

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, DECEMBER 10, 2013 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

John J. VanVolkenburgh, President
N. Kenneth Lundberg
Neal E. Abrams
Tammy Lytle
Dan Patton
Janis Ashman

Absent

Frank Buhrman

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary

Sam Wiser, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE NOVEMBER 12, 2013 REGULAR MEETING

*** K. Lundberg moved, T. Lytle seconded, that the minutes of the November 12, 2013 Regular Council meeting be approved as presented. Motion passed unanimously.

OPEN TO THE PUBLIC

The Following Citizens addressed Council at this time:

- Ms. Dorothy Drechsler, 7 Trout Run Trail, regarding opposition to Ordinance #2-2013 - Zoning Change Regarding Cluster Developments
- Mr. Thomas Wolf, 33 Spring Trail regarding the following topics:
 - Meeting Agenda Posting
 - Salary of Part-Time Police Officers
 - 2014 Budget Expenditures
 - Legality of Putting Ordinance #2-2013 - Zoning Change Regarding Cluster Developments up for a Council Vote
- Mr. Bruce Carr, 92 Eagles Trail regarding the following topics:
 - Opposition to Ordinance #2-2013 - Zoning Change Regarding Cluster Developments
 - Information dissemination through social media and e-newsletters, websites, etc.
- Mr. Robert Verderame, 12 Linda Trail regarding opposition to Ordinance #2-2013 - Zoning Change Regarding Cluster Developments
- Mr. Charles Suhr, attorney for ELUMA, Inc., regarding Ordinance #2-2013 - Zoning Change Regarding Cluster Developments
- Richard Matthews, 21 Helen Trail regarding opposition to Ordinance #2-2013 - Zoning Change Regarding Cluster Developments
- Ms. Mary Walter, 36 Hilltop Trail regarding Ordinance #1-2014 – Unlawful Vegetation

ORDINANCES AND RESOLUTIONS

Ordinance #2-2013 - Zoning Change Regarding Cluster Developments. Mr. VanVolkenburgh stated that due to the comments received from Adams County Planning and the overwhelming opposition by residents; the ordinance