

**BOROUGH OF CARROLL VALLEY
SEWER & WATER AUTHORITY REGULAR MEETING
WEDNESDAY, OCTOBER 30, 2019 - 7:00 P.M.
BOROUGH OFFICE**

MINUTES

The meeting was called to order at 7:00 P.M. The attendance was as follows:

AUTHORITY MEMBERS

Present

N. Kenneth Lundberg, Chairman
Ron Harris
Bruce Carr
David Lillard

BOROUGH OFFICIALS, ETC.

David Hazlett, Borough Manager
Gayle Marthers, Borough Secretary
Fred Heerbrandt, Borough Engineer

Absent

Bruce Carbaugh
George Fisanich
Richard Mathews

CONSIDERATION OF MINUTES OF THE SEPTEMBER 23, 2019 REGULAR MEETING

*** R. Harris moved, B. Carr seconded, that the minutes of the regular Sewer & Water Authority meeting of September 23, 2019 be accepted as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed the authority at this time.

ADMINISTRATIVE BUSINESS

Resolution #1-2019: PA Small Water Grant Re-scope

Members reviewed the resolution outlining the changes to the original grant application's scope of the project. Following brief discussion:

***B. Carr moved; R. Harris seconded that the Members adopt Resolution #1-2019: PA Small Water Grant Re-scope. Motion passed unanimously.

Draft RFP Sanders Road Pump Station

Members discussed the Draft RFP for the Design Engineer for the upgrade project. Mr. Mains and Mr. Sahd of Gannett Fleming explained that the Authority must decide what type of technology will be used for the new system. The three options outlined by the engineers were the MLE, SBR and IFAS Systems. Each was reviewed and the engineers recommended the SBR system as the most viable for the Borough. It increases the capacity of the Plant using the least space and will allow for expansion in the future, while remaining cost competitive. Members discussed I&I issues, the results of the recent smoke testing and the benefits of a Request For Proposals (RFP) for a design engineer versus appointing one of the firms currently consulting with the Borough. Following much discussion:

***R. Harris moved; D. Lillard seconded that the Authority move forward with an RFP for an Engineer to Design an SBR system for Sewer Treatment Plant upgrades. Motion passed unanimously.

Mr. Mains will work closely with Borough Engineer, Fred Heerbrandt to address any questions or concerns regarding the document. The final draft of the RFP will be made available by Gannett Fleming to the Borough Manager and Engineer by November 11, 2019 for their approval. Members will receive the document by November 19, 2019 and if there are no substantive changes, it will be released to the public for response. A tentative timeline for consideration included an early December release to public,

with a mid-December deadline for responses. Members agreed that the November meeting may be cancelled if the process moves forward as described. A late December meeting will review the RFP's received. Members agreed to this schedule by consensus.

Approval of Financial Report

***R. Harris moved, D. Lillard seconded, that the Financial Report of September 2019 be accepted as submitted. Motion carried unanimously.

Approval of Expenditures

*** D. Lillard moved, R. Harris seconded, that the expenditures be accepted as submitted. Motion carried unanimously.

ADJOURNMENT

***R. Harris moved; D. Lillard seconded that the meeting be adjourned at 9:05 P.M. Motion passed unanimously.

Gayle Marthers, Asst. Borough Manager/ Borough Secretary