

**BOROUGH OF CARROLL VALLEY  
REGULAR MEETING  
Of BOROUGH COUNCIL  
TUESDAY, OCTOBER 14, 2014 – 7:00 P.M.  
BOROUGH OFFICE  
MINUTES**

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

**BOROUGH COUNCIL MEMBERS**

**Present**

John J. VanVolkenburgh, President  
Neal E. Abrams  
Janis Ashman  
N. Kenneth Lundberg  
Dan Patton  
Tammy Lytle  
Thomas Fitzsimmons

**Absent**

**BOROUGH OFFICIALS, ETC.**

Ronald J. Harris, Mayor  
David A. Hazlett, Borough Manager  
Gayle R. Marthers, Borough Secretary  
Richard L. Hileman, II; Chief of Police  
David E. Baker, Zoning Officer

**CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 9, 2014 REGULAR MEETING**

\*\*\* K. Lundberg moved, N. Abrams seconded, that the minutes of the September 9, 2014 Regular Council meeting be approved as submitted. Motion passed with Mrs. Lytle abstaining.

**OPEN TO THE PUBLIC**

The following citizens addressed Council at this time:

- Mary Walter, 36 Hilltop Trail, CV regarding the new municipal building and questions regarding the possible inclusion of a library
- Beth Cool, Financial Director of Adams County Library System in response to questions

**ORDINANCES AND RESOLUTIONS**

Nothing

**MAYOR'S REPORT – R. HARRIS**

Mayor Harris provided updates or follow-ups for the following:

- Chief Hileman provided:
  - Police Report
  - Announced with regret the resignation of Officer Dustin Miller
  - Reviewed a Memorandum requesting that Council direct the Civil Service Commission to produce list of eligible candidates for the position of full-time Patrolman at a starting salary of \$43,500.
  - \*\*\* T. Fitzsimmons moved, T. Lytle seconded that Members direct the Civil Service Commission to produce list of eligible candidates for the position of full-time Patrolman at a starting salary of \$43,500 with a tentative start date of January 1, 2015. Motion passed unanimously.
- Updates:
  - Liberty Mountain Construction Project
  - Pippinfest 2014
  - Project Management Seminar @ Adams County Courthouse
  - Eagle Scout Anthony Venzin
  - Fairfield Fire/EMS Open House

- Fairfield 4<sup>th</sup> Grade Civics Class Presentation
- 2003 Borough Mayor's Manual Review
- Announced:
  - Breast Cancer Awareness Month
  - Market on the Commons – Thursdays until Thanksgiving from 3-5pm
  - Southwest Regional Comprehensive Plan Public Meeting
  - 1<sup>st</sup> Annual Fall Festival in Carroll Commons – October 26<sup>th</sup> from 1-4pm
  - Halloween Trick-or-Treat – Friday, October 31, 2014 from 6-8pm
  - General Election – Tuesday, November 4, 2014
- Shared a list of the upcoming meetings and events
- In Requiem:
  - Bryon Keith Dickson, II
  - David Kedra

### **FIRE/EMS/EMA REPORTS**

Updates, Statistics and Information were supplied for the following:

- Mr. Neal Abrams, Fairfield Fire/EMS
  - Report of Calls for the month
  - Shared that the Ambulance Services received their PA License Renewal
  - Cautioned the Public about the Burning of Leaves and Yard Debris
  - Cautioned Trick-or-Treaters to wear brightly colored clothing and stay in groups

### **COMMITTEE REPORTS**

#### **Finance Committee.**

Mayor Harris reported the Finance Committee met and reviewed the proposed 2015 Budget prepared by Borough Staff and the Manager on a line-by-line basis. He commended Mr. Hazlett and Borough Staff for job well done reporting also that the Committee had accepted the document that proposes no tax increase. Mr. Hazlett presented each of the Members with a copy of the 2015 Proposed Budget for review and discussion at the scheduled joint workshop on Tuesday, October 14, 2014.

### **ADMINISTRATIVE BUSINESS – BOROUGH MANAGER**

#### **Treasurer's Report for August 2014.** Following brief discussion:

\*\*\*T. Lytle moved, J. Ashman seconded, that Council accept the September 2014 Treasurer's Report as presented. Motion passed unanimously.

**Potential Sale of 2000 International Dump Truck.** Mr. Hazlett reviewed the letter of offer from Liberty Township Board of Supervisors regarding their \$30,000 offer for the Dump Truck. Mr. Hazlett explained that in order to accept the offer Council would need to vote on the issue in the form of Resolution #7-2014 Following brief discussion:

N. Abrams moved and T. Fitzsimmons seconded a motion to accept Resolution #7-2014 authorizing the sale of the 2000 International Dump Truck to Liberty Township for the offered price of \$30,000. Motion passed unanimously.

### **UNFINISHED BUSINESS**

**Municipal Building.** Tabled until the November 11, 2014 meeting.

### **NEW BUSINESS**

Mr. Fitzsimmons asked that the "Welcome to Carroll Valley Signs" be looked at by staff and evaluated for repair or replacement. He stated that they are in poor repair. Mr. Hazlett agreed to review the issue and report back.

Mr. Van Volkenburgh reviewed a letter from resident Mary Elizabeth Buckham offering right of first refusal to purchase the area known as “Zora Village”. Members agreed by consensus that at this time the Borough is not interested in purchasing the property; however, publically thanked Mrs. Buckham for her offer and commitment to the Borough.

#### **OPEN TO THE PUBLIC**

The following citizens addressed Council at this time:

- Robert Tyler Pyles, 52 Ski Run Trail, CV regarding the new municipal building

#### **ADJOURNMENT**

The meeting was adjourned at 8:10 P.M.

#### **ATTENDANCE REGISTER**

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

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Gayle R. Marthers, Borough Secretary