

**BOROUGH OF CARROLL VALLEY  
PARKS, RECREATION, AND  
ENVIRONMENTAL ADVISORY COMMITTEE  
WEDNESDAY, NOVEMBER 15, 2017 – 7:00 PM  
BOROUGH OFFICE**

**MINUTES**

Chairman Tim Skoczen called the meeting to order at 7:05 PM. Those in attendance were:

**COMMITTEE MEMBERS**

**Present**

Tim Skoczen

Mary Kolenda (Lori)

Jennifer Jarrell (Jeni)

Pat Harris

Jessica Kraft (Jessie)

**Absent**

**BOROUGH OFFICIALS**

Gayle R. Marthers, Asst. Borough Manager

Amanda Bell, Asst. Borough Secretary

Ron Harris, Mayor

**CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 27, 2017 MEETING**

J. Jarrell moved, J. Kraft seconded that the Committee accept the minutes of the September 27, 2017 minutes as submitted. Motion passed unanimously.

**OPEN TO THE PUBLIC**

No one addressed the committee at this time.

**BOROUGH MANAGER'S REPORT**

G. Marthers stated that the Barberry bushes that are in the flower beds in front of the Borough building will be replaced with environmentally friendly plants. She stated that if anyone is interested in taking the Barberry bushes they will be available until the end of the week.

**PARKS AND RECREATION**

**2017 Programming:**

**Movies in the Park**

J. Jarrell stated the Movie in the Park was a huge success. She estimated around 200 people showed up to the event. G. Marthers stated that the concession area did very well. Laura Goss from the Adams County Library thanked members for having the event and stated that the library would like to get involved with any future events. J. Jarrell stated there are more Movie in the Park evenings scheduled for next year and they will happen every 3<sup>rd</sup> Friday starting in May and ending in October.

**Blood Drive**

J. Kraft stated that she talked to the Central PA Blood Bank about holding a blood drive. The blood bank would like to have up to 6 blood drives a year. They will provide posters for advertising, staffing, and snacks. The committee agreed to hold the first blood drive on January 31, 2018.

**Tree Lighting**

After lengthy discussion, the committee is seeking different options for this event. The tentative date is set for Friday, December 8, 2017.

J. Jarrell shared the idea of having an event for special needs children called Sensitive Santa. The committee discussed two different dates for this event Friday, December 8, 2017 or Saturday, December 9, 2017 after Breakfast with Santa.

**Breakfast with Santa**

G. Marthers stated that Breakfast with Santa is scheduled for Saturday, December 9, 2017 with doors opening at 7:30 am. She stated that different crafts will be available for children to make. L. Kolenda

asked if a date could be set aside to help get the crafts ready. The committee agreed that on Monday, November 27<sup>th</sup> at 1 pm anyone willing to help get the crafts ready meet at the Borough office.

#### **Parks and Recreation Maintenance Plan**

L. Kolenda stated that the plan still needs to be formatted. G. Marthers stated that she will work on formatting the plan.

G. Marthers also stated that the GTRP grant was denied.

#### **Tree City**

The following items were discussed;

- Tree Board meets the 1<sup>st</sup> Thursday of every month
- Tree Ordinance should be in place January 2018
- Saturday, April 28, 2018 – Tree City USA Program at Borough Building

#### **2018 Meeting Schedule**

Members asked that the November meeting date be changed to November 28, 2017.

#### **ENVIRONMENTAL ISSUES**

There were none.

#### **ADJOURNMENT**

The meeting adjourned at 8:27 PM by consensus.

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Amanda Bell, Assistant Borough Secretary