

**BOROUGH OF CARROLL VALLEY
PARKS, RECREATION, AND
ENVIRONMENTAL ADVISORY COMMITTEE
WEDNESDAY, SEPTEMBER 26, 2018 – 7:00 PM
BOROUGH OFFICE**

MINUTES

Chairman Tim Skoczen called the meeting to order at 7:00 PM. Those in attendance were:

COMMITTEE MEMBERS

Present

Tim Skoczen
Mary Kolenda (Lori)
Karen Maichle
Jessica Kraft (Jessie)

BOROUGH OFFICIALS

Gayle R. Marthers, Asst. Borough Manager
Amanda Bell, Asst. Borough Secretary

Absent

Jennifer Jarrell

CONSIDERATION OF THE MINUTES OF THE JUNE 27, 2018 MEETING

The following change was requested by Members: Page 1 under “Tree City USA – Subcommittee report” change “Tree City USA – subcommittee report” to “CVB Tree Board”.

J. Kraft moved, T. Skoczen seconded that the Committee accept the minutes of the June 27, 2018 meeting as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

BOROUGH MANAGER’S REPORT

G. Marthers stated that David Hazlett is currently working on the budget. J. Kraft asked if the Carroll Valley Tree Board budget should be included with the Parks and Recreation budget or if they need to be separate. G. Marthers stated that she would ask David Hazlett.

PARKS AND RECREATION

Parks and Recreation Maintenance Plan

T. Skoczen asked members to read the Parks and Recreation Maintenance Plan before the next meeting. If members have not reviewed the document before the meeting, he asked that members show up 20 minutes before the meeting so there is time to review the Maintenance Plan.

2018 Programming

Fishing Derby

T. Skoczen stated that the committee needs to find someone who would be willing to take over the event.

Music in the Park

T. Skoczen stated that he has been approached about having Music in the Park. The idea would be to have the event on a weeknight and have it open to the public where anyone could bring their instruments and play music.

Beer Truck/Food Festival

J. Kraft stated that there is a tentative date set for Saturday, September 21, 2019. She is currently reaching out to other venues who have done this type of event in the past to get ideas of what worked and what did not. She will give an update at the October meeting.

Movies in the Park – Follow – Up

G. Marthers stated that the program has been a huge success and the community is hoping that the committee will continue to have the movies. J. Kraft stated that the kid-oriented movies have been very well attended. She asked if the movie times during the summer months could be changed to an earlier time. She also asked if food trucks could be invited to future events.

Movie in the Park – October 19, 2018

G. Marthers stated that there will be a Trunk-Or-Treat and all sponsors of the Movie in the Park have been invited. She stated that local community groups and business will also be invited. A costume contest is also planned with different categories. The rain date for the event will be Friday, October 26, 2018.

Fall Yard Sale

G. Marthers stated that spaces are still available.

Blood Drive

The next Blood Drive is scheduled for November 27, 2018.

July 4th Celebration

J. Kraft stated that she has reached out to several carnival companies and has had little response. She said that she will continue to contact companies and will give an update at the October meeting. T. Skoczen stated that the Borough should partner with Ski Liberty on the event.

Breakfast with Santa

L. Kolenda stated that she would be willing to do the crafts. L. Kolenda and K. Maichle will be doing an inventory on the craft supplies to see what is needed.

Other events that were briefly discussed were; Daddy Daughter Dance, Mother & Son Competition, Teen Night, and a Parents Night Out.

The Parks and Recreation budget is due no later than Friday, September 28, 2018.

CVB Tree Board

L. Kolenda stated that the Tree Board is planning to plant more trees in the Ranch Trail Park in the late fall. They will be partnering with PA State and MD State. They are holding a See Your Park day on Saturday, October 27, 2018. During the event there will be guest speakers and each child will get the opportunity to complete a ranger book which will consist of different items to find in the park. There will also be a lecture series through the Adams County Library at Carroll Valley happening during the months of October, November, and December.

ENVIRONMENTAL ISSUES

L. Kolenda asked if the Environmental Issues could be moved to the CVB Tree Board Committee. G. Marthers stated that she was not sure of the requirements, but she would have an update at the October meeting.

ADJOURNMENT

The meeting adjourned at 8:45 PM by consensus.

Amanda Bell, Assistant Borough Secretary