



**BOROUGH COUNCIL AGENDA**  
**TUESDAY, AUGUST 9, 2022 – 7:00 P.M.**

Richard Mathews, Council President, presiding  
Pledge of Allegiance  
Roll Call

**REGULAR MEETING**

1. **Approval of Minutes: July 19, 2022**
2. **Open to the public**
  - a. Citizens wishing to comment will be recognized in the Order of their listing on the Appearance Sheet and are asked to stand up and give their name, address, and organization they represent (if applicable). Impromptu comments are limited to five minutes per individual.
3. **Ordinances and Resolutions**
4. **Mayor's Report – R. Harris**
  - a. Police Report
    - Grant Request
  - b. Around Town
  - c. Upcoming Events & Meetings of Interest
  - d. In Requiem
5. **Fire/EMS/EMA Reports**
6. **Committee Reports**
7. **Administrative Business – Borough Manager**
  - a. Treasurer's Report – July 2022
  - b. ARPA Funds Requests
  - c. Staff Vacancy
  - d. 2022 Surplus Property Sale
8. **Unfinished Business**
  - a. Grant Funding Updates
  - b. High-Speed Broadband Update
  - c. Police Department Job Descriptions
9. **New Business**
  - a. Lot Trade Request
10. **Open to the public**
  - a. Citizens wishing to comment will be asked to stand up and give their name, address, and organization they represent (if applicable). Impromptu comments are limited to five minutes per individual.
11. **Adjournment**

# APPROVAL of MINUTES

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# ORDINANCES and RESOLUTIONS

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# MAYOR'S REPORT

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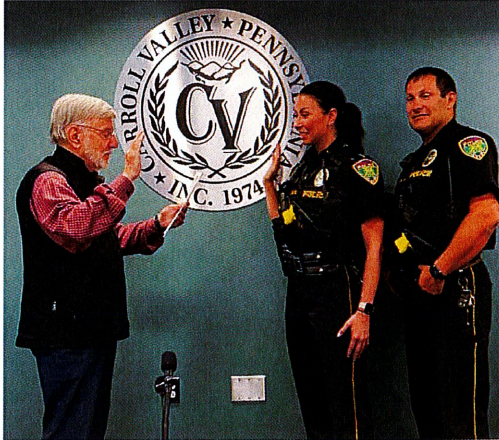
# July 2022 Police Report

by

Chief Richard L Hileman II  
Carroll Valley Borough Police



## Special News / Achievements:



- The Carroll Valley Police Department is so pleased to welcome back Patrol Officer Courtney Herring. Herring received her initial field training in Carroll Valley in 2018 before leaving us for other opportunities. Now she is back, and we can take advantage of her knowledge of our community and our residents. She is a valuable addition to the Department. If you see her around, welcome her back!

## Special Events:



- Carroll Valley Police has joined the Pennsylvania State Police and over 300 municipal agencies to conduct a targeted aggressive-driving enforcement wave from July 5 through August 21, 2022. We had questions regarding speed enforcement so we thought we would share some additional information. In the PA Vehicle Code, using the authorized speed timing devices, municipal police officers cannot stop a vehicle for speeding unless the speed is 10 or more MPH above the limit, when the limit is less than 55 MPH. However, once stopped, an officer may issue a citation for less than the actual

speed recorded. For instance, a driver might be stopped for driving 35 MPH in a posted 25 MPH (10 over the limit). The officer might choose to issue a citation for 30 MPH in the 25 MPH, giving the



driver a break on the full citation. Where the speed limit is 55 MPH, municipal officers may stop a vehicle for driving just 6 MPH over the posted limit. Hence, no one is being stopped for driving 5 MPH over the speed limit.



- We thought it might also be good explain the “Steer Clear” law in the Commonwealth. When approaching or passing an emergency response area, a person, unless otherwise directed by an emergency service responder, shall:

(1) pass in a lane not adjacent to that of the emergency response area, if possible; or

(2) if passing in a nonadjacent lane is impossible, illegal, or unsafe, pass the emergency response area at a speed of no more than 20 miles per hour less than the posted speed limit and reasonable for safely passing the emergency response area.

This means when passing an ambulance, police officer on a traffic stop, a disabled vehicle or even utility providers after a disaster, you must move to the next lane if safe or if not SLOW DOWN to 20 MPH less than the speed limit. For instance, in a 45 MPH area, you must slow down to at least 25 MPH before passing. Failure to follow the law can result in a fine of up to \$500 and subsequent offenses carry much larger fines and license suspensions.

## Crime Data:

Key to reading the following page:

1. At the top left, you see overall statistics for the month. Total offenses and clearance rate refer to Group "A" offenses. Arrests refer to Group "A" and Group "B". This data is only for Carroll Valley Borough.
2. It also includes crime rates and arrest rates, however this calculation is not yet functioning on the PA State Police system, so they display as -0-. When working correctly, they will report in the national standard of per 100,000 population. As such, when it does calculate, it shows the rate as if the Carroll Valley population was 100,000. By doing this, it makes the rate comparable regardless of the size of the jurisdiction.
3. The column below on the left shows all Group "A" offenses. Offenses can be generally cleared by:
  - a. Arrest (by charging someone with the crime).
  - b. Victim Refused Prosecution = Prosecution limited by victim, or;
  - c. Exceptional Clearance = Charges could be filed but for cause are not.
4. In the center, NIBRS adds additional categories, and you can see how they compare year over year for the month reported.
5. On the right column, you first see a list of arrests for Group "A" offenses, divided into adults and juveniles.
6. At the bottom of the right column, Group "B" arrests are listed. As a major change in NIBRS reporting, Group "B" offenses are only listed when an arrest occurs. Unsolved Group "B" offenses are no longer reported.
7. Each NIBRS offense belongs to one of three categories: Crimes Against Persons, Crimes Against Property, and Crimes Against Society. Crimes Against Persons, e.g., murder, rape, and assault, are those whose victims are always individuals. The object of Crimes Against Property, e.g., robbery, bribery, and burglary, is to obtain money, property, or some other benefit. Crimes Against Society, e.g., gambling, prostitution, and drug violations, represent society's prohibition against engaging in certain types of activity; they are typically victimless crimes in which property is not the object.





# Offense and Arrest Summary Report

Printed On:  
08/02/2022

Beginning Date: 07/01/2022

Ending Date: 07/31/2022

Page 1 of 1

Agency: All

Municipality: Carroll Valley Borough

**Total Offenses** 3      **Clearance Rate** 0  
% change from last year -62.5%      Last years rate 25%

**Total Arrests** 1      **Hate Crime Offenses** 0  
% change from last year -66.67%      **Law Officers Assaulted** 0

**Group A Crime Rate per 100,000 Population :** 0.00      **Summary based reporting Crime Rate per 100,000 Population :** 0.00

**Arrest Rate per 100,000 Population :** 0.00

### Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	0	0	0
Larceny	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple Assault	0	0	0	0	0
Intimidation	0	0	0	0	0
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	0	0	0	0	0
Drug/Narcotic Violations	0	0	0	0	1
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	0	0	0	0	0
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
<b>Total Group A Arrests</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Group "B" Arrests</b>					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	0
Disorderly Conduct	0	0	0	0	0
DUI	0	0	0	0	2
Drunkenness	0	0	0	0	0
Family Offenses-nonviolent	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	0	0	0	0	0
All Other Offenses	1	0	0	1	0
<b>Total Group B Arrests</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>2</b>
<b>Total Arrests</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>3</b>

### Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder			1
Negligent Manslaughter			
Justifiable Homicide			
Rape			1
Robbery			
Aggravated Assault			
Burglary			
Larceny	1		
Motor Vehicle Theft			
Arson			
Simple Assault			
Intimidation			1
Bribery			
Counterfeiting/Forgery			
Vandalism			2
Drug/Narcotic Violations			1
Drug Equipment Violations			
Embezzlement			
Extortion/Blackmail			
Fraud	2		2
Gambling			
Kidnapping			
Pornography			
Prostitution			
Sodomy			
Sexual Assault w/Object			
Fondling			
Incest			
Statutory Rape			
Stolen Property			
Weapons Law Violations			
Human Trafficking, Commercial Sex Acts			
Human Trafficking, Involuntary Servitude			
Animal Cruelty			
<b>Total Group "A"</b>	<b>3</b>		<b>8</b>

#### Crime Against Person

- This year  
3 - Last year  
-100% - Percent Change

#### Crime Against Property

3 - This year  
4 - Last year  
-25% - Percent Change

#### Crime Against Society

- This year  
1 - Last year  
-100% - Percent Change

Population : 1

Note: Last years figures are provided for comparison purposes only.

## Calls for Service:

Carroll Valley Calls for Service Month	Total	Carroll Valley Calls for Service YTD	Total
ALARM	2	ALARM	27
ANIMAL COMPLAINT	2	ANIMAL COMPLAINT	18
ASSIST - FIRE/EMS	7	ASSIST - FIRE/EMS	61
ASSIST - OTHER POLICE	1	ASSIST - OTHER POLICE	16
CHILD WELFARE	1	BURGLARY	1
DISTURBANCE/NOISE	4	CHILD WELFARE	3
DOMESTIC DISTURBANCE	5	CRIMINAL MISCHIEF	3
FRAUD	3	DISTURBANCE/NOISE	14
MENTAL HEALTH / WELFARE	5	DOMESTIC DISTURBANCE	44
MISC CALL FOR SERVICE	11	DRIVING UNDER THE INFLUENCE	1
MISSING/LOST PERSON	1	DRUG ACTIVITY	1
SUSPICIOUS ACTIVITY	4	FRAUD	11
THEFT	4	MENTAL HEALTH / WELFARE	28
THREATS / HARRASSMENT / STALKING	1	MISC CALL FOR SERVICE	72
TRAFFIC COMPLAINT	6	MISSING/LOST PERSON	1
TRESPASS	1	SEX OFFENSE	1
VEHICLE CRASH	3	SUSPICIOUS ACTIVITY	22
VEHICLE STOP	5	THEFT	24
Z FOLLOW-UP	3	THREATS / HARRASSMENT / STALKING	10
<b>Grand Total</b>	<b>69</b>	TRAFFIC COMPLAINT	52
		TRESPASS	6
		VEHICLE CRASH	17
		VEHICLE STOP	58
		Z COURT / JUSTICE	7
		Z FOLLOW-UP	59
		<b>Grand Total</b>	<b>557</b>

## Traffic Enforcement:

- Officers conducted vehicle stops and handled crashes this month as listed above. Together these resulted in the following citations, faulty equipment notices, and warnings.



Citation, Faulty Equipment and Warning	Count :
1301 (Title 75) - Registration and certificate of title required	2
3309 (Title 75) - Driving on roadways laned for traffic	1
3362 (Title 75) - Maximum speed limits	2
<b>Grand Total</b>	<b>5</b>

### Miscellaneous:

Calls for Service	July 2021	July 2022	YTD 2021	YTD 2022
Calls from Public	92	59	727	486
Officer initiated	50	10	315	71
Total CV Calls	142	69	1042	557

### Vehicle Mileage

	Starting	Ending	Total
2017 Dodge Charger Unmarked	20,658	20,966	308
2017 Dodge Charger Marked	65,357	66,215	858
2014 Dodge Charger Unmarked	91,171	92,634	1,463
2014 Dodge Charger Marked	86,482	86,581	99
2010 Ford Exp Marked	82,993	83,032	39
		Total	2,767





# July 2022 Fairfield Police Report Supplement



by  
Chief Richard L Hileman II  
Carroll Valley Borough Police

## Calls for Service:

This data represents all calls for service we receive from the Adams County Department of Emergency Services which accounts for most of our calls. It also includes officer-initiated calls, like traffic stops and follow ups as well as complaints received on station or by other means.

Fairfield Calls for Service Month	Total	Fairfield Calls for Service YTD	Total
ASSIST - FIRE/EMS	2	ALARM	6
DISTURBANCE/NOISE	2	ANIMAL COMPLAINT	2
MENTAL HEALTH / WELFARE	1	ASSAULT	2
MISC CALL FOR SERVICE	1	ASSIST - FIRE/EMS	25
SUSPICIOUS ACTIVITY	1	ASSIST - OTHER POLICE	1
THREATS / HARRASSMENT / STALKING	2	CHILD WELFARE	1
VEHICLE CRASH	1	CRIMINAL MISCHIEF	7
VEHICLE STOP	28	DISTURBANCE/NOISE	5
<b>Grand Total</b>	<b>38</b>	DOMESTIC DISTURBANCE	5
		MENTAL HEALTH / WELFARE	5
		MISC CALL FOR SERVICE	14
		MISSING/LOST PERSON	2
		SUSPICIOUS ACTIVITY	5
		THEFT	1
		THREATS / HARRASSMENT / STALKING	11
		TRAFFIC COMPLAINT	6
		TRESPASS	1
		VEHICLE CRASH	4
		VEHICLE STOP	57
		Z FOLLOW-UP	20
		<b>Grand Total</b>	<b>180</b>

## Citations:

We issued the following citations, faulty equipment, and warning cards in Fairfield Borough:

Citation, Faulty Equipment and Warning	Count:
1301 (Title 75) - Registration and certificate of title required	1
1311 (Title 75) - Registration card to be signed and exhibited on demand	1
1312 (Title 75) - Notice of change of name or address	1
1501 (Title 75) - Drivers required to be licensed	1
1515 (Title 75) - Notice of change of name or address	1
1543 (Title 75) - Driving while operating privilege is suspended or revoked	1
1786 (Title 75) - Required financial responsibility	5
3362 (Title 75) - Maximum speed limits	23
4303 (Title 75) - General lighting requirements	1
4703 (Title 75) - Operation of vehicle without official certificate of inspection	1
<b>Grand Total</b>	<b>36</b>



# Offense and Arrest Summary Report

Printed On:  
08/02/2022

Beginning Date: 07/01/2022

Ending Date: 07/31/2022

Page 1 of 1

Agency: All

Municipality: Fairfield Borough

**Total Offenses** Clearance Rate 0  
% change from last year -100% Last years rate 50%

**Total Arrests** 0 Hate Crime Offenses 0  
% change from last year 0 Law Officers Assaulted 0

**Group A Crime Rate per 100,000 Population :** 0.00 Summary based reporting Crime Rate per 100,000 Population : 0.00

**Arrest Rate per 100,000 Population :** 0.00

### Offense Reporting

Group "A"	Offenses Reported	Offenses Cleared	Offenses Reported Last Year
Murder			
Negligent Manslaughter			
Justifiable Homicide			
Rape			
Robbery			
Aggravated Assault			
Burglary			
Larceny			
Motor Vehicle Theft			2
Arson			
Simple Assault			
Intimidation			
Bribery			
Counterfeiting/Forgery			
Vandalism			
Drug/Narcotic Violations			
Drug Equipment Violations			
Embezzlement			
Extortion/Blackmail			
Fraud			
Gambling			
Kidnapping			
Pornography			
Prostitution			
Sodomy			
Sexual Assault w/Object			
Fondling			
Incest			
Statutory Rape			
Stolen Property			
Weapons Law Violations			
Human Trafficking, Commercial Sex Acts			
Human Trafficking, Involuntary Servitude			
Animal Cruelty			
<b>Total Group "A"</b>			<b>2</b>

### Crime Against Person

- This year  
- Last year  
0 - Percent Change

### Crime Against Property

- This year  
2 - Last year  
-100% - Percent Change

### Crime Against Society

- This year  
- Last year  
0 - Percent Change

### Arrest Reporting

Group "A"	Adult	Juvenile	Unknown	Total Arrests	Arrests Reported Last Year
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Justifiable Homicide	0	0	0	0	0
Rape	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	0	0	0
Larceny	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Simple Assault	0	0	0	0	0
Intimidation	0	0	0	0	0
Bribery	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0
Vandalism	0	0	0	0	0
Drug/Narcotic Violations	0	0	0	0	0
Drug Equipment Violations	0	0	0	0	0
Embezzlement	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0
Fraud	0	0	0	0	0
Gambling	0	0	0	0	0
Kidnapping	0	0	0	0	0
Pornography	0	0	0	0	0
Prostitution	0	0	0	0	0
Sodomy	0	0	0	0	0
Sexual Assault w/Object	0	0	0	0	0
Fondling	0	0	0	0	0
Incest	0	0	0	0	0
Statutory Rape	0	0	0	0	0
Stolen Property	0	0	0	0	0
Weapons Law Violations	0	0	0	0	0
Human Trafficking, Commercial Sex Acts	0	0	0	0	0
Human Trafficking, Involuntary Servitude	0	0	0	0	0
Animal Cruelty	0	0	0	0	0
<b>Total Group A Arrests</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Group "B" Arrests</b>					
Bad Checks	0	0	0	0	0
Curfew/Vagrancy	0	0	0	0	0
Disorderly Conduct	0	0	0	0	0
DUI	0	0	0	0	0
Drunkenness	0	0	0	0	0
Family Offenses-nonviolent	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0
Peeping Tom	0	0	0	0	0
Runaways	0	0	0	0	0
Trespass	0	0	0	0	0
All Other Offenses	0	0	0	0	0
<b>Total Group B Arrests</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Arrests</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Population : 1

Note: Last years figures are provided for comparison purposes only.



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**INTEROFFICE MEMORANDUM**

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**TO:** BOROUGH COUNCIL  
**FROM:** RICHARD L HILEMAN II, CHIEF OF POLICE  
**VIA:** MAYOR RON HARRIS  
**SUBJECT:** BODY WORN CAMERA GRANT  
**DATE:** 08/5/2022

We have received the final award notification from the Federal Small, Rural, Tribal Body Worn Camera grant. It will provide us \$10,000 over 3 years for the upgrade and expansion of our body cam program. We are providing a \$10,000 in-kind contribution through the Police Department operating the program.

The service vendor, Digital Ally, supplies our current in-car video systems as well as the 2 existing body cameras, so these new cameras will integrate into the existing system. The hardware is provided as a subscription service and includes the equipment as well as the online storage of the data as five-year program. The program includes 5 cameras, so each officer is issued one. If we continue the program after the 3 years of grant funding, the additional 2 year will cost us \$5,100 total.

<b>5 First Vue Body Word Cameras</b>	
Year 1	3340
Year 2	2940
Year 3	2940
Year 4	2940
Year 5	2940
Total	15100
Grant funding	10000 3 years
Net Cost	5100
<b>Grant Funding</b>	
Equipment	8460
Staff reimburse	1540
Total	10000

**Action Request: Authorize the Chief of Police to accept the grant and order the new body worn cameras.**

# FIRE/EMS/EMA REPORT

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# FAIRFIELD FIRE & EMS

## Fire Report –June, 2022

**Calls for the Month – 19**  
**Year to Date Total - 120**

<u>Nature of Call(s)</u>		<u>Location of Call(s)</u>	
Fire Police -	3	Carroll Valley Borough	5
Fire – Structure	5	Fairfield Borough	2
Fire – vehicle	1	Franklin Township	1
Medical Assist	4	Freedom Township	0
Automatic Fire Alarm	1	Hamiltonban Township	2
Wildland Fire	1	Highland Township	1
Inside Investigation	1	Liberty Township	2
Illegal open burn	1		
Wires	2	Frederick Co., MD -	
		Emmitsburg -	2
		Thurmont -	1
		Cumberland Township	2
		Franklin County –	
		Washington Twp.	1

# **FOUNTAINDALE VOLUNTEER FIRE DEPARTMENT**

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**1340 OLD WAYNESBORO ROAD  
FAIRFIELD, PA 17320**



## **MONTHLY FIRE REPORT FOR JULY 2022**

Breakdown of calls by type:

Building Fires.....	2
Transfer.....	2
<u>Good Intent.....</u>	<u>9</u>
<b>TOTAL</b>	<b>13</b>

Notes: We had 10 staff members who provided help at the recent Adams County Junior Fire Academy. Most of which were there 24 hours a day for the week. We attended the Waynesboro Fourth of July Parade and were awarded first place for best appearing fire department.

David Martin  
Fire Chief

cc: Carroll Valley Borough  
Hamiltonban Township  
Liberty Township



# Fountain Dale Volunteer Fire Department

x

Fairfield, PA

This report was generated on 8/3/2022 10:08:18 AM

## Incident Type and Street Name for Date Range

Incident Status: Reviewed | Start Date: 07/01/2022 | End Date: 07/31/2022

Incident Date	Address	Incident Type
07/03/2022	Fort Ritchie Road, Sabillasville, MD 21780	Dispatched & cancelled en route
07/05/2022	Naylor Road, Sabillasville, MD 21780	Dispatched & cancelled en route
07/11/2022	North Welty Road, Waynesboro, PA 17268	Dispatched & cancelled en route
07/12/2022	Sabillasville Road, Sabillasville, MD 21780	No incident found on arrival at dispatch address
07/22/2022	Mentzer Gap Road, Waynesboro, PA 17268	Dispatched & cancelled en route
07/22/2022	North Miller Street, Fairfield, PA 17320	Building fire
07/23/2022	Fairfield Road, Fairfield, PA 17320	Dispatched & cancelled en route
07/23/2022	Wfaldheim Road, Pen Mar, MD 21719	Dispatched & cancelled en route
07/27/2022	Old Waynesboro Road, Fairfield, PA 17320	Dispatched & cancelled en route
07/29/2022	Cove Hollow Road, Fairfield, PA 17320	Dispatched & cancelled en route
07/30/2022	Anthony Highway, Waynesboro, PA 17268	Building fire
07/30/2022	South Potomac Street, Waynesboro, PA 17268	Cover assignment, standby, moveup
07/30/2022	Monterey Lane, Blue Ridge Summit, PA 17214	Cover assignment, standby, moveup

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



emergencyreporting.com



# COMMITTEE REPORTS

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# ADMINISTRATIVE BUSINESS

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**BOROUGH OF CARROLL VALLEY SUMMARY FINANCIAL REPORT: 1 thru 31 July 2022**

ACCOUNT	GENERAL FUND	SPECIAL EVENT	SANITARY SEWER	SINKING FUND	CAPITAL RESERVE	HIGHWAY AID (L-F)	TOTAL FUNDS	SEWER AUTHORITY
START OF PERIOD								
CHECKING ACCOUNT	\$37,747.09	\$0.00	\$0.00	\$145.50	\$74,267.38	\$0.00	\$112,159.97	\$4,476.33
INVESTMENTS	\$2,219,379.95	\$0.00	\$0.00	\$0.00	\$0.00	\$793,323.49	\$3,012,703.44	\$205,550.30
PETTY CASH	\$425.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$450.00	\$50.00
DUE FROM OTHER FUNDS	\$42,426.28	(\$3,741.41)	\$635,906.97	\$0.00	(\$614,349.78)	\$0.00	\$60,242.06	\$0.00
DUE TO OTHER FUNDS	(\$42,057.52)	\$12,546.20	\$33,042.26	\$0.00	\$14,500.00	\$0.00	\$18,030.94	\$52,076.73
LIABILITIES	\$13,490.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,490.02	\$0.00
NET BALANCE	\$2,328,545.82	(\$16,287.61)	\$602,889.71	\$145.50	(\$554,582.40)	\$793,323.49	\$3,154,034.51	\$157,999.90

TRANSACTIONS FOR PERIOD								
ADJUSTMENTS (SEE NOTE)								
ACTUAL REVENUES (+)	\$141,431.80	\$15,000.00	\$34,193.10	\$0.00	\$210.05	\$534.37	\$191,369.32	\$1,084.18
ACTUAL EXPENDITURES (-)	\$152,861.70	\$2,270.07	\$20,925.10	\$0.00	\$7,264.00	\$464.85	\$183,785.72	\$0.00
ENCUMBERED FUNDS (-)	\$5,533.43	\$739.37	\$3,847.33	\$0.00	\$7,788.45	\$0.00	\$17,908.58	\$0.00
NET TRANSACTION BALANCE	(\$16,963.33)	\$11,990.56	\$9,420.67	\$0.00	(\$14,842.40)	\$69.52	(\$10,324.98)	\$1,084.18

END OF PERIOD								
CHECKING ACCOUNT	\$38,207.74	\$0.00	\$0.00	\$145.50	\$74,294.85	\$0.00	\$112,648.09	\$4,476.33
INVESTMENTS	\$2,221,297.90	\$0.00	\$0.00	\$0.00	\$0.00	\$793,393.01	\$3,014,690.91	\$206,634.48
PETTY CASH	\$425.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$450.00	\$50.00
DUE FROM OTHER FUNDS	\$30,562.14	(\$1,287.61)	\$651,671.81	\$0.00	(\$628,667.20)	\$0.00	\$52,279.14	\$0.00
DUE TO OTHER FUNDS	(\$38,156.30)	\$2,270.07	\$35,793.10	\$0.00	\$10,161.15	\$0.00	\$10,068.02	\$52,076.73
LIABILITIES	\$7,615.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,615.38	\$0.00
NET BALANCE	\$2,321,033.70	(\$3,557.68)	\$615,903.71	\$145.50	(\$564,533.50)	\$793,393.01	\$3,162,384.74	\$159,084.08

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**Check Register with Invoices****Borough of Carroll Valley**

05-Aug-22

From: 01-Jul-22 To: 31-Jul-22

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Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
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**Bank Account: 35 HIGHWAY AID FUND**

553	7/6/2022	14643	SPECIALTY GRANULES INC.		\$464.85	O
			7622-1 Aggregate for Base Repairs		\$310.80	
			7622-2 Aggregate for Base Repairs		\$154.05	

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**Bank Total: \$464.85**

# Check Register with Invoices

Borough of Carroll Valley

05-Aug-22

From: 01-Jul-22 To: 31-Jul-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
<b>Bank Account: 51 F&amp;M GF - Checking</b>						
34703	7/6/2022	17731	AMAZON CAPITAL SERVICES		\$172.21	O
			7622 J-4: Batteries, Flagging Tape, No Parking Signs		\$172.21	
34704	7/6/2022	14374	AMERICAN UNITED LIFE INS		\$316.43	O
			63022 Life & Disability Premium: July 2022		\$316.43	
34705	7/6/2022	14211	AT&T MOBILITY		\$456.78	O
			6262022 Wireless Svc: 5/19/22-6/18/22		\$91.03	
			6262022-1 GeoTabs: Svc 5/19/22-6/18/22		\$365.75	
34706	7/6/2022	14391	CAPITAL REGION WATER		\$225.00	O
			63022 STP: Sludge testing May 2022		\$225.00	
34707	7/6/2022	1191	COMCAST CABLE		\$110.44	O
			19274-622 99 Country Club Trl: Emergency Dialer		\$110.44	
34708	7/6/2022	83	COMMONWEALTH OF PENNSYLVANIA		\$100.00	O
			7622 Operator Certification		\$100.00	
34709	7/6/2022	110	EXCALIBUR TOWING		\$200.00	O
			7622 PL: Impound Inv # 13759		\$200.00	
34710	7/6/2022	356	GETTYSBURG TIMES		\$30.35	O
			42340 Legal Ad: Reschedule of Finance Committee		\$30.35	
34711	7/6/2022	1216	GF PETTY CASH - Gayle Marthers		\$50.00	O
			63022 Brad Sanders: CDL Physical		\$50.00	
34712	7/6/2022	17747	KEN FARABAUGH		\$350.00	O
			7522 Pavilion Refund		\$350.00	
34713	7/6/2022	196	LABORATORY, ANALYTICAL & BIOLO		\$270.00	O
			105036 STP: Testing June 2022		\$270.00	
34714	7/6/2022	418	LOWES IN-STORE ACCOUNT		\$1,322.39	O
			7622 Kobalt Tools		\$613.70	
			7622-1 Power Tools, Drills, Wet Vac, Saws All		\$708.69	
34715	7/6/2022	14691	MAHANTANGO ENTERPRISES, INC		\$2,663.33	V
			65877 Rubber Mulch for Carroll Commons Park		\$2,663.33	

# Check Register with Invoices

Borough of Carroll Valley

05-Aug-22

From: 01-Jul-22 To: 31-Jul-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
34716	7/6/2022	137	MET-ED		\$78.22	O
			628-722 Jacks Mtn & Skylark Trl: Street Lighting		\$78.22	
34717	7/6/2022	1119	MOHNS LUMBER		\$720.00	O
			7622 Mulch for Carroll Commons Park		\$720.00	
34718	7/6/2022	14413	MORTON		\$6,733.90	O
			7622 Road Salt		\$6,733.90	
34719	7/6/2022	242	PA STATE ASSOC. OF BOROUGHES		\$205.00	O
			30914 R.M.: PA Municipal Legal Update		\$205.00	
34720	7/6/2022	17746	R.L. MCNAIR & SON LLC		\$2,897.15	O
			9398 Dumpster/ Landfill Fees		\$2,897.15	
34721	7/6/2022	14665	RABOLDS SERVICES		\$144.00	O
			26343 June 2022 Calibrations		\$144.00	
34722	7/6/2022	310	SHEALERS SEPTIC SERVICE		\$4,672.00	O
			7522 HT: June 2022		\$3,972.00	
			7522-1 STP: Sludge haul to Hsbg: June 2022		\$700.00	
34723	7/6/2022	14531	SIEMENS INDUSTRY, INC		\$1,080.00	O
			5330404515 Fire Monitoring: 5/1/22-4/30/23		\$1,080.00	
34724	7/6/2022	14643	SPECIALTY GRANULES INC.		\$1,840.21	O
			7622 Stone for drainage ditch at Toms Creek Trail		\$1,840.21	
34725	7/6/2022	14548	Stacy L. Krietz		\$316.00	O
			7522 Office Cleaning: 6/19/22-7/2/22		\$316.00	
34726	7/6/2022	17729	T-MOBILE		\$283.56	O
			63022 PL: Connection Card Data Plan: Svc 5/22/22-6/21/22		\$144.64	
			63022-1 Wireless Svc: 5/22/22-6/21/22		\$138.92	
34727	7/6/2022	14493	THE YORK WATER COMPANY		\$84.26	O
			7622 Water: Svc 5/24/22-6/24/22		\$84.26	
34728	7/6/2022	17719	TOSHIBA AMERICA BUSINESS SOLUT		\$73.33	O
			5611157 Extra Copies		\$73.33	
34729	7/6/2022	14207	WEST PENN POWER		\$2,861.80	O

# Check Register with Invoices

Borough of Carroll Valley

05-Aug-22

From: 01-Jul-22 To: 31-Jul-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
			872-722 14 Ranch Trl: Svc 5/31/22-6/29/22		\$265.94	
			822-722 Green Trl: Svc 5/31/22-6/29/22		\$8.86	
			218-722 Street Lights		\$2,476.80	
			294-722 14 Ranch Trl: Barn: Svc 5/31/22-6/29/22		\$96.49	
			594-722 Ranch Trl: Svc 5/31/22-6/29/22		\$13.71	
<b>34730</b>	<b>7/6/2022</b>	<b>14622</b>	<b>WILLIAMS SCOTSMAN, INC.</b>		<b>\$665.63</b>	<b>O</b>
			9014383693 STP: July 2022 Office Trailer		\$665.63	
<b>34731</b>	<b>7/6/2022</b>	<b>14639</b>	<b>CAROLE HARTDAGEN</b>		<b>\$56.25</b>	<b>O</b>
			7622 J-4: Fire Police		\$56.25	
<b>34732</b>	<b>7/6/2022</b>	<b>17751</b>	<b>DAMIEN ABPLANALP</b>		<b>\$56.25</b>	<b>O</b>
			7622 J-4: Fire Police		\$56.25	
<b>34733</b>	<b>7/6/2022</b>	<b>14502</b>	<b>DAVID METZ</b>		<b>\$43.75</b>	<b>O</b>
			7622 J-4: Fire Police		\$43.75	
<b>34734</b>	<b>7/6/2022</b>	<b>17749</b>	<b>GARY SHORB</b>		<b>\$56.25</b>	<b>O</b>
			7622 J-4: Fire Police		\$56.25	
<b>34735</b>	<b>7/6/2022</b>	<b>1253</b>	<b>SAMMUAL COOL</b>		<b>\$56.25</b>	<b>O</b>
			7622 J-4: Fire Police		\$56.25	
<b>34736</b>	<b>7/6/2022</b>	<b>17748</b>	<b>STEVE BATA</b>		<b>\$43.75</b>	<b>O</b>
			7622 J-4: Fire Police		\$43.75	
<b>34737</b>	<b>7/6/2022</b>	<b>17750</b>	<b>WYATT SHORB</b>		<b>\$56.25</b>	<b>O</b>
			7622 J-4: Fire Police		\$56.25	
<b>34738</b>	<b>7/21/2022</b>	<b>22</b>	<b>ADAMS ELECTRIC COOPERATIVE, IN</b>		<b>\$4,700.03</b>	<b>O</b>
			4704-722 STP: Sanders Rd. Pump Station: Svc 6/1/22-7/1/22		\$1,653.68	
			4700-722 Boro Office: Svc 6/1/22-7/1/22		\$840.26	
			8400-722 Jacks Mtn Bridge: Svc 6/1/22-7/1/22		\$45.69	
			4500-722 Trout Run Trl: Svc 6/1/22-7/1/22		\$122.61	
			4200-722 Ski Run Trl: Svc 6/1/22-7/1/22		\$82.15	
			1701-722 Pavilion: Svc 6/1/22-7/1/22		\$110.34	
			3000-722 STP: Country Club Trl Pump Station: Svc 6/1/22-7/1		\$131.30	
			1500-722 Street Lights		\$1,667.75	
			4800-722 MS Bldg: Svc 6/1/22-7/1/22		\$46.25	
<b>34739</b>	<b>7/21/2022</b>	<b>37</b>	<b>AQUATIC ENVIRONMENT CONSULTANT</b>		<b>\$966.00</b>	<b>O</b>

# Check Register with Invoices

Borough of Carroll Valley

05-Aug-22

From: 01-Jul-22 To: 31-Jul-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
			44189 Lake Mae: Payment C		\$966.00	
34740	7/21/2022	14668	BRANDON DUVALL		\$49.91	O
			72022 2022 Clothing Allowance		\$49.91	
34741	7/21/2022	1191	COMCAST CABLE		\$1,032.43	O
			150129368-3 PL: Svc 7/1/22-7/31/22		\$282.00	
			2989-722 STP: 119A Sanders Rd: Svc 7/13/22-8/12/22		\$51.09	
			15029368-4 Boro Office: Svc 7/1/22-7/31/22		\$219.22	
			150129368-1 14 Ranch Trl: Svc 7/1/22-7/31/22		\$119.56	
			2005-722 Internet Fees		\$251.22	
			150129368-2 Zoning: Svc 7/1/22-7/31/22		\$47.00	
			150129638 STP: 119A Sanders Rd: Svc 7/1/22-7/31/22		\$62.34	
34742	7/21/2022	783	CONTROL SYSTEMS 21		\$669.28	O
			72022 Annual Meter Calibration, Chart Paper		\$669.28	
34743	7/21/2022	17753	FAIRFIELD AUTO SERVICE LLC		\$65.10	O
			9843 STP1: Inspection		\$65.10	
34744	7/21/2022	852	FAIRFIELD MUNICIPAL AUTHORITY		\$25.00	O
			72022 2nd Qtr 2022: Hydrant Fee		\$25.00	
34745	7/21/2022	356	GETTYSBURG TIMES		\$60.77	O
			72022 Legal Ad: Reschedule Council Meeting		\$60.77	
34746	7/21/2022	14412	GOVERNMENT MANAGEMENT SERVICE		\$3,000.00	O
			3322 Retainer for the month of June 2022		\$3,000.00	
34747	7/21/2022	14441	JEDIDIAH FETTER		\$286.51	O
			72022-1 Chlorine feed Poly Tubing		\$141.63	
			72022-2 Strobe LED Hazard Lights		\$19.99	
			72022 Printer		\$124.89	
34748	7/21/2022	1156	KAREN HEFLIN, RECORDER		\$49.00	O
			72022 Filing Fee: Strm. Wtr. Agreement: 55 Fawn Trail		\$24.50	
			72022-1 Filing Fee: Strm. Wtr. Agreement: 19 Spring Trail		\$24.50	
34749	7/21/2022	825	KPI TECHNOLOGY		\$8,902.40	O
			9114 SEO Services		\$6,168.15	
			9164 SEO Services		\$2,734.25	



# Check Register with Invoices

Borough of Carroll Valley

05-Aug-22

From: 01-Jul-22 To: 31-Jul-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
34750	7/21/2022	17717	LINK COMPUTER CORPORATION		\$253.92	O
			1016785 Antivirus		\$253.92	
34751	7/21/2022	17755	MELISSA SANDERS		\$50.00	O
			72022 Pavilion Refund		\$50.00	
34752	7/21/2022	975	PA MUNICIPAL HEALTH INSURANCE		\$29,386.21	O
			72022 August 2022: Major Medical, Dental, Vision		\$29,386.21	
34753	7/21/2022	241	PA MUNICIPAL RETIREMENT SYSTEM		\$5,646.36	O
			72022-1 2nd Qtr 2022: Police Pension Contribution		\$1,254.34	
			72022 2nd Qtr 2022: Pension Contribution		\$4,392.02	
34754	7/21/2022	244	PA UC FUND		\$114.28	O
			72022 2022 2nd Qtr UC Pmt		\$114.28	
34755	7/21/2022	17737	PECKS SEPTIC SERVICE, LLC		\$1,897.50	O
			29291 STP: Sludge Removal/Disposal		\$1,897.50	
34756	7/21/2022	874	PENNSYLVANIA ONE CALL SYSTEM,		\$4.58	O
			958443 June 2022: Activity Fee		\$4.58	
34757	7/21/2022	254	PENNSYLVANIA PERCS INC.		\$414.38	O
			36829 Jacks Mtn Bridge Light Maintenance		\$414.38	
34758	7/21/2022	270	PSAB U/C PLAN		\$59.97	O
			72022 2nd Qtr 2022 Payment		\$59.97	
34759	7/21/2022	702	RENTALS UNLIMITED, INC.		\$374.70	O
			2288438-0001 J-4: Light Towers & Generator		\$374.70	
34760	7/21/2022	17754	ROSS CONATY		\$100.00	O
			72022 Pavilion Refund		\$100.00	
34761	7/21/2022	294	S&S ELECTRIC MOTORS, INC.		\$226.39	O
			0310810 Repair Submersible Pump		\$226.39	
34762	7/21/2022	14145	SALZMANN HUGHES, P.C.		\$1,453.80	O
			72022 Representation as Borough Solicitor		\$1,332.60	
			72022-1 S&W Authority Dissolution		\$121.20	
34763	7/21/2022	14548	Stacy L. Krietz		\$316.00	O

# Check Register with Invoices

Borough of Carroll Valley

05-Aug-22

From: 01-Jul-22 To: 31-Jul-22

Check No	Check Date	VendorNo	Vendor	Invoice	Check Amount	Status
			72022 Office Cleaning: 7/3/22-7/16/22		\$316.00	
34764	7/21/2022	14232	TALLEY PETROLEUM ENTERPR		\$4,120.87	O
			72022 Fuel & Diesel Fuel: June 2022		\$4,120.87	
34765	7/21/2022	17713	TOSHIBA FINANCIAL SERVICES		\$351.83	O
			476383492 July 2022: Copier Lease		\$351.83	
34766	7/21/2022	645	USA BLUE BOOK		\$161.63	O
			033842 Chlorine Analysis Reagent for STP		\$161.63	
34767	7/21/2022	1042	YORK/ADAMS TAX BUREAU		\$2,977.45	O
			72022 2nd Qtr 2022: Local Tax Withheld		\$2,977.45	
<b>Bank Total:</b>					<b>\$97,007.04</b>	

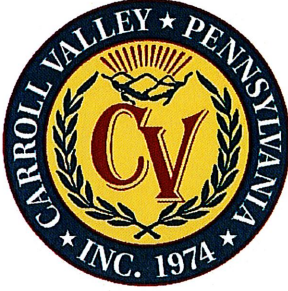
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**INTEROFFICE MEMORANDUM**

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**TO:** BOROUGH COUNCIL  
**FROM:** GAYLE MARTHERS, ASST. BOROUGH MANAGER  
**SUBJECT:** CAPITAL PURCHASE  
**DATE:** 8/4/2022  
**CC:** DAVE HAZLETT, FILE

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To best serve the citizens and continue to receive stellar audits, the Borough has budgeted capital improvements to the accounting software system used by our employees on an 8-year cycle. That period is ending, and it is time to consider alternatives for our Accounting and Budgeting needs. We have for several years felt the need to move away from our current software, as it isn't user-friendly, has severe limitations in its capabilities and isn't customizable to our needs. Therefore, after thorough research and many demonstrations from several companies, I offer the following 2 options that I feel would dramatically improve our efficiency, while also offering numerous new benefits to the citizens of our Borough, for your consideration.

