

**BOROUGH OF CARROLL VALLEY**  
**PLANNING COMMISSION AND BOROUGH COUNCIL JOINT MEETING**  
**Monday, October 4, 2021 – 7:00 P.M.**  
**BOROUGH OFFICE**

**MINUTES**

Chairman Michael Wight called the meeting to order at 7:00 P.M. The attendance was as follows:

**PLANNING COMMISSION  
MEMBERS**

**Present**

Michael Wight, Chair  
John Schubring  
Sara Laird  
David Lillard  
Sarah Skoczen  
Owen Phelan

**Absent**

Frank Henry

**BOROUGH OFFICIALS, ETC.**

Gayle R. Marthers, Asst. Borough Manager  
David A. Hazlett, Borough Manager  
Ronald J. Harris, Mayor

Rob Thaeler, Adams County Planning

**COUNCIL MEMBERS**

**Present**

Bruce Carr  
Michael Wight  
David Lillard  
John Schubring  
Richard Mathews

**Absent**

Jessica Kraft  
Robert Verderaine

**CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 7, 2021 MEETING of  
PLANNING COMMISSION with BOROUGH COUNCIL**

Following brief discussion:

\*\*\* S. Skoczen moved, J. Schubring seconded, that the Commission accept the minutes of the Planning Commission Meeting with Borough Council of September 7, 2021 as submitted. Motion passed unanimously.

**OPEN TO THE PUBLIC**

The following citizens addressed Members at this time:

Laura Neiderer, of Adams County Planning and Development spoke regarding the County's Long Range Transportation Plan that is being updated. County staff is accepting survey input from citizens, businesses and municipal employees through the end of 2021. Discussion ensued resulting in the following concerns being raised:

- Dangerous intersections:
  - Route 116 (Fairfield Road) and Sanders Road
  - Route 116 (Fairfield Road) and Route 16 at Zora
  - Route 16 and Ranch Trail
  - Route 16 and Valley Trail

- Skylark Trail and Jacks Mountain Road
- Pinehill Trail and Jacks Mountain Road
- Traffic Light installation at the first two (2) on the list. Borough would have to be willing to accept ongoing cost and maintenance after initial install
- Institute a Consistent Speed from Maryland state line to one (1) mile past state shed on Route 16
- Utilize digital signs to alert drivers to their speed when approaching dangerous intersections
- Reduce speed on Route 116 from Ski Run Trail to Spring Trail

## **NEW BUSINESS**

There was none.

## **OLD BUSINESS**

### Comprehensive Ordinance Review: Chapter 27: Zoning.

Members reviewed the draft ordinance with all relevant updates. Consensus among Members was to proceed to the next level of the Adoption Process. Mayor Harris provided an Adoption Process Worksheet for planning. The Planning Commission will hold an advertised Public Meeting to accept public comment on the Draft Ordinance on Monday, November 1, 2021 at 7pm. Borough staff will work with Mr. Thaeler to ensure proper advertisement.

The following tentative schedule for adoption was agreed to:

- | Action:   | Date Action to be Taken:          |
|---|-----------------------------------|
| • Planning Commission Public Meeting:   | Monday, November 1, 2021 @ 7:00pm |
| • Potential Motion by Planning to Move Document to Borough Council for review   | Monday, November 1, 2021          |
| • Borough Council Sends Document to Adams County Planning for Review  | Wednesday, November 3, 2021       |
| • Potential Motion by Borough Council to Authorize Advertisement of Public Hearing To occur at the January 11, 2022 meeting | Tuesday, December 14, 2021        |
| • Potential Motion by Borough Council to Authorize Advertisement of Intent to Adopt at the February 15, 2022 meeting        | Tuesday, January 11, 2022         |
| • Potential Motion by Borough Council to Adopt Chapter 27:Zoning Ordinance  | Tuesday, February 15, 2022        |

## **ADJOURNMENT**

\*\*\* S. Laird moved; S. Skoczen seconded that the meeting adjourn at 8:30 PM. Motion passed unanimously.

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Gayle R. Marthers, Borough Secretary