

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY FEBRUARY 10, 2015 – 7:00 P.M.
BOROUGH OFFICE
MINUTES**

Dan Patton, Vice President called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance.

The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Dan Patton, Vice President

Neal E. Abrams

Tammy Lytle

N. Kenneth Lundberg

Janis Ashman

Thomas Fitzsimmons

Sarah Skoczen (following swearing in)

Absent

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor

Gayle R. Marthers, Borough Secretary

Jason Kelso, Borough Solicitor

APPOINTMENT OF COUNCIL MEMBER

Mr. Patton stated that four (4) letters of interest were received from residents Frank Buhrman, Richard Nelson, Robert Tyler Pyles and Sarah Skoczen. He then invited those individuals in attendance to address Council. Each candidate spoke and Members were given the opportunity to ask questions. Mr. Pyles was unable to attend; therefore, Mr. Patton read aloud his letter of interest. Following brief discussion:

***N. Abrams moved, T. Lytle seconded that Mrs. Sarah Skoczen be appointed to fill the vacancy of John VanVolkenburgh until a candidate is elected during the next municipal election. Motion carried with Mr. Lundberg voting no.

Having confirmed Mrs. Skoczen's residency requirement, Mayor Harris administered the Oath of Office and Members welcomed her and invited her to participate in the remainder of the meeting.

REORGANIZATION OF COUNCIL

Mayor Harris brought the Members to order and requested a roll call of nominations for the office of Council President. It was determined by discussion of members that the only Members willing to accept the post were Mr. Lundberg and Mr. Patton. The following results were recorded:

Office of President of Borough Council:

Mr. Abrams: N. Kenneth Lundberg

Mrs. Lytle: N. Kenneth Lundberg

Mr. Fitzsimmons: N. Kenneth Lundberg

Ms. Ashman: Dan Patton

Mr. Lundberg: N. Kenneth Lundberg

Mrs. Skoczen: N. Kenneth Lundberg

Mr. Patton: N. Kenneth Lundberg

Having received the majority of votes, Mayor Harris affirmed Mr. Lundberg as Council President. He then asked for a roll call of nominations for the office of Council Vice President.

Office of Vice President of Council:

Mr. Abrams: Dan Patton

Mrs. Lytle: Dan Patton

Mr. Fitzsimmons: Dan Patton
 Ms. Ashman: Dan Patton
 Mr. Lundberg: Dan Patton
 Mrs. Skoczen: Dan Patton
 Mr. Patton: Dan Patton

Having received the majority of votes, Mayor Harris affirmed Mr. Patton as Council Vice President. He then turned the meeting over to Mr. Lundberg.

CONSIDERATION OF THE MINUTES OF THE JANUARY 13, 2015 REGULAR MEETING

*** N. Abrams moved, T. Lytle seconded, that the minutes of the January 13, 2015 Regular Council meeting be approved as submitted. Motion passed unanimously.

OPEN TO THE PUBLIC

No One Addressed Council at this Time

ORDINANCES AND RESOLUTIONS

Resolution #2-2015: Authorized Signatories for PLGIT Accounts. Following brief discussion:

***D. Patton moved, Neal Abrams seconded that Ordinance #2-2015: Authorizing Council Members Neal E. Abrams, Tammy J. Lytle, Daniel J. Patton and N. Kenneth Lundberg and Borough Employee David A Hazlett as signatories on all Borough of Carroll Valley Accounts held by PLGIT be adopted as presented. Motion passed unanimously.

Resolution #3-2015: Authorized Signatories for ACNB Accounts. Following brief discussion:

***D. Patton moved, Neal Abrams seconded that Ordinance #3-2015: Authorizing Council Members Neal E. Abrams, Tammy J. Lytle, Daniel J. Patton and N. Kenneth Lundberg and Borough Employee David A. Hazlett as signatories on all Borough of Carroll Valley Accounts held by ACNB be adopted as presented. Motion passed unanimously.