**OPTION #1: ALL-INCLUSIVE SOFTWARE SUBSCRIPTION PROGRAMMING (UNLIMITED USERS)**

**Company: Edmunds GovTech**

**Modules:**

- Financial Accounting (General Ledger, Bank Reconciliation, Accounts Payable, Accounts Receivable, Purchasing/Requisitions, Budgeting, Cashiering, Mobile App & Web Portal Access)
- Payroll (Federal, State & Local filing integration, Employee Self-Service Portal allowing individuals to access their timesheets, leave time, pay stubs and more, HR feature that is fully integrated with all Payroll Features as well as the Financial Accounting Module)
- Permitting & Enforcement (Permits, Zoning, Code/Ordinance Enforcement, Land Management, Parcel Information, On-line Payment with full integration to Financial Accounting Module, Fully Customizable Letters & Forms, Mapping integrates to Google Maps or GIS system)
- Permitting Self-Service Portal (24/7 Access for property owners, contractors & inspectors; Initiate & Submit Permit Applications on-line; On-line Payment with full integration to Financial Accounting & Permitting Modules)
- Utility Billing (Billing, Collections and Customer Information System fully integrates with Accounting, Service/Work Orders, Customer Service Portal to include On-line Payment with full integration to Financial Accounting Module, Mapping integrates to Permitting & Enforcement Module as well as to Google Maps or GIS System)
- Parks & Recreation (On-line & In-Office Registration, Calendar View, Waiting List Options, Self-Service On-line Applications, Audit Tracking, Program Registration, Automated Notifications, Reports & Waiver Sign-off Upon Registration, Attendance Tracking, On-line Checkout fully integrates with Financial Accounting Module)

**Platform: Edmunds Cloud Hosting**

- Enhanced Cybersecurity
- Automated Backups
- Disaster Recovery Services

**Customer Support:**

- 4-Tier System based upon Case Severity
- Critical (Tier 1) – 30-minute response or less Low (Tier IV) – 3-to-6-hour response time
- Phone Support & Remote Access Support Included

**Updates/Upgrades:**

- Annual Subscription guarantees all updates and upgrades as they are released

**Costs:**

- Year 1 Investment:
  - Subscription Fees \$42,590
  - Implementation Fees \$21,000
  - Hosting Fees \$ 4,800
  - Hardware (scanner/printer) \$ 1,000
  - Conversion Fees \$23,500
  - Total: \$92,890**
- Subsequent Years Fees:
  - Subscription Fees \$42,590
  - Hosting Fees \$ 4,800
  - Total: \$47,390 Annually**

**OPTION #2: SPECIALIZED APPLICATIONS, LEADING SOFTWARE OR SYSTEMS IN NICHE CATEGORIES REQUIRING THREE (3) SEPARATE VENDORS TO PROVIDE THE REQUIRED FUNCTIONALITY.**

**Company #1: MIP and Microix (Accounting Software) (3 accounting users, 2 executive users)**

**Modules:**

- Accounting, Payroll, Budget Management, Bank Reconciliation, Requisitions, Purchase Orders, Accounts Payable, Human Resources, Employee Web Services
- Simple Import/Export Data Transfer Tool to transfer data to and from Excel
- Report Generation

**Platform:** MIP Cloud Hosting

- Enhanced Security
- Back-up Protection

**Customer Support:**

- Call Center

**Updates/Upgrades:**

- Annual Subscription guarantees all updates and upgrades as they are released

**Price:**

- Year 1 Investment:

○ Subscription Fees	\$32,496
○ Build & Design for CVB	\$11,880
○ Information Conversion	\$11,815
○ Initial Training	<u>\$17,400</u>
Total:	\$73,591
- Subsequent Years Fees:

○ Subscription Fees	\$32,496 Annually
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**Company #2: Continental Utility Solutions, Inc (CUSI) (Sewer Billing Software) (2 billing users)**

**Modules:**

- Public Sewer/Holding Tank Billing and payments, On-line & Electronic Payments
- Secure E-Billing
- Website "API-Customer Web Portal"
- eCheck Validation
- Credit Card Payment
- Accounting Interface to MIP

**Platform:** CUSI Cloud Hosting

**Customer Support:**

- Call Center

**Updates/Upgrades:**

- Annual Subscription guarantees all updates and upgrades as they are released

**Price:**

- Year 1 Investment:

○ Subscription Fees	\$ 7,536
○ Implementation for CVB	\$ 1,600
○ Information Conversion	\$ 1,200
○ Initial Training	<u>\$ 1,600</u>
Total:	\$11,936
- Subsequent Years' Fees:

○ Subscription Fees	\$ 7,536
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**Company #3: iWorQ (Unlimited Users)**

**Modules:**

- Permit Management
- Code Enforcement
- Portal Home
- GIS Map
- Reports (unlimited)
- Letters (unlimited)
- Custom Letters (3)
- Custom Forms for Web Portal Home (3)
- Premium Data (25MB Uploads & 100GB Storage)
- Credit Card Payment integrated with iWorQ
- Accounting Interface to MIP

**Platform:** iWorQ Cloud Hosting

**Customer Support:**

- Call Center

**Updates/Upgrades:**

- Annual Subscription guarantees all updates and upgrades as they are released
- GIS Configuration Changes (Minimum fee \$500 with hourly fees)

**Price:**

- Year 1 Investment:
  - Subscription Fees \$ 5,500
  - Implementation for CVB \$ 3,700
  - Credit Card Equipment \$ 100Total: \$ 9,300
- Subsequent Years' Fees:
  - Subscription Fees \$ 5,500

**Option #2: "3 Specialized Applications" Summary**

**Costs:**

- Year 1 Investment:
  - Company #1 \$73,591
  - Company #2 \$11,936
  - Company #3 \$ 9,300Total: **\$94,827**
- Subsequent Years' Fees
  - Company #1 \$32,496
  - Company #2 \$ 7,536
  - Company #3 \$ 5,500Total: **\$45,532 Annually**

**RECOMMENDED ALTERNATIVE:**

Although both alternatives are similar and will provide a great improvement over the current product used by the Borough, I recommend Option #1 as the most appropriate to fill our needs. Time will be saved by learning one- (1) interface and any issues within the modules will be handled more efficiently by dealing with one company versus three- (3). Also, Edmunds’ proposal offers additional features not found in Option 2, including Self-Service web-based park rentals and permits. Edmunds Corporation also offers unlimited users and the customer support promise will offer added convenience and peace of mind as we move forward.

**HOW TO PAY FOR IT:**

It is recommended that the initial cost of \$92,890 be paid for using ARPA funds, minus the \$13,125 already set aside for this purchase in the Capital Reserve Fund. (Borough received \$422,434 in ARPA Funding.)

\$79,765 (ARPA Funds)  
\$13,125 (Capital Reserve Fund)  
\$92,890 (Total)

As for the Annual Maintenance Cost of \$47,390, it is proposed that it be paid annually from the Capital Reserve Fund, as it has in recent years. The Capital Reserve Fund will see a significant reduction in planned expenditures as a result of satisfying the New Municipal Building Loan (\$103,634 annually). Funding the annual updates to this software, coupled with paying off the building loan nets the Capital Fund a savings of \$56,244 annually.

\$153,634 (Municipal Building Payment)  
~~\$-50,000~~ (General Fund Transfer to Capital)  
~~\$-47,390~~ (New Annual Cost for Software)  
\$ 56,244(Available Capital Funds Remaining)

While the proposed annual cost of \$47,390 represents a yearly increase of \$32,015, it also represents significantly expanded service levels. The proposed software modules will expand customer service by providing online 24/7 service to the borough’s client base (employees, property owners, contractors, and inspectors). Online service will allow the borough’s client base to conduct their business when convenient to them and from the location of their choosing. This is expected to significantly reduce the need for the borough’s client base to visit the borough office to conduct their business. The various modules will also fully integrate with the Financial Accounting Module thereby reducing staff data input. The administrative efficiencies provided by the new software modules should increase staff productivity and free up time for additional projects.

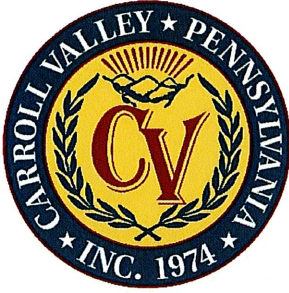
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**MEMORANDUM**

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**TO:** DAVID HAZLETT, BOROUGH MANAGER  
**FROM:** BRAD SANDERS, MS SUPERVISOR  
**SUBJECT:** UTV AND ATTACHMENTS  
**DATE:** 8/5/2022  
**CC:** GAYLE MARTHERS

---

The Municipal Services Department would like the Borough to consider purchasing a Utility Task Vehicle and three- (3) attachments to be used in the parks for various purposes. Some of these tasks are currently completed manually or with heavier equipment (dump trucks, skid steer), which proves neither cost-effective nor efficient.

The proposed purchase would be used to maintain our walking paths using the proposed box grader attachment, thereby keeping our walking areas free from trip hazards by maintaining a level walking surface. With the proposed snowplow attachment, the sidewalks and small parking areas can be cleared more efficiently. Utilizing the proposed offset mower attachment, we can more safely and efficiently mow the steep bank areas along the lake banks. It would be used daily for the collection of trash from the 9 trash cans within Carrol Commons and to haul mulch to the various planting and play areas.

Attached are quotes to improve the safety and efficiency of the maintenance of our grounds, and I recommend the following purchases:

John Deere Gator XUV590M	\$16,335.93
Western Snowplow	\$2,127.29
DR Power Grader	\$916.44
Swisher Classic Trail Mower	\$2,804.96
Total	\$22,184.62

The John Deere is being recommended because the width of the Kubota is too wide to traverse the park footbridges, includes additional safety features the Kubota lacks, and is available this year, whereas the Kubota has an unknown availability.





## XUV590M

Crossover Utility Vehicle

★★★★☆ 3.8 (9) [Write a review](#)

- Our fastest Mid-Size XUV with power steering
- Easier shifting, with integrated park position
- Electronic switch for instant 4WD engagement
- Enhanced dash display for operation at a glance



**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Atlantic Tractor LLC  
3213 Black Gap Road  
Chambersburg, PA 17201  
717-263-4103  
admin.cly@atjd.net

**Quote Summary**

**Prepared For:**

CARROLL VALLEY MUNICIPAL SVC  
5685 FAIRFIELD RD  
FAIRFIELD, PA 17320  
Business: 717-642-5252

**Delivering Dealer:**

**Atlantic Tractor LLC**  
Jayme Finafrock  
3213 Black Gap Road  
Chambersburg, PA 17201  
Phone: 717-263-4103  
jfinafrock@atjd.net

**Quote ID:** 27171691  
**Created On:** 01 August 2022  
**Last Modified On:** 01 August 2022  
**Expiration Date:** 31 August 2022

**Equipment Summary**

**Selling Price Qty Extended**

JOHN DEERE GATOR™ XUV590M  
Power Steering Winch Ready (Model  
Year 2023) \$ 16,335.93 X 1 = \$ 16,335.93  
**Contract:** PA Ag and Grounds Power Equip 4400020085 (PG 61 CG 22)  
**Price Effective Date:** July 31, 2022

WESTERN SNOW PLOW 5'6  
IMPACT MANUAL ANGLE \$ 2,127.29 X 1 = \$ 2,127.29  
**Contract:** PA Ag and Grounds Power Equip 4400020085 (PG 61 CG 22)  
**Price Effective Date:**

**Equipment Total \$ 18,463.22**

\* Includes Fees and Non-contract items

**Quote Summary**

Equipment Total \$ 18,463.22  
  
Trade In  
SubTotal **\$ 18,463.22**  
Est. Service \$ 0.00  
Agreement Tax  
Total \$ 18,463.22  
Down Payment (0.00)  
Rental Applied (0.00)  
**Balance Due \$ 18,463.22**

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



# Selling Equipment

Quote Id: 27171691      Customer Name: CARROLL VALLEY MUNICIPAL SVC

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Atlantic Tractor LLC  
3213 Black Gap Road  
Chambersburg, PA 17201  
717-263-4103  
admin.cly@atjd.net

**JOHN DEERE GATOR™ XUV590M Power Steering Winch Ready (Model Year**

Hours:

Stock Number:

Contract: PA Ag and Grounds Power Equip 4400020085  
(PG 61 CG 22)

Selling Price \*  
\$ 16,335.93

Price Effective Date: July 31, 2022

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
592FM	GATOR™ XUV590M Power Steering Winch Ready (Model Year 2023)	1	\$ 14,949.00	17.00	\$ 2,541.33	\$ 12,407.67	\$ 12,407.67
<b>Standard Options - Per Unit</b>							
001A	US / CANADA	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
0503	PR - Utility & Protection with Winch Package	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
1008	26" Maxxis Bighorn 2.0 extreme terrain radial tires on 14" Yellow Alloy Wheels	1	\$ 1,048.00	17.00	\$ 178.16	\$ 869.84	\$ 869.84
2007	Bench Seat - Black	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
2302	Standard Tenneco Twin Tube Shock	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
2350	Park Position in Transmission	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
2500	Green & Yellow	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
3002	Cargo Box without Box Rails	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
3100	Manual Lift	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
4002	OPS with Nets & Brake/ Taillights	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
4049	Less Roof	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
4105	Deluxe Protection Package	1	\$ 987.00	17.00	\$ 167.79	\$ 819.21	\$ 819.21
6313	Winch Package	1	\$ 866.00	17.00	\$ 147.22	\$ 718.78	\$ 718.78
<b>Standard Options Total</b>			<b>\$ 2,901.00</b>		<b>\$ 493.17</b>	<b>\$ 2,407.83</b>	<b>\$ 2,407.83</b>
<b>Dealer Attachments/Non-Contract/Open Market</b>							
BM23370	Horn Kit	1	\$ 128.40	17.00	\$ 21.83	\$ 106.57	\$ 106.57
BUC10159	OPS Glass Windshield w/ Wiper	1	\$ 1,042.19	17.00	\$ 177.17	\$ 865.02	\$ 865.02





**JOHN DEERE**

# Selling Equipment

Quote Id: 27171691

Customer Name: CARROLL VALLEY MUNICIPAL SVC

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Atlantic Tractor LLC  
3213 Black Gap Road  
Chambersburg, PA 17201  
717-263-4103  
admin.cly@atjd.net

BM25553	Beacon Light	1	\$ 257.87	17.00	\$ 43.84	\$ 214.03	\$ 214.03
BM24089	Occupant Protective Structure (OPS) Switch Bank	1	\$ 93.09	17.00	\$ 15.83	\$ 77.26	\$ 77.26
BM26182	Beacon Light Harness Kit	1	\$ 86.67	17.00	\$ 14.73	\$ 71.94	\$ 71.94
BM25731	Rear OPS/Roof Light Harness Kit	1	\$ 95.23	17.00	\$ 16.19	\$ 79.04	\$ 79.04
BUC10805	Backup Alarm	1	\$ 128.40	17.00	\$ 21.83	\$ 106.57	\$ 106.57
<b>Dealer Attachments Total</b>			<b>\$ 1,831.85</b>		<b>\$ 311.42</b>	<b>\$ 1,520.43</b>	<b>\$ 1,520.43</b>
<b>Value Added Services Total</b>			<b>\$ 0.00</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Total Selling Price</b>			<b>\$ 19,681.85</b>		<b>\$ 3,345.92</b>	<b>\$ 16,335.93</b>	<b>\$ 16,335.93</b>

## WESTERN SNOW PLOW 5'6 IMPACT MANUAL ANGLE

**Equipment Notes:**

Hours: 0

**Stock Number:**

**Selling Price \***

**Contract:** PA Ag and Grounds Power Equip 4400020085  
(PG 61 CG 22)

**\$ 2,127.29**

**Price Effective Date:**

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
74365	Impact Blade	1	\$ 2,250.00	17.00	\$ 382.50	\$ 1,867.50	\$ 1,867.50
<b>Standard Options - Per Unit</b>							
74239	Shoe Kit	1	\$ 154.00	17.00	\$ 26.18	\$ 127.82	\$ 127.82
PN8756 8	Lift Kit	1	\$ 159.00	17.00	\$ 27.03	\$ 131.97	\$ 131.97
<b>Standard Options Total</b>			<b>\$ 313.00</b>		<b>\$ 53.21</b>	<b>\$ 259.79</b>	<b>\$ 259.79</b>
<b>Total Selling Price</b>			<b>\$ 2,563.00</b>		<b>\$ 435.71</b>	<b>\$ 2,127.29</b>	<b>\$ 2,127.29</b>



**JOHN DEERE**

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**ALL PURCHASE ORDERS MUST BE MADE OUT  
TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT  
TO DELIVERING DEALER:**

Atlantic Tractor LLC  
3213 Black Gap Road  
Chambersburg, PA 17201  
717-263-4103  
admin.cly@atjd.net

---

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

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*Confidential*



## SIDEKICK

FULL-SIZE GAS UTILITY VEHICLES



**SIDEKICK**  
*Durability meets speed*



Two year / 1,000 hour warranty. Powerful 48 HP gasoline engine gives you speeds up to 40 mph. With impressive acceleration and torque, you'll take on every big hill. When the great outdoors calls, jump into your Sidekick.



Quote Provided By  
 MESSICK FARM EQUIPMENT, INC.  
 Andrew Bumbarger  
 1475 STRICKLER RD  
 MOUNT JOY, PA 17552  
 email: andrewb@messicks.com  
 phone: 7173670045

- Standard Features -

- Custom Options -



**Kubota**

V Series

RTVXG850WGLA22

\*\*\* EQUIPMENT IN STANDARD MACHINE \*\*\*

**GAS ENGINE**

Subaru  
 2 Cyl. 51.9 cu in  
 48.3 Gross Eng HP @5750rpm  
 50 Amp Alternator @5000rpm

**KEY FEATURES**

Digital Multi-meter  
 Front Independent Adjustable Suspension  
 Rear Independent Adjustable Suspension  
 Disc Brakes - Front/Rear  
 Rear Brake Lights / Front LED Headlights  
 2" Hitch Receiver, Front and Rear  
 Black deluxe 60/40 split bench seats  
 Underseat Storage Compartments

**TRANSMISSION**

CVT-PLUS  
 Continuously Variable Transmission  
 Forward Speeds:  
 Low 0 - 25.2 mph  
 High 0 - 40 mph  
 Reverse 0 -21.7 mph  
 Limited Slip Differential  
 Rear differential Lock

**Additional Key Features**

Worksite Models  
 Tilt Steering  
 Front Bumper (Optional on "G" Models)  
 Gas Assist Bed Lift  
 Glove Box Cover

**FLUID CAPACITY**

Fuel Tank Capacity 8.6 Gal  
 Cooling 6.8 gal.  
 Engine Oil 4 qts  
 Transmission Fluid 2.6 quarts  
 Brake Fluid 9.5 ounces

**CARGO BOX**

Width 57.7in  
 Length 40.5 in  
 Depth 11.2 in  
 Load Capacity 1000 lbs  
 Load Capacity CA Models 600 lbs.  
 Vol. Capacity 15.2 cu ft  
 Factory Spray-on Liner "L" Models Only

**Additional Key Features**

Special Edition  
 Deluxe Graphic Package  
 Alloy Wheels  
 Grey Graphite Seats  
 Grey Shock Springs

**SAFETY EQUIPMENT**

SAE J2194 & OSHA 1928 ROPS  
 Dash-mounted Parking Brake  
 Horn  
 Spark Arrestor Muffler  
 Retractable 3-point Seat Belts  
 Drivers Side Seatbelt Speed Limiter  
 Rear Protection Screen

**DIMENSIONS**

Width 63.2 in  
 Height 79.5 in  
 Length 119.6 in  
 Wheelbase 80.5 in  
 Tow Capacity 2,000 lbs.-flat,  
 1,550 lbs.-incline  
 Ground Clearance 9.8in front,  
 9.9in rear  
 Suspension Travel 9in front /  
 8.5in rear  
 Turning Radius 12.79 ft.

**TIRES AND WHEELS**

ATV Tire 25x10-12  
 HDWS 25x10-12

RTVXG850WGLA22 Base Price: \$15,599.00

(1) 72" FRONT BLADE	\$2,499.00
V5008-72" FRONT BLADE	
(1) TRAILER HITCH - 2IN RECIEVER - 3/4IN MOUNT	\$44.00
77700-V5200-TRAILER HITCH - 2IN RECIEVER - 3/4IN MOUNT	
(1) POLY WINDSHIELD, HARD COVER	\$484.00
77700-VP0804A-POLY WINDSHIELD, HARD COVER	
<b>Configured Price:</b>	<b>\$18,626.00</b>
<b>Sourcewell Discount:</b>	<b>(\$4,097.72)</b>
<b>SUBTOTAL:</b>	<b>\$14,528.28</b>
<b>Dealer Assembly:</b>	<b>\$219.58</b>
<b>Freight Cost:</b>	<b>\$982.50</b>
<b>PDI:</b>	<b>\$400.00</b>
<b>Delivery</b>	<b>\$200.00</b>

Total Unit Price: \$16,330.36

Quantity Ordered: 1

Final Sales Price: \$16,330.36

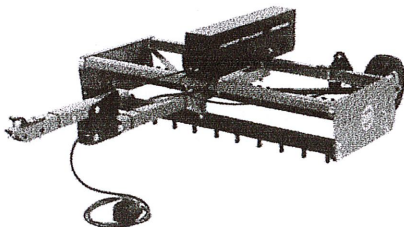

**Purchase Order Must Reflect  
 the Final Sales Price**

To order, place your Purchase Order directly with the quoting dealer

\*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

## DR Power Grader — 48in.W, Model# PG21148XXN

Item# 111059


 (1) [Write a Review](#) [Ask a Question](#)

**Only \$799.99**
 **PayPal** As low as \$39.95/mo. [Learn more](#)

 + 116.45  
 SHIPPING

**Ship It**

Factory Shipped —

Estimated Delivery: 12 - 14 Business Days

- EZ Dial hand crank depth adjustment system allows you to fine-tune your grading depth without ever leaving the seat of your tractor
- Reversible rear leveling blade can smooth or "fluff" graded materials
- Replaceable carbide-tipped scarifying teeth cut into surfaces to loosen materials for redistribution
- Built-in weight rack can seat a pair of standard cinder blocks for more aggressive excavating action
- Dual ball hitch/pin hitch design for easy hookup to mowers, ATVs or UTVs

### Product Summary

The DR Power Grader is a compact yet powerful 48in.W grader that combines carbide scarifying teeth to loosen material with a scraper blade to eliminate potholes and uneven ground. The EZ Dial adjustment system allows you to fine-tune your grading depth without ever leaving the seat of your tractor.

#### What's Included

(1) Power grader

### Features + Benefits

- EZ Dial hand crank depth adjustment system allows you to fine-tune your grading depth without ever leaving the seat of your tractor
- Reversible rear leveling blade can smooth or "fluff" graded materials
- Replaceable carbide-tipped scarifying teeth cut into surfaces to loosen materials for redistribution
- Built-in weight rack can seat a pair of standard cinder blocks for more aggressive excavating action
- Dual ball hitch/pin hitch design for easy hookup to mowers, ATVs or UTVs

### Key Specs

Item#	111059	Blade Type	Rear leveling
Brand	<a href="#">DR Power Equipment</a>	Material	Steel and Carbide
Manufacturer's Warranty	2yr consumer/90 day commercial	Adjustable	Yes
Ship Weight	148.0 lbs	Category Type	1
Product Type	Grader	Product Weight	148 lb
Working Width (in.)	48	Dimensions L x W x H (in.)	68 x 49 x 44 in
Hitch Type	Ball/pin		



Deliver to Brad  
Fairfield 17320

All ▾ Bush Hog Atv Mower

Account & Lists  
Orders



All Shopper Toolkit Amazon Business **Buy Again** Repair & Household Whole Foods **Deals** Shop office supplies

Amazon Home Shop by Room Discover Shop by Style Home Décor Furniture Kitchen & Dining Bed & Bath Garden & Outdoor Home Improver



DuroMax XP23HPE 713cc V-Twin Electric Start Gas Powered 50 State...

1,326

\$999.00 prime

Back to results

Sponsored

# FC10544CL - Swisher Classic 44" 10.5 HP Finish Cut Trail Mower

## \$2,804<sup>96</sup>

FREE delivery **August 8 - 15.**  
Details

Deliver to Brad - Fairfield 17320

Only 5 left in stock - order soon.

Visit the Swisher Store  
13 ratings

Qty: 1

Add to Cart

Buy Now

Secure transaction

Ships from Swisher Brand Products  
Sold by Swisher Brand Products

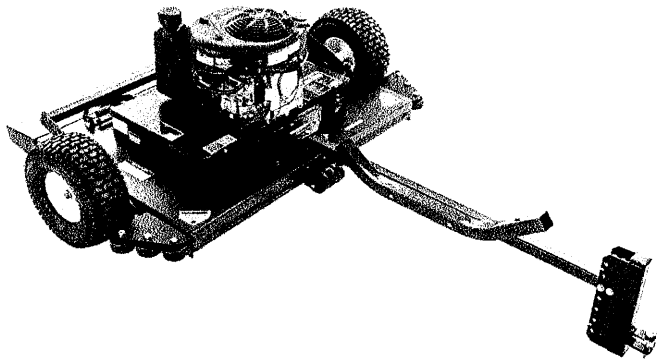
Return policy: Eligible for Refund or Replacement

Add a Protection Plan:

- 3-Year Protection for \$147.99
- 2-Year Protection for \$109.99

Add to List

Have one to sell?  
Sell on Amazon



## \$2,804<sup>96</sup>

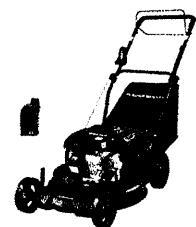
Thank you for being a Prime Member. Get \$125 off: Pay \$2,679.96 ~~\$2,804.96~~ upon approval for the Amazon Business Prime Card. Terms apply.

<b>Brand</b>	Swisher
<b>Power Source</b>	Gasoline-Powered
<b>Item Dimensions LxWxH</b>	42 x 58 x 23 inches
<b>Material</b>	Alloy Steel
<b>Item Weight</b>	247 Pounds
<b>Cutting Width</b>	44 Inches
<b>Operation Mode</b>	Automatic



### About this item

- 10.5 HP (344cc) Briggs & Stratton recoil start engine
- Single-point cutting height adjustment of 1.5"-4.5"
- Universal articulating hitch with left to right adjustable offset
- Two G6 commercial mulching blades
- Operating blade engage / disengage controls



PowerSmart Self Propelled Lawn...

553

## \$299<sup>99</sup>

Sponsored

### Additional Details

Small Business

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**MEMORANDUM**

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**TO:** DAVE HAZLETT, BOROUGH MANAGER  
**FROM:** JED FETTER  
**SUBJECT:** REQUEST TO PURCHASE CAMERA AND JETTER  
**DATE:** 8/5/2022  
**CC:** GAYLE MARTHERS

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The Sewer Department would like the Borough to consider purchasing a sewer line camera and jetter to save on long-term expenses associated with these functions, and to increase our level of service provided to users of the system.

The Carroll Valley Sewer System maintains approximately 45,000 feet of collection lines. Industry standards recommend camera inspections and jetting once every 5-7 years, which equals 6,430 feet per year.

For the last 6 years, the Sewer Department has contracted private companies to inspect and jet an average of 2,504 feet of Borough sewer line (39% of what is needed to meet industry standards). The average cost we paid for this work was \$4,408 annually. For us to complete 100% of the needed cleaning and visual inspections (at the rate we paid in 2022) it would cost the Borough \$14,467.50 annually.

Attached are quotes to purchase the necessary equipment to perform these tasks in-house. I recommend the following purchases:

Ratech Mini Crawler Camera -	\$41,000
<u>General Typhoon Jetter -</u>	<u>\$26,000</u>
Total -	\$67,000

The equipment would also be available to the Municipal Services department to inspect and clear stormwater drainage pipes and we could consider offering camera and jetting services to other municipal entities for a fee.

By investing \$67,000 in this equipment in 2022, the Borough Council would be saving \$295,000 over the 25-year expected life of the equipment, and that's without factoring in inflation.

## Sewer Mainline Mini Crawler Camera Quotes

- From Exeter Supply, Ratech Mini Crawler \$41,000
- From A&H Equipment, ES Roverx Mini Crawler \$84,250
- From Insite Vision, IRIS Mini Crawler- \$37,685

My recommendation would be to purchase the IRIS mini crawler. It comes with technology to locate where the camera is in the line and is compatible with our computers. Customer service and support can be done online. It is user-friendly and has the lowest price. It has all the features necessary for our system to do the work we need to do.



117 Prospect Street  
 Reading, PA 19606  
 Phone: 610-779-4230  
 Fax: 610-779-0981

**QUOTE**

Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
5/20/22		JED FETTER	Greg Zortman	30430	Net 30 Days
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/690854		Dave Maillie	CHOOSE ONE		Reading, PA

Sold To **JED FETTER**  
**BORO OF CARROLL VALLEY**  
**5685 FAIRFIELD RD**  
**FAIRFIELD PA 17320**

Ship To **BORO OF CARROLL VALLEY**  
**5685 FAIRFIELD RD**  
**FAIRFIELD PA 17320**

Phone/Fax **717-642-8269 / 717-642-6717**

Job Info **DEMO MINI MAINLINE CAMERA**

Quantity	Our Stock #/Description/Your Part #	Unit Price	UM	Extended Price
	<p><b>UPDATED QUOTE MAY 20,2022</b></p> <p><b>THE FOLLOWING QUOTE IS BASED ON EXETER SUPPLY CO., INC. DEMO UNIT</b></p> <p><b>PLEASE NOTE :</b>  <b>DELIVERY (FREIGHT ALLOWED) AND TRAINING ARE INCLUDED IN THIS PRICE</b></p> <p><b>THESE ITEMS ARE AVAILABLE THROUGH COSTARS; THE COSTARS CONTRACT NUMBER IS 016-011</b></p>			
1	<p><b>*MM INSP SYS</b>  <b>MINI-MAINLINE INSPECTION SYSTEM:</b>  <b>EXETER SUPPLY CO., INC DEMO UNIT</b>  <b>MINI PAN &amp; TILT Inspection Camera</b> □  <b>3.0" diameter, solid state circuitry, 480 lines or better horizontal resolution</b> □  <b>N.T.S.C. color standard to include:</b> □  <b>Solid State Imager Chip pick up device, 2.0 lux sensitivity</b> □  <b>Remote Focus and Auto-Iris Capability</b> □  <b>Auto White Balance Circuitry</b> □  <b>Rotates full 360 degrees, tilts 210 degrees up/down</b> □  <b>Self-leveling feature</b> □</p>	41,000.00	EA	41,000.00

Products that have an (*) at the beginning of the 'Stock Number' are non-stock products and therefore not returnable. Due to possible revisions, addendums, site conditions, etc. this take off is for our pricing only. The customer is to verify product, quantities and specifications.	Locations in: Reading 610-779-4230 Manheim 717-898-2467 Williamsport 570-329-2100 York 717-792-0611 Nazareth 610-759-7301 Skippack 610-584-5431	SubTotal	
		Freight	
		Sales Tax	
		<b>Quote Total</b>	<b>**Continued**</b>

Note: PVC pipe and copper tubing prices subject to change based on order and ship date. Prices good for 30 days except as noted. Applicable sales tax will apply. This quote is valid for customers who have an account in good standing with Exeter Supply Co., Inc.

Orders charged to a credit card are subject to a 4% credit card processing fee. Exeter Supply Co., Inc. is not responsible for quantities or types of materials quoted. It is the responsibility of the customer to check local specifications for each job. We appreciate your business!





117 Prospect Street  
 Reading, PA 19606  
 Phone: 610-779-4230  
 Fax: 610-779-0981

**QUOTE**

Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
5/20/22		JED FETTER	Greg Zortman	30430	Net 30 Days
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/690854		Dave Maillie	CHOOSE ONE		Reading, PA

Sold To **JED FETTER**  
**BORO OF CARROLL VALLEY**  
**5685 FAIRFIELD RD**  
**FAIRFIELD PA 17320**

Ship To **BORO OF CARROLL VALLEY**  
**5685 FAIRFIELD RD**  
**FAIRFIELD PA 17320**

Phone/Fax **717-642-8269 / 717-642-6717**

Job Info **DEMO MINI MAINLINE CAMERA**

Quantity	Our Stock #/Description/Your Part #	Unit Price	UM	Extended Price
	<b>12 Super-bright LED Lights</b> <b>Built-in 512Hz sonde for locating</b>  <b>ELITE SD Style Color Portable</b> <b>Camera Control Unit (CCU) to</b> <b>include:</b> <b>Portable, rugged carrying case,</b> <b>waterproof when closed</b> <b>Color 10.4" LCD sun-readable</b> <b>monitor</b> <b>Variable camera lighthouse control</b> <b>Transporter/Tractor Remote</b> <b>Controls</b> <b>Pan N' Tilt Camera Remote</b> <b>Focus/Pan &amp; Tilt Controls</b> <b>Anodized front panel with easy to</b> <b>read graphics</b> <b>Built-in microphone for voice-over</b>  <b>Text Overlay Generator w/Keyboard</b> <b>Text display of Date, Time,</b> <b>Distance and</b> <b>User Controlled Comments, 8 pages</b> <b>of memory</b> <b>Splash-proof integrated qwerty</b> <b>keyboard</b>  <b>700' TV Video Inspection Cable,</b> <b>0.450 O.D.</b>  <b>Yellow Cable Reel Cart with</b> <b>wheels, max capacity 1,000' cable,</b>			

Products that have an (*) at the beginning of the 'Stock Number' are non-stock products and therefore not returnable. Due to possible revisions, addendums, site conditions, etc. this take off is for our pricing only. The customer is to verify product, quantities and specifications.	Locations in: Reading 610-779-4230 Manheim 717-898-2467 Williamsport 570-329-2100 York 717-792-0611 Nazareth 610-759-7301 Skippack 610-584-5431	SubTotal	
		Freight	
		Sales Tax	
		<b>Quote Total</b>	<b>**Continued**</b>

Note: PVC pipe and copper tubing prices subject to change based on order and ship date. Prices good for 30 days except as noted. Applicable sales tax will apply. This quote is valid for customers who have an account in good standing with Exeter Supply Co., Inc.

Orders charged to a credit card are subject to a 4% credit card processing fee. Exeter Supply Co., Inc. is not responsible for quantities or types of materials quoted. It is the responsibility of the customer to check local specifications for each job. We appreciate your business!



117 Prospect Street  
 Reading, PA 19606  
 Phone: 610-779-4230  
 Fax: 610-779-0981

**QUOTE**

Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
5/20/22		JED FETTER	Greg Zortman	30430	Net 30 Days
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/690854		Dave Maillie	CHOOSE ONE		Reading, PA

Sold To **JED FETTER**  
**BORO OF CARROLL VALLEY**  
**5685 FAIRFIELD RD**  
**FAIRFIELD PA 17320**

Ship To **BORO OF CARROLL VALLEY**  
**5685 FAIRFIELD RD**  
**FAIRFIELD PA 17320**

Phone/Fax **717-642-8269 / 717-642-6717**

Job Info **DEMO MINI MAINLINE CAMERA**

Quantity	Our Stock #/Description/Your Part #	Unit Price	UM	Extended Price
	level rewind assembly, power rewind, tray top <input type="checkbox"/> <input type="checkbox"/> MINI PNT Camera Transporter Tractor for Inspections of <input type="checkbox"/> 5" to 30" lines, FWD, REV <input type="checkbox"/> Stainless-steel <input type="checkbox"/> 4-wheel drive <input type="checkbox"/> Built-in Manual lift <input type="checkbox"/> <input type="checkbox"/> Built-in SD Recorder for video recording and digital snapshot images <input type="checkbox"/> <input type="checkbox"/> Tiger Tail Invert Cable Guide Tube <input type="checkbox"/> Maintenance Hole Top Roller Assembly <input type="checkbox"/> <input type="checkbox"/>  DAVE MAILLIE 610-779-4230 EXT 213 dmaillie@exetersupply.com			
Products that have an (*) at the beginning of the 'Stock Number' are non-stock products and therefore not returnable. Due to possible revisions, addendums, site conditions, etc. this take off is for our pricing only. The customer is to verify product, quantities and specifications.		Locations in: Reading 610-779-4230 Manheim 717-898-2467 Williamsport 570-329-2100 York 717-792-0611 Nazareth 610-759-7301 Skippack 610-584-5431		SubTotal <b>41,000.00</b>
		Freight		
		Sales Tax		<b>0.00</b>
		<b>Quote Total</b>		<b>41,000.00</b>

**DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS QUOTATION REPRESENTS PRICING BASED ON CURRENT MARKET CONDITIONS. THANK YOU FOR YOUR PATIENCE AND UNDERSTANDING.**

Note: PVC pipe and copper tubing prices subject to change based on order and ship date. Prices good for 30 days except as noted. Applicable sales tax will apply. This quote is valid for customers who have an account in good standing with Exeter Supply Co., Inc.

Orders charged to a credit card are subject to a 4% credit card processing fee. Exeter Supply Co., Inc. is not responsible for quantities or types of materials quoted. It is the responsibility of the customer to check local specifications for each job. We appreciate your business!





PITTSBURGH - 620 W. Beaver St. Zelenople, PA 16063

HARRISBURG - 1405 B Hagy Way, Harrisburg, PA 17110 717-724-0310

SOMERSET - 241 E Garrett St, Somerset, PA 15501 814-444-6458

800-753-7566 Fax PGH: 412-257-4471 Fax HAR - 717-724-0309

<b>Customer</b>	Carroll Valley Borough		
<b>Name</b>	Jed Fetter		
<b>Address</b>	119 Sanders Rd		
<b>City</b>	Fairfield	<b>State</b> Pa	<b>ZIP</b> 17320
<b>Phone</b>			

<b>Misc</b>	<b>QUOTE</b>
<b>Date</b>	5/24/2022
<b>Quote No.</b>	05242022002
<b>Rep</b>	Kline
<b>FOB</b>	Carroll Valley

Qty	Description	Costars \$	
1	<b>New Envirosight Rovver X Camera system</b> Includes VC500 pendant controller, RCX90 camera, RX130 crawler with <i>backeye camera</i> , inclination, sonde, clutch, RAX300 cable reel with wireless remote and 1000' of cable. Additional accessories include emergency stop cable for reel, mounting frame for reel, pressurization kit. Quick change wheels includes 6 hubs, 6 small rubber wheels, 4 medium wheels, 4 large rubber wheels, and 2 climber wheels. Retrieval poles and grapple, basic Wincan VX software license.  <u>Optional RovverX items not included in price:</u> RX camera elevator kit..... \$15,800.00 RX aux light with rear camera ..... \$ 4,800.00 Medium grease/grit wheels.....\$ 380.00 ea x 4 = \$1,520.00	\$ 84,250.00	
1	<b>Envirosight Verisight Pro push camera</b> Envirosight Verisight Pro Plus push camera, 200 ft. System includes reel, axial camera, control viewing unit, video recording and digital output, access case with 3 skids, charger.	\$ 10,400.00	
<b>COSTARS Contract #025-044</b>			

Quote Accepted By _____	Unit
Title: _____	
Date : _____	
PO Number: _____	<b>TOTAL</b>

**TERMS: EQUIPMENT - DUE UPON DELIVERY  
PARTS - NET 30 WITH ACCOUNT**

Please review carefully. If you have any questions, contact your sales representative. If there are no questions, please sign and return a copy to our office, as we must have a signed copy of this quotation along with any attachments before we process and fabricate your order. Customer signature above constitutes acceptance of the above quotation as an order. CHANGES TO THIS QUOTE ARE SUBJECT TO SCHEDULING AND PRICE CHANGES.

Quote prices applicable 60 days from date of Quote



**IRIS MAINLINE CAMERA**  
COMPACT & PORTABLE MAINLINE CRAWLER



**QUOTE**

Jed Fetter  
Borough of Carroll Valley  
5685 Fairfield Rd, Fairfield, PA  
717-408-5375  
jfetter@carrollvalley.org

Quotation prepared by: Thomas Porter

QTY	DESCRIPTION	PART #	PRICE
1	IRIS Portable Mainline Crawler System	208001	\$ 34,995.00
1	512Hz Sonde	543007	\$ 695.00
1	512Hz Locator	553008	\$ 1,495.00

**Need Equipment Financing?**

Visit [www.insightvisioncameras.com/financing/](http://www.insightvisioncameras.com/financing/) or call 1.800.488.8177 for more information.

SUBTOTAL	\$ 37,185.00
SALES TAX	
SHIPPING	\$ 500.00
<b>TOTAL</b>	<b>\$ 37,685.00</b>

This is a quotation on the goods named, subject to the conditions noted below:

Make orders payable to Alliance Technology, LLC. 600 Dekora Woods Blvd., Saukville, WI 53080. We accept Wire Transfer, Check, Visa, Mastercard, Amex. Payment in full is required prior to shipment. F.O.B. Saukville, WI. All prices quoted in U.S. Dollars and valid for 30 days and do not include duties and applicable taxes. One (1) Year Limited Warranty.

**The Easy-To-Use,  
Portable Mainline  
Inspection Crawler  
that can go almost  
anywhere!!!**



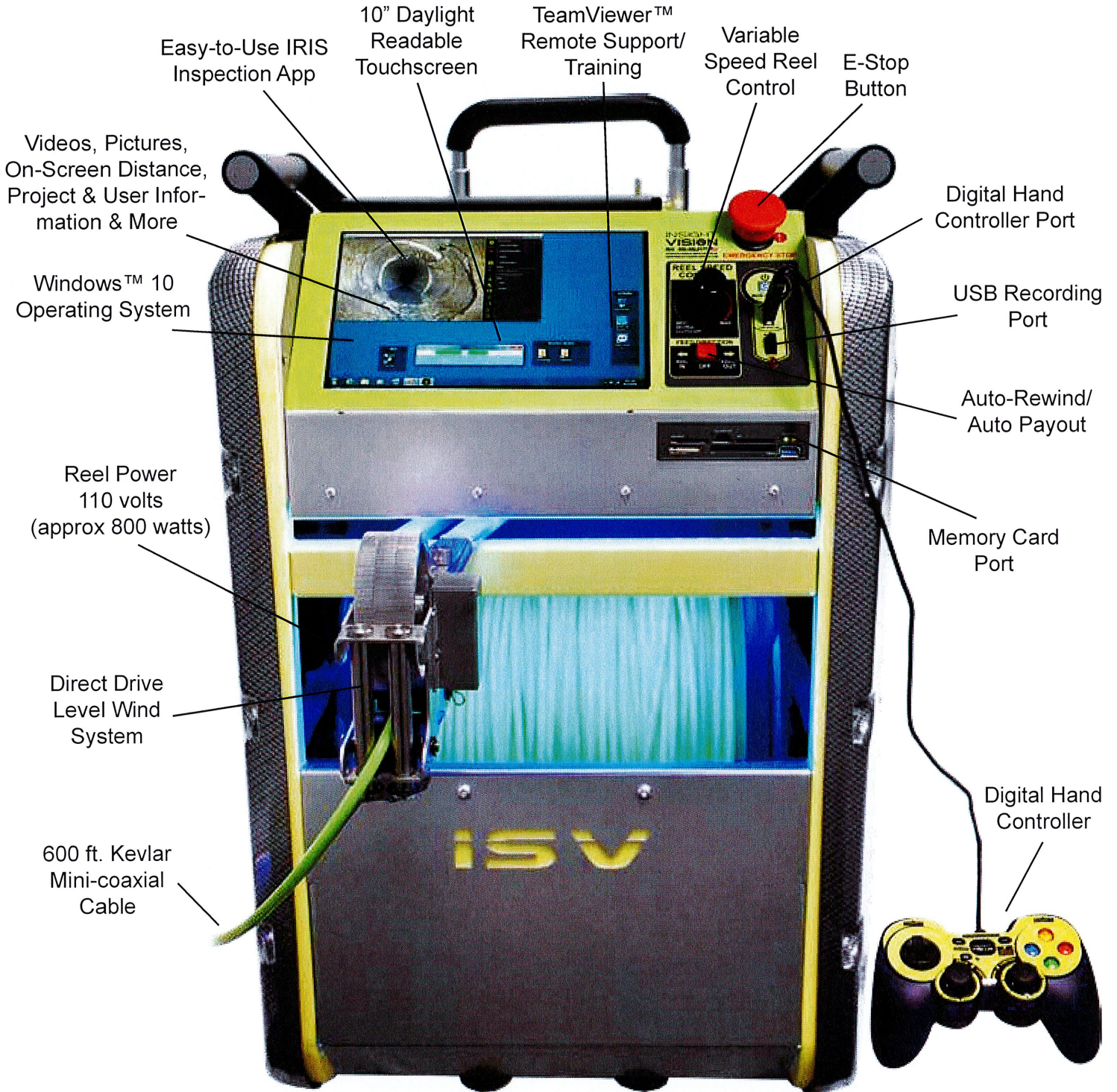






# IRIS MAINLINE CAMERA

## MOTORIZED REEL

# IRIS SYSTEM & MOTORIZED REEL



MOTORIZED REEL SPECIFICATIONS		
	Dimensions	29" H x 20" W x 21" D
	Weight	160 lbs.
	Internal Memory	500 GB Solid State

