

**BOROUGH OF CARROLL VALLEY
PARKS, RECREATION, AND
ENVIRONMENTAL ADVISORY COMMITTEE
WEDNESDAY, SEPTEMBER 27, 2017 – 7:00 PM
BOROUGH OFFICE**

MINUTES

Chairman Tim Skoczen called the meeting to order at 7:04 PM. Those in attendance were:

COMMITTEE MEMBERS

Present

Tim Skoczen

Mary Kolenda (Lori)

Jennifer Jarrell (Jeni)

Absent

Pat Harris

Jessica Kraft (Jessie)

BOROUGH OFFICIALS

Gayle R. Marthers, Asst. Borough Manager

Amanda Bell, Asst. Borough Secretary

CONSIDERATION OF THE MINUTES OF THE AUGUST 23, 2017 MEETING

M. Kolenda moved, J. Jarrell seconded that the Committee accept the minutes of the August 23, 2017 minutes as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed the committee at this time.

BOROUGH MANAGER'S REPORT

G. Marthers stated that David Hazlett has budgeted money for recreation programming.

PARKS AND RECREATION

2017 Programming:

Tree City

L. Kolenda introduced Mr. Daryl Despres to the Committee and stated that he wrote the Tree Ordinance. The following items were discussed;

- Asked G. Marthers to contact Solicitor in regards to other communities that participate in the Tree City Program.
- How the Tree Board will be set-up.
- How often the Tree Board will meet.
- G. Marthers asked L. Kolenda to provide the date of the initial meeting by Thursday, October 5, 2017 so she can add it to the Council Agenda.
- L. Kolenda asked that the following items for the Tree City Programming be added to the Parks and Recreation Maintenance Plan.
 - Arbor Day Observance and Proclamation
 - Tree Ordinance
 - Community Forestry Program – Annual Budget of at least \$2 per capita
 - Tree Board

G. Marthers stated that she met with Abby Hebenton who was contacted by Senator Alloway in regards to donating 200 trees to plant in Carroll Valley. G. Marthers provided L. Kolenda with Ms. Hebenton's contact information.

Hiking and Biking Trails

L. Kolenda stated that the grant is currently on hold.

G. Marthers stated that a portion of the walking trail has been taken out due to safety concerns.

New Programming:**Music in the Park**

Nothing to discuss at this time.

Movies in the Park

J. Jarrell stated that she has been in contact with Swank Productions in regards to having Movies in the Park. She stated that the cost of the licensing is based on the amount of people. For 200 people or less the licensing would be \$285-\$425 based on which movie is shown. T. Skoczen stated he will coordinate to get the screen, projector and sound equipment. Refreshments will also be available during the showing. The first movie is scheduled for Friday, October 27, 2017.

Blood Drive

J. Jarrell stated that Mr. Pope is currently on vacation but once he returns J. Kraft will be in contact on a date for the blood drive.

Breakfast with Santa

L. Kolenda stated that she would like to have 8 tables with 10 crafts available for the kids. It was suggested that she contact the Girls Scouts/Boy Scouts for help during that time.

Parks and Recreation Maintenance Plan

L. Kolenda asked the committee to help with the formatting of the document. She also asked if the committee should have an annual process to keep the plan current. T. Skoczen stated that the group should review the plan annually in January.

ENVIRONMENTAL ISSUES

There were none.

ADJOURNMENT

The meeting adjourned at 8:22 PM by consensus.

Amanda Bell, Assistant Borough Secretary