

**BOROUGH OF CARROLL VALLEY  
SEWER & WATER AUTHORITY REGULAR MEETING  
MONDAY, NOVEMBER 23, 2020 - 7:00 P.M.  
BOROUGH OFFICE**

**MINUTES**

The meeting was called to order at 7:00 P.M. The attendance was as follows:

**AUTHORITY MEMBERS**

**Present**

N. Kenneth Lundberg, Chairman  
Ron Harris  
Bruce Carr  
David Lillard  
Richard Mathews

**BOROUGH OFFICIALS, ETC.**

Gayle Marthers, Asst. Borough Manager  
Jedidiah Fetter, Sewer Treatment Plant Operator  
Amanda Bell, Asst. Borough Secretary  
Fred Heerbrandt, Borough Engineer

**Absent**

Bruce Carbaugh

**CONSIDERATION OF MINUTES OF THE FEBRUARY 24, 2020 REGULAR MEETING**

\*\*\* R. Harris moved, B. Carr seconded, that the minutes of the regular Sewer & Water Authority meeting of February 24, 2020 be accepted as submitted. Motion passed unanimously.

**OPEN TO THE PUBLIC**

No one addressed the Authority at this time.

**ADMINISTRATIVE BUSINESS**

**Sanders Road Pump Station – Construction Bids**

After discussion:

Consensus of the Authority was to have engineer Fred Heerbrandt provide bid documents no later than Wednesday, November 25, 2020 to borough staff. Staff will forward all documents to Authority members for their review. Borough staff will advertise a special meeting for Monday, December 7, 2020 to further discuss this issue.

**STP Upgrade Phase 2 – Design Engineer Approval**

The authority reviewed the memorandum provided by Jedidiah Fetter, Sewer Treatment Plant Operator regarding the recommendation to appoint William F. Hill & Associates to design Phase 2 of the Sewer Treatment Plant upgrade.

\*\*\*D. Lillard moved, R. Harris seconded that the Authority appoint William F. Hill & Associates to design Phase 2 of the Sewer Treatment Plant upgrade. Motion passed unanimously.

**Grant Update**

Marissa Price, GMS Funding Solutions provided the authority with an update regarding the PA Small Water Engineering Reimbursement process.

**Approval of Financial Reports**

Following brief discussion:

\*\*\*R. Harris moved, B. Carr seconded, that the Financial Reports be accepted as submitted. Motion carried unanimously.

**Approval of Expenditures**

Following brief discussion:

\*\*\* B. Carr moved, D. Lillard seconded, that the expenditures be accepted as submitted. Motion carried unanimously.

**ADJOURNMENT**

\*\*\*R. Harris moved; D. Lillard seconded that the meeting be adjourned at 7:51 P.M. Motion passed unanimously.

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Amanda Bell, Asst. Borough Secretary