

**BOROUGH OF CARROLL VALLEY  
PARKS, RECREATION, AND  
ENVIRONMENTAL ADVISORY COMMITTEE  
WEDNESDAY, JULY 24, 2019 – 7:00 PM  
BOROUGH OFFICE**

**MINUTES**

Chairman Tim Skoczen called the meeting to order at 7:05 PM. Those in attendance were:

**COMMITTEE MEMBERS**

**Present**

Tim Skoczen  
Jennifer Jarrell (Jeni)  
Jessica Kraft  
Crystal Durbin

**Absent**

Karen Maichle

**BOROUGH OFFICIALS**

Gayle Marthers, Borough Secretary

**CONSIDERATION OF THE MINUTES OF THE MAY 22, 2019 MEETING**

J. Jarrell moved, J. Kraft seconded that the Committee accept the minutes of the May 22, 2019 meeting as submitted. Motion passed unanimously.

**OPEN TO THE PUBLIC**

No one addressed Members at this time.

**BOROUGH MANAGER'S REPORT**

The following item was discussed:

- Butterfly Garden project has been renamed the Remembrance Garden
  - Mr. Hazlett is working on a design layout and flyer to be distributed for fundraising purposes
  - A willow tree and butterfly bush are planned in remembrance of Lacey Finneyfrock
  - Bricks or Pavers are being considered as a fundraiser

**PARKS AND RECREATION**

**Parks and Recreation Maintenance Plan**

The most updated version of the Parks and Recreation Maintenance Plan was available for review. Work will continue.

**2019 Programming**

**Blood Drive**

Was held June 24, 2019; 25 donors were present yielding 20 units that would potentially help up to 60 lives. The most successful thus far. The next one is scheduled for September 23, 2019.

**Movies in the Park**

June's event was very well attended featuring water sprinklers for the children; Poppa J's food truck and Cub Scout Troup provided snow cones.

July's event was moved indoors due to the excessive heat advisory. There were over 25 children in attendance bringing the overall number to approximately 35. Superhero masks, puppets and bracelets were provided.

August 16, 2019 is the next movie. Help will be limited as Crystal, Jeni and Jessica are out-of-town. Sarah Skoczen has offered to help; Gayle and Amanda will be there. The movie is The Jungle Book; activities and possible visits from local zoos are being explored.

September 20, 2019 movie will be A Dog's Journey; Next Step will be participating as will the Gettysburg SPCA. Vendors will be confirmed.

October 25, 2019 will be the annual Halloween/Fall Fest with featured movie of Monsters Inc. Vendors will be confirmed; there will be a need to establish the trunk or treat sign up as we get closer to the event and the possibility of a posted rain date of 10/26 or 10/27 was discussed.

Amanda will be asked to reach out to the Food Trucks, Scouts and other vendors to confirm attendance at the last three events.

### **July 4<sup>th</sup> Celebration**

The event was held from 6:00 PM – 9:30 PM with the Hubcaps performing from 6:30 PM – 9:30 PM.

Attendance was excellent as was the weather. Deemed a successful format and agreed by consensus to continue with the abbreviated time and seek a band for the concert.

### **Mother-Son Event**

Scheduled for Saturday, October 19, 2019. Meetings for volunteers for this event are planned to begin in August. More information will be provided next month.

Additional Event Ideas were discussed:

- Fun Run/Race:
  - Santa Run prior to tree lighting
  - Night Run, Color Run, Inflatable Run
  - Include a fun run 1-mile option and perhaps a 3k or 5k option
  - Jessica to connect with David Lillard to see if he would be willing to help coordinate
  - Targeting Oct/Nov for the race
  - Gayle to explore insurance needed for the event and rates
  - Will need to coordinate porta-potties, water stations, etc as appropriate based on crowd size
- Teen Olympics indoor event
  - Additional planning necessary - perhaps a fall event
- Women's spa day event
  - Indoor at community center to include direct sale business vendors such as Thirty-One, Young Living, LuLaRoe, maybe massages from the BRS massage school, cash and carry items for purchase, door prizes, bath bomb making, a local bakery with treats and maybe a winery
  - Subcommittee to continue to explore
- RC boat regatta
- Rubber Duck Race fundraiser

### **ENVIRONMENTAL ISSUES**

There were none.

### **ADJOURNMENT**

The meeting adjourned at 8:20 PM by consensus.

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Gayle Marthers, Borough Secretary