

**BOROUGH OF CARROLL VALLEY
PARKS, RECREATION, AND
ENVIRONMENTAL ADVISORY COMMITTEE
WEDNESDAY, AUGUST 23, 2017 – 7:00 PM
BOROUGH OFFICE**

MINUTES

Chairman Tim Skoczen called the meeting to order at 7:00 PM. Those in attendance were:

COMMITTEE MEMBERS

Present

Tim Skoczen

Mary Kolenda (Lori)

Jessica Kraft (Jessie)

Jennifer Jarrell (Jeni)

Absent

Pat Harris

BOROUGH OFFICIALS

Gayle R. Marthers, Asst. Borough Manager

Amanda Bell, Asst. Borough Secretary

CONSIDERATION OF THE MINUTES OF THE MAY 24, 2017 MEETING

J. Kraft moved, M. Kolenda seconded that the Committee accept the minutes of the May 24, 2017 minutes as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed the committee at this time.

BOROUGH MANAGER'S REPORT

G. Marthers stated that if the committee would like to do any programming for the upcoming year to please prepare a budget for next month's meeting.

G. Marthers stated that the flower beds along the sides of the borough building need plants.

G. Marthers stated that a resident stopped in the borough office asking what happened to the Walking Trail sign. She stated there is a possibility the sign will need to be updated due to the Walking Trail changing slightly.

PARKS AND RECREATION

2017 Programming:

Tree City

L. Kolenda spoke about the Tree City Program. She stated there needs to be a Tree Board and she has Bret Robinson who is a certified arborist and a Carroll Valley resident who is willing to head the committee if he is accepted. They will establish draft guidelines for the board and possible member list. A Tree Care Ordinance is being drafted to include the requirements in the updated Open Space Park and Recreation Plan. The ordinance will be presented to the committee at the September meeting. A Community Forest Program will need to be established with an annual budget of \$2.00 per capita approximately \$8,000 a year. Arbor Day Observation Proclamation will need to be established any ideas/suggestions are welcomed.

New Programming:

Music in the Park

Nothing to discuss at this time.

Movies in the Park

G. Marthers stated that the library's permit does not allow them to show movies outside. She stated that starting in October they will be showing movies on Wednesday afternoons.

Blood Drive

J. Kraft stated that she will get in contact with Mr. Pope from the Central PA Blood Bank.

Parks and Recreation Maintenance Plan

L. Kolenda stated that the plan will be ready for review at the September meeting.

ENVIRONMENTAL ISSUES

G. Marthers stated that there have been mosquitos that have tested positive for West Nile Virus in the Borough.

ADJOURNMENT

The meeting adjourned at 7:47 PM by consensus.

Amanda Bell, Assistant Borough Secretary