

**BOROUGH OF CARROLL VALLEY
REGULAR BOROUGH COUNCIL MEETING
TUESDAY, OCTOBER 13, 2009 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

Daniel J. Patton, Vice President
N. Kenneth Lundberg
Tammy J. Lytle
William K. Reinke
Neal E. Abrams
Frank A. Buhrman

Absent

John J. VanVolkenburgh, President

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary
Richard L. Hileman, Police Chief

Absent

CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 15, 2009 REGULAR MEETING

***F. Buhrman moved, K. Lundberg seconded, that the minutes of the September 15, 2009 regular Council meeting be approved as submitted. Motion carried unanimously with Mr. Patton abstaining.

OPEN TO THE PUBLIC

Mr. Richard Sprouse, 79 Skylark Trail, addressed Council regarding a letter he received from Mr. David Baker stating his violation of Borough Ordinance regarding the keeping of farm animals in a residential district. Mr. Sprouse acknowledged that he gifted his children with 2 hens and a rooster as pets. They are housed in a small outdoor pen that is not visible from the road. He stated that the pets have provided a learning opportunity for his children as well as food for the family in a time of economic hardship. He asked Council to allow his children to keep the pets. Mr. Hazlett and Mr. Baker outlined for Council the specifics of the Borough Code that was violated. After discussion, Council asked that the Planning Commission look into the definition of domestic animal and pets and report back to Council at next month's meeting. Mr. Patton thanked Mr. Sprouse for attending and asked that the violation be held in suspense until Council gets the additional information requested.

ORDINANCES AND RESOLUTIONS

Resolution # 7-2009: Accepting the Emergency Operations Plan as required for Pennsylvania Emergency Management Services Code

***K. Lundberg moved; W. Reinke seconded, that Council adopt proposed Resolution # 7-2009 as presented. Motion carried unanimously.

Resolution # 8-2009: Authorizing the Disposal of Records

Mr. Hazlett outlined this annual requirement that allows the purging of files as in accordance with the Pennsylvania Municipal Records Manual:

***F. Buhrman moved; W. Reinke seconded, that Council adopt Resolution # 8-2009 as presented. Motion carried unanimously.

MAYOR'S REPORT – R. HARRIS

Mayor Harris presented an appreciation award to Mr. Eric Flynn, general manager of Liberty Mountain Resorts for his support of the July 4th Celebration and for being a “Good Neighbor” to the Borough.

Mayor Harris provided updates or follow-ups for the following:

- Status of the Cellular Tower Construction in the area stating that AT&T will be on-line by October 31, 2009.
- Shared a list of the upcoming meetings and events.

COMMITTEE REPORTS

Finance Committee. Mr. Reinke provided a brief overview of the committee’s meeting announcing that the Proposed 2010 Budget will be given to members after the meeting.

Parks, Recreation and Environmental Advisory. Mrs. Lytle reported on the Welcome to the Neighborhood project and the work on a brochure that will list the “Best of the Valley”.

Planning Commission. Mr. Buhrman provided a brief update on the Commissions progress on the issue of wind turbines.

Priority List. No Report.

Fairfield Fire/EMS Report. Mr. Abrams provided a brief report of the Fairfield Fire and EMS activity. He reported 142 Fire calls of which 46 were in the Borough and 620 EMS calls of which 224 were in the Borough. A repeater was put in service on the cellular tower in Fairfield to help with the radio dead spots in the area. Mr. Abrams stated that the system is helping.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer’s Report for September 2009.

*** W. Reinke moved, K. Lundberg seconded, that Council accept the September 2009 Treasurer’s Report as presented. Motion carried unanimously.

2010 MMO Report. Mr. Hazlett presented the Council with the 2010 MMO report for their acceptance. After brief discussion the report was accepted by consensus.

2009 Trick-or-Treat. Mr. Hazlett asked that the Council set Trick-or-Treat for the Borough on Saturday, October 31, 2009 from 6:00pm – 8:00pm. This will correspond with neighboring communities. Members agreed by consensus.

Adams County Tax Collection Committee. Mr. Hazlett provided a brief update on the groups’ first meeting on Thursday, October 8, 2009. Mayor Harris informed the Members that Mr. Hazlett was elected by his peers as the Secretary of the Committee.

Gasoline Bids. Mr. Hazlett reported that there were no bids received; therefore, gasoline will be purchased from the lowest available supplier at the time of need. A contract will be sought from the current supplier.

2010 Proposed Budget – 1st Draft. Mr. Hazlett provided a very brief overview of the document prior to handing it to Members. He asked that they review the document and reminded them that the joint workshop has been advertised for Thursday, October 27, 2009 at 7:00pm.

UNFINISHED BUSINESS

Citizen Survey. Mr. Hazlett provided a preliminary evaluation for review and comment.

Section “F” Dam Repairs. After discussion the Members agreed to move forward with the drafting of an RFP for the repairs to be done.

NEW BUSINESS

It was recommended that the Borough website be updated with all new ordinances and resolutions since the codification to ensure that the information provided in the Codes and Ordinances section is most accurate. Mr. Hazlett agreed to complete this task by the next meeting.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ADJOURNMENT

The meeting was adjourned at 7:55 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

Gayle R. Marthers, Recording Secretary