

**BOROUGH OF CARROLL VALLEY
SPECIAL MEETING
Of BOROUGH COUNCIL
TUESDAY, FEBRUARY 16, 2016 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Janis Ashman, President called the meeting to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Janis Ashman, President
Bruce Carr
Thomas Fitzsimmons
N. Kenneth Lundberg
Robert Tyler Pyles
Sarah Skoczen

Absent

Dan Patton

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary
Richard L. Hileman, Police Chief
Dave Baker, Zoning Officer
Sam Wiser, Solicitor

Ms. Ashman opened the meeting with a statement outlining the topic for discussion and history of the project. She then introduced Mr. William Trout of Murray and Associates who provided a more detailed description of the Building Project along with recommended changes to the project that may reduce the cost.

OPEN TO THE PUBLIC

The following persons were heard regarding the project:

Richard Nelson, 31 Hickory Trail, Carroll Valley
Mary Walter, 36 Hilltop Trail, Carroll Valley
Richard Matthews, 12 Helen Trail, Carroll Valley
Linda Calhoun, 16 Susan Trail, Carroll Valley
Thomas P. Wolf via letter dated February 14, 2016 and read aloud by Mr. Richard Matthews
Bruce Calhoun, 16 Susan Trail, Carroll Valley
Robert Verderaime, 12 Linda Trail, Carroll Valley
April Huster, 3 Field Trail, Carroll Valley
Linda Goss, 16 Trout Run Trail, Carroll Valley

UNFINISHED BUSINESS

Municipal Building.

Council acknowledged public comment and engaged in discussion regarding the project whereby questions and concerns were fielded by Sam Wiser, Borough Solicitor and Amy Kauffman, Borough Consultant.

Redesign elements included:

- Elimination of one (1) conference room in the Borough office area
- Elimination of one (1) office in the rear of the Borough office area
- Change in size of the manager's office in the Borough office area
- Redesign of the reception/copier-work space/borough secretary office in the Borough office area
- Elimination of one (1) holding cell in the Police Department area
- Reduction and Redesign of the squad room in the Police Department area
- Reduction of the police garage in the Police Department area

These redesign elements reduced the overall footprint of the building by approximately 1200 square feet.

Following the discussion:

***K. Lundberg moved; S. Skoczen seconded that Council accept the redesign elements and direct Borough Staff and Consultants to prepare necessary documents and to place the project out for bid as soon as possible. Motion passed unanimously by roll-call vote.

ADJOURNMENT

The meeting was adjourned at 8:25 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 3 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary