

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, JUNE 9, 2015 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

N. Kenneth Lundberg, President called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

N. Kenneth Lundberg, President
Neal E. Abrams
Janis Ashman
Dan Patton
Thomas Fitzsimmons
Sarah Skoczen

Absent

Tammy Lytle

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary
Richard L. Hileman, II, Police Chief
Sam Wiser, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE MAY 12, 2015 REGULAR MEETING

*** T. Fitzsimmons moved, D. Patton seconded, that the minutes of the May 12, 2015 Regular Council meeting be approved as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ORDINANCES AND RESOLUTIONS

Resolution #6-2015: Adams County 2015 Hazard Mitigation Plan. Mr. Hazlett and Mayor Harris explained the requirements of the Plan and process by which it was drafted. Following brief discussion:

*** T. Fitzsimmons moved, J. Ashman seconded that Council Members adopt Resolution #6-2015: Adams County 2015 Hazard Mitigation Plan. Motion passed unanimously.

MAYOR'S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Police Report
 - Scams – phone
 - Family member in trouble “Wire Money Now”
 - Pay IRS now or face prison
 - Carroll Valley PD participated in “Buckle-Up PA”, a seat belt enforcement campaign from May 18th through the 31st.
 - Safety Issues
 - Look for Mowers – some residents may not know they are as near the roadway as they are
 - Door-to-Door Solicitors must be permitted in the Borough; do not hesitate to ask to see their permit or call the office to verify that one has been issued
- Updates:
 - Veteran's Memorial Project
 - Meetings have been scheduled with interest agencies
 - Architectural designs are pending

- Fundraising Plan is pending
- Next meeting is June 17, 2015; Sketches are expected
- Liberty Mountain Construction Project
- July 4th Celebration
 - Cash Bash Fundraiser
 - Yard Sale Fundraiser
 - Event Update
- Public Safety
 - Persons with Disabilities can get assistance through the Adams County Department of Emergency Services @ 334-8603
 - Computers to be Recycled can be taken to Washington County Transfer Station
 - Reminder to have House # where it is visible to Emergency Services
- Announced:
 - Flag Day will be June 14, 2015
 - “Happy Father’s Day” on June 21, 2015
 - Burn Ordinance Highlights.
- Shared a list of the upcoming meetings and events
- In Requiem:
 - Several Police Officers from various cities across the US were honored for their bravery following their being Line-of-Duty deaths.

FIRE/EMS/EMA REPORTS

Updates, Statistics and Information were supplied for the following:

- Mr. Neal Abrams, Fairfield Fire/EMS
 - Report of Calls for the month
 - Provided an update on the ALS – Fairfield has chosen to align with Adams Regional, a newly formed not-for-profit with services beginning July 1, 2015.
 - Benefit Golf Tournament Scheduled for June 19, 2015
 - Reminded to update, replace or post House Numbers.
 - Stated an On-Going Need for Volunteers.

COMMITTEE REPORTS

Planning Commission. Mr. Kaplan reported on the following topics:

- Following the Commissions review of the Municipal Building Site Plan; a recommendation to approve the Plan was given.
- Free-Roaming Cat Problem – Mr. Kaplan and Council Member Skoczen explained the “T-N-R Program” (Trap-Neuter-Return) and invited Members and the Public to a seminar hosted by the Borough and presented by Nobody’s Cat from Camp Hill, PA on Wednesday, July 29, 2015 at 7PM in the Cortner Community Room.

Parks, Recreation and Environmental Advisory Committee. Mr. John Hawk provided the following updates:

- Unanimous Recommendation from Committee to ask Council to Appoint Mrs. Pat Harris to fill the final vacant seat.
- ***T. Fitzsimmons moved, D. Patton seconded that Pat Harris, 27 Skyline Trail, Carroll Valley be appointed to the Parks, Recreation and Environmental Advisory Committee for the Term ending December 31, 2017. Motion passed unanimously.
- July 4th Celebration – Volunteers needed

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for May 2015. Following brief discussion:

*** D. Patton moved, S. Skoczen seconded, that Council accept the May 2015 Treasurer's Report as presented. Motion passed unanimously.

Municipal Services Fueling System. Mr. Hazlett reported that No Bids were received. Following brief discussion:

***N. Abrams moved; J. Ashman seconded a motion authorizing another advertising for the RFP for a Municipal Fueling System. Motion passed unanimously.

2014 FY Audit. Mr. Hazlett reviewed the Independent Auditor's Report. Having no findings; Mr. Hazlett asked that Members accept the report and take action to advertise the report as required by Borough Code. Following brief discussion:

***T. Fitzsimmons moved, D. Patton seconded to authorize Borough personnel to Advertise the 2014 FY Independent Auditor's Report as required by Borough Code. Motion passed unanimously.

Mr. Hazlett reported that there have be several instances of Vandalism both at the Ranch Trail Park and Carroll Commons Park in the past several months. He requested permission to get quotes for security cameras for both locations. Members by consensus agreed to review quotes at the next meeting for surveillance cameras.

Mr. Hazlett announced that the "Welcome to the Borough" signs are properly installed and have received several compliments.

Due to the overwhelming amount of road repair and the extended mowing season created by the wet weather; Mr. Hazlett requested permission to advertise for part-time, temporary help to care for the parks. The job would include mowing, landscaping, weed control and other similar duties. Following brief discussion:

T. Fitzsimmons moved, D. Patton seconded that Borough Personnel could advertise for a Temporary, Part-Time Employee to help in the Parks Department. Motion passed unanimously.

UNFINISHED BUSINESS

Municipal Building. Borough Architect, Benedict Dubs provided a brief update on the following:

- Drilling of the Test Wells for the Geo-Thermal Project will begin within the next 2 weeks.

NEW BUSINESS

None

OPEN TO THE PUBLIC

No one addressed Council at this time:

ADJOURNMENT

The meeting was adjourned at 7:45 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.