MOTORIZED CRAWLER SPECIFICATIONS		
	Dimensions	3.5" H x 5" W x 19" D
	Weight	35 lbs.
	Drive System	Hardened Helical Drive Gears





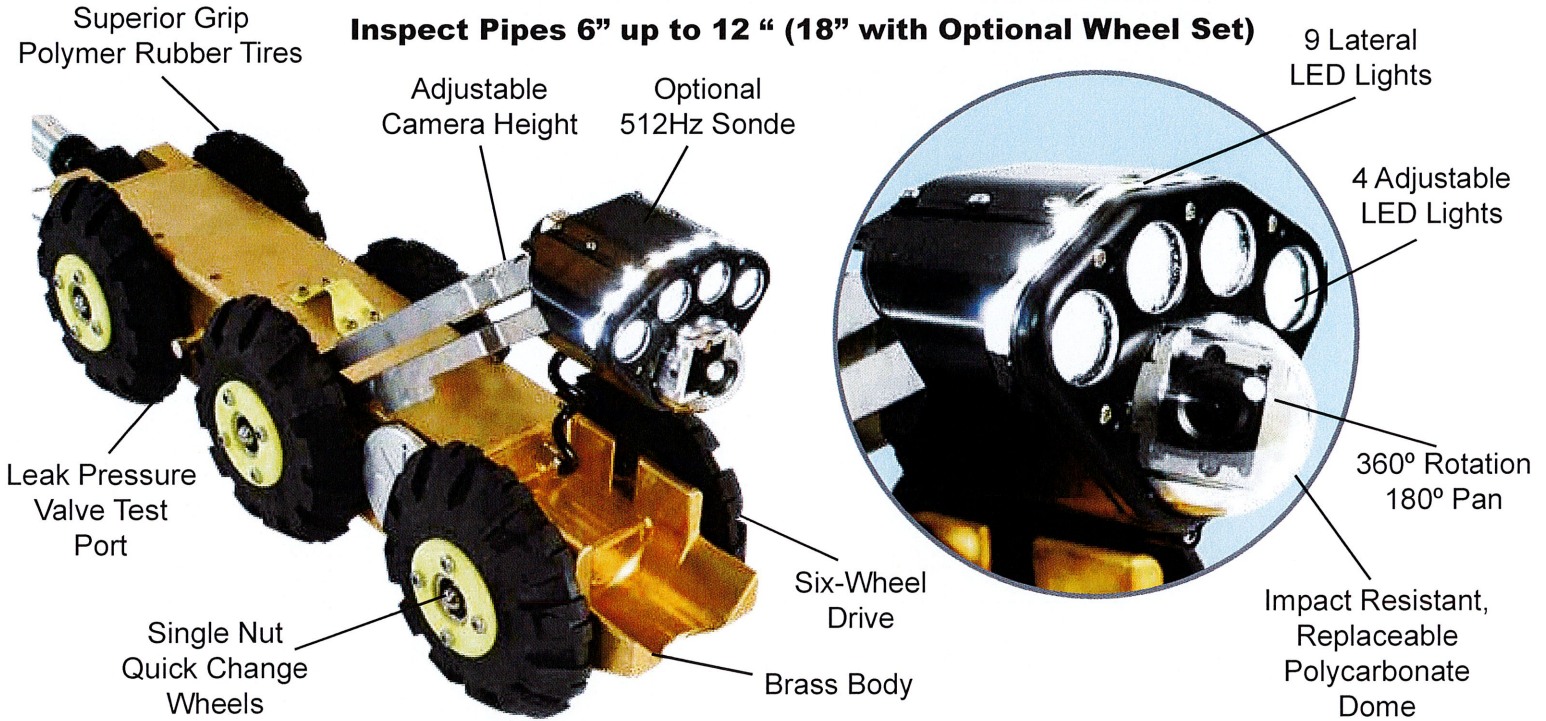
# IRIS MAINLINE CAMERA

CRAWLER, CAMERA HEAD, CONTROLLER



## IRIS CRAWLER & CAMERA

Inspect Pipes 6" up to 12" (18" with Optional Wheel Set)



## DIGITAL CAMERA CRAWLER CONTROLLER





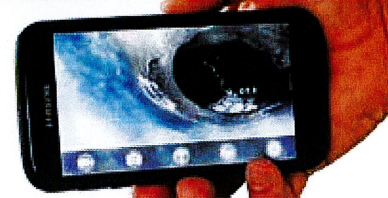
# IRIS MAINLINE CAMERA

## COMPACT & PORTABLE MAINLINE CRAWLER



### WIFI VIDEO STREAMING APP

Now you can stream wireless video of your inspection on your Android or IOS device up to 100 feet away from the IRIS system. Record video, take snapshots, playback and email your inspections to your customers via the Insight Vision App available on Google Play and Apple stores.

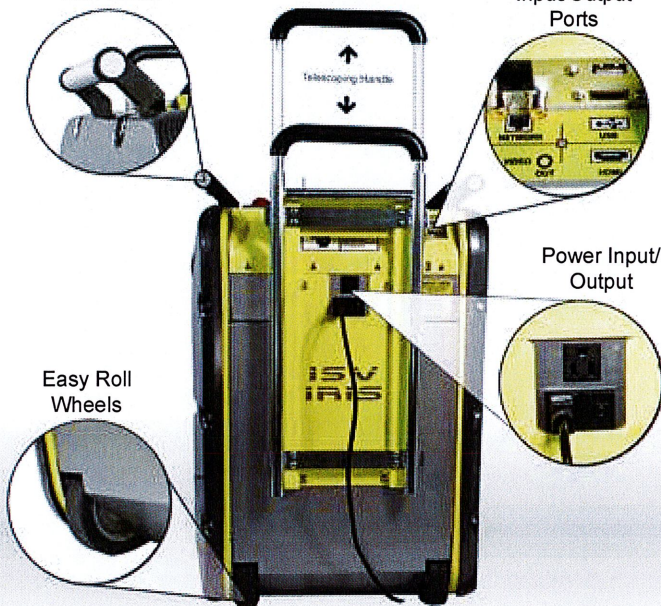


### INCLUDED WITH SYSTEM



Lift Handle

Input/Output Ports

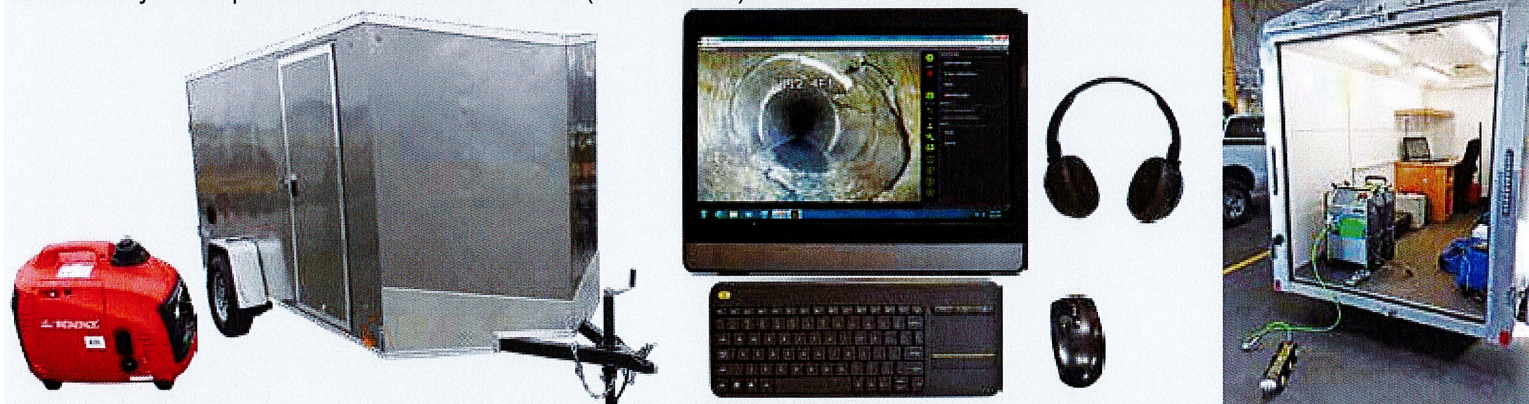


### ADDITIONAL ACCESSORIES



## BUILD YOUR OWN INSPECTION SYSTEM

Power your IRIS with a 1,000 watt generator, put it in a trailer and hook up an HD monitor, keyboard, mouse and microphone/headset to take your inspections to a whole new level (not included).



### ADDITIONAL MAINLINE INSPECTION TOOLS

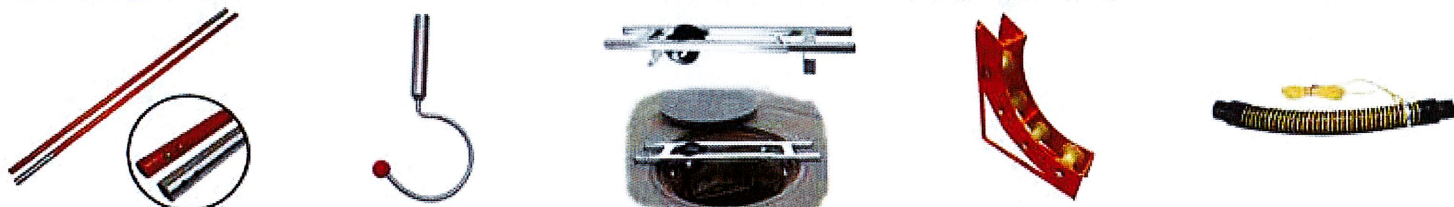
2x 5ft Fiberglass Poles

Crawler Gaffing Hook

Adjustable Top Manhole Roller

Compact Downhole Roller

2" Tiger Tail





## Sewer Jetter Quotes

- From A&H equipment, Vactor Jetter \$59,780
- From Spartan Tool, Spartan Soldier \$31,285
- From Exeter Supply, General Typhoon \$26,000

My recommendation would be to purchase the General Typhoon. It is the lowest price, has slightly more hose than the Spartan, and is more than capable to do the work we need. The dealer is also local making it easier to get parts and support.



**PITTSBURGH** - 620 West Beaver Street, Zelienople, PA 16063 412-257-1160  
**HARRISBURG** - 1405 B Hagy Way, Harrisburg, PA 17110 717-724-0310  
**SOMERSET** - 241 East Garrett Street, Somerset, PA 15501 814-444-6403  
 800-753-7566 Fax PGH: 412-257-4471 Fax HAR - 717-724-0309

<b>Customer</b>	<b>Carroll Valley Borough</b>		
<b>Name</b>	<b>Mr Jed Fetter</b>		
<b>Address</b>	<b>119 Sanders Rd</b>		
<b>City</b>	<b>Fairfield</b>	<b>State Pa</b>	<b>ZIP 17320</b>
<b>Phone</b>			
<b>Email</b>			

<b>QUOTE</b>	
<b>Date</b>	<b>5/24/2022</b>
<b>Quote No.</b>	<b>05242022001</b>
<b>Rep</b>	<b>Kline</b>
<b>FOB</b>	<b>Carroll Valley</b>

Qty	Description	Factory \$	Costars \$
1	Vactor/ US Jetting 4018-300 trailer mounted jetter unit;  300 Gallon water system Hatz 49hp diesel engine USJ 18 GPM @ 4,000 psi Triplex plunger run dry water pump Auto shutdown for high temp/ low pressure oil Water recirculation and anti freeze Shrouded engine Standard pivot hose reel 1/2" x 500' Piranha hose Manual hose guide Hyd driven hose reel 42" Aluminum toolbox 2-15/16" Ball hitch 10' Leader hose, 3" Tiger tail, Hydrant fill hose (2) nozzles 1/2" Emergency stop  <u>Optional:</u> JMS Elite wireless remote control system..... Add \$5,325.00	\$62,926.00	\$59,780.00

<b>Quote Accepted By</b> _____	<b>Unit</b>	<b>\$ 59,780.00</b>
<b>Title:</b> _____		
<b>Date :</b> _____	<b>Shipping</b>	<b>\$1,200.00</b>
<b>PO Number:</b> _____	<b>TOTAL</b>	<b>\$ 60,980.00</b>

**TERMS: EQUIPMENT - DUE UPON DELIVERY  
 PARTS - NET 30 WITH ACCOUNT**

Please review carefully. If you have any questions, contact your sales representative. If there are no questions, please sign and return a copy to our office, as we must have a signed copy of this quotation along with any attachments before we process and fabricate your order. Customer signature above constitutes acceptance of the above quotation as an order. CHANGES TO THIS QUOTE ARE SUBJECT TO SCHEDULING AND PRICE CHANGES. **ORDERS are subject to Surcharge.**

Quote prices applicable 7 days from date of Quote

# Quote Acknowledgement



Spartan Tool LLC  
1618 Terminal Rd, Niles, MI 49120  
Tel No: (800)435-3866

QuoteID: **SPTLQUO-08384-W3N0Y2**

Revision: **0**

Total Amount: **\$31,284.25**

Quote Date: **5/24/2022 4:22 PM**

Effective for 30 days from date of quote

Territory Manager: **Bob Griffith**

**CUSTOMER:**

Borough of Carroll Valley  
CSPTL-021207  
5685 Fairfield Road  
Fairfield, PA 17320  
USA

**SHIP TO:**

Borough of Carroll Valley  
5685 Fairfield Road  
Fairfield, PA 17320  
USA

ITEM NO	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
7584F000	SOLDIER EFI TRAILER, 350' HOSE BASE MODEL	1	\$28,134.25	\$28,134.25
75831200	NOZZLE KIT, 3000 PSI	1	\$1,650.00	\$1,650.00
09999600	FREIGHT	300	\$5.00	\$1,500.00
			SUBTOTAL	\$31,284.25
			SALES TAX	\$0.00
			SHIPPING & HANDLING	
			TOTAL DUE	<b>\$31,284.25</b>



117 Prospect Street  
 Reading, PA 19606  
 Phone: 610-779-4230  
 Fax: 610-779-0981

**QUOTE**

Quote Date	Expires	Authorization	Salesperson	Cust #	Terms
5/20/22		JED FETTER	Greg Zortman	30430	Net 30 Days
Quote #	P.O. Number	Quoted By	Ship Via	Ppd/Col	Shipped From
01/690846		Dave Maillie	CHOOSE ONE		Reading, PA

Sold To JED FETTER  
 BORO OF CARROLL VALLEY  
 5685 FAIRFIELD RD  
 FAIRFIELD PA 17320

Ship To BORO OF CARROLL VALLEY  
 5685 FAIRFIELD RD  
 FAIRFIELD PA 17320

Phone/Fax 717-642-8269 / 717-642-6717

Job Info TYPHOON JETTER TRAILER 2512

Quantity	Our Stock #/Description/Your Part #	Unit Price	UM	Extended Price
	* UPDATED QUOTE 05/20/2022 *			
	THESE ITEMS ARE AVAILABLE THROUGH COSTARS; THE COSTARS CONTRACT NUMBER IS 016-011			
	JM-2512-V TYPHOON TRAILER JET PACKAGE			
1	*JM-2512-C-V Basic Unit + 400JH3 (400' x 1/2") * Hose, JN-HP-150 Nozzle Set	22,500.00	EA	22,500.00
1	*FREIGHT FREIGHT	3,500.00	EA	3,500.00
	DAVE MAILLIE 610-779-4230 EXT 213 dmailie@exetersupply.com			
DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS QUOTATION REPRESENTS PRICING BASED ON CURRENT MARKET CONDITIONS. THANK YOU FOR YOUR PATIENCE AND UNDERSTANDING.				

Products that have an (*) at the beginning of the 'Stock Number' are non-stock products and therefore not returnable. Due to possible revisions, addendums, site conditions, etc. this take off is for our pricing only. The customer is to verify product, quantities and specifications.	Locations in: Reading 610-779-4230 Manheim 717-898-2467 Williamsport 570-329-2100 York 717-792-0611 Nazareth 610-759-7301 Skippack 610-584-5431	SubTotal	26,000.00
		Freight	
		Sales Tax	0.00
		<b>Quote Total</b>	<b>26,000.00</b>

Note: PVC pipe and copper tubing prices subject to change based on order and ship date. Prices good for 30 days except as noted. Applicable sales tax will apply. This quote is valid for customers who have an account in good standing with Exeter Supply Co., Inc.

Orders charged to a credit card are subject to a 4% credit card processing fee. Exeter Supply Co., Inc. is not responsible for quantities or types of materials quoted. It is the responsibility of the customer to check local specifications for each job. We appreciate your business!



# JM-2512 Typhoon™

Big cleaning power in a tough new package.



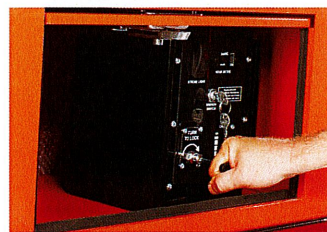
The JM-2512 Typhoon trailer jet is ideal for clearing big lines or remote jobs far from a water source. Twelve gallons of water pulsates down the line every minute at a powerful 2500 psi to blast lines clear of grease, sediment, and debris. The 200 gallon holding tank carries enough water to handle remote applications where access to water is limited.

A 690 cc Honda engine with electric start powers the 2500 psi, 12 gpm pump with Vibra-pulse® through a V-belt reducer. Two hose reels – an electric rewind jet hose reel with 400 ft. x 1/2" capacity featuring a variable speed controller, and a supply hose reel carrying 150 ft. x 3/4" hose – are mounted at the rear of the unit next to the pressure gauge and output valve. Engine controls, including an hour meter, are mounted within easy reach in the lockable tool box with slide action doors just below the reels.

The Typhoon is mounted on a heavy duty trailer rated for 3500 lbs. per axle with bearing buddies, and rides on 15" radial tires with modular wheels.

A splash guard at the front protects the pump and engine from road debris. The body is protected by a durable powder-coated epoxy finish for added weather protection.

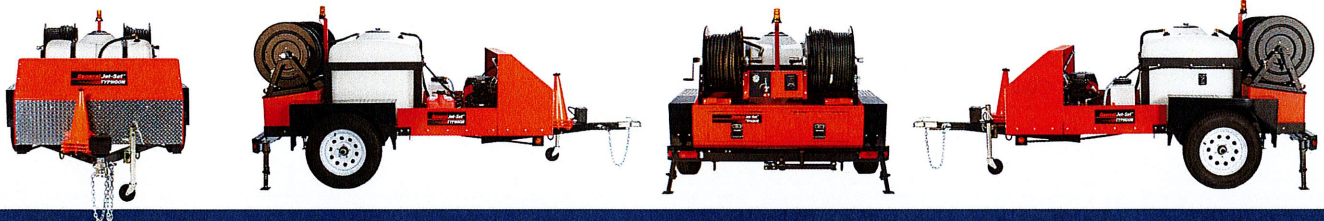
Standard safety features include electric brakes, safety strobe light, three safety cones with holder, rear fold down stabilizer jacks, and retractable guide arm. An anti-freeze system protects the unit from freeze damage. Complete with spray wand and trigger.



Remote control panel protected inside locked toolbox.



Easily accessible Variable Speed rewind control, along with pressure gauge and output valve mounted between hose reels.



**General**  
PIPE CLEANERS  
[www.drainbrain.com](http://www.drainbrain.com)

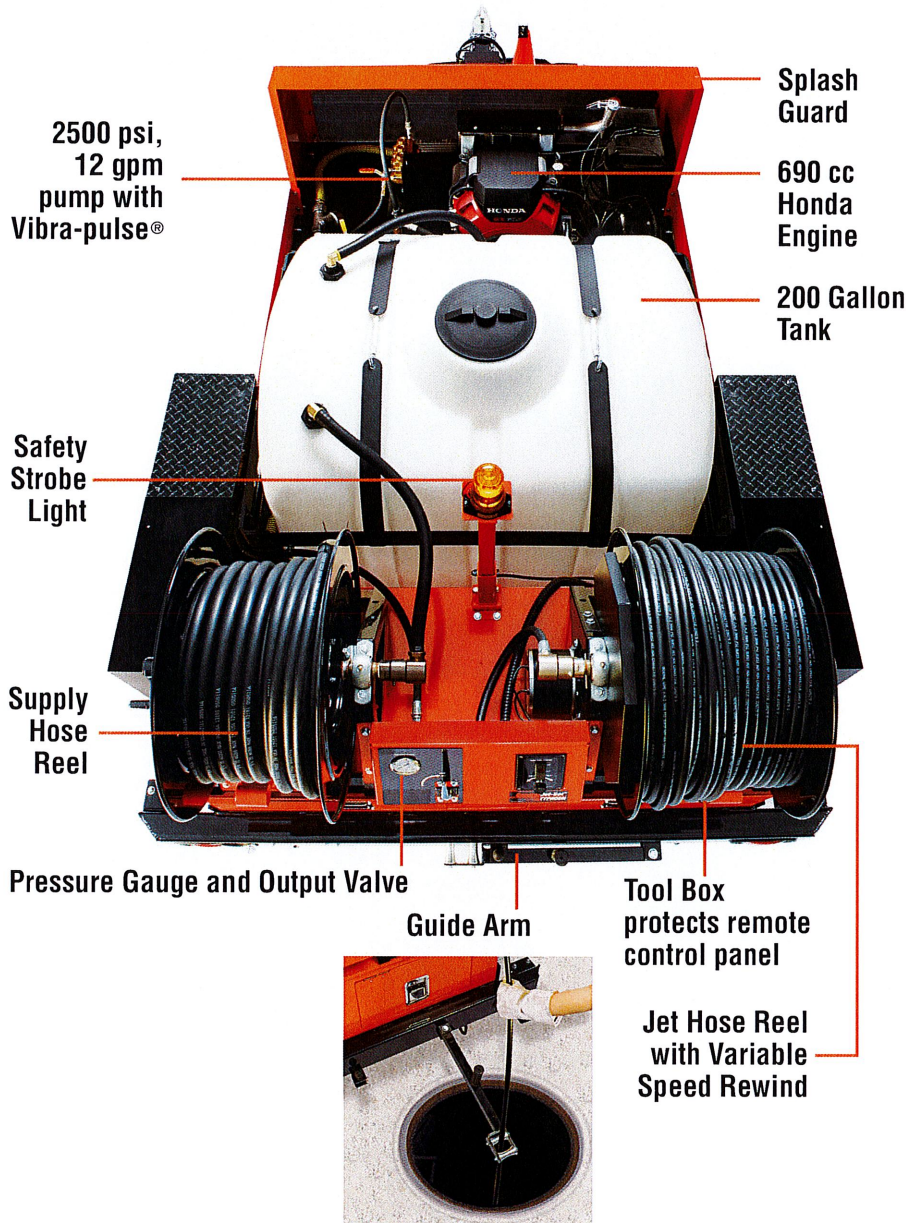
**The toughest tools down the line.™**





# JM-2512 Typhoon™

Big cleaning power in a tough new package.



## JM-2512 Typhoon Specifications:

### Pump:

Triplex w/Vibra-pulse®

### Pressure:

2500 psi

### Flow:

12 gpm

### Engine:

690 cc Honda w/Low oil shut off, electric start, and V-belt reducer

### Tank Capacity:

200 Gallons

### Jet Hose Reel:

Electric variable speed rewind, swivel, 400 ft. x 1/2" hose capacity

### Supply Hose Reel:

Manual, swivel, drag brake, and reel lock, 150 ft. x 3/4" capacity

### Safety Features:

Electric brakes, safety strobe light, three safety cones with holder, rear fold down stabilizer jacks, and retractable guide arm

### Weight:

1900 lbs. Empty; 3300 lbs. Loaded

### Trailer Dimensions:

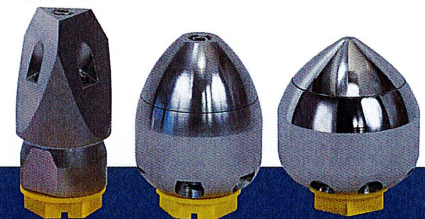
153" L x 82" W x 65" H  
(388 cm x 208 cm x 165 cm)

### Skid Mount Dimensions:

106" L x 64" W x 46.5" H  
(269 cm x 162 cm x 118 cm)

## High Performance Nozzles

The Typhoon's™ High Performance Nozzles incorporate patented fluid mechanics that significantly increase thrust, pulling power, and cleaning power without needing to increase water flow or pressure.



**General** General Wire Spring Co.  
PIPE CLEANERS  
McKees Rocks, PA 15136 USA  
800-245-6200 or 412-771-6300





Adams County Historical Society  
368 Springs Avenue / P.O. Box 4325, Gettysburg, PA 17325  
(717)334-4723 • info@achs-pa.org  
[www.achs-pa.org](http://www.achs-pa.org)

Dear Carroll Valley Borough Council Members,

June 13, 2022

Greetings from the Adams County Historical Society! I am writing to follow up with you regarding our request for ARPA funding, sent to you earlier this year.

We are pleased to announce that our new history center (currently under construction just north of Gettysburg, in Cumberland Township) is now 90% funded and we are looking to local governments for help getting this project across the finish line.

We have already been honored to receive ARPA and general fund allocations from seven Adams County townships and municipalities: Conewago Township, Freedom Township, Germany Township, Gettysburg Borough, Hamiltonban Township, Latimore Township, and Straban Township.

***We would love to see the Carroll Valley Borough join this list!***

Your gift can have a huge impact. One local family has committed to a \$1 million match challenge. Every dollar we raise between now and February 10, 2023 will be doubled. This “all-or-nothing” challenge will be announced to the general public in July and you can play a significant role in reaching our goal of making this a debt-free project for ACHS and the community.

I hope that the Carroll Valley Borough will consider supporting ACHS as we complete our exciting new home for Adams County history, including a museum, archive, and education center where Adams County residents will be able to gather and find inspiration from our shared heritage.

With this letter, we would like to formally request 5% of Carroll Valley Borough's total ARPA funding, totaling \$20,630.30.

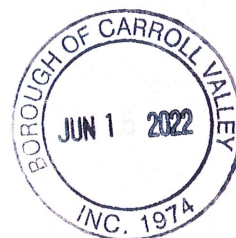
Enclosed are our Nonprofit IRS Letter of Determination, and our unaudited 2021 profit and loss report. Due to COVID-19, we lost nearly \$103,000, mostly in donations to our general operating fund. We are aware that documenting a pandemic-related loss is required for ARPA funding.

If a commitment or donation is received before November 1, 2022, we will be pleased to honor this contribution with recognition of the Carroll Valley Borough Council on our supporter wall inside the new history center.

I can be reached at (717)357-3999, my personal cell phone, if you have any additional questions or comments. You may also reach out to Jennifer Yeatts at Smith Elliott Kearns, LLC, Auditors, for additional questions regarding our ARPA funding eligibility: [jyeatts@sek.com](mailto:jyeatts@sek.com), or 717-637-5915.

Thank you for considering an investment in our history!

Andrew Dalton, Executive Director  
Adams County Historical Society  
[director@achs-pa.org](mailto:director@achs-pa.org) / (717)357-3399







**Adams County Historical Society**  
**Profit & Loss - Operations**  
 January through December 2021

---

	TOTAL
Ordinary Income/Expense	
Income	
ACNB Systematic Redemption	1,000.00
Grant Income	24,000.00
Investment Income	8,091.63
Membership Dues	53,495.00
Sales	17,166.85
Temporary Restricted Donations	782.12
Unrestricted Donations	37,721.92
Total Income	142,257.52
Expense	
Administrative Costs	34,684.76
Building Repairs & Maintenance	2,599.00
Insurance	2,445.39
Marketing & Development	10,522.86
Partnerships & Networking	2,211.09
Payroll Expenses	147,767.69
Professional Fees	16,807.50
Program Expense	8,607.63
Storage - Artifact	6,855.00
Taxes & Fees	2,414.31
Utilities	9,753.33
Total Expense	244,668.56
Net Ordinary Income	-102,411.04
Net Income	-102,411.04





May 10, 2022

Greetings,

This letter is being sent to you on behalf of the Fairfield Community Fire Company. The Fairfield Historical Society has agreed to assist us in preserving our historical artifacts. We are planning to renovate the original Fairfield AMVETS Community Ambulance Service building into a museum to house fire company artifacts and memorabilia, as well as make space for artifacts and items collected by the Fairfield Area Historical Society.

This past year the Fairfield Community Fire Company celebrated its 100<sup>th</sup> year of service. During this time, we have experienced many changes in our Fire Company and the Community. We do not want to lose this history to future generations.

Recently we were allowed to purchase one of our first motorized fire engines from the early 1920s. This engine has been meticulously restored to its original beauty and luster which is worthy of a museum. We also want to protect the legacy of Fairfield AMVETS Post 172 and the volunteers of the community that built the first Emergency Medical Service building to house Ambulance 2A.

No money intended for emergency services will be used for this project. We need the backing and generosity of the community for this endeavor. We will gladly accept any donations offered to help support this worthy project.

To recognize those individuals who contribute at a greater level a plaque will be placed in the museum noting their names and level of contribution. These contributions can be for an individual, a family, or in memory of someone you consider special to our community.

<b>LEVEL</b>	<b>TIER</b>	<b>AMOUNT RANGE</b>
1	Benefactors	Over \$2500.00
2	Supporters	\$1,100.00 - \$2500.00
3	First Responders	\$500.00 – \$1,000.00

All other contributors will be listed in a book to be preserved for posterity to ensure no contributions are forgotten.

Please send your contributions to the following address:

**Fairfield Community Fire Company  
Museum Fund  
106 Steelman Street  
P.O. Box 587  
Fairfield, PA 17320-0587**

Our goal is to raise \$100,000.00 to renovate the building and preserve our community's history.

Thank you for taking the time to read this letter and as always, we thank you for your continued support.

Sincerely,



Dr. James Hammett, President  
Fairfield Community Fire Company







Dear Elected Municipal Officials,

May 11, 2022

It has been a few months since we sent you our last letter, updating you on our county wide high speed fiber broadband project, which included three studies, and a middle mile deployment plan, reaching all of our county anchor institutions. This approach allows us to reach all corners of the county and grow from there. We laid out our next step which is to complete a detailed, engineer based business plan and proforma, which costs a little over \$63,000.

We are so grateful and honored that Straban Township has sent us a check for \$26,050 from their ARPA funds, to be used towards the fiber broadband business plan/proforma. As mentioned in our January letter, Abbottstown Borough has budgeted \$25,000 of their ARPA funds for the project, to be released in June of this year. Our gratitude is extended to Abbottstown Borough as well.

This brings the total dollars available for the business plan at \$51,050, leaving us a little over \$12,000 shy of the \$63,000+ needed to have AeCom complete the plan. The business plan/proforma is a key component in our plan to apply for Federal grants to fund the fiber broadband construction project. The funds from the infrastructure bill signed last December are potentially slated to be available by the 4th quarter of 2022 or in 2023, which means time is of the essence to have all the data we need to show that we have a viable plan to build and successfully operate a high speed fiber broadband internet network in Adams County.

We will be setting up a separate entity for the fiber broadband network organization, which will be a subsidiary of Community Media. We have on standby a telecommunications law firm from Pittsburgh, Cohen Law Group, that will set up the organization according to telecommunications law. This will cost us between \$3000 - \$4,000 dollars.

The total amount we need to give the go ahead to AeCom and the Cohen Law Group is \$16,000. We are humbly asking that if any township or borough has unused ARPA funds to consider helping us in our next step in building a high speed fiber broadband internet network.

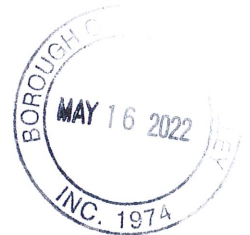
Finally, we are drafting the organizational structure and values of the new entity, and also working on identifying leaders in Adams County who would be willing to serve on the board of the new organization.

Sincerely,

A handwritten signature in black ink that reads "Raymond Gouker". The signature is written in a cursive style.

Ray Gouker, Founder/President/ CEO, Community Media of South Central PA

Community Media of South Central PA is 501c3 nonprofit organization  
128 N. Peters St., New Oxford, PA 17350  
[communitymedia.net](http://communitymedia.net)



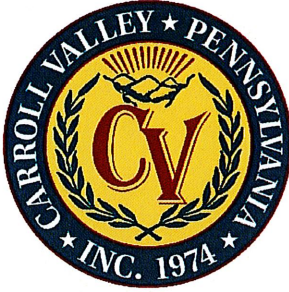
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**MEMORANDUM**

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**TO:** BOROUGH COUNCIL; MAYOR  
**FROM:** DAVID HAZLETT, BOROUGH MANAGER  
**SUBJECT:** STAFF VACANCY  
**DATE:** 8/5/2022  
**CC:** GAYLE MARTHERS

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In light of the much-deserved retirement of Joann Myers, our administrative staff faces yet another vacancy. Considering this vacancy, and the overwhelming workload faced by the remaining administrative staff, I would like the council to authorize the advertisement and hiring of a full-time Administrative Assistant, who would be responsible for any and all tasks assigned by the Borough Manager.

I would propose a starting salary range of \$18.00 to \$20.00 per hour with all benefits available to full-time employees.

**Action Requested: Motion to authorize the Borough Manager to advertise and hire an individual on a full-time basis within a starting salary range of \$18-\$20 per hour with benefits to fill the position of Administrative Assistant within the Administrative Department.**



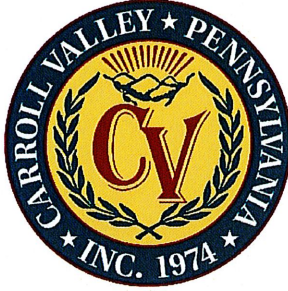
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**MEMORANDUM**

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**TO:** BOROUGH COUNCIL; MAYOR  
**FROM:** DAVID HAZLETT, BOROUGH MANAGER  
**SUBJECT:** SURPLUS PROPERTY SALE  
**DATE:** 8/4/2022  
**CC:** GAYLE MARTHERS

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I would like permission to advertise and sell via online auction the following items:



**SHAVER HD10 POST POUNDER** (46084983)

Ends: 8/16/2022 11:01:00 AM ET

Starting Bid: \$1,500.00

[Activate Listing](#)

[Edit](#)

[List Similar](#)

[Delete](#)



**PUMP CONTROL PANEL BOX** (46084050)

Ends: 8/16/2022 10:49:00 AM ET

Starting Bid: \$200.00

[Activate Listing](#)

[Edit](#)

[List Similar](#)

[Delete](#)



**GRINDER PUMP UNIT** (46082886)

Ends: 8/16/2022 10:39:00 AM ET

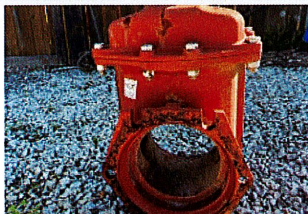
Starting Bid: \$500.00

[Activate Listing](#)

[Edit](#)

[List Similar](#)

[Delete](#)



**AMERICAN FLOW CONTROL (AFC) 8" FLANGED DUCTILE IRON GATE VALVE** (46081610)

Ends: 8/16/2022 10:13:00 AM ET

Starting Bid: \$500.00

[Activate Listing](#)

[Edit](#)

[List Similar](#)

[Delete](#)



**2000 FORD F350 WITH FLATBED AND 9 FOOT FISHER PLOW** (46081091)

Ends: 8/16/2022 9:28:00 AM ET

Starting Bid: \$3,000.00

[Activate Listing](#)

[Edit](#)

[List Similar](#)

[Delete](#)

## **FOR SALE**

The Borough of Carroll Valley is accepting bids via [Municibid.com](https://www.municibid.com) website until Tuesday, September 6, 2022 for the following:

1. 2000 Ford F350 Pickup Truck with Flatbed and 9' Fisher Plow
2. American Flow Control (AFC) 8" Flanged Ductile Iron Gate Valve
3. Grinder Pump Unit
4. Pump Control Panel Box
5. Shaver HD10 Post Pounder

Anyone wishing to inspect any item(s) should contact the Borough Office at 717-642-8269.

The Borough of Carroll Valley does not provide any guaranties and/or warranties relative to the item(s) being sold. Thus, the item(s) is/are offered on an "AS IS – WHERE IS" basis. The Borough of Carroll Valley reserves the right to accept or reject any or all bids. ACCEPTABLE PAYMENT METHODS ARE CASH, CREDIT CARD, or CERTIFIED CHECK. All Items MUST be paid for and picked up on or before Friday, September 23, 2022 at 2:00pm.

Gayle R. Marthers

Borough Secretary



# UNFINISHED BUSINESS

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August 4, 2022

## Memorandum

To: Carroll Valley Borough Council

From: GMS Funding Solutions (GMS)

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### **PA SMALL WATER AND SEWER PROGRAM UPDATE**

*Carroll Valley Wastewater Treatment Facility Upgrades Project*

Awarded: \$425,000

GMS has submitted the second reimbursement request (\$189,805) in April 2022. This request maximized the \$425,000 grant award. However, invoices and proofs of payment must be submitted through the completion of the project.

**Next Steps: The Authority should provide additional Applications for Payment and cancelled checks to GMS when available.**

### **ADAMS COUNTY PARKS, RECREATION, AND GREEN SPACE GRANT PROGRAM**

*Carroll Valley Path System – Phase I*

Awarded: \$25,000

The County approved the extension request, the initial extension request ran to June 30, 2022 and the subsequent extension extends the grant to December 31, 2022. GMS will connect with the County on the approval of the re-scope request.

**Next Steps: If the County approves the re-scope request, and once work commences, the Borough should forward project invoices and cancelled check payments to GMS for reimbursement submissions.**

### **H2O PA – WATER SUPPLY, SANITARY SEWER, AND STORM WATER PROJECTS (H2O)**

*Wastewater Treatment Plant Upgrades*

Awarded: \$700,000

The H2O grant expires on June 30, 2023. The Borough met with PENNVEST on August 3, 2022 to discuss additional funding sources. This Project should not be bid until PENNVEST funding award is received.

**Next Steps: The Borough should continue to forward all engineering invoices and evidence of payments to GMS. The Project should not be bid until PENNVEST funding is finalized.**

## **PENNVEST**

### *Wastewater Treatment Plant Upgrades*

Potential Request: \$4.2 million

On August 3, 2022 the Borough, Borough Solicitor, Engineer, and GMS met with PENNVEST and Department of Environmental Protection (DEP) to discuss the Project and potential funding opportunities. During the meeting it was discussed that the Project would only be eligible for loan funding. At this time, the goal is to submit the PENNVEST application in November and awards are expected to be announced in February 2023.

**Next Steps: The Engineer will begin work on the Categorical Exclusion, Land Use Approval, and Specification Certification which are requirements of a PENNVEST application. GMS will work through the application narrative and provide the team with an information/document request.**

## **COVID-19 ARPA STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF)**

Request: \$206,303.02 (first tranche); \$206,303.02 (second tranche)

The next report is due April 30, 2023. GMS to work with the Borough to address the SAM registration and ensure it is active.

**Next steps: GMS to work with the Borough on its SAM account.**

## **GREENWAYS, TRAILS AND RECREATION PROGRAM**

### *Carroll Valley Borough Trail*

Grant Request: \$200,000

GMS submitted the Greenways, Trails and Recreation Program (GTRP) grant application on May 31, 2022. It is anticipated that awards will be announced in fall 2022.

**Next steps: GMS to monitor application status. GMS to facilitate meeting with and follow-up contact with Representative Moul and Senator Mastriano.**

## **BROADBAND INITIATIVE**

Estimated project cost: \$171,503

**Next Steps: GMS continues to review potential funding sources that may cover this initiative.**

## **ELECTRONIC VEHICLE CHARGING STATIONS INITIATIVE**

There is not an estimated project cost at this time. GMS emailed an overview of a few potential electronic vehicle/alternative fuel vehicle grant programs for further discussion.

**Next Steps: Borough to review funding sources provided.**



*August 4, 2022*

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**POLICE OFFICER HERO PAY**

GMS is drafting a notice of funding availability (NOFA) for the Police Officer Hero Pay grant opportunity.

**Next Steps: GMS will provide the NOFA to the Borough to discuss if there is an eligible project that fits within the grant requirements.**





# NEW BUSINESS

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Print Form

Submit by Email

# Offer of Lot <sup>TRADE</sup> Donation Form

## Lot Information

Lot Address CELE RANCH TRAIL  
 Parcel # 43046-0099  
 Owner Name MICHAEL CAPONE  
 Owner Address 556 FRIENDS CREEK RD  
 City, State, Zip FAIRFIELD, PA 17320

Section RANCH\* Lot # RC-0130

Lot Size (Acres) 0.54 ACRES

Taxes Paid To Date? NO YES

Current Annual Taxes \_\_\_\_\_

Current Assessed Value CURRENTLY BEING APPRAISED BY DEBI ROGERS

## Lot Evaluation Information

Wooded  Overgrown  Grass  Stream

Other Significant Physical Features (Please List)

Can the lot be used for present or future Municipal Facilities?

NO

Can the lot be used for flood control?

NO

Does the lot have marketability for resale?

~~NO~~ YES

Will future Borough use for the property will be tax exempt?

NO

Is Adjacent Lot Owned by the Borough?

~~NO~~ YES

## Greenspace Evaluation

Does the Lot have Reasonable Terrain (< 15% slope average front to back)?

~~NO~~ YES

Is the lot in an area where there are higher residential densities?

NO

Is the lot on Open and Improved public trail/street/highway?

~~NO~~ YES

Section where lot is proposed to be accepted has less than 10% of total lots owned by the Borough?

NO

Is the lot in an area where there are significant geologic/hydrogeologic concerns?

NO

Comments/  
Recommendations

82 TOMS CREEK TRAIL, PARCEL # 43046-0003  
 LOT # RC0018



Print Form

Submit by Email

Trade

# Offer of Lot ~~Donation~~ Form

## Lot Information

Lot Address 66 Ranch Trail

Parcel # 43046-0099---000

Owner Name Michael Capone

Owner Address 556 Friends Creek Road

City, State, Zip \_\_\_\_\_

Section \_\_\_\_\_ RC \_\_\_\_\_ Lot # \_\_\_\_\_ RC-013

Lot Size (Acres) \_\_\_\_\_ .54

Taxes Paid To Date? \_\_\_\_\_ YES

Current Annual Taxes \_\_\_\_\_

Current Assessed Value \_\_\_\_\_

## Lot Evaluation Information

Wooded       Overgrown       Grass       Stream

Other Significant Physical Features (Please List) steep slope

Can the lot be used for present or future Municipal Facilities?	<input type="text" value="NO"/>
Can the lot be used for flood control?	<input type="text" value="NO"/>
Does the lot have marketability for resale?	<input type="text" value="NO"/>
Will future Borough use for the property will be tax exempt?	<input type="text" value="YES"/>
Is Adjacent Lot Owned by the Borough?	<input type="text" value="YES"/>

## Greenspace Evaluation

Does the Lot have Reasonable Terrain (< 15% slope average front to back)?	<input type="text" value="NO"/>
Is the lot in an area where there are higher residential densities?	<input type="text" value="NO"/>
Is the lot on Open and Improved public trail/street/highway?	<input type="text" value="YES"/>
Section where lot is proposed to be accepted has less than 10% of total lots owned by the Borough?	<input type="text" value="NO"/>
Is the lot in an area where there are significant geologic/hydrogeologic concerns?	<input type="text" value="NO"/>

## Comments/ Recommendations

Lot is adjacent to Borough Owned 64 Ranch Trail, a .53 acre parcel acquired in 2008





66 Ranch Trail  
43046-0099-000





Print Form

Submit by Email

Trade

# Offer of Lot ~~Donation~~ Form

## Lot Information

Lot Address 82 Toms Creek Trail

Parcel # 43046-0003---000

Owner Name Carroll Valley Borough

Owner Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Section	RC	Lot #	RC-00
Lot Size (Acres)		.64	
Taxes Paid To Date?			YES
Current Annual Taxes			\$ 0.00
Current Assessed Value			

## Lot Evaluation Information

Wooded       Overgrown       Grass       Stream

Other Significant Physical Features (Please List)

Can the lot be used for present or future Municipal Facilities?

