/22		\$742.03	
			4800-622 MS Bldg: Svc 5/1/22-6/1/22		\$46.89	
			1500-622 Street Lights		\$1,667.75	
			3000-622 STP: Country Club Trl. Pump Station: Svc 5/1/22-6/		\$128.41	
<b>34681</b>	<b>6/23/2022</b>	<b>37</b>	<b>AQUATIC ENVIRONMENT CONSULTANT</b>		<b>\$1,699.00</b>	<b>O</b>
			43958 Lake Carroll: Payment C		\$626.00	
			42958-1 Lake Kay: Payment C		\$1,073.00	
<b>34682</b>	<b>6/23/2022</b>	<b>17745</b>	<b>CHARLES &amp; ROBYN TOBERY</b>		<b>\$600.00</b>	<b>O</b>
			62122 Driveway Escrow Refund		\$600.00	
<b>34683</b>	<b>6/23/2022</b>	<b>1191</b>	<b>COMCAST CABLE</b>		<b>\$1,047.55</b>	<b>O</b>
			2989-622 STP: 119A Sanders Rd: Svc 6/13/22-7/12/22		\$61.09	
			901093328-1 Zoning: Svc 6/1/22-6/30/22		\$47.00	
			2005-622 Internet Fees		\$260.16	
			901093328 14 Ranch Trl: Svc 6/1/22-6/30/22		\$118.60	
			901093328-2 PL: Svc 6/1/22-6/30/22		\$282.00	
			901093328-3 STP: 119A Sanders Rd: Svc 6/1/22-6/30/22		\$61.86	
			901093328-4 Boro Office: Svc 6/1/22-6/30/22		\$216.84	
<b>34684</b>	<b>6/23/2022</b>	<b>14219</b>	<b>COMMUNITY MEDIA OF SOUTH CENT</b>		<b>\$220.00</b>	<b>O</b>
			1403 CVB Council Meeting: May 2022		\$220.00	
<b>34685</b>	<b>6/23/2022</b>	<b>110</b>	<b>EXCALIBUR TOWING</b>		<b>\$1,084.00</b>	<b>O</b>
			13839 PL24: Driveshaft		\$1,084.00	
<b>34686</b>	<b>6/23/2022</b>	<b>17724</b>	<b>GEORGE HARBAUGH JR.</b>		<b>\$80.00</b>	<b>O</b>
			3473 Daddy Daughter Dance: Straw Bales		\$80.00	
<b>34687</b>	<b>6/23/2022</b>	<b>356</b>	<b>GETTYSBURG TIMES</b>		<b>\$143.00</b>	<b>O</b>
			62022 Annual Subscription		\$143.00	
<b>34688</b>	<b>6/23/2022</b>	<b>14412</b>	<b>GOVERNMENT MANAGEMENT SERVICE</b>		<b>\$3,100.00</b>	<b>O</b>
			3261-1 Retainer for the month of May 2022		\$3,000.00	
			3261 GTRP Grant Fee		\$100.00	
<b>34689</b>	<b>6/23/2022</b>	<b>14636</b>	<b>HARRINGTON EQUIPMENT</b>		<b>\$53.98</b>	<b>O</b>
			197342 Weed Eater Heads		\$53.98	



# Check Register with Invoices

Borough of Carroll Valley

03-Jul-22

From: 01-Jun-22 To: 30-Jun-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
34690	6/23/2022	463	INTERSTATE SIGN PRODUCTS, INC.		\$12.00	O
			72044 C and D for Address Signs		\$12.00	
34691	6/23/2022	418	LOWES IN-STORE ACCOUNT		\$136.62	O
			62022 Daddy Daughter Dance: Fence Posts		\$136.62	
34692	6/23/2022	17743	MARJANNA WINAFELD		\$100.00	O
			62022 Pavilion Refund		\$100.00	
34693	6/23/2022	1052	MONTAGE ENTERPRISES INC.		\$2,182.53	O
			95878 EQMS5: Blades, Bearing, Bolts		\$2,182.53	
34694	6/23/2022	14282	PA RURAL WATER ASSOC.		\$440.00	O
			68783 2022 Dues		\$440.00	
34695	6/23/2022	14187	PATTERSONS DIESEL		\$622.56	O
			10013 MS6: Brake Chamber Bracket		\$622.56	
34696	6/23/2022	253	PENNSYLVANIA CHIEFS OF POLICE		\$200.00	O
			5256 Advertising of Police Officer		\$200.00	
34697	6/23/2022	17744	ROOFING SOLUTION, INC.		\$7,250.00	O
			62122 Municipal Services Painting and Roof Repair: Final		\$7,250.00	
34698	6/23/2022	14548	Stacy L. Krietz		\$316.00	O
			62022 Office Cleaning: 6/5/22-6/18/22		\$316.00	
34699	6/23/2022	14232	TALLEY PETROLEUM ENTERPR		\$2,366.42	O
			62022 Fuel & Diesel Fuel: May 2022		\$2,366.42	
34700	6/23/2022	14493	THE YORK WATER COMPANY		\$79.03	O
			62022 Water: Svc 4/25/22-5/24/22		\$79.03	
34701	6/23/2022	17713	TOSHIBA FINANCIAL SERVICES		\$351.83	O
			474110970 June 2022: Copier Lease		\$351.83	
34702	6/23/2022	14207	WEST PENN POWER		\$2,039.32	O
			218-622 Street Lights		\$2,039.32	

**Bank Total:**

**\$77,976.63**

# UNFINISHED BUSINESS

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Funding Solutions

Update to Council

July 7, 2022

# Memorandum

To: Carroll Valley Borough Council

From: GMS Funding Solutions (GMS)

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## PA SMALL WATER AND SEWER PROGRAM UPDATE

*Carroll Valley Wastewater Treatment Facility Upgrades Project*

Awarded: \$425,000

GMS has submitted the second reimbursement request (\$189,805). This request maximized the \$425,000 grant award. However, invoices and proofs of payment must be submitted through the completion of the project. The grant was set to expire on June 30, 2022. GMS has submitted an extension request on behalf of the Authority to account for any unforeseen delays that may occur during the project. The extension was approved and the Authority executed the grant amendment.

**Next Steps: The Authority should provide additional Applications for Payment and cancelled checks to GMS when available.**

## ADAMS COUNTY PARKS, RECREATION, AND GREEN SPACE GRANT PROGRAM

*Carroll Valley Path System – Phase I*

Awarded: \$25,000

The County approved the extension request, the initial extension request ran to June 30, 2022 and the subsequent extension extends the grant to December 31, 2022. GMS will connect with the County on the approval of the re-scope request.

**Next Steps: If the County approves the re-scope request, and once work commences, the Borough should forward project invoices and cancelled check payments to GMS for reimbursement submissions.**

## H2O PA – WATER SUPPLY, SANITARY SEWER, AND STORM WATER PROJECTS (H2O)

*Wastewater Treatment Plant Upgrades*

Awarded: \$700,000

The H2O grant expires on June 30, 2023. Once the Project is bid, GMS will need copies of the public advertisement, bid responses, and bid tabulation. GMS submitted a reimbursement request for \$40,938. The Authority and the Borough executed the cooperation agreement, which allows both entities to incur costs for the grant.

*July 7, 2022*

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**Next Steps:** The Borough should continue to forward all engineering invoices and evidence of payments to GMS. Once the Project is bid, the Authority should move forward with project construction.

*Due to the increase in costs for the Wastewater Treatment Plant project, GMS is looking into additional funding sources that may be a good fit for this Project. GMS and the Borough are working to schedule an initial kick-off meeting with PENNVEST to discuss additional funding opportunities.*

### **COVID-19 ARPA STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF)**

Request: \$206,303.02 (first tranche); \$206,303.02 (second tranche)

GMS assisted the Borough with completing and filing the Report, and it was submitted on April 22, 2022. The next report is due April 30, 2023.

