

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, JANUARY 12, 2016 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Janis Ashman, President called the meeting to order at 7:00 P.M. She led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Janis Ashman, President
Bruce Carr
Thomas Fitzsimmons
N. Kenneth Lundberg
Dan Patton
Robert Tyler Pyles
Sarah Skoczen

Absent

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary
Richard L. Hileman, Police Chief
Stephen Coccoresse, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE DECEMBER 12, 2015 REGULAR MEETING

***K. Lundberg moved, S. Skoczen seconded, that the minutes of the December 12, 2015 Regular Council meeting be approved as submitted. Motion passed unanimously.

CONSIDERATION OF THE MINUTES OF THE JANUARY 4, 2016 Re-ORGANIZATION MEETING

***D. Patton moved, K. Lundberg seconded, that the minutes of the January 4, 2016 Re-Organization of Council meeting be approved as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Council at this time:

ORDINANCES AND RESOLUTIONS

Resolution #4-2016: Disposal of Records. Mr. Hazlett explained that this resolution is prepared annually to allow the destruction of Borough Records in Accordance with the Pennsylvania Municipal Records Manual. Following brief discussion:

***K. Lundberg moved; D. Patton seconded that Council adopt Resolution #4-2016: Disposal of Records establishing those records to be purged. Motion passed unanimously.

Resolution #5-2016: Emergency Succession of Municipal Officers and the Continuity of Municipal Government. Mayor Harris and Chief Hileman outlined the content of this resolution which establishes the chain of command for Borough decision-making in the event of an emergency. Following brief discussion:
***D. Patton moved; R. Pyles seconded that Council adopt Resolution #5-2016: Emergency Succession of Municipal Officers and the Continuity of Municipal Government re-establishing the chain of command for the Borough. Motion passed unanimously.

MAYOR'S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Honored retiring Municipal Services Supervisor Terry Weikert

- Police Report
 - Monthly incident report
 - Civil Service Commission
 - Re-organization meeting will be held Monday, February 1, 2016
 - Request to Re-appoint Kevin Koons to a 6-year term
***K. Lundberg moved; B. Carr seconded that Kevin Koons be re-appointed to the Borough Civil Service Commission for the standard 6-year term; thereby establishing a term expiration date of February 6, 2022. Motion passed unanimously.
 - Request to appoint Patrolman Jonathan P. Harvey from probationary employee to regular, full-time police officer. Following brief discussion:
***T. Fitzsimmons moved; R. Pyles seconded that Council appoint Patrolman Jonathan P. Harvey to regular, full-time police officer. Motion passed unanimously.
 - Weapons Qualifications. Congratulations was offered as all officers successfully completed daylight weapons qualification.
 - 2015's Annual Year-in-Review. Chief Hileman shared a PowerPoint Presentation outlining the Police Department activity in 2015.
- Updates:
 - Liberty Mountain Construction Project
 - Liberty Mountain Ski Resort Opened – January 7, 2016
 - CVCA Snowflakes & Snowmen Dinner Dance – December 11, 2015
- Announced:
 - Eagle Scout Court of Honor for Chris Bream and Ian Clements
 - Newly Elected Municipal Officials Training – January 29th and 30th, 2016
 - January is Radon Action Month – PA Department of Environmental Protection recommends residential testing for Radon
 - 2nd Annual Daddy/Daughter Princess Ball – Saturday, February 13, 2016
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 6 Soldiers and 13 Officers from various cities across the US were honored for their bravery following their being Line-of-Duty deaths during the month of December 2015.

FIRE/EMS/EMA REPORTS

Call Reports were available from Fairfield Fire/EMS and Fountaindale Volunteer Fire Company.

