

**BOROUGH OF CARROLL VALLEY
PARKS, RECREATION, AND
ENVIRONMENTAL ADVISORY COMMITTEE
WEDNESDAY, NOVEMBER 20, 2019 – 7:00 PM
BOROUGH OFFICE**

MINUTES

Tim Skoczen called the meeting to order at 7:15 PM. Those in attendance were:

COMMITTEE MEMBERS

Present

Tim Skoczen
Crystal Durbin
Jessica Kraft

Absent

Karen Maichle
Jennifer Jarrell

BOROUGH OFFICIALS

Amanda Bell, Recording Secretary
Gayle Marthers, Borough Secretary

CONSIDERATION OF THE MINUTES OF THE OCTOBER 23, 2019 MEETING

J. Kraft moved, C. Durbin seconded that the Committee accept the minutes of the October 23, 2019 meeting as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Members at this time.

BOROUGH MANAGER'S REPORT

Nothing to report at this time.

PARKS AND RECREATION

Parks and Recreation Maintenance Plan

No update at this time.

2019 Programming

Movies in the Park

The annual Halloween/ Fall Fest was held on October 25, 2019. G. Marthers stated that the Haunted Pavilion/Trail was a success. Splitting the Costume Contest into two judging areas helped to make the event run more smoothly than in years past. This year there were 100 participants. There was discussion to have a trunk decorating contest next year to help increase the number of Trunk-Or-Treat participants.

Tree Lighting

Scheduled for Saturday, December 7, 2019 from 4 PM – 6PM.

Additional Event Ideas were discussed:

- Carroll Valley Tree Board Bird Friendly Craft (4:00 PM – 4:30 PM)
- Fairfield Area School District Show Choir (4:30 PM – 5:00 PM)
- Tree Lighting (5:00 PM)
- Santa Storytime (5:00 PM)
- Cookies / Hot Chocolate will be available

Fairfield Family Initiative

G. Marthers stated that she has been in contact with the Fairfield Area School District and currently there are twenty-one Ruth's Harvest Families. A copy of the Holiday Meal Kit flyer which lists what supplies are needed was provided to members. Gayle stated that she sent the flyer to Danielle Mikesell-Redding at the elementary school for her approval. A registry has been created at myregistry.com for anyone who would like to donate items. Gayle is working with the school district to coordinate where the pickup location will be on December 15, 2019.

Breakfast with Santa

Scheduled for Saturday, December 14, 2019. Doors will open at 7:30 AM and Santa will arrive at 8:30 AM. The public will have the option to donate two vegetables to Ruth's Harvest to get their meal for free. G. Marthers stated that crafts have been chosen and supplies have been ordered. Set-up for the event will be on Friday, December 13, 2019. Volunteers are needed for this event. Sensitive Santa will begin at 11:30 AM by appointment only.

2020 Schedule of Events

Event Dates were discussed:

- Daddy Daughter Dance – February 15, 2020
 - Luau Theme
 - Samoan Dance Group
 - Snack Food
 - Shaved Ice
 - Raffle ideas needed
- Egg Hunt – April 11, 2020
- Fish Derby – April 26, 2020
- Movies in the Park – 3rd Friday of the Month (May – October)
- Yard Sale – June 6, 2020
- July 4th Celebration – July 4, 2020 (Reagan Years)
- Fall Yard Sale – September 26, 2020
- Mother Son Event – October 10, 2020
- Halloween Movie in the Park/Fall Fest – October 23, 2020
- Tree Lighting – December 5, 2020
- Breakfast with Santa – December 12, 2020
- Reality Fair – TBD
- Blood Drives – TBD
- Ladies Day – TBD
- Shred Day – TBD
- Race - TBD

J. Kraft stated there should be a point of contact for the events. G. Marthers stated that all decision must be finalized through the borough.

G. Marthers stated that the borough is sponsoring a family this year for the holidays. There are five children and three adults who live in the household. Gayle will be providing a list of items if anyone would be willing to help donate.

ENVIRONMENTAL ISSUES

There were none.

ADJOURNMENT

The meeting adjourned at 8:55 PM by consensus.

Amanda Bell, Asst. Borough Secretary