NO

Can the lot be used for flood control?

NO

Does the lot have marketability for resale?

YES

Will future Borough use for the property will be tax exempt?

YES

Is Adjacent Lot Owned by the Borough?

NO

## Greenspace Evaluation

Does the Lot have Reasonable Terrain (< 15% slope average front to back)?

YES

Is the lot in an area where there are higher residential densities?

NO

Is the lot on Open and Improved public trail/street/highway?

YES

Section where lot is proposed to be accepted has less than 10%of total lots owned by the Borough?

YES

Is the lot in an area where there are significant geologic/hydrogeologic concerns?

NO

## Comments/ Recommendations

Lot is adjacent to unopened Right of Way reserved apparently to extend View Trail to Township Line  
Significant Stormwater drainage ditch serving Toms Creek Trail runs through lot





Capone Property

82 Toms Creek Trail

25C18-0036-000

25C18-0079A-000

43046-0074-000

43046-0075-000

43046-0076-000

43046-0077-000

43046-0078-000

43046-0079-000

43046-0080-000

43046-0081-000

43046-0082-000

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LAND APPRAISAL REPORT

File No. 220149

Borrower Michael Capone Census Tract 0316.00 Map Reference 23900  
 Property Address 82 Toms Creek Trl  
 City Fairfield County ADAMS State PA Zip Code 17320  
 Legal Description DEED BOOK 2175 PAGE 0100  
 Sale Price \$ NA Date of Sale NA Loan Term NA yrs. Property Rights Appraised  Fee  Leasehold  De Minimis PUD  
 Actual Real Estate Taxes \$ TBD (yr) Loan charges to be paid by seller \$ NA Other sales concessions NA  
 Lender/Client Michael G Capone Address 556 FRIENDS CREEK TRAIL, FAIRFIELD, PA 17320  
 Occupant VACANT Appraiser DEBORAH A ROGERS Instructions to Appraiser ESTIMATE MARKET VALUE

**NEIGHBORHOOD**

Location	<input type="checkbox"/> Urban	<input checked="" type="checkbox"/> Suburban	<input type="checkbox"/> Rural		Employment Stability	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Built Up	<input checked="" type="checkbox"/> Over 75%	<input type="checkbox"/> 25% to 75%	<input type="checkbox"/> Under 25%		Convenience to Employment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Growth Rate	<input type="checkbox"/> Fully Dev.	<input type="checkbox"/> Rapid	<input checked="" type="checkbox"/> Steady	<input type="checkbox"/> Slow	Convenience to Shopping	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Property Values	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Declining		Convenience to Schools	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demand/Supply	<input type="checkbox"/> Shortage	<input checked="" type="checkbox"/> In Balance	<input type="checkbox"/> Oversupply		Adequacy of Public Transportation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marketing Time	<input type="checkbox"/> Under 3 Mos.	<input checked="" type="checkbox"/> 4-6 Mos.	<input type="checkbox"/> Over 6 Mos.		Recreational Facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Present Land Use	<u>80%</u> 1 Family	<u>15%</u> 2-4 Family	<u>5%</u> Apts.	<u>5%</u> Condo	Adequacy of Utilities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Change in Present Land Use	<input type="checkbox"/> Not Likely	<input type="checkbox"/> Likely (*)	<input checked="" type="checkbox"/> Taking Place (*)		Property Compatibility	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Predominant Occupancy	(*) From <u>VACANT</u> To <u>RESIDENTIAL</u>				Protection from Detrimental Conditions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Single Family Price Range	\$ <u>170</u> to \$ <u>500</u>	Predominant Value \$ <u>250</u>			Police and Fire Protection	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Single Family Age	<u>NEW</u> yrs. to	<u>50</u> yrs.	Predominant Age	<u>10-25</u> yrs.	General Appearance of Properties	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
					Appeal to Market	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments including those factors, favorable or unfavorable, affecting marketability (e.g. public parks, schools, view, noise):  
**TRANSPORTATION IN CARROLL VALLEY. SCHOOLS AND SHOPPING ARE AVAILABLE BY AUTO. EMPLOYMENT IS IN WAYNESBORO, GETTYSBURG OR FARTHER SOUTH IN MARYLAND. THERE IS EASY ACCESS TO ALL MAJOR COMMUTER ROUTES FROM THIS LOCATION. HOME ARE TRADITIONAL AND CONTEMPORARY STYLE**

**SITE**

Dimensions SEE DEED = 27,878 Sq. Ft. or Acres  Corner Lot  
 Zoning classification RESIDENTIAL MEDIUM DENSITY Present Improvements  do  do not conform to zoning regulations  
 Highest and best use  Present use  Other (specify)  
 Elec.  Gas  Water  San. Sewer  Undergound Elect. & Tel.   
 OFF SITE IMPROVEMENTS  
 Street Access  Public  Private  
 Surface MACADAM Maintenance  Public  Private  
 Storm Sewer  Sidewalk  Curb/Gutter  Street Lights   
 Topo SLOPING Size TYPICAL Shape RECTANGULAR View AVERAGE Drainage AVERAGE  
 Is the property located in a HUD Identified Special Flood Hazard Area?  No  Yes

Comments (favorable or unfavorable including any apparent adverse easements, encroachments, or other adverse conditions):

The undersigned has recited three recent sales of properties most similar and proximate to subject and has considered these in the market analysis. The description includes a dollar adjustment reflecting market reaction to those items of significant variation between the subject and comparable properties. If a significant item in the comparable property is superior to or more favorable than the subject property, a minus (-) adjustment is made thus reducing the indicated value of subject; if a significant item in the comparable is inferior to or less favorable than the subject property, a plus (+) adjustment is made thus increasing the indicated value of the subject.

ITEM	SUBJECT PROPERTY	COMPARABLE NO. 1	COMPARABLE NO. 2	COMPARABLE NO. 3
Address	82 Toms Creek Trl Fairfield	16 Mason Dixon Trl Fairfield, PA 17320	49 Mason Dixon Trl Fairfield, PA 17320	22 Blue Spruce Trl Fairfield, PA 17320
Proximity to Subject		0.56 miles E	0.31 miles SE	0.60 miles NE
Sales Price	\$ NA	\$ 7,000	\$ 2,500	\$ 14,000
Price	\$	\$	\$	\$
Data Source	COURT HOUSE	BRIGHT #AD114178 DOM 505	BRIGHT #AD115660	BRIGHT #AD2002944
Date of Sale and Time Adjustment	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION
	NA	04/11/2022	05/06/2022	02/02/2022
Location	SUBURBAN-AVG	SUBURBAN-AVG	SUBURBAN-AVG	SUBURBAN-AVG
Site/View	27,878 sf	40,890 SF -3,000	23,500 SF 0	48,352 SF -4,000
WATER-WELL	NONE PRESENT	NONE PRESENT	NONE PRESENT	NONE PRESENT
SEPTIC	NONE PRESENT	NONE PRESENT	NONE PRESENT	NONE PRESENT
AMENITIES	NONE	NONE	NONE	SHED, CARPORT -3,000
Sales or Financing Concessions	NA	CASH CD: 4/11/2022	CASH CD: 4/4/2022	CASH 01/13/2022
Net Adj. (Total)		<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -3,000	<input type="checkbox"/> + <input type="checkbox"/> - \$ 0	<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -7,000
Indicated Value of Subject		\$ 4,000	\$ 2,500	\$ 7,000

Comments on Market Data: **COMPARABLES #1 AND #2 ARE PERC FAILED LOTS, SALE #3 IS A LARGER LOT, WITH SHED AND CARPORT, IN A FLOOD ZONE WITH CREEK RUNNING THROUGH IT SO IT IS AN UNBUILDABLE LOT. SITE ADJUSTMENT IS FOR LOT SIZE. MOST WEIGHT WAS PLACED ON SALE #2 DUE TO RECENT SETTLEMENT DATE.**  
 Comments and Conditions of Appraisal: **THIS APPRAISAL IS MADE "AS IS". APPRAISER HAS NOT BEEN PROVIDED A PERC TEST AND APPRAISER MAKES THE EXTRAORDINARY ASSUMPTION THAT THE LOT WILL NOT PERC. THE SALES ARE RECENT AND WERE USED DUE TO PERC FAIL LOTS.**

Final Reconciliation: **THE MARKET APPROACH WAS USED TO ESTIMATE FINAL VALUE. COST AND INCOME APPROACH WERE NO APPLICABLE**

I ESTIMATE THE MARKET VALUE, AS DEFINED OF SUBJECT PROPERTY AS OF 04/01/2022 20 22 to be \$ 4,000  
*Deborah A. Rogers*  
 Appraiser(s)  Did  Did Not Physically Inspect Property  
 Review Appraiser (if applicable)



LAND APPRAISAL REPORT

File No. 220149

**IDENTIFICATION**

Borrower Michael Capone Census Tract 0316.00 Map Reference 23900  
 Property Address 66 Ranch Trl  
 City Fairfield County ADAMS State PA Zip Code 17320  
 Legal Description DEED BOOK 6935 PAGE 102-106  
 Sale Price \$ NA Date of Sale NA Loan Term NA yrs. Property Rights Appraised  Fee  Leasehold  De Minimis PUD  
 Actual Real Estate Taxes \$ TBD (yr) Loan charges to be paid by seller \$ NA Other sales concessions NA  
 Lender/Client Michael G Capone Address 556 FRIENDS CREEK TRAIL, FAIRFIELD, PA 17320  
 Occupant VACANT Appraiser DEBORAH A ROGERS Instructions to Appraiser ESTIMATE MARKET VALUE

**NEIGHBORHOOD**

Location  Urban  Suburban  Rural  
 Built Up  Over 75%  25% to 75%  Under 25%  
 Growth Rate  Fully Dev.  Rapid  Steady  Slow  
 Property Values  Increasing  Stable  Declining  
 Demand/Supply  Shortage  In Balance  Oversupply  
 Marketing Time  Under 3 Mos.  4-6 Mos.  Over 6 Mos.  
 Present Land Use 80% 1 Family 15% Vacant 5% Commercial  
 Change in Present Land Use  Not Likely  Likely (\*)  Taking Place (\*)  
 (\*) From VACANT To RESIDENTIAL  
 Predominant Occupancy  Owner  Tenant  % Vacant  
 Single Family Price Range \$ 170 to \$ 500 Predominant Value \$ 250  
 Single Family Age NEW yrs. to 50 yrs. Predominant Age 10-25 yrs.

Employment Stability	Good	Avg.	Fair	Poor
Convenience to Employment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Convenience to Shopping	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Convenience to Schools	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adequacy of Public Transportation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recreational Facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adequacy of Utilities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Property Compatibility	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Protection from Detrimental Conditions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Police and Fire Protection	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General Appearance of Properties	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appeal to Market	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments including those factors, favorable or unfavorable, affecting marketability (e.g. public parks, schools, view, noise): THERE IS NO PUBLIC TRANSPORTATION IN CARROLL VALLEY. SCHOOLS AND SHOPPING ARE AVAILABLE BY AUTO. EMPLOYMENT IS IN WAYNESBORO, GETTYSBURG OR FARTHER SOUTH IN MARYLAND. THERE IS EASY ACCESS TO ALL MAJOR COMMUTER ROUTES FROM THIS LOCATION. HOME ARE TRADITIONAL AND CONTEMPORARY STYLE

**SITE**

Dimensions SEE DEED = 23,522 Sq. Ft. or Acres  Corner Lot  
 Zoning classification RESIDENTIAL MEDIUM DENSITY Present Improvements  do  do not conform to zoning regulations  
 Highest and best use  Present use  Other (specify)  
 Elec.  Public  Other (Describe)  
 Gas  NONE  
 Water  NONE PRES  
 San. Sewer  NONE PRES  
 Undergound Elect. & Tel.   
 OFF SITE IMPROVEMENTS  
 Street Access  Public  Private  
 Surface MACADAM  
 Maintenance  Public  Private  
 Storm Sewer  Curb/Gutter  
 Sidewalk  Street Lights  
 Topo SLOPING  
 Size TYPICAL  
 Shape RECTANGULAR  
 View AVERAGE  
 Drainage AVERAGE  
 Is the property located in a HUD Identified Special Flood Hazard Area?  No  Yes

The undersigned has recited three recent sales of properties most similar and proximate to subject and has considered these in the market analysis. The description includes a dollar adjustment reflecting market reaction to those items of significant variation between the subject and comparable properties. If a significant item in the comparable property is superior to or more favorable than the subject property, a minus (-) adjustment is made thus reducing the indicated value of subject; if a significant item in the comparable is inferior to or less favorable than the subject property, a plus (+) adjustment is made thus increasing the indicated value of the subject.

**MARKET DATA ANALYSIS**

ITEM	SUBJECT PROPERTY	COMPARABLE NO. 1	COMPARABLE NO. 2	COMPARABLE NO. 3
Address	<u>66 Ranch Trl Fairfield</u>	<u>16 Mason Dixon Trl Fairfield, PA 17320</u>	<u>49 Mason Dixon Trl Fairfield, PA 17320</u>	<u>22 Blue Spruce Trl Fairfield, PA 17320</u>
Proximity to Subject		<u>0.26 miles E</u>	<u>0.15 miles SW</u>	<u>0.44 miles NE</u>
Sales Price	\$ <u>NA</u>	\$ <u>7,000</u>	\$ <u>2,500</u>	\$ <u>14,000</u>
Price	\$	\$	\$	\$
Data Source	<u>COURT HOUSE</u>	<u>BRIGHT #AD114178 DOM 505</u>	<u>BRIGHT #AD115660</u>	<u>BRIGHT #AD2002944</u>
Date of Sale and Time Adjustment	DESCRIPTION	DESCRIPTION + (-)\$ Adjust.	DESCRIPTION + (-)\$ Adjust.	DESCRIPTION + (-)\$ Adjust.
	<u>NA</u>	<u>04/11/2022</u>	<u>05/06/2022</u>	<u>02/02/2022</u>
Location	<u>SUBURBAN-AVG</u>	<u>SUBURBAN-AVG</u>	<u>SUBURBAN-AVG</u>	<u>SUBURBAN-AVG</u>
Site/View	<u>23,522 SF</u>	<u>40,890 SF -3,500</u>	<u>23,500 SF 0</u>	<u>48,352 SF -4,500</u>
WATER-WELL	<u>NONE PRESENT</u>	<u>NONE PRESENT</u>	<u>NONE PRESENT</u>	<u>NONE PRESENT</u>
SEPTIC	<u>NONE PRESENT</u>	<u>NONE PRESENT</u>	<u>NONE PRESENT</u>	<u>NONE PRESENT</u>
AMENITIES	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>	<u>SHED,CARPORT -3,000</u>
Sales or Financing Concessions	<u>NA</u>	<u>CASH CD: 4/11/2022</u>	<u>CASH CD: 4/4/2022</u>	<u>CASH 01/13/2022</u>
Net Adj. (Total)		<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ <u>-3,500</u>	<input type="checkbox"/> + <input type="checkbox"/> - \$ <u>0</u>	<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ <u>-7,500</u>
Indicated Value of Subject		\$ <u>3,500</u>	\$ <u>2,500</u>	\$ <u>6,500</u>

Comments on Market Data: COMPARABLES #1 AND #2 ARE PERC FAILED LOTS, SALE #3 IS A LARGER LOT, WITH SHED AND CARPORT, IN A FLOOD ZONE WITH CREEK RUNNING THROUGH IT SO IT IS AN UNBUILDABLE LOT. SITE ADJUSTMENT IS FOR LOT SIZE. MOST WEIGHT WAS PLACED ON SALE #2 DUE TO RECENT SETTLEMENT DATE.

Comments and Conditions of Appraisal: THIS APPRAISAL IS MADE "AS IS". APPRAISER HAS NOT BEEN PROVIDED A PERC TEST AND APPRAISER MAKES THE EXTRAORDINARY ASSUMPTION THAT THE LOT WILL NOT PERC. THE SALES ARE RECENT AND WERE USED DUE TO PERC FAIL LOTS.

**RECONCILIATION**

Final Reconciliation: THE MARKET APPROACH WAS USED TO ESTIMATE FINAL VALUE. COST AND INCOME APPROACH WERE NO APPLICABLE

I ESTIMATE THE MARKET VALUE, AS DEFINED, OF SUBJECT PROPERTY AS OF 04/01/ 20 22 to be \$ 4,000

*Deborah A. Rogers*  
 DEBORAH A ROGERS  Did  Did Not Physically Inspect Property  
 Appraiser(s) Review Appraiser (if applicable)



**LIBERTY TOWNSHIP**  
**39 TOPPER ROAD**  
**FAIRFIELD, PENNSYLVANIA 17320**  
Office: (717) 642-3780 Fax: (717) 642-5307

To: Richard H. Matthews, Carroll Valley Borough, Council President

From: Walter Barlow, Chairman, Liberty Township

Date: July 5, 2022

Subject: Friends Creek Road

1. Do the Liberty Township (Township) Supervisors endorse and support Mary Jo and Mike entering negotiations with Carroll Valley to obtain an alternative means of egress from their property? *Yes*
2. What is the name of the road that crosses Friends Creek without a bridge? *Friends Creek Road*
3. Does the Township have a short term or long-term plan for addressing the lack of a bridge at the crossing in question? *No*
4. Does the Township plan to build a bridge across Friends Creek? If not, why? *No, too costly*
5. Have there been environmental issues regarding this crossing raised by the State or County with the Township? If yes, what were the concerns and what has the Township's response been? *Yes, with County, safety issues driving across the road with water.*
6. What is the status of the road that crosses Friends Creek without a bridge? *High water*
7. Does the Township provide road services to the Vance residence or any portion of the road that leads to the Vance residence? *Yes*
8. Are fire and emergency services able to cross Friends Creek and navigate the road in question? *At times, but not with water*
9. How many homes are on the south side of Friends Creek along the road in question? Please provide a map showing home locations. *Three. We do not have a map to provide.*
10. Are the homes along the road in question occupied as primary residents or intermittently as vacation homes? *One is primary home and two are vacation homes.*
11. How many licensed drivers live along the road in question? *Unknown*



## David A. Hazlett

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**From:** s.com <s.com@comcast.net>  
**Sent:** Thursday, March 31, 2022 3:28 PM  
**To:** David A. Hazlett  
**Subject:** Toms Creek Trail

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Dave this is Sterling Reese at 97 Toms Creek Trail it has come to my attention that the lot swap was under consideration for 82 Toms Creek Trail. I am admittedly apposed to this. I purchased a home here specifically because of the woods and natural beauty of Toms Creek Trail. Also that section of road is dangerous enough to pass as it is. An access road to Liberty township isn't considered betterment of Carroll Valley. I appreciate your consideration for my concerns regarding this matter. Thank you.

## David A. Hazlett

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**From:** Michael Jones <mrjones27027@yahoo.com>  
**Sent:** Monday, April 4, 2022 6:06 PM  
**To:** David A. Hazlett  
**Subject:** Lot RC 0018, 82 Toms Creek Trail

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I am concerned about Lot RC 0018, 82 Toms Creek Trail currently owned by Carroll Valley. It is my understanding that Carroll Valley is considering trading this lot to a Liberty Township resident in exchange for another Carroll Valley lot. It is also my understanding that this lot would then be made into a road to create another access point to the Liberty Township property.

I can personally see for myself that many trees on the Liberty Township property are marked to be cut down. My concern is that once the Carroll Valley lot is traded and transformed into a road, the logging trucks would damage the road I live on, Toms Creek Trail, as it is a tar and chip road.

It is also my concern/understanding that once the trade is complete, the Liberty Township resident will use the lot as a logging road to clearcut their land in Liberty Township and then use the lot as an access road to build multiple houses.

As stated, Toms Creek Trail is a tar and chip road and, in my opinion, would be damaged from the logging trucks and other large construction vehicles. Additionally, I am concerned about damage to the bridge on Ranch Trail that would occur. The damage to both Toms Creek Trail and the bridge on Ranch Trail would create added expenses for Carroll Valley residents to repair them. This lot would then be the main access for multiple houses in Liberty Township.

Trading this lot or allowing it to be another access point to Liberty Township would not be in the best interest of Carroll Valley residents and instead would create damage and expenses that can and should be avoided.

If the trade were to occur and restrictions put on the deed, has any thought gone into what issues would be created, for Carroll Valley residents, should enforcement and penalties need to be applied when the restrictions are violated?

Concerned Carroll Valley Resident  
Michael Jones  
74 Toms Creek Trail

## David A. Hazlett

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**From:** Contact form at Carroll Valley, PA <cmsmailer@civicplus.com>  
**Sent:** Tuesday, April 12, 2022 3:01 PM  
**To:** David A. Hazlett  
**Subject:** [Carroll Valley, PA] Land trade ? (Sent by Steve Semiatin , stevesemi12@gmail.com)

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello dhazlett,

Steve Semiatin ([stevesemi12@gmail.com](mailto:stevesemi12@gmail.com)) has sent you a message via your contact form (<https://www.carrollvalley.org/user/213/contact>) at Carroll Valley, PA.

