

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, FEBRUARY 9, 2016 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Janis Ashman, President called the meeting to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Janis Ashman, President
Bruce Carr
Thomas Fitzsimmons
N. Kenneth Lundberg
Dan Patton
Robert Tyler Pyles
Sarah Skoczen

Absent

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary

Samuel Wiser, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE JANUARY 12, 2016 REGULAR MEETING

Mr. Carr noted an error on page three (3) under New Business where his name was listed as having questioned a calculation; he asked that the record be corrected to Mr. Fitzsimmons as he was the Member who asked.

***B. Carr moved, D. Patton seconded, that the minutes of the January 12, 2016 Regular Council meeting be approved as amended. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Council at this time:

ORDINANCES AND RESOLUTIONS

Resolution #6-2016: Update to 457 Deferred Compensation Plan. Mr. Hazlett explained that this resolution is required in order to comply with current IRS regulatory changes. Following brief discussion:

***K. Lundberg moved; S. Skoczen seconded that Council adopt Resolution #6-2016: Update to 457 Deferred Compensation Plan updating the document with the necessary IRS regulatory changes. Motion passed unanimously.

MAYOR'S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Honored retiring Municipal Services Supervisor Terry Weikert
- Police Report
 - Monthly incident report – Question as to the number of thefts reported on a single day was tabled until Chief Hileman returns
- Fire/EMS Reports
- Blizzard of 205
 - Snow Emergency Routes
 - Shared a Thank You from resident
- FREMA

- Required Training for Elected Officials as a condition of receiving federal preparedness funding assistance (Storm reimbursement)
 - NIMS 700
 - ICS 100
- Volunteers are needed
- ACCOG – January 28, 2016 Highlights:
 - Rep Will Tallman provided an update on the State Budget Impasse
 - Adams County Conservation Office Announced Trainings
 - Adams County Rescue Mission – Electronic Recycling Program
 - Need \$24,000 to fund the Program
 - Adams County Commissioners pledged \$12,000
 - Municipalities were asked to contribute \$500 each toward the Program. Pledges of \$11,250 have been received.
- Updates:
 - Newly Elected Municipal Officials Training – January 29th and 30th, 2016
 - Members Carr, Pyles and Skoczen attended as well as Mayor Harris
 - Very informative
- Announced:
 - February is American Heart Month – Mayor Harris shared statistics and information regarding getting and keeping a Healthy Heart
 - 2nd Annual Daddy/Daughter Princess Ball – Saturday, February 13, 2016
 - Adams County Planning Office Open House – February 17, 2016 from 5:30-6:30pm
 - Adams County Commissioners’ Forum – February 17, 2016 from 6:60-7:30pm
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 1 Soldiers and 3 Officers from various cities across the US were honored for their bravery following their being Line-of-Duty deaths during the month of January 2016.

FIRE/EMS/EMA REPORTS

Call Reports were available from Fairfield Fire/EMS and Fountaindale Volunteer Fire Company.

COMMITTEE REPORTS

Parks, Recreation and Environmental Advisory Committee.

No Report

Planning Commission. Mr. Kaplan provided information or updates on the following topics:

- Chapter 25 of the Code of Ordinances was reviewed
- Hiking/Biking Trail – GMS Funding Solutions is helping with grant applications and is attending a meeting with Borough Staff and Commissioner Davidson regarding the project on Wednesday, February 17, 2016
- Mr. Kaplan has accepted an appointment to the Adams County Planning Commission

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer’s Report for January 2016. New Council Members asked for additional explanation regarding the various accounts and funds noted on the financial reports for clarification and better understanding of the information being reviewed. Borough Staff provided answers and following brief discussion:

*** D. Patton moved, S. Skoczen seconded, that Council accept the January 2016 Treasurer’s Report as presented. Motion passed unanimously.

Blizzard of 2016. Mr. Hazlett commended the Borough Road Crew for an outstanding job in having the Borough roads open and maintained so well during the 3-day event that dropped over 2 feet of snow followed by gusting winds. Council Members agreed that the Borough roads maintenance efforts were exceptional throughout the storm.

Snow Assistance Cost Reimbursement. Mr. Hazlett explained that because Governor Wolf declared a state of emergency; the Borough may be eligible for reimbursement for costs associated with the snow clean-up. Borough Staff is tallying the most expensive 48-hour period of the storm and preparing the required FEMA/PEMA forms. Estimated eligible reimbursement is \$10,000 or more provided the county qualifies for the assistance.

Rt 116 Road Safety Audit. Mr. Hazlett shared that he attended a meeting of Hamiltonban Township Supervisors at their request where the issue of safety along State Rt 116 was discussed and it is the desire of that group to work with the Adams County Transit Authority to have a safety audit performed. Members agreed by consensus to have Mr. Hazlett continue to represent the Borough interests and suggested that the audit include the intersection of Rts 116 and 16 at Zora.

New Website. Mr. Hazlett announce the launch of the new Borough Website; the first overhaul in 5 years or so. New features include direct, real-time updates from social media (specifically Facebook) can be seen on the home-page and links to on-line permit applications. Although not 100% operational, the site is expected to be much easier for Staff to update and the Public to access.

UNFINISHED BUSINESS

T-N-R Program. Mrs. Skoczen provided the following information and updates:

- 40 cats have been served by the Program
- Funding provided by the Borough was supplemented through private donations and a Senior High School Project fundraiser
- Next Planned Trapping:
 - Weekend of February 12th through the 14th
 - Areas of Cheryl and Barbara Trails
- Request for additional Borough funding of \$500 due to a grant not being available at this time:
***K. Lundberg moved; D. Patton seconded that \$500 be allocated to the Borough T-N-R Program.
Motion passed unanimously.

Municipal Building. Mr. Hazlett provided the following updates:

- Shared an email from Borough Consultant, Amy Kauffman regarding the PA State Budget impasse and the effect on the Borough Grant Request.
- Recommended that the Council schedule a special meeting that would be advertised for public attendance to discuss only the Building Project. Suggested attendees were: Borough Staff, Solicitor, Funding Consultant and Architect along with the Members of Council and the public. It was Mr. Hazlett's request that the Members plan to be in session for as long as it takes to gain the understanding of the project necessary to accept or make changes that would allow the project to move forward at that meeting. Following discussion:
B. Carr moved; R. Pyles seconded that a Special Meeting be advertised for Tuesday, February 16, 2016 at 7:00pm for the purpose of discussing the Building Project. Motion passed unanimously.

NEW BUSINESS

Damage to Jacks Mountain Bridge. Mr. Fitzsimmons asked if there was a timeline for the re-opening of the Jacks Mountain Road Bridge and if there was an estimated cost for repairs. Mr. Hazlett nor Mayor Harris had been informed by PennDOT as to a timeline for repair. Mr. Hazlett confirmed that the cost to

repair the bridge is the responsibility of PennDOT; explaining that the only obligation that the Borough has is to ½ the maintenance of the Traffic Light.

Mr. Hazlett was asked to provide an update on the meeting regarding the intersection at Rts. 16 and 116. The meeting was well attended; Rep. Moul, several PennDOT officials, local PennDOT supervisors as well as Borough staff. Our concerns were noted; however, no changes are expected at this time. Mr. Hazlett is hoping that the proposed audit of Rt. 116 will include this intersection.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ADJOURNMENT

The meeting was adjourned at 8:15 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary