

**BOROUGH OF CARROLL VALLEY
SEWER & WATER AUTHORITY SPECIAL MEETING
Monday, March 24, 2014 - 6:00 P.M.
BOROUGH OFFICE**

MINUTES

Chairman John VanVolkenburgh called the meeting to order at 7:00 P.M. The attendance was as follows:

AUTHORITY MEMBERS

Present

John Van Volkenburgh, Chairman
Phyllis Chant
N. Kenneth Lundberg
Anthony Bassett
Bruce Carbaugh

Absent

BOROUGH OFFICIALS, ETC.

Gayle Marthers, Borough Secretary
David Baker, Zoning Officer
Fred Heerbrandt, SWA Engineer

CONSIDERATION OF MINUTES OF THE FEBRUARY 12, 2013 SPECIAL MEETING

*** P. Chant moved, K. Lundberg seconded, that the minutes of the special Sewer & Water Authority meeting of February 12, 2013 be accepted as submitted. Motion carried unanimously.

OPEN TO THE PUBLIC

No one attended.

ADMINISTRATIVE BUSINESS

Chapter 94 Report - Approval

Mr. Heerbrandt reviewed details of the report with Members and following brief discussion.

*** K. Lundberg moved; B. Carbaugh seconded that the Authority Approve the 2013 Chapter 94 Report as prepared by Borough Engineer, Mr. Heerbrandt and submit same to the proper reporting agencies. Motion passed unanimously.

Upon a motion by K. Lundberg and seconded by P. Chant; the Authority accepted the Financial Reports for 2013 as presented.

***K. Lundberg moved; B. Carbaugh seconded that Borough Staff be authorized to pay routine bills of the Authority. Motion passed unanimously.

Members asked that Mr. Hazlett consult with the Borough Solicitor regarding the process to reduce the number of Authority member from 7 to 5.

Members decided by consensus to cancel the meetings of April and July 2013 citing a lack of business. Agenda items for the October 27, 2014 meeting were set as follows:

- Visit the Sewer Treatment Plant and evaluate the condition of the facility
- Discuss any improvements, upgrades or maintenance required for the facility
- Reduction of membership

ADJOURNMENT

***B. Carbaugh moved, K. Lundberg seconded, that the meeting be adjourned at 7:30 P.M.