If you don't want to receive such e-mails, you can change your settings at <https://www.carrollvalley.org/user/213/edit>.

Message:

Hi Dave. I can't attend tonight's Council meeting so if you can please read this aloud to its members, I'd appreciate it. There'll be a resident named Matt Wood speaking at tonight's meeting. I completely support what he has to say. What this Mr. Capone is proposing will destroy a lot of important ecosystems in the Friends Creek area including Friends Creek itself and possibly part of Toms Creek. Please reject Mr. Capone's request. Thanks.

Steve and Barbara Semiatin  
58 Toms Creek Trail  
[stevesemi12@gmail.com](mailto:stevesemi12@gmail.com)  
301-520-2740

P.S. You do know my home burned down a couple weeks ago, right?



## David A. Hazlett

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**From:** Anne Hogan <anneehogan@gmail.com>  
**Sent:** Friday, August 5, 2022 11:30 AM  
**To:** David A. Hazlett  
**Subject:** Proposed lot trade 82 Toms Creek Road  
**Attachments:** 20220805\_112007.jpg

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mr. Hazlett:

Thank you once again for your time in this matter of a proposed lot swap for 82 Toms Creek Road. I know your time and attention are valuable and you have given a lot to this issue.

I trust you recall our previous conversations in the past 5 months or so. I would like to be on record that I opposed this lot swap. I will get into the reasons a bit later.

Some background: I own RD 95 (8 Oak Ridge Trail) and have for years. My family members own other lots. My father and uncles own about 85 acres, a parcel adjoining 82 Toms Creek. They inherited the land from my grandparents. We have cared for the forest and stream for decades. In addition, my parents live on Friends Creek Road, down the hill and across the creek from 82 Toms Creek, they have been full time residents there for 30 years.

My parents and my uncles are all in their 80s, battling various health conditions. My brother and I have been assisting my family to understand what is happening with our new neighbor, Mike Capone, and possible impacts on their home and quality of life, a life they've worked a lifetime to create.

When you and I talked previously, you acknowledged that you had stopped a request by my family years ago to obtain 82 Toms Creek. You said you did this because you don't think it is in Carroll Valley's best interest to allow a larger parcel in Liberty Township to gain access to Carroll Valley road ways, which could open the door to development and other activities and costs such as road maintenance, etc would be shouldered by Carroll Valley taxpayers. You also asked me to trust you to make a fair recommendation in the best interests of all involved, prioritizing Carroll Valley residents rightly so, regarding a similar proposal by our neighbor, Mike Capone, who owns a large parcel in Liberty Township and is now requesting 82 Toms Creek, just as my family did previously.

I don't know what you plan to recommend at this point regarding the proposed lot swap but I feel compelled to make my case since I can't be there in person at Tuesday's meeting.

First, I have several procedural questions:

1. What is the lot trade process from here regarding the proposal submitted by Mr. Capone to be heard at Tuesday's meeting? Will the swap be denied or granted Tuesday or will the Council take time to review material and allow more community input?
2. Is the lot trade proposal, including appraisals with details, supporting documents, and the firm's name, available to the community at this point?
3. If more than one person requests a lot swap, will there be an auction? You indicated an auction was under consideration and stated that it is the Council's goal that all lots eventually become privately owned. So I'm wondering why a swap is being considered instead of the auction or are both still possible?
4. I also was told by a Carroll Valley resident that you were considering offering 82 for sale to adjacent landowners who are Carroll Valley residents. Is that still an option?
5. If the only reason Mr. Capone seeks 82 Toms Creek is to use it in case of emergency (seems unlikely they would build a road and not use it for other activities), couldn't the council vote to allow emergency access and retain the as borough property?
6. Would other neighbors be allowed to use 82 for emergency access if Mr. Capone is granted the swap?
7. Are others able to propose a lot swap at this time for 82 Tom's Creek? That is something I would like to do if the borough decides not to hold onto it.

Second, I have several concerns which I voiced in our phone calls but will detail here:

1. Timing: When Mike Capone purchased the property adjoining 82 Toms Creek, it had clearly been designed as a weekend retreat, not a full time residence. The access across the creek was obviously subject to creek rise and fall and according to the previous owner, was discussed as the sale was negotiated. We are concerned about why this request for 82 Tom Creek is being made at this time.
2. Uses of 82 Toms Creek: Since Mr. Capone has been here, neighbors have become concerned with some trees removed from others' property without permission, and trees very close to the property line marked for what we are told is a logging venture. This is relevant to 82 Toms Creek in that if the swap is granted it is possible that logging trucks, construction equipment, delivery trucks etc will be using Carroll Valley Roads via a road on lot 82. An increase in such traffic would be hard on roads, especially the bridge, and detrimental to the neighborhood. Once the lot is swapped, the neighborhood becomes vulnerable to such possibilities. In addition, logging in that area compromises the hillsides and creek, which harms the whole area and many people other than Mr. Capone. Further, increased traffic can result in increased trespassing and crime.
3. Proximity to our property: 82 Toms Creek borders my family's property along the back of the lot, about half way. We are concerned that if a road is put through 82 it will increase poachers and other trespassers, as well as causing erosion and other damage to our property during construction and after. Note - one of our lots was recently illegally logged stopped only when we were alerted by a neighbor.
4. Hogan request was not previously allowed: Our family respected your opinion in the past and your rejection of our request to obtain 82 Toms Creek Road. We are surprised that Mr. Capone's request has been moved forward.

Third, if this lot swap is going forward, although many think the lot should remain borough property, I would like the opportunity to propose a swap of my own for 82 Toms Creek, and have attached the form filled out according to our conversation this spring.

I urge you and the council to thoroughly consider all options for 82 Toms Creek. The residents along the Toms Creek Road that I've talked with strongly oppose the lot trade and the possible consequences for their neighborhood and way of life, as do the property owners along Friends Creek Rd. Neighbors on all sides are united in wanting to preserve the area to benefit the whole community. Residents choose to live there for the quiet, the nature, the safety, the peace.

Perhaps Carroll Valley Borough Council could find a way to retain 82 Toms Creek as borough property and use it for the good of all.

Again, thank you for your time and attention and for forwarding my concerns and questions to the Council.

Sincerely,

Anne Hogan  
[anneehogan@gmail.com](mailto:anneehogan@gmail.com)  
502.387.7142





Corrected Taxes

# Offer of Lot Donation Form

## Lot Information

Section \_\_\_\_\_ Lot # RD-0095

Lot Address 8 oak Ridge Trail Lot Size (Acres) .52

Parcel # RD-0095 43043-0113--0 Taxes Paid To Date? Yes

Owner Name Anne Hogan Current Annual Taxes ~~\$121.24~~ \$78.77

Owner Address 659 Sunnyside Drive Current Assessed Value \$4,400.00

City, State, Zip Louisville, ky 40206

## Lot Evaluation Information

Wooded       Overgrown       Grass       Stream

Other Significant Physical Features (Please List)

\_\_\_\_\_

Can the lot be used for present or future Municipal Facilities?

\_\_\_\_\_

Can the lot be used for flood control?

\_\_\_\_\_

Does the lot have marketability for resale?

\_\_\_\_\_

Will future Borough use for the property will be tax exempt?

\_\_\_\_\_

Is Adjacent Lot Owned by the Borough?

\_\_\_\_\_

## Greenspace Evaluation

Does the Lot have Reasonable Terrain (< 15% slope average front to back)?

\_\_\_\_\_

Is the lot in an area where there are higher residential densities?

\_\_\_\_\_

Is the lot on Open and Improved public trail/street/highway?

\_\_\_\_\_

Section where lot is proposed to be accepted has less than 10% of total lots owned by the Borough?

\_\_\_\_\_

Is the lot in an area where there are significant geologic/hydrogeologic concerns?

\_\_\_\_\_

Comments/  
Recommendations

Proposed for lot trade with  
82 Toms Creek road, seeking an  
updated, private appraisal



**FOR YOUR INFORMATION**

---

## **Municipal Services Report**

**July**

**2022**

### **Road Work: 362.5 Man-Hours**

- Road work performed included:
  - Fallen trees were removed from Lakeside Tr., Crossland Tr., Mason Dixon Tr.
  - Prepared base repairs for tar and chip application
  - Placed signage for fresh oil and chips to be applied
  - Seal coated approx. 4 miles of borough roads, approx. 1 mile of bar patching and base repaired roads
  - Swept all excess chips from roads after seal coating was performed
  - Right of way mowing throughout the borough
  - Repaired sink hole on Main Tr.
  - Trimmed Low hanging trees and vines on Northern Pike Tr. and Hilltop Tr.

### **Equipment Maintenance and Repair: 127.5 Man-Hours**

- Municipal Services/Parks/Zoning/STP Departments: 124.5 Man-Hours
  - Removed and replaced wheel seals, brakes, and rotors on MS11 (2016 F550)
  - All non-CDL vehicles transported for state inspections (F-550's, Police vehicles)
  - Diagnose charging issue on MS6 (2012 International D/T)
  - P/U MS5 (2007 Freightliner sweeper truck) from transmission shop-Martins truck Service, Greencastle
  - Serviced and Installed strobing safety light on STP2 (2019 Chevy Sewer plant vehicle)
  - Installed new alternator on EQPK 3 (301A John Deere tractor)
- Police Department: 3 Man-Hours
  - Transported vehicles for state inspection

Vehicle and Equipment mileage log and Fuel usage summary for July 2022 attached.

### **Parks and Property Maintenance: 327 Man-Hours**

- Carroll Commons Park
  - Removed trash totes from July 4<sup>th</sup> event
  - Cleaned debris from entire park
  - Moved tables back into the outside pavilion
  - Mowing and trimming-weekly
  - Weed control in flower beds and playground
  - Cleaned and sanitized playground equipment
- Ranch Trail
  - Routine maintenance included trash removal
  - Cleaned and sanitized playground equipment
- Lake Kay Mini park
  - Routine Maintenance included trash removal
  - Mowing and trimming
- Municipal Services Facilities
  - Organized materials and cleaned courtyard



**Miscellaneous, Admin and Training: 24 Man-Hours**

- Staff Meetings
- Performed Driveway permit inspections
- Placed yearly order of janitorial supplies

**Sewer Treatment Plant: 7 Man-Hours**

- MS employee performed daily requirements at the Wastewater treatment plant for several days while the normal operator was on vacation

**Paid Time Off: 147 Man-Hours**

**Holiday-48 Man-hours**

Respectfully Submitted,

*Brad A. Sanders*

Brad A. Sanders

MS Supervisor

Hours/Mileage May 2022					
Vehicle ID/ Equipment ID	Description	Beginning Miles/ Hours	Ending Miles/Hours	Total Miles/Hours	
MS1	2021 Mack Granite	1556	1556	0	
MS2	2000 Ford F-350	154519	154519	0	
MS3	2010 Ford F550 D/T	47541	47984	443	
MS4	2001 Chevy B/T	81640	81743	103	
MS5	2007 Freightliner Sweeper Truck	15611	15793	182	
MS6	2012 INT 7400 D/T	12918	12923	5	
MS7	1999 Int 5000 D/T	119724	119752	28	
MS8	2015 Mack Granite	13131	13131	0	
MS10	2012 Ford F550 D/T	74637	74892	255	
MS 11	2016 Ford F550 D/t	34395	34766	371	
Total Mileage				1387	
EQMS2	2006 Bobcat Skid loader	801.2	831.5	30.3	
EQMS3	2021 Volvo loader	53	59	6	
EQMS4	580 John Deere 570B Grader	749	749	0	
EQMS5	6310 John Deere Boom Mower	1288	1348	60	
EQMS6	Bandit Brush Chipper	319.5	321.8	2.3	
EQMS10	2019 JCB Backhoe	1082.3	1090.7	8.4	
EQPK1	2015 Scag Mower	1102	1127	25	
EQPK3	301A John Deere tractor	Hour meter inoperable			
EQPK 6	2018 Simplicity mower	326	341	15	
Total Equipment hours				147	

# Carroll Valley

## Activity Summary Report By Account For Product

Date Range From: 7/1/2022 12:00:00 AM To: 7/31/2022 11:59:59 PM

		Number of Transactions		Qty	Amount
<b>Account: 001</b>	Highway dept				
Product 01	Unleaded	2	Avg Price: \$1.000	28.000	\$28.00
Product 02	Diesel	18	Avg Price: \$1.000	530.200	\$530.20
<b>Account Totals:</b>		<u>20</u>	Avg Price: \$1.000	<u>558.200</u>	<u>\$558.20</u>
<b>Account: 002</b>	Police Dept				
Product 01	Unleaded	22	Avg Price: \$1.000	228.600	\$228.60
<b>Account Totals:</b>		<u>22</u>	Avg Price: \$1.000	<u>228.600</u>	<u>\$228.60</u>
<b>Account: 003</b>	Codes				
Product 01	Unleaded	1	Avg Price: \$1.000	12.100	\$12.10
<b>Account Totals:</b>		<u>1</u>	Avg Price: \$1.000	<u>12.100</u>	<u>\$12.10</u>
<b>Account: 005</b>	Sewer				
Product 01	Unleaded	1	Avg Price: \$1.000	20.400	\$20.40
<b>Account Totals:</b>		<u>1</u>	Avg Price: \$1.000	<u>20.400</u>	<u>\$20.40</u>
<b>Account: 006</b>	Parks				
Product 01	Unleaded	6	Avg Price: \$1.000	52.300	\$52.30
Product 02	Diesel	1	Avg Price: \$1.000	13.000	\$13.00
<b>Account Totals:</b>		<u>7</u>	Avg Price: \$1.000	<u>65.300</u>	<u>\$65.30</u>



# Borough of Carroll Valley WWTP Monthly Report

Month Jul-22

Total Monthly Flow	3.017 MGD
Average Monthly Flow	.097 MGD
Sludge Hauled	15000 Gallons
Chlorine Usage	90 gallons
Total Precipitation	4.49"

Clairifiers were cleaned and serviced. Chains were tightened in clairifier #1  
Clairifiers were inspected. They are in working order but the condition of the moving parts are deteriorating. May need to replace some parts with in the next year.

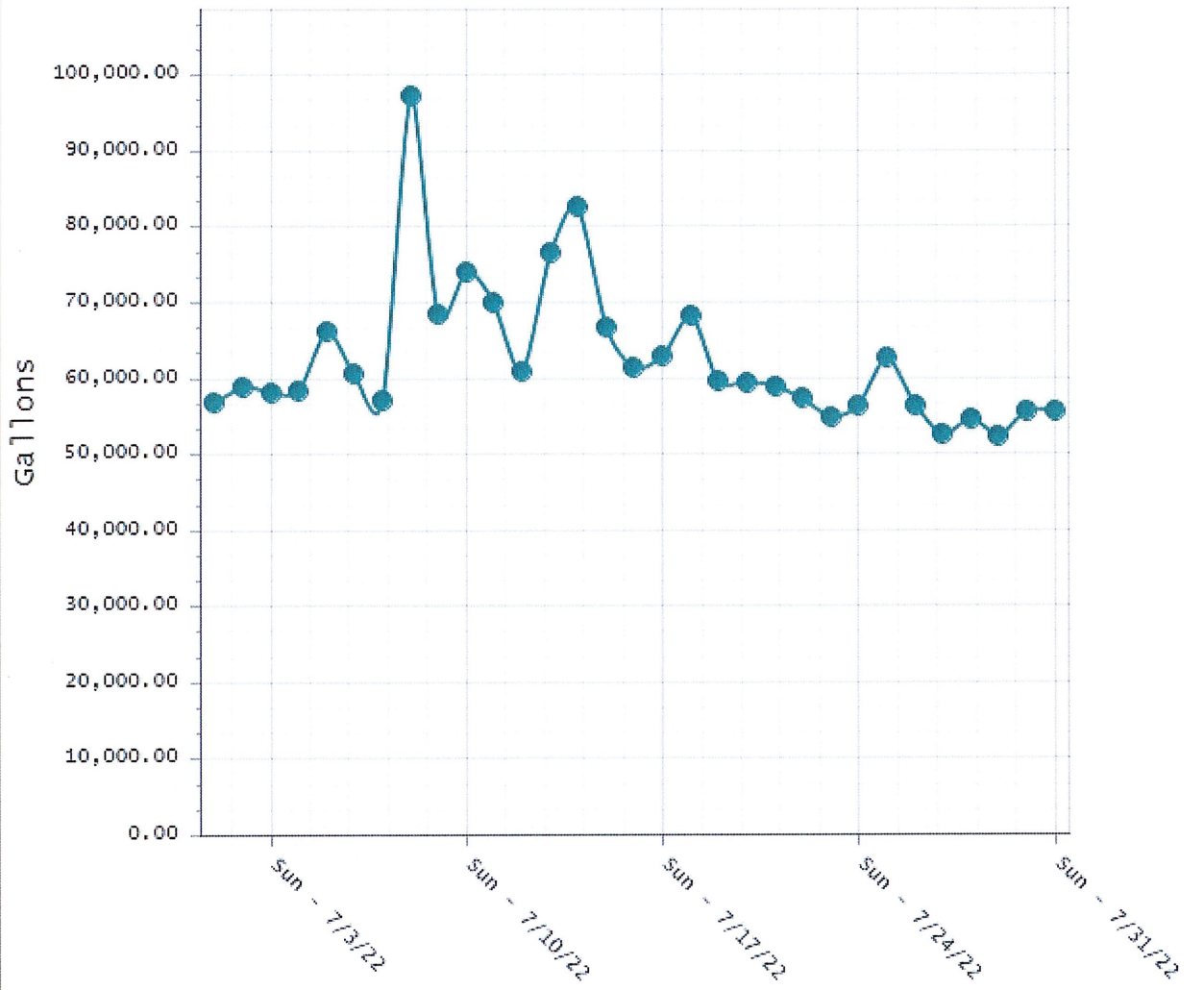
Chlorine contact tanks were cleaned and serviced

360 ft of line was camerad and cleaned on main trail between Crocus and Dandelion. Inspection was do due to a sink hole that was forming by the manhole at the intersection at Dandelion and Main trail. Inspection showed that the sewer line has not been broken or damaged causeing the sink hole. It is in the schedule to have the manhloe chemically grouted and sealed at the beginning of august to insure th this is not the cause of the issue.

The 2 closest laterals were also inspected to make sure they were not damaged causeing the issue and were found to be in good working order.

# Station Effluent (Outflow)

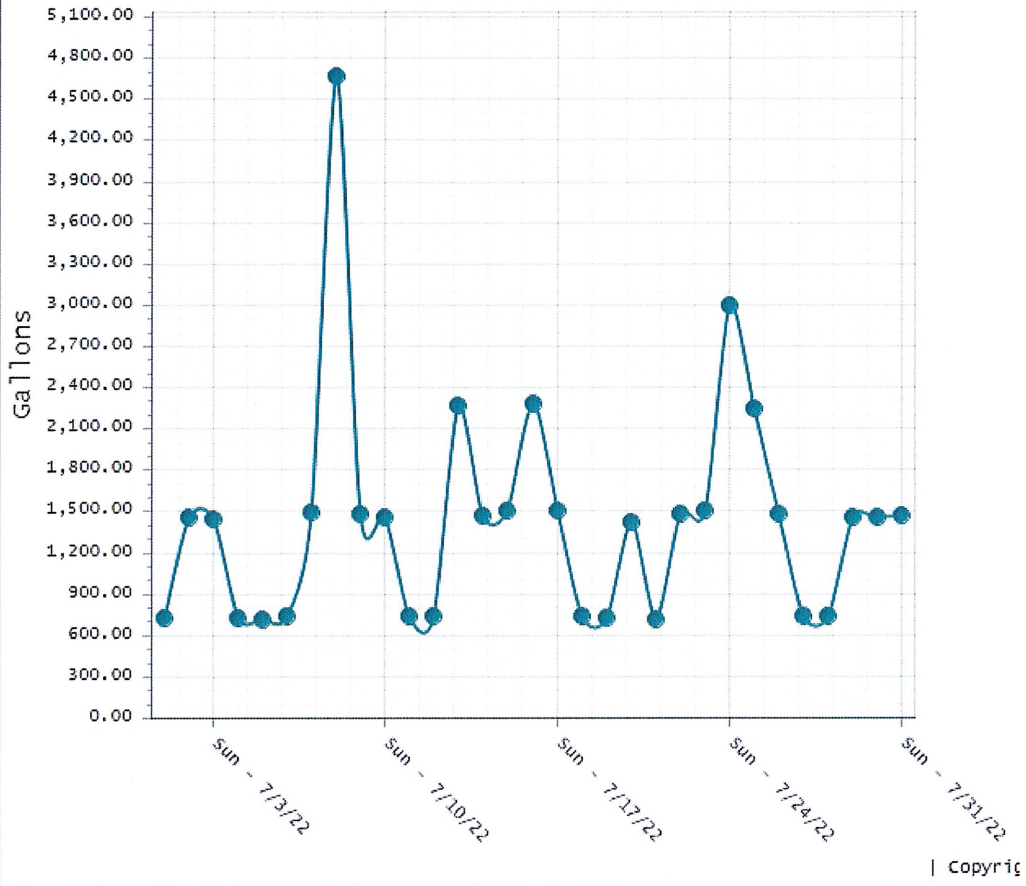
Fri. 7/1/22 to Sun. 7/31/22



| Copyright

# Station Effluent (outflow)

Fri. 7/1/22 to Sun. 7/31/22



| Copyright