COMMITTEE REPORTS

Parks, Recreation and Environmental Advisory Committee. Mr. Hawk, committee liaison reported on the following topics:

- Fish Derby will likely be cancelled
- The Next Recreation Event will be the Annual Easter Egg Hunt on Saturday, March 26, 2016
- Mr. Hawk shared that he has chosen not to be re-appointed to the Committee; therefore, this is his final report

Planning Commission. Although there was no meeting held, the Trade Lots that were tabled during the December Meeting were discussed. Mr. Hazlett explained that when Mr. Stem acquired the lots in question; he did so at a price considerable below the 2009 assessed value. Therefore, the disparity between the value of the Borough Lots and those of Mr. Stem makes the trade unfeasible. Following brief discussion:

***K. Lundberg moved; D. Patton seconded that the proposed lot trade be denied. Motion passed unanimously.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for December 2015. Following brief discussion:

*** D. Patton moved, R. Pyles seconded, that Council accept the December 2015 Treasurer's Report as presented. Motion passed unanimously.

Pennsylvania Municipal Health Insurance Cooperative Agreement (PMHIC). Mr. Hazlett reviewed the document explaining that the Agreement is signed on an annual basis referencing the terms of the Cooperative Purchasing Group through which the Borough obtains Medical, Dental, Vision and Short Term Disability/Life Insurance. Following brief discussion:

***B. Carr moved; D. Patton seconded that Borough Staff be authorized to sign the PMHIC Agreement of January 1, 2016. Motion passed unanimously.

UNFINISHED BUSINESS

Municipal Building. Mr. Hazlett provided the following updates:

- Building Committee and staff met with the architect on December 16, 2015 and the revised design is pending.
- Reviewed a Memorandum from Solicitor, Sam Wiser regarding the combining of the Borough loan for the purchase of the property at the intersection of Rts 116 and 16. Both Mr. Wiser and Mr. Hazlett recommend combining this variable rate loan with any new loan due to the drastic reduction in interest rate. The request is to authorize Mr. Wiser to prepare the paperwork and ordinance in accordance with Local Government Unit Debt Act. Consensus of Members agreed to authorize Mr. Wiser to move forward with the combining of the loans.
- Ms. Amy Kaufman, grant consultant for the project provided an update on the progress of the Borough grant application as well as an abbreviated review of the process for new members.
- Mr. Carr expressed concern about the progress of the project and questioned the Council's oversight of the decisions. Following discussion:
***B. Carr moved; T. Fitzsimmons seconded that Council appoint a three (3)-person Committee to oversee all decisions pertaining to the Building Project.

Additional discussion ensued regarding:

- Current working group regarding the building project
- Differences between working group and committee

President Ashman called for the vote by roll call at the request of Mr. Carr. Motion failed with two (2) yes votes and five (5) no votes being cast.

NEW BUSINESS

Sewer and Water Authority Appointment. Mr. Hazlett and Mr. Lundberg explained that the Sewer and Water Authority has been unable to meet due to a lack of membership. At this time there is an interested citizen for one of the vacancies and two members who have agreed to re-appointment. Action to seat these 3 individuals will allow for a quorum to be met. Following brief discussion:

***S. Skoczen moved; K. Lundberg seconded that Bruce Carbaugh and Ken Lundberg be re-appointed to standard 5-year terms on the Sewer and Water Authority. Motion passed unanimously.

***D. Patton moved; R. Pyles seconded that David Lillard be appointed to an initial 5-year term on the Sewer and Water Authority. Motion passed unanimously.

Mr. Carr questioned a calculation in the End-of-Year report of the Building/Zoning department. Mr. Hazlett stated that he would investigate and have a corrected report in the February packet.

OPEN TO THE PUBLIC

The following citizens were heard:

- Richard Matthews, 21 Helen Trail regarding the Building project and the recommended committee of Mr. Carr. Mr. Matthews asked Members to reconsider the previous motion.

***T. Fitzsimmons moved; B. Carr seconded that Members reconsider the previous motion requesting Council appoint a (3)-person Committee to oversee all decisions pertaining to the Building Project.

A roll call vote was requested resulting in two (2) yes votes and five (5) no votes. Motion failed.

- Mary Walter, 36 Hilltop Trail regarding the Building Project
- Mary Ann Carr, 92 Eagles Trail requesting Council Members speak loudly and clearly as it is sometimes difficult to hear and understand what is being said

ADJOURNMENT

The meeting was adjourned at 8:45 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary