

**BOROUGH OF CARROLL VALLEY  
PARKS, RECREATION, AND  
ENVIRONMENTAL ADVISORY COMMITTEE  
WEDNESDAY, OCTOBER 23, 2019 – 7:00 PM  
BOROUGH OFFICE**

**MINUTES**

Jessica Kraft called the meeting to order at 7:05 PM. Those in attendance were:

**COMMITTEE MEMBERS**

**Present**

Tim Skoczen (7:15)  
Jennifer Jarrell (Jeni)  
Crystal Durbin  
Jessica Kraft

**Absent**

Karen Maichle

**BOROUGH OFFICIALS**

Amanda Bell, Recording Secretary  
Gayle Marthers, Borough Secretary

**CONSIDERATION OF THE MINUTES OF THE AUGUST 28, 2019 MEETING**

J. Jarrell moved, J. Kraft seconded that the Committee accept the minutes of the August 28, 2019 meeting as submitted. Motion passed unanimously.

**OPEN TO THE PUBLIC**

No one addressed Members at this time.

**BOROUGH MANAGER'S REPORT**

The following item was discussed:

- Mr. Hazlett is waiting on the final drawing from Joey Bolin who is helping with the project.

**PARKS AND RECREATION**

**Parks and Recreation Maintenance Plan**

This item has been tabled.

**2019 Programming**

**Movies in the Park**

October 25, 2019 will be the annual Halloween/Fall Fest with featured movie of Monsters Inc. Food vendors will consist of Sundown Concessions, Boys Scouts, and Fairfield Wrestling.

Additional Event Ideas were discussed:

- Costume Contest:
  - Utilize Meeting Room / Library
  - Prizes
  - Scoring App
  - Age Groups / Categories

J. Kraft asked when next year's movie selection should be discussed. G. Marthers stated that movies should be picked no later than March of 2020.

**Fall Yard Sale**

The Fall Yard Sale was held on Saturday, September 28, 2019. G. Marthers will check with Liberty Mountain on next years dates.

**Blood Drive**

Next blood drive will be held on Monday, December 30, 2019.

### **Mother-Son Event**

The event was held on Saturday, October 19, 2019. The committee received a lot of great feedback and attendees are looking forward to next year's event. Pictures taken by Mayor Ron Harris have been posted. G. Marthers suggested to have more balloons without lights next year and to look into getting shirts from Olympian in Waynesboro.

### **Tree Lighting**

Scheduled for Saturday, December 7, 2019 from 4 PM – 6PM. G. Marthers stated that she will take a trip to Schott Nursery in Taneytown, MD for a tree.

Additional Event Ideas were discussed:

- Hot Chocolate / Cookies
- Fairfield High School Show Choir (Jeni to contact)
- Storytime with Santa
- Gayle to contact school district regarding families in need
- List of supplies for Holiday Dinners for families in need (goal is 25 dinners)

### **Breakfast with Santa**

Scheduled for Saturday, December 14, 2019. Doors will open at 7:30 AM and Santa will arrive at 8:00 AM. Sensitive Santa will be from 11:30 AM – 12:30 PM. G. Marthers stated that she and A. Bell are working on craft ideas. Volunteers are needed for this event.

### **2020 Schedule of Events**

Event Dates were discussed:

- Daddy Daughter Dance – February 15, 2020
- Egg Hunt – April 11, 2020
- Fish Derby – April 26, 2020
- Movies in the Park – 3<sup>rd</sup> Friday of the Month (May – October)
- July 4<sup>th</sup> Celebration – July 4, 2020 (Reagan Years)
- Mother Son Event – October 10, 2020
- Reality Fair - TBD

G. Marthers stated that if the budget passes there will be \$15,000.00 towards event projects next year.

### **ENVIRONMENTAL ISSUES**

There were none.

### **ADJOURNMENT**

The meeting adjourned at 8:22 PM by consensus.

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Amanda Bell, Asst. Borough Secretary