

**BOROUGH OF CARROLL VALLEY
SPECIAL MEETING
OF BOROUGH COUNCIL
WEDNESDAY, AUGUST 21, 2019 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Sarah Skoczen, President called the meeting to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Sarah Skoczen
David Lillard
Beth Cool
Bruce Carr
Richard Mathews
Robert Verderaime

Absent

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager

Richard Hileman, II, Police Chief
Zachary Rice, Borough Solicitor

OPEN TO THE PUBLIC

No one addressed Council at this time.

The meeting began with a brief re-statement of the purpose for the meeting; explaining that the successful candidate would be filling the vacant council seat of Mr. Jared Huster from the time of induction until the next municipal election will fill the position. As 2019 is a municipal election year, the term of appointment will end on December 31, 2019.

Mr. Hazlett reported that, as requested by Members, he spoke to all current Council Members who are serving on the Planning Commission and the perspective candidates regarding their willingness to resign from the Commission in order to comply with the requirements of the PA Municipal Planning Code as it relates to the number of Citizen Members. Mr. Wight and Mr. Schubring have withdrawn their appeals for the Council Seat at this time and Mr. Sites has agreed to resign from Planning Commission if selected to fill the vacancy. Mr. Hazlett also shared two (2) additional letters of interest from Mr. Thomas Schubring and Mrs. Jessica Kraft.

Mr. Rice, solicitor, reviewed the process by which the voting would take place followed by Mrs. Skoczen asking for nominations. Mr. Lillard nominated Mrs. Jessica Kraft; Mr. Mathews nominated Mr. Thomas Schubring; Ms. Cool nominated Mr. Steve Sites. Hearing no other nomination,

*** D. Lillard moved; B. Cool seconded a motion to Close nominations for the seat left vacant by Mr. Jared Huster's resignation. Motion passed unanimously.

As the first nominee, Members were asked to cast their vote aloud for Mrs. Jessica Kraft with the following results:

B. Carr:	No	D. Lillard:	Yes
R. Mathews:	No	S. Skoczen:	Yes
B. Cool:	No	R. Verderaime:	No

Having no majority; the Members were asked to cast their vote aloud for Thomas Schubring with the following results:

B. Carr:	No	D. Lillard:	No
R. Mathews:	Yes	S. Skoczen:	No
B. Cool:	No	R. Verderaime:	Yes

Having no majority; the Members were asked to cast their vote aloud for Steven Sites with the following results:

B. Carr:	Yes	D. Lillard:	No
R. Mathews:	No	S. Skoczen:	Yes
B. Cool:	Yes	R. Verderaime:	No

Having no majority; the Members discussed the options:

- Ask Mayor Harris to cast a vote possibly giving one candidate the majority
- Convene the Vacancy Board to decide
- Enter a second round of voting

Following additional discussion:

***B. Carr moved; D. Lillard seconded that Members enter a second round of voting using the same candidates in the same order. Motion carried with Mr. Carr, Mr. Lillard, Ms. Cool and Mrs. Skoczen voting yes and Mr. Mathews and Mr. Verderaime voting no.

B. Carr:	Yes	D. Lillard:	Yes
R. Mathews:	No	S. Skoczen:	No
B. Cool:	Yes	R. Verderaime:	Yes

Mrs. Skoczen began the Second Round of Voting:

As the first nominee, Members were asked to cast their vote aloud for Mrs. Jessica Kraft with the following results:

B. Carr:	No	D. Lillard:	No
R. Mathews:	No	S. Skoczen:	Yes
B. Cool:	No	R. Verderaime:	No

Having no majority; the Members were asked to cast their vote aloud for Thomas Schubring with the following results:

B. Carr:	No	D. Lillard:	No
R. Mathews:	Yes	S. Skoczen:	No
B. Cool:	No	R. Verderaime:	Yes

Having no majority; the Members were asked to cast their vote aloud for Steven Sites with the following results:

B. Carr:	Yes	D. Lillard:	Yes
R. Mathews:	No	S. Skoczen:	Yes
B. Cool:	Yes	R. Verderaime:	No

Having a majority, Mr. Sites was sworn in by Mayor Harris and welcomed by the Members to his seat on Council.

***D. Lillard moved; B. Carr seconded to accept the resignation of Steve Sites from the Planning Commission having him accepted the appointment to Council. Motion passed unanimously.

Discussion then ensued regarding the vacancy on Planning Commission. There were two (2) applications available for review.

***D. Lillard moved to appoint Sara Laird, 1 Sunspot Trail, CV; to the Planning Commission. Motion died for lack of a second.

Additional discussion was had regarding the timing of the appointments and a desire to speak to the perspective applicants or have them attend a meeting. After much discussion:

***B. Carr moved; R. Verderaime seconded that the issue of Planning Commission Appointments be tabled until the September Council Meeting. Motion passed with Mr. Carr, Mr. Verderaime, Mr. Sites and Mr. Mathews voting yes and Mr. Lillard, Ms. Cool and Mrs. Skoczen voting no.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ADJOURNMENT

The meeting adjourned at 8:20 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary