

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, JULY 15, 2014 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

John J. VanVolkenburgh, President
Neal E. Abrams
Dan Patton
N. Kenneth Lundberg
Tammy Lytle
Thomas Fitzsimmons

Absent

Janis Ashman

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary
Richard L. Hileman, II; Chief of Police
Sam Wiser, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE JUNE 10, 2014 REGULAR MEETING

*** K. Lundberg moved, T. Fitzsimmons seconded, that the minutes of the June 10, 2014 Regular Council meeting be approved as submitted. Motion passed with Mr. Patton and Mrs. Lytle abstaining due to absence.

OPEN TO THE PUBLIC

No One addressed Council at this time.

ORDINANCES AND RESOLUTIONS

Nothing

MAYOR'S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Chief Hileman provided:
 - Police Report
- Follow-ups:
 - Liberty Mountain Resort Update
 - July 4th Celebration – Friday, July 4, 2014
 - Event Overview
 - Thanks to the Sponsors and Volunteers
 - Certificates of Appreciation given to the MS Department, Dave Hazlett and Gayle Marthers
- Announced:
 - Town Hall Meeting with Congressman Scott Perry – Saturday, July 19, 2014 @ Fairfield Fire/EMS
 - Training regarding the PA State Civil Service Application Process – Friday, July 25, 2014 @ Career Link in Gettysburg
 - National Night Out – Tuesday, August 5, 2014 from 5-8pm @ Carroll Commons Park
- Shared a list of the upcoming meetings and events
- Personal Thank You for Emergency Services staff and volunteers who responded to a call at the Mayor's Home.

FIRE/EMS/EMA REPORTS

Updates, Statistics and Information were supplied for the following:

- Mr. Neal Abrams, Fairfield Fire/EMS
 - Report of Calls for the year
 - Invited everyone to attend the Quarterly meeting of Municipal Leaders and Fire Company Leadership to be held on Monday, July 21, 2014 at 7pm @ Fairfield Fire/EMS in the Community Room
 - Volunteerism is Down, please consider giving of your time

COMMITTEE REPORTS

Finance Committee. Mayor Harris and Mr. Fitzsimmons shared that the 2014 Budget Review was accepted as presented and that the 2015 Budget Timeline was approved. Staff will begin working on their portion in late July and the 1st Draft will be distributed to Council at the October 14, 2014 meeting.

Planning Commission. Mr. Kaplan reported that the Commission discussed the following topics:

- Befouling Ordinance was tabled
- Zoning Ordinance regarding Accessory Buildings and set-backs is under Review following a resident's request for clarification.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for May 2014. Following brief discussion:

*** D. Patton moved, T. Lytle seconded, that Council accept the June 2014 Treasurer's Report as presented. Motion passed unanimously.

Sale of Lots from County Repository. Mr. Hazlett explained that the list of lots outlined in the Secretary's Memorandum of July 9, 2014 represented property that had undergone the County Tax Claim Bureau's delinquent collection process. The lots in question failed to sell and therefore were added to the list of properties under the control of the County Repository. There have been bids received as outlined in the Memorandum that require formal action from Council to accept.

Following brief discussion:

***T. Fitzsimmons moved; N. Abrams seconded that the County act to accept the bids as submitted. Motion passed unanimously.

UNFINISHED BUSINESS

Municipal Building. Mayor Harris provided a brief update via a PowerPoint presentation that included:

- Project Process and Programming
- Library Consideration in the Project
- Redevelopment Assistance Capital Program (Grant) with the support of Senator Alloway
 - Request was made to enter into a Contractual Agreement with Government Management Services, LLC (GMS). GMS will be responsible for preparing the proper documentation for the grant request and when awarded; GMS will continue to track the project to ensure proper completion of reports, documentation and paperwork for the Grant Execution. Following discussion:
 - ***T. Fitzsimmons moved; D. Patton seconded that Council Authorize Borough Personnel to Execute the appropriate documents to enter into an Agreement with GMS with a retainer fee of \$4000/monthly. Motion passed unanimously.

NEW BUSINESS

None

OPEN TO THE PUBLIC**ADJOURNMENT**

The meeting was adjourned at 8:05 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary