

**BOROUGH OF CARROLL VALLEY
SEWER & WATER AUTHORITY REGULAR MEETING
MONDAY, JULY 22, 2019 - 7:00 P.M.
BOROUGH OFFICE**

MINUTES

The meeting was called to order at 7:00 P.M. The attendance was as follows:

AUTHORITY MEMBERS

Present

N. Kenneth Lundberg, Chairman
George Fisanich
Ron Harris
Bruce Carr
David Lillard – via phone

BOROUGH OFFICIALS, ETC.

David Hazlett, Borough Manager
Jedidiah Fetter, Sewer Treatment Plant Operator

Gayle Marthers, Borough Secretary

Absent

Bruce Carbaugh
Richard Mathews

CONSIDERATION OF MINUTES OF THE MARCH 18, 2019 REGULAR MEETING

*** G. Fisanich moved, B. Carr seconded, that the minutes of the regular Sewer & Water Authority meeting of March 18, 2019 be accepted as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed the authority at this time.

ADMINISTRATIVE BUSINESS

Wastewater Treatment Facility Improvement Project

Nick Sahd and David Gryger, Gannett Fleming were present to explain the project, its background, Odor and De-Watering Report and the construction cost estimate completed by their firm.

Mr. Sahd provided a document that outlined the Background and History, the Process Evaluation Report, the Dewatering and Odor Control Report and options available for Members' to review. Discussion centered on the desired capacity of the project; the impact of the expansion, terms of the grant and financing of the project. After much discussion; Members were asked to consider a smaller project that could be fully financed by the grant award. Plant Operator Jed Fetter agreed with the engineers' suggestion that the initial project be limited to the upgrade of the Pump Station with a UV system. This much needed improvement will alleviate stress on the aging plant and can be designed to integrate with any improvements that the Authority chooses to pursue in the future.

***R. Harris moved; G. Fisanich seconded that Borough Staff be authorized to work with Gannett Fleming staff to prepare and distribute a Request for Proposals (RFP) for the design of a new Pump Station to accommodate a daily flow of 250,000 gallons of wastewater with a UV system. Motion passed unanimously.

Further discussion resulted in the following concerns, issues and questions:

- Financing of a Project to replace the plant
 - Bank Financing
 - Low-interest Loan Programs
 - Grant or Subsidized Borrowing Programs
 - 20-year life expectancy of a project that requires a 40-year loan

- Current customers would see a possible 20% or higher increase to cover the debt
 - Increase the service area to boost revenues and spread the debt over more users
- Proposed additional service areas need to be considered
 - Decrease Holding Tanks in the Borough
 - Construction costs and potential problems
 - Build-out analysis
- 537 Plan recommendations
 - Is an increase to 250,000 gallons enough to handle the service area?
 - Will the project trigger a requirement to update the 537 Plan?
- Next Step – Time Line
 - Consensus of Members to meet monthly for remainder of 2019. Borough Staff will advertise the meetings for the 4th Monday of the month for August through December
 - Agenda for the August 26, 2019 meeting will discuss:
 - Preliminary Financing
 - Map of where Holding Tank Customers are located
 - Possible expansion areas with build-out analysis
 - Review of Liberty Mountain usage
 - Agenda for the September 23, 2019 meeting will include:
 - Review of Proposals from RFP
 - Award the Design Contract for a new Pump Station

Approval of Financial Reports

*** R. Harris moved, G. Fisanich seconded, that the Financial Reports of April, May and June 2019 be accepted as submitted. Motion carried unanimously.

Approval of Expenditures

*** B. Carr moved, R. Harris seconded, that the expenditures be accepted as submitted. Motion carried unanimously.

ADJOURNMENT

***B. Carr moved; R. Harris seconded that the meeting be adjourned at 8:45 P.M. Motion passed unanimously.