

**BOROUGH OF CARROLL VALLEY  
SEWER & WATER AUTHORITY REGULAR MEETING  
MONDAY, SEPTEMBER 23, 2019 - 7:00 P.M.  
BOROUGH OFFICE**

**MINUTES**

The meeting was called to order at 7:00 P.M. The attendance was as follows:

**AUTHORITY MEMBERS**

**Present**

N. Kenneth Lundberg, Chairman  
George Fisanich  
Ron Harris  
Bruce Carr  
David Lillard  
Richard Mathews  
Bruce Carbaugh

**BOROUGH OFFICIALS, ETC.**

David Hazlett, Borough Manager  
Jedidiah Fetter, Sewer Treatment Plant Operator  
Amanda Bell, Recording Secretary

**Absent**

**CONSIDERATION OF MINUTES OF THE AUGUST 26, 2019 REGULAR MEETING**

\*\*\* R. Mathews moved, D. Lillard seconded, that the minutes of the regular Sewer & Water Authority meeting of August 26, 2019 be accepted as submitted. Motion passed unanimously.

**OPEN TO THE PUBLIC**

No one addressed the authority at this time.

**ADMINISTRATIVE BUSINESS**

**Draft Act 57 Tapping Fee Study**

Fred Heerbrandt, Wm. F. Hill & Assoc., Inc. was present to explain the Draft Act 57 Tapping Fee Study completed by his firm. Act 57 allows for three separate fees; Connection Fee, Customer Facilities Fee, and Tapping Fee which the Authority can recover certain specific capital costs. After much discussion; Members asked D. Hazlett to draft a resolution that will need to be passed to accept the fee study.

**Draft RFP Sanders Road Pump Station**

Members reviewed the Request for Proposals (RFP) from Gannett Fleming. After much discussion; the following concerns were addressed:

- Design Concerns
- Contract Costs

D. Hazlett suggested that the Request for Proposals (RFP) be tabled until he can speak with Gannett Fleming.

**Approval of Financial Report**

\*\*\* D. Lillard moved, R. Mathews seconded, that the Financial Report of August 2019 be accepted as submitted. Motion carried unanimously.

**Approval of Expenditures**

\*\*\* D. Lillard moved, R. Harris seconded, that the expenditures be accepted as submitted. Motion carried unanimously.

**ADJOURNMENT**

\*\*\*R. Harris moved; D. Lillard seconded that the meeting be adjourned at 8:06 P.M. Motion passed unanimously.

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Amanda Bell, Asst. Borough Secretary