

**BOROUGH OF CARROLL VALLEY
REORGANIZATION COUNCIL MEETING
MONDAY, JANUARY 3, 2022 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Mayor Ronald J. Harris called the meeting to order at 7:00 P.M and he led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Bruce Carr
Jessica Kraft
David Lillard
Richard Mathews
John Schubring
Robert Verderaime
L. Michael Wight

Absent

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary

Mayor Harris stated the purpose of the reorganization meeting is to administer the oath of office to the newly elected Borough Council members, to elect a President and Vice President of Council and to appoint and/or reappoint Borough officers, committee members and consultants.

Mayor Harris welcomed all newly elected officials to be sworn in. He administered the oath to the following:

- Richard Mathews, Borough Council
- Robert Verderaime, Borough Council
- David Lillard, Borough Council
- Phyllis Doyle-Smith, Tax Collector
- Stephen Beans, Borough Constable

Mayor Harris asked that all the appropriate paperwork be presented to the Borough Secretary, and he congratulated them on their election to their various offices.

ELECTION OF PRESIDENT AND VICE PRESIDENT

Mayor Harris read the process for electing the President and Vice President. Said process was read from the PA Borough Code.

Nominations for President were called for with the following results:

Richard Mathews, by Robert Verderaime

Mayor Harris asked the Borough Secretary for an alphabetical voice call vote with the following results recorded:

Mr. Carr voted for Mr. Mathews
Mrs. Kraft voted for Mr. Mathews
Mr. Lillard voted for Mr. Mathews
Mr. Mathews voted for Mr. Mathews
Mr. Schubring voted for Mr. Mathews
Mr. Verderaime voted for Mr. Mathews
Mr. Wight voted for Mr. Mathews

The vote yielding a majority for Mr. Mathews.

Nominations for Vice President were called for with the following results:

Michael Wight, by David Lillard

Robert Verderaime by Richard Mathews

Mayor Harris asked the Borough Secretary for an alphabetical voice call vote with the following results recorded:

Mr. Carr voted for Mr. Verderaime

Mrs. Kraft voted for Mr. Wight

Mr. Lillard voted for Mr. Wight

Mr. Mathews voted for Mr. Verderaime

Mr. Schubring voted for Mr. Verderaime

Mr. Verderaime voted for Mr. Verderaime

Mr. Wight voted for Mr. Verderaime

The vote yielding a majority for Mr. Verderaime.

Mayor Harris turned the meeting over to the Council President Richard Mathews.

Mr. Mathews proceeded with the appointment of a President Pro-Tempore:

***R. Verderaime moved; D. Lillard seconded that Mr. Wight be appointed President Pro-Tempore. Motion passed unanimously.

AFFIRMATIONS OF COMMITTEE STRUCTURE

The Committee structure was reviewed and following discussion:

***B. Carr moved; D. Lillard seconded that Council agree to Affirm the Current Committee Structure. Motion passed unanimously.

APPOINTMENT OF BOROUGH COMMITTEE MEMBERS.

Memorandum dated January 3, 2022 outlined the committee members who have agreed to re-appointment; their respective committee affiliation and dates of expiration. Members discussed the various committee seats whose terms were expiring; noting that the most committees have seats that will remain vacant due to no one being available for re-appointment. After lengthy discussion whereby Mr. Verderaime restated his opposition to Ms. Rowe serving on the Planning Commission the following action was taken:

***D. Lillard moved, J. Kraft seconded, that Council re-appoint the following Borough Residents to the corresponding Committees for the appropriate term:

Ron Harris	-	Finance Committee
Frank Buhrman	-	Finance Committee
Sarah Skoczen	-	Finance Committee
Crystal Durbin	-	Parks, Recreation and Environmental Advisory Committee
John Schubring	-	Planning Commission
Trish Rowe	-	Planning Commission
Dan Patton	-	Public Safety Committee
Richard Mathews	-	Sewer & Water Authority
Ron Harris	-	Sewer & Water Authority
Frank Buhrman	-	Vacancy Board
Sean Jones	-	Zoning Hearing Board

Motion passed with Mr. Verderaime voting no.

BOROUGH CONSULTANTS, PROFESSIONALS AND REPRESENTATIVES:

Following brief discussion:

***J. Kraft moved; D. Lillard seconded that Council re-appoint the following Professional Consultants to the various position of the Borough:

Borough Auditor	-	Boyer & Ritter, LLC
Borough Engineer	-	P. Eric Mains, P.E.
Borough Sewage Enforcement Officer (SEO)-		KPI Technologies
Borough Solicitor	-	Salzmann Hughes, PC

And the following Individuals to the various County and Regional Committee to represent the Borough:

Representatives to York Adams Tax Bureau:

Borough Representative	-	Ron Harris, Mayor
Borough Alternate Representative	-	Gayle Marthers, Borough Secretary

Representative to Adams County Tax Collection Committee:

Borough Representative	-	Ron Harris, Mayor
Borough Alternate Representative	-	Gayle Marthers, Borough Secretary

Representative to Adams County Council of Governments:

Borough Representative	-	Ron Harris, Mayor
Borough Alternate Representative	-	Gayle Marthers, Borough Secretary

Representative to Fairfield Regional Emergency Management Agency:

Borough Representative	-	Ron Harris, Mayor
Borough Alternate Representative	-	Gayle Marthers, Borough Secretary

The motion passed unanimously.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Account Signatories. Ms. Marthers explained that PLGIT account signatories require periodic updating and asked that Council take action to authorize re-authorize the check signers. Following brief discussion:

*** J. Kraft moved; B. Carr seconded that the list of signatories be updated as prepared. Motion passed unanimously.

Waste Contract Update. Mr. Hazlett reviewed the memorandum of January 3, 2022 that was presented to Council just prior to the meeting outlining the bid tabulation and the subsequent withdrawal of one of the two submitted bids. The following actions were taken after much discussion:

*** M. Wight moved; D. Lillard seconded that Council reject all bids submitted for the “2022 Curbside Collection, Transportation and Processing of Municipal Solid Waste and Recyclables” received from the December 30, 2021 letting. Motion passed with Dr. Schubring voting no.

***D. Lillard moved; J. Kraft seconded that Council authorize the Advertisement to Re-Bid the “2022 Curbside Collection, Transportation and Processing of Municipal Solid Waste and Recyclables”. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ADJOURNMENT

The meeting adjourned at 9:00 P.M. via a motion by D. Lillard and seconded by J. Kraft that passed unanimously.

ATTENDANCE REGISTER

The Attendance Register for this meeting is attached, made a part of the Official Minutes and numbered as Page 5.

Gayle R. Marthers, Borough Secretary