

**BOROUGH OF CARROLL VALLEY
FINANCE COMMITTEE
REGULAR MEETING
MONDAY, OCTOBER 14, 2013 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Chairman Ronald Harris, Mayor called the meeting to order at 7:00 P.M.

The attendance was as follows:

FINANCE COMMITTEE MEMBERS

Present

Ronald J. Harris, Mayor
Beth Cool
Janis Ashman
Frank Buhrman
Thomas Fitzsimmons

Absent

No One

BOROUGH OFFICIALS, ETC.

David A. Hazlett, Manager
Gayle R. Marthers, Recording Secretary
Richard L. Hileman, II, Police Chief

OPEN TO THE PUBLIC

No One Addressed the Committee at this Time

CONSIDERATION OF THE MINUTES OF THE JULY 8, 2013 REGULAR FINANCE COMMITTEE MEETING

*** F. Buhrman moved, B. Cool seconded, that the Committee accept the minutes of the Regular Finance Committee Meeting of July 8, 2013 as presented. Motion carried unanimously.

OLD BUSINESS

There was none.

NEW BUSINESS

2013 3rd Qtr Financial Report Review. Mayor Harris requested that the Members consider this document when discussing the proposed Budget. Consensus of Members agreed to discuss both document simultaneously.

2014 Budget – First Draft. Mr. Hazlett was asked and subsequently offered an overview of the Proposed 2014 Budget noting that the draft does balance and thanked his staff for their efforts to provide a lean budget with very supporting documentation for each account. Mayor Harris complimented Mr. Hazlett on the appearance of the document and his hard work. Members reviewed and discussed the document detailing each account. Concerns were raised in the area of personnel with one member questioning the COLA amount and suggesting that the percentage be raised. Chief Hileman requested consideration of a full-time police officer in lieu of the part-time officer position that is currently vacant. The position of Building Inspector was discussed briefly with the consensus resulting in the recommendation of a personnel committee evaluation and the Borough Council making the decision as the need for the positions. At this time the budget funds the inspector as full-time and the officer at part-time. Members focused the discussion of the Capital Reserve account on the funding of a new municipal building.

After lengthy discussion, the Finance Committee agreed by consensus to recommend the budget as presented with the recommendation that Council consider increases more than the budgeted 1%.

OPEN TO THE PUBLIC

No one addressed the Committee at this time.

ADJOURNMENT

***J. Ashman moved; T. Fitzsimmons seconded to adjourn the meeting at 8:31 PM. Motion carried unanimously.