**Next steps:** The Borough should confirm that its SAM registration is active.

### **BROADBAND INITIATIVE**

Estimated project cost: \$171,503

**Next Steps:** GMS continues to review potential funding sources that may cover this initiative.

### **ELECTRONIC VEHICLE CHARGING STATIONS INITIATIVE**

There is not an estimated project cost at this time. GMS emailed an overview of a few potential electronic vehicle/alternative fuel vehicle grant programs for further discussion.

### **GREENWAYS, TRAILS AND RECREATION PROGRAM**

*Carroll Valley Borough Trail*

Grant Request: \$200,000

GMS submitted the Greenways, Trails and Recreation Program (GTRP) grant application on May 31, 2022. The scope of work was the same as what was submitted to the Adams County Parks, Recreation, and Green Space Grant Program. It includes a trail loop by Skylark Trail in the Borough and is estimated to cost \$239,375. The DCED assigned reviewer emailed on June 28, 2022 and requested a signed and stamped cost estimate from FSA. The document was provided to the reviewer on June 29, 2022.

**Next Steps:** GMS to schedule meetings with Senator Mastriano and Representative Moul to discuss the project.



# NEW BUSINESS

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**FOR YOUR INFORMATION**

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## **Municipal Services Report**

**June  
2022**

### **Road Work: 352.5 Man-Hours**

- Road work performed included:
  - Road base repairs throughout the borough were cut, dug out, filled with base aggregate in preparation for tar and chip contractor in early July.
  - Hauled in aggregate for road base repairs
  - Fallen trees were removed from Blue Spruce Trail and Skylark Trail
  - Repaired hole in Right-of-Way on Valley View Trail created by runoff water
  - Placed signs on Sanders Road for National Guard to perform maintenance on the government well house locations

### **Equipment Maintenance and Repair: 37 Man-Hours**

- **Municipal Services/Parks/Zoning/STP Departments: 34 Man-Hours**
  - Diagnosed repair needed on MS4 (2001 Chevy bucket truck)
  - Sharpened mower blades
  - Serviced road saw and tuned up
- **Police Department: 3 Man-Hours**
  - Preventative maintenance service to PL21 (2014 unmarked Charger)

Vehicle and Equipment mileage log and Fuel usage summary for June 2022 attached.

### **Parks and Property Maintenance: 544 Man-Hours**

- Carroll Commons Park
  - Routine maintenance included trash removal
  - Clean and sanitize playground equipment
  - Weekly mowing and trimming
  - Set up picnic tables, light towers, generator for 4<sup>th</sup> of July Event
  - Weeded and mulched all flower beds
  - Removed wood chips and installed rubber playground mulch in the climbing wall area
  - Excavated and installed base aggregate in the pavilion parking area in preparation for hard surfacing
- Ranch Trail Park
  - Routine maintenance included trash removal
  - Clean and sanitize playground equipment
  - Weekly mowing and trimming
- Lake Kay Mini Park
  - Routine Maintenance included trash removal
  - Weekly mowing and trimming
- Municipal Services Facilities
  - Demolished milking parlor, removed debris then graded and seeded area with grass
  - Hauled scrap metal to recycling facility

**Miscellaneous, Admin and Training: 4 Man-Hours**

- Staff Meetings
- Met with contractors regarding pavilion renovations
- Performed Driveway permit inspections

**Sewer Treatment Plant: 3 Man-Hours**

- MS employee performed daily requirements at the Wastewater Treatment Plant for several days while the normal operator was on vacation
- MS Employee helped Wastewater Treatment Plant Operator with emergency pump replacement

**Paid Time Off: 147.5 Man-Hours**

Respectfully Submitted,

*Brad A. Sanders*

Brad A. Sanders

MS Supervisor



Hours/Mileage May 2022	Description	Beginning Miles/ Hours	Ending Miles/Hours	Total Miles/Hours
MS1	2021 Mack Granite	1443	1556	113
MS2	2000 Ford F-350	154519	154519	0
MS3	2010 Ford F550 D/T	47378	47341	163
MS4	2001 Chevy B/T	81609	81640	31
MS5	2007 Freightliner Sweeper Truck	15597	15611	14
MS6	2012 INT 7400 D/T	12859	12918	59
MS7	1999 Int 5000 D/T	119424	119724	300
MS8	2015 Mack Granite	12910	13131	221
MS10	2012 Ford F550 D/T	74447	74637	190
MS 11	2016 Ford F550 D/t	34093	34395	302
<b>Total Mileage</b>				
EQMS2	2006 Bobcat Skid loader	786.4	801.2	14.8
EQMS3	2021 Volvo loader	34	53	19
EQMS4	580 John Deere 570B Grader	749	749	0
EQMS5	6310 John Deere Boom Mower	1285	1288	3
EQMS6	Bandit Brush Chipper	319.5	319.5	0
EQMS10	2019 JCB Backhoe	1001	1082.3	81.3
EQPK1	2015 Scag Mower	1083.3	1102	18.7
EQPK3	301A John Deere tractor	Hour meter inoperable		
EQPK 6	2018 Simplicity mower	321	326	5
<b>Total Equipment hours</b>				
				141.8

# Borough of Carroll Valley WWTP Monthly Report

Month Jun-22

Total Monthly Flow	2.712 MGD
Average Monthly Flow	.09 MGD
Sludge Hauled	20000 Gallons
Chlorine Usage	95 gallons
Total Precipitation	2.82"

Control system 21 conducted annual flow meter calibrations on June 15th

Control system 21 called in for emergency repairs to sludge return pumping station.

One pump went down and was replaced along with a float that was going bad. They will be returning to install a transducer in place of the floats.

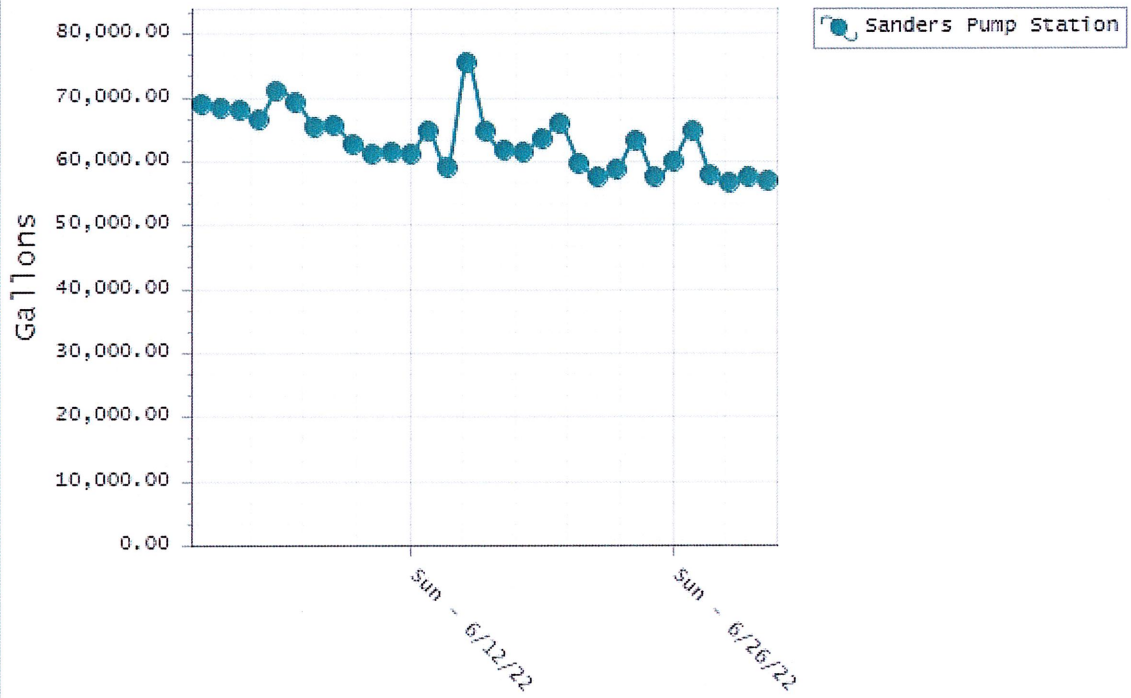
Control system 21 called in for emergency repairs to EQ pump control panel. The motor starter and contactor went bad and began to burn out.

