

**BOROUGH OF CARROLL VALLEY  
REGULAR MEETING  
Of BOROUGH COUNCIL  
TUESDAY, MARCH 15 2016 – 7:00 P.M.  
BOROUGH OFFICE  
MINUTES**

Janis Ashman, President called the meeting to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

**BOROUGH COUNCIL MEMBERS**

**Present**

Janis Ashman, President  
Bruce Carr  
Sarah Skoczen  
Dan Patton  
Robert Tyler Pyles

**Absent**

Thomas Fitzsimmons  
N. Kenneth Lundberg

**BOROUGH OFFICIALS, ETC.**

Ronald J. Harris, Mayor  
David A. Hazlett, Borough Manager  
Gayle R. Marthers, Borough Secretary  
Samuel Wiser, Borough Solicitor

**CONSIDERATION OF THE MINUTES OF THE FEBRUARY 9, 2016 REGULAR MEETING**

Following brief discussion.

\*\*\*R. Pyles moved, D. Patton seconded, that the minutes of the February 9, 2016 Regular Council meeting be approved as submitted. Motion passed unanimously.

**CONSIDERATION OF THE MINUTES OF THE FEBRUARY 16, 2016 SPECIAL MEETING**

Following brief discussion.

\*\*\*R. Pyles moved, B. Carr seconded, that the minutes of the February 16, 2016 Special Council meeting be approved as submitted. Motion passed unanimously.

**OPEN TO THE PUBLIC**

The following individuals addressed Council at this time:

- David Martin, Fountaindale Volunteer Fire Company, Fire Chief presented an Award of Appreciation to the Borough for on-going support of the company and community. President Janis Ashman accepted the award on behalf of the Members.

**ORDINANCES AND RESOLUTIONS**

Nothing to report.

**MAYOR'S REPORT – R. HARRIS**

Mayor Harris provided updates or follow-ups for the following:

- Police Report
  - Monthly incident report – Chief Hileman clarified the Ski Liberty Theft Report Procedures answering questions from last meeting.
- Daddy/Daughter Dance
  - Over 200 participants
  - Shared link for viewing pictures of the Event
- Fairfield Fire/EMS Annual Appreciation Banquet – Mayor Harris Attended and shared pictures
- T-N-R Program – Sarah Skoczen provided an update on the program.
- Updates:

- Bridge Spanning Muddy Run Repair – Postponed until the Fall of 2016
- Phishing – Growing problem – Phony IRS calls and email – Be diligent
- Adams County Planning Office Open House – Was Held February 17, 2016
- Adams County Commissioners’ Forum – Was Held February 17, 2016
- Announced:
  - Annual Easter Egg Hunt – Saturday, March 26, 2016 @ 11:00am
  - Rally for Road Safety in Harrisburg – Tuesday, April 5, 2016: Topic is use of radar by local law enforcement.
- Shared a list of the upcoming meetings and events
- In Requiem:
  - 10 Officers from various cities across the US were honored for their bravery following their being Line-of-Duty deaths during the month of February 2016.

## **FIRE/EMS/EMA REPORTS**

Call Reports were available from Fairfield Fire/EMS and Fountaindale Volunteer Fire Company.

## **COMMITTEE REPORTS**

Parks, Recreation and Environmental Advisory Committee.

No Report

Planning Commission.

No Report

## **ADMINISTRATIVE BUSINESS – BOROUGH MANAGER**

### **Treasurer’s Report for February 2016.**

Following brief discussion:

\*\*\* D. Patton moved, R. Pyles seconded, that Council accept the February 2016 Treasurer’s Report as presented. Motion passed unanimously.

### **2016 Materials Bid – Request to Advertise.**

Mr. Hazlett explained the Borough Code requirement to request bids for materials and products exceeding the designated thresholds and following brief discussion:

\*\*\*R. Pyles moved; S. Skoczen seconded that the 2016 Materials listed be advertised in accordance with Borough Code. Motion passed unanimously.

**Snow Assistance Cost Reimbursement.** Mr. Hazlett updated Members on the actual total that the Borough requested of \$37,485.93. This figure is considerable more than first thought and represents the true significance of a storm of that magnitude on the Borough’s resources.

## **UNFINISHED BUSINESS**

**Municipal Building.** Mr. Hazlett provided the following updates:

- Shared an email from Borough Consultant, Amy Kauffman regarding the PA State Budget impasse and the effect on the Borough Grant Request.
- Shared that the Project Update is posted on-line and the document will be updated as necessary.
- Announced that in accordance with the action taken at the Special Meeting on February 16, 2016; the bid documents have been released for advertisement with a Bid Opening Date scheduled for Friday, April 22, 2016.

**NEW BUSINESS**

Bruce Carr asked if anyone had approached the Borough about the Clean-up PA initiative. No organization has stepped up yet; however, Members agreed by consensus to have Borough Staff explore the program and request supplies.

**OPEN TO THE PUBLIC**

No one addressed Council at this time.

**ADJOURNMENT**

The meeting was adjourned at 7:45 P.M.

**ATTENDANCE REGISTER**

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

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Gayle R. Marthers, Borough Secretary