

**BOROUGH OF CARROLL VALLEY  
PLANNING COMMISSION MEETING  
MONDAY, JULY 2, 2012 – 7:00 P.M.  
BOROUGH OFFICE**

**MINUTES**

Chairman Ed Kaplan called the meeting to order at 7:00 P.M. The attendance was as follows:

**PLANNING COMMISSION MEMBERS**

**Present**

Ron Harris, Mayor  
Mary Davidson  
Ed Kaplan, Chairman  
Robert Verderaime  
Neal Abrams

**Absent**

Dan Patton  
Lisa McLeod-Simmons  
David Lillard

**BOROUGH OFFICIALS, ETC.**

David Hazlett, Borough Manager  
Gayle Marthers, Borough Secretary

**CONSIDERATION OF THE MINUTES OF THE MARCH 5, 2012 PLANNING COMMISSION MEETING**

\*\*\*R. Verderaime moved, R. Harris seconded, that the Commission accept the minutes of the Planning Commission Meeting of March 5, 2012. Motion carried unanimously.

**OPEN TO THE PUBLIC**

No one addressed the Commission at this time.

**OLD BUSINESS**

**Comprehensive Plan**

**Action Plan Committees**

After lengthy discussion, follow up for the Strategic Planning of the Comprehensive Plan will be handled by the following:

- Home Office/Small Business Initiative: Tracked by a sub-committee of the following:
  - Lisa McLeod-Simmons
  - Ed Kaplan
  - Kathy Ritchie
  - Bob & Mary Ellen Jester
  - John Schubring
- Connecting Bicycle and Walking Trails in Carroll Valley: Planning Commission will be requested that the Parks and Recreation Committee be asked to work toward this goal.
- Build-out Analysis and implications thereof on the Sanitary Sewer System: As areas of the Borough are identified for growth; if a lack of sewer or water prevents the growth; Planning Commission will ask Sewer and Water Authority to evaluate the situation and provide direction.

- Comprehensive Review of Zoning Ordinances: Planning Commission Members will begin a full review of Chapter 27 of the Borough Code of Ordinances dealing with all zoning regulations for the Borough. Particular attention will be given to areas where Commercial growth may be viable including issues of density, setbacks and land classification.

#### **NEW BUSINESS**

**Potential New Member.** Mr. Kaplan introduced Mr. John Schubring who has expressed interest in joining the Planning Commission. Members suggested that Mr. Schubring complete an application for Council consideration.

#### **ADJOURNMENT**

\*\*\* R. Harris moved, N. Abrams seconded that the meeting be adjourned at 8:55 p.m.

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Gayle R. Marthers, Borough Secretary