Alexanders well drilling was called in to trouble shoot problems with the well pump.

Chlorine contact tanks were cleaned and serviced

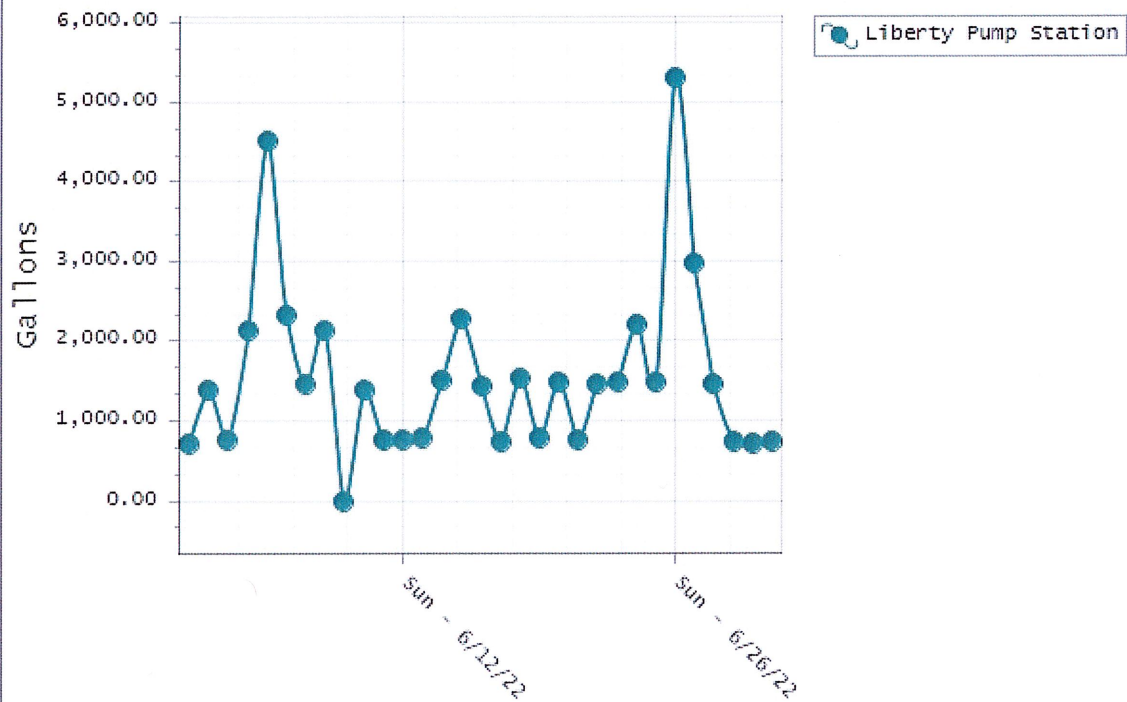
# Station Effluent (Outflow)

Wed. 6/1/22 to Fri. 7/1/22



# Station Effluent (outflow)

Wed. 6/1/22 to Fri. 7/1/22



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