

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, DECEMBER 15, 2015 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

N. Kenneth Lundberg, President called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

N. Kenneth Lundberg, President
Neal E. Abrams
Tammy Lytle
Thomas Fitzsimmons
Janis Ashman
Sarah Skoczen
Dan Patton

Absent

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary

Samuel Wiser, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE NOVEMBER 10, 2015 REGULAR MEETING

***T. Fitzsimmons moved, J. Ashman seconded, that the minutes of the November 10, 2015 Regular Council meeting be approved as submitted. Motion passed unanimously with D. Patton abstaining due to absence.

OPEN TO THE PUBLIC

No one addressed Council at this time:

ORDINANCES AND RESOLUTIONS

Due to the nature of the Ordinances, Mr. Lundberg asked that Members consider Item 7b on the Agenda: 2016 Budget request to adopt prior to discussing the Ordinances. Members agreed by consensus to make this change in the Agenda:

2016 Budget: Request to Adopt. Mr. Lundberg offered the budget to Members for final questions or comments stating that no changes have been made to the document following the October 20, 2015 joint meeting. He further announced that the budget and accompanying ordinances confirm that there will be no tax increase if passed. Following no discussion:

***T. Fitzsimmons moved; D. Patton seconded that the 2016 Budget be approved for adoption as advertised. Motion passed unanimously.

Ordinance #3-2015: 2016 Tax Levy Ordinance. Mr. Lundberg explained that this ordinance would officially set the tax rates.

***N. Abrams moved; D. Patton seconded that Council adopt Ordinance #3-2015 establishing the 2016 Real Estate Tax as 2.45 mils. Motion passed unanimously by roll call.

Ordinance #4-2015: Dedicated Fire/Emergency Services Tax. Mr. Hazlett outlined the content of this ordinance for renewal at the same rate as 2015.

***T. Lytle moved; N. Abrams seconded that Council adopt Ordinance #4-2015 establishing the 2016 Dedicated Fire/Emergency Services Tax at .25 mils. Motion passed unanimously by roll call.

MAYOR'S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Moment of Silence was observed in remembrance of Pearl Harbor
- Police Report

- Updates:
 - Liberty Mountain Construction Project
 - Carroll Valley Borough Tree Lighting – December 4, 2015
 - CVCA Snowflakes & Snowmen Dinner Dance – December 11, 2015
 - Breakfast with Santa – December 12, 2015
- Announced:
 - Council Re-Organization Meeting
 - Eagle Scout Court of Honor for Chris Bream and Ian Clements
 - Newly Elected Municipal Officials Training – January 29th and 30th, 2016
 - Toys for Tots accepting donations and referrals
- Shared a list of the upcoming meetings and events
- In Requiem:
 - 2 Soldiers and 11 Officers from various cities across the US were honored for their bravery following their being Line-of-Duty deaths during the month of November 2015.
- Happy Holidays!

FIRE/EMS/EMA REPORTS

Updates, Statistics and Information were supplied for the following:

- Mr. Neal Abrams, Fairfield Fire/EMS
 - Report of Calls for the month for Fairfield
 - As it was Mr. Abrams' last meeting as a councilman, he thanked his peers and the public for their support and dedication to the Borough.
 - Addressed the Future of EMS in the Country and County
 - Stated an On-Going Need for Volunteers.

COMMITTEE REPORTS

Parks, Recreation and Environmental Advisory Committee. Mr. Hawk, committee liaison reported on the following topics. Although there was no meeting; he thanked the Mayor for the pictures of the Committee sponsored events:

- Annual Tree Lighting in Carroll Commons
- Breakfast with Santa

Planning Commission. Mr. Kaplan was unable to attend; Mr. Hazlett read a prepared report on the following topics:

- Commission recommended both lot trades – following discussion; Council requested additional information and tabled this topic until the January meeting. Solicitor, Sam Wiser also stated that new regulations require the passing of a resolution for these trades and further stated that he would have it prepared by the January meeting.
- Commission Members appointed Mr. David Lillard vice chair of the Commission
- Home Based Business Working Group met and will continue their work

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for November 2015. Following brief discussion:

*** T. Fitzsimmons moved, T. Lytle seconded, that Council accept the November 2015 Treasurer's Report as presented. Motion passed unanimously.

Council Re-Organization. Mr. Hazlett reviewed the advertisement required by Pennsylvania Borough Code regarding re-organization. Following brief discussion:

***T. Lytle moved; J. Ashman seconded the approval of the advertisement of the Borough Re-Organization Meeting to be scheduled on January 4, 2016 as required by Pennsylvania Borough Code. Motion passed unanimously.

2016 Calendar of Meetings. Mr. Hazlett reviewed the advertisement for the 2016 calendar of meetings as required by the Sunshine Law. Following brief discussion:

***T. Fitzsimmons moved; T. Lytle seconded the approval of advertising the Borough 2016 Calendar of Meetings.

AC COG Request for Funding of Recycling Program. Mr. Hazlett opened the discussion and COG Representative, Mayor Harris spoke to the issue asking for a commitment of \$500 to fund the electronics recycling program for Adams County. He explained that the program run by the Adams Rescue Mission was forced to suspend operation due to lack of funding. Cost to fund this program is estimated at \$24,000 annually. The Adams County Commissioners have pledged \$12,000 and have asked each municipality to pledge \$500 to fully fund the program. Following lengthy discussion the following issues were identified:

- What if a Municipality chooses not to participate; would the recycling be accepted?
- Who would cover the shortfall if not all Municipalities participate?

***T. Fitzsimmons moved; D. Patton seconded that Staff send a letter pledging the Borough's support the effort with the amount to be determined later. Motion passed unanimously.

UNFINISHED BUSINESS

Municipal Building. Mr. Hazlett provided the following updates:

- Continuing to work with the architect – Meeting set for December 16, 2015
- Expect to have project ready to bid again in January 2016

NEW BUSINESS

There was none.

OPEN TO THE PUBLIC

No One Addressed Council at this Time.

ADJOURNMENT

The meeting was adjourned at 7:55 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary