

**BOROUGH OF CARROLL VALLEY
PARKS, RECREATION, AND
ENVIRONMENTAL ADVISORY COMMITTEE
WEDNESDAY, AUGUST 28, 2019 – 7:00 PM
BOROUGH OFFICE**

MINUTES

Chairman Tim Skoczen called the meeting to order at 7:05 PM. Those in attendance were:

COMMITTEE MEMBERS

Present

Tim Skoczen
Jennifer Jarrell (Jeni)
Crystal Durbin

Absent

Karen Maichle
Jessica Kraft

BOROUGH OFFICIALS

Amanda Bell, Recording Secretary
Gayle Marthers, Borough Secretary

CONSIDERATION OF THE MINUTES OF THE JULY 24, 2019 MEETING

J. Jarrell moved, C. Durbin seconded that the Committee accept the minutes of the July 24, 2019 meeting as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Members at this time.

BOROUGH MANAGER'S REPORT

The following item was discussed:

- Butterfly Garden project has been renamed the Remembrance/Serenity Garden
 - Mr. Hazlett is working on a design layout and flyer to be distributed for fundraising purposes
 - Bricks or Pavers are being considered as a fundraiser

PARKS AND RECREATION

Parks and Recreation Maintenance Plan

This item has been tabled.

2019 Programming

Movies in the Park

August's event was well attended featuring crafts for the children; Strawberry Hill brought animals and the Taco Truck provided food for the event.

September 20, 2019 movie will be A Dog's Journey; Next Step will be participating as well as the Adams County SPCA and the Borough of Carroll Valley's Trap Neuter Release Program. A list of donations for the Adams County SPCA and the Borough of Carroll Valley's Trap Neuter Release Program will be available through social media. Poppa J's Concessions will provide food and Cub Scouts Troop 76 will provide snow cones.

October 25, 2019 will be the annual Halloween/Fall Fest with featured movie of Monsters Inc. Poppa J's Concessions and the Taco Truck have confirmed their attendance. Dawn & Dusk Donuts will confirm closer to the date as well as a possible Kettle Korn vendor. C. Durbin is checking to see if the Teen Book Club is still interested in having a "Haunted Pavilion".

Additional Event Idea was discussed:

- Costume Contest:
 - Utilize Meeting Room / Library
 - Need to order prizes based on categories/age groups

- Number of Judges per judging area (3-4)
- Registration Table (3-4 people)
- Jeni will look for a scoring app to use
- Gayle to ask Council members to help judge

Fall Yard Sale

Scheduled for Saturday, September 28, 2019. G. Marthers asked J. Jarrell to open Eventbrite link to allow residents to register. The Cub Scouts Troop 76 will be providing food. G. Marthers stated that she is working with Terri Bowser from Liberty Mountain to help promote the event.

Mother-Son Event

Scheduled for Saturday, October 19, 2019. A volunteer meeting has been scheduled for September 9, 2019 at 7:00 PM at the Fairfield Fire Hall.

Breakfast with Santa

Scheduled for Saturday, December 14, 2019. T. Skoczen asked G. Marthers to reach out to Lori Davidson and invite her to the event. Craft ideas are needed for the event. G. Marthers stated there will be workshop days provided to help get prepared for the event.

Tree Lighting

Scheduled for Saturday, December 7, 2019. The committee requested that the Borough Manager purchase another tree for the Tree Lighting Ceremony. A Fun Run was discussed to be included in the event. G. Marthers was asked to get in contact with David Lillard to discuss possible running routes.

2020 Budget

G. Marthers provided members with printouts of the income and expenses of the Special Event Funds accounts.

2020 Schedule of Events

The yearly events such as; Daddy Daughter Dance, Easter Egg Hunt, Fish Derby, Movies in the Park, Spring / Fall Yard Sale, Mother-Son Event and Breakfast with Santa

Additional Event Ideas were discussed:

- Ladies Tea
- 5K Run
- Ox Roast
- RC Boat Regatta / Drone Racing
- One Act Plays (Mayor Harris)

July 4th Event

G. Marthers stated that she had a contract from the Reagan Years to perform at the July 4th Celebration. She stated that they are charging \$8,000.00 to perform three 70-minute sets. All members agreed to have G. Marthers sign the contract.

ENVIRONMENTAL ISSUES

There were none.

ADJOURNMENT

The meeting adjourned at 9:00 PM by consensus.

Amanda Bell, Asst. Borough Secretary