

**BOROUGH OF CARROLL VALLEY  
PLANNING COMMISSION MEETING  
MONDAY, JUNE 2, 2014 – 7:00 P.M.  
BOROUGH OFFICE**

**MINUTES**

Chairman Ed Kaplan called the meeting to order at 7:00 P.M. The attendance was as follows:

**PLANNING COMMISSION MEMBERS**

**Present**

Robert Verderaime  
Ed Kaplan, Chair  
Mary Davidson  
Ron Harris, Mayor  
John Schubring  
Neal Abrams  
Dan Patton

**Absent**

Lisa McLeod-Simmons  
David Lillard

**BOROUGH OFFICIALS, ETC.**

Gayle R. Marthers, Borough Secretary  
David Hazlett, Borough Manager  
David Baker, Zoning Officer

**CONSIDERATION OF THE MINUTES OF THE APRIL 7, 2014 PLANNING COMMISSION MEETING**

\*\*\* N. Abrams moved, R. Harris seconded, that the Commission accept the minutes of the Planning Commission Meeting of April 7, 2014 as submitted. Motion passed unanimously with Mr. Patton abstaining due to absence.

**OPEN TO THE PUBLIC**

The following individuals addressed the Commission during the course of the meeting:

- Ms. Nicole Bennett, 10 Carol Trail, Carroll Valley regarding feral cats and an Animal Control Ordinance  
Discussion of Commission Members included the issue of Enforcement and Manpower for an ordinance to control animals. Members decided to appoint a Sub-Committee to address the following issues:
  - Guarantee a Facility to Accept any Feral or Other Animal found At-Large
  - Develop a Process to Handle At-Large Animals
  - Determine the Cost to Implement the Process
  - Appoint or Recruit Members
- \*\*\*R. Harris moved; D. Patton seconded that a Working Group of Planning Commission be established regarding Domesticated Animals and Animal Running-at-Large with initial members being Commissioner Patton, Mayor Harris and Ms. Bennett. Motion passed unanimously.
- Mr. Rob Thaeler, Adams County Planning Office regarding the Southwest Regional Comprehensive Plan

**OLD BUSINESS**

Ordinance – Amending Chapter 21 Addressing the Befouling of Borough Streets and Roadways.  
Due to other issues on the agenda; this issue was tabled by Members and requested that staff move this issue to the first item to be discussed at the July 7, 2014 meeting.

Southwest Regional Comprehensive Plan. Mr. Rob Thaeler, Adams County Office of Planning reviewed the following:

- History of the Plan and Process
- Policy and Guidelines for the Borough
- Outlined the Benefits for adopting the Joint Plan:
  - Ability for Communities to deal with State Mandated Land Use Policies:  
A Municipality cannot exclude a legal use of land as defined by the State of Pennsylvania; however, a Regional Comprehensive Plan can accommodate the state requirements by identifying land use areas throughout several municipalities instead of just one.
  - Grant Rewards:  
State and Federal Grant programs often give higher scores to projects that benefit several communities and a Joint Plan would qualify for this benefit.
  - Planning Elements Can be Better Addressed:
    - Transportation
    - Historical Conservation
    - Renewable Resources Conservation
    - Land Use
- 2-Part Adoption Process (Ultimately this would be done Jointly)
  - Part One: Planning Commission
    - Schedule & Hold a Public Meeting with Presentation of Document
    - Using Decisions/Outcomes from Public Meeting discuss Revisions to Document
    - Planning Commissions separately recommend adoption of the Plan or not to their respective Councils or Supervisors.
  - Part Two: Council
    - Schedule & Hold a Public Meeting
    - Using Decisions/Outcomes from Public Meeting discuss Revisions to Document
    - Entertain a Motion to Adopt the Plan

After discussion the following action was taken:

\*\*\*R. Harris moved; D. Patton seconded that Commission Members agree to participate in a Joint Public Meeting coordinated by Mr. Rob Thaeler of the Adams County Planning Office regarding the proposed Joint Comprehensive Plan. Motion passed unanimously.

## **NEW BUSINESS**

Mr. Kaplan discussed a memorandum issued by Council President John VanVolkenburgh regarding the standard of conduct for Planning Commission Members. Members were asked to prepare a set of “Guiding Principles” for members to use when conducting themselves in a public setting. Members were also requested to consider reducing the number of Commission members from 9 to as few as 5. Following much discussion, the issued was tabled without action.

## **ADJOURNMENT**

\*\*\*N. Abrams moved; R. Harris seconded that the meeting adjourn at 9:20 PM. Motion passed unanimously.