

**BOROUGH OF CARROLL VALLEY
SEWER & WATER AUTHORITY SPECIAL MEETING
MONDAY, FEBRUARY 23, 2009 - 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Chairman John VanVolkenburgh called the meeting to order at 7:00 P.M. The attendance was as follows:

AUTHORITY MEMBERS

Present

John Van Volkenburgh, Chairman
Bruce Carbaugh, Vice Chairman
Phyllis Chant
Fred Heerbrandt
N. Kenneth Lundberg

Absent

Michael Meredith
Jeffrey Redding

BOROUGH OFFICIALS, ETC.

David A. Hazlett, Borough Manager
Amanda Bell, Recording Secretary
David Baker, Zoning Officer

CONSIDERATION OF MINUTES OF THE JANUARY 19, 2009 SPECIAL MEETING

***K. Lundberg moved, F. Heerbrandt seconded, that the minutes of the special Sewer & Water Authority meeting of January 19, 2009 be accepted as submitted. Motion carried unanimously.

OPEN TO THE PUBLIC

Ron Horton, representing ARRO an engineering firm, supplied the members with information about his firm and how they could serve the Borough.

ADMINISTRATIVE BUSINESS

The Authority accepted the Financial Report for January 2009 as presented.

Approval of Bills:

***K. Lundberg moved, P. Chant seconded, that the Authority approve payment of the bill presented from Campbell & White for representation as Sewer & Water Authority Solicitor. Motion carried unanimously.

***P. Chant moved, K. Lundberg seconded, that the Authority approve payment of the bill presented from C. S. Davidson. Motion carried unanimously.

Request for Proposals – Consulting Engineering Services 2009

Mr. Hazlett reviewed the results of the Bidder Comparison Worksheet at which time F. Heerbrandt stated his conflict of interest and declined comment on the issue. After lengthy discussion the following action was taken:

***K. Lundberg moved, B. Carbaugh seconded, that the Authority appoint Wm. Hill & Associates to serve as engineer for 2009. Motioned carried with the results of a roll call vote yielding 3 yes votes; P. Chant voting no; and F. Heerbrandt abstaining due to conflict of interest.

Mr. Hazlett asked the Authority to turn over the Chapter 94 Report in its current state over to Wm. Hill & Associates to complete. Mr. Hazlett also stated that the Authority would have to meet again to approve the report before March 31, 2009. Mr. Hazlett suggested the Authority meet on March 23, 2009 at 7 p.m. the Authority agreed that the meeting should be advertised.

F. Heerbrandt asked the authority for his resignation.

***K. Lundberg moved, P. Chant seconded, that the Authority accept F. Heerbrandt's resignation. Motion carried unanimously.

Mr. Hazlett reported that the H2O PA Water Supply, Sanitary Sewer and Storm Water Projects grant through the DCED has been submitted and asked that the members consider adoption of Resolution No. 01-09 that acknowledges the grant request of \$4,109,494 for the proposed project.

***K. Lundberg moved, B. Carbaugh seconded, that the Authority adopt Resolution No. 01-09. Motion carried unanimously.

ADJOURNMENT

***K. Lundberg moved, B. Carbaugh seconded, that the meeting be adjourned at 7:41 P.M.

Amanda Bell, Recording Secretary