

**BOROUGH OF CARROLL VALLEY
FINANCE COMMITTEE
REGULAR MEETING
MONDAY, OCTOBER 12, 2009 – 2:00 P.M.
BOROUGH OFFICE**

MINUTES

Chairman Ronald Harris, Mayor called the meeting to order at 2:00 P.M.

The attendance was as follows:

FINANCE COMMITTEE MEMBERS

Present

Ronald J. Harris, Mayor
Ray Rabenold
William Reinke
Myron Bowman

BOROUGH OFFICIALS, ETC.

David A. Hazlett, Borough Manager
Gayle R. Marthers, Recording Secretary

Absent

Jason Shay

OPEN TO THE PUBLIC

Beth Cool, Adams County Public Library addressed the members requesting consideration of a 2010 contribution level equal to that of 2009. Ms. Cool shared that 65% of Borough Residents who use the Adams County Public Library, list the Fairfield Branch as their home library. She further shared that 45% of all circulation through the Fairfield Branch Library are residents of Carroll Valley. Ms. Cool concluded her appeal by thanking the Finance Committee, the Manager and Council for their support.

CONSIDERATION OF THE MINUTES OF THE JULY 13, 2009 REGULAR FINANCE COMMITTEE MEETING

*** W. Reinke moved, R. Rabenold seconded, that the Committee accept the minutes of the Regular Finance Committee Meeting of July 13, 2009 as presented. Motion carried unanimously.

OLD BUSINESS

Act 32 Implementation. Mr. Hazlett updated the members on the Act 32: Countywide Tax Collection progress. He shared that the County facilitated its first meeting of the Adams County Tax Collection Committee on Thursday, October 8, 2009. The following items were reported:

- The weighted vote of Carroll Valley Borough is 1.7%
- The new system must be place by January 2012
- Mr. Hazlett was elected by the members as the Secretary of the Committee

NEW BUSINESS

2009 – Third Quarter Financial Report Review. Comments of the group reflected concern for the substantially low receipts in the areas of Property Transfer Tax and Building Permits. Mr. Hazlett stated that the housing market has not experienced the turn-around necessary to achieve his earlier expectations to receive approximately 85% of the income projected. He and the staff will be closely monitoring the expenses for all departments and adjusting as necessary.

2010 Budget Review. Mayor Harris opened the discussion by complementing Mr. Hazlett with the excellent presentation of the document and expressed appreciation of the graphs that were included as they helped to illustrate the points being made. He also explained that as his request after distribution of the proposed budget document; he asked the members to email their questions or concerns to him where he then compiled all comments into one document and presented them to Mr. Hazlett on Friday, October 9, 2009. Mayor Harris further explained that Mr. Hazlett has had the weekend to prepare comment or explanation. Turning the discussion to Mr. Hazlett, he followed the Review Comments document and discussions included the following topics:

- Manager's Message
- Proposed Pavilion Project
- Basketball Court Refurbish Project
- Section F Dam Repairs and DEP Requirements
- Personnel, Salaries, COLA and Police Officer vacancies
- New "04 – Special Events" Fund
- Minor typographical and formula errors

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No one addressed the Committee at this time.

ADJOURNMENT

The meeting adjourned at 5:10 PM by consensus.

Gayle R. Marthers, Recording Secretary