MAYOR'S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Award of Appreciation Shared with the Public Honoring John VanVolkenburgh for his service to the Community and wishing him well on his move and new career pursuits.
- Police Report
- Reviewed a Memorandum from Chief Hileman regarding a PennDOT Grant opportunity involving the “Buckle-Up PA Project” for seatbelt awareness. Chief Hileman requested that Members approve entry into an Agreement with North Central Traffic Safety Network and authorize the Council President to sign the grant documents.
 ***T. Fitzsimmons moved, N. Abrams seconded that Members approve entry into an Agreement with North Central Traffic Safety Network and authorize the Council President to Sign the Grant Documents. Motion passed unanimously.
- Updates:
 - Liberty Mountain Construction Project
 - Community Media hosted its Annual Meeting and Open House on January 27, 2015 at 6:30pm at its New Oxford location
- Announced:
 - Reminder that All Dogs Must be Licensed. Licenses can be Purchased at several local businesses or from the County Treasurer at the Adams County Courthouse
 - Phishing was Defined, Examples were shown and Citizens were Cautioned
 - Carroll Valley July 4th Celebration will be hosting a benefit “Daddy/Daughter Dance” on Friday, February 13, 2015 see Borough Office Personnel for details
 - Offered a Happy Valentine’s Day to all Citizens

- Shared a list of the upcoming meetings and events

FIRE/EMS/EMA REPORTS

Updates, Statistics and Information were supplied for the following:

- Mr. Neal Abrams, Fairfield Fire/EMS
 - Report of Calls for the month
 - Offered Appreciation for Police Presence at EMS scenes
 - Cautioned the Public that Heroin and Cocaine overdoses are increasing across the state and in response to the need for immediate care; Emergency Medical Technicians are now permitted to administer Narcan; a medication that reverses opiate overdose.
 - Discussed Seatbelt Usage.
 - Stated and On-Going Need for Volunteers.

COMMITTEE REPORTS

Planning Commission. Mr. Kaplan provided updates on the following topics:

- Implementation of Comprehensive Plan Recommendations which includes the review of the Borough Code of Ordinances. Mr. Kaplan explained that Members have agreed to review 9 chapters identified by Borough Staff that may need work. The first chapter under review is Chapter 2: Animals.
- Committee Vacancy left by the resignation of Mr. Abrams was discussed. Mr. Kaplan reported that two (2) applications were submitted and after careful consideration; Commission Members unanimously recommend that Council appoint Robert Tyler Pyles to the Planning Commission.
***N. Abrams moved; D. Patton seconded that Robert Tyler Pyles be appointed to the vacant seat on Planning Commission as recommended by Commission Members. Motion passed unanimously.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for January 2015. Following brief discussion:

*** T. Lytle moved, D. Patton seconded, that Council accept the January 2015 Treasurer's Report as presented. Motion passed unanimously.

Adams County Tax Collection Committee and York/Adams Tax Collection Committee

Delegates. Secretary Gayle Marthers explained that the Tax Collection Committees requested annual appointment of the delegates for the Borough. Current Delegate is Mayor Ron Harris and the Alternate in Borough Secretary, Gayle Marthers. Following brief discussion.

***N. Abrams moved, D. Patton seconded that Mayor Ron Harris and Borough Secretary Gayle Marthers be re-appointed as Delegate and Alternate respectively to the Adams County Tax Collection Committee (ACTCC) and to the York/Adams Tax Collection Committee (YATCC). Motion passed unanimously.

Southwest Regional Comprehensive Plan Public Hearing. Ms. Marthers and Mayor Harris explained that the next step in the approval process requires a Public Hearing and the County Coordinator for the Project has invited Carroll Valley to participate in a Joint Public Hearing on Thursday, March 26, 2015 to be held at the Fairfield Borough Building at 6:00pm. The request is for the Borough to send a Quorum of Attendees thereby fulfilling the Public Comment requirement for each municipality included in the Plan; and further, to request the County Planning Office provide the required Review of the Document. Following lengthy discussion:

***N. Abrams moved, T. Lytle seconded that the Borough participate in the Public Hearing and Request the County Review and outlined by the County Coordinator. Motion passed with Ms. Ashman, Mr. Fitzsimmons and Mr. Patton voting no.

Members will revisit the issue at the March 2015 meeting to determine which members will be attending.

UNFINISHED BUSINESS

Committees of Council. Members were asked to review the documents that Mr. Hazlett provided and be prepared to take action if necessary at the March 2015 meeting.

Municipal Building. Ms. Kauffman, GMS Consultant provided an update on the Grant Filing Process.

NEW BUSINESS

There was none.

OPEN TO THE PUBLIC

The following citizens addressed Council at this time:

- Mary Walter, 36 Hilltop Trail, CV, regarding the Southwest Regional Comprehensive Plan
- Bruce Carr, 92 Eagles Trail, CV, regarding the Southwest Regional Comprehensive Plan

ADJOURNMENT

The meeting was adjourned at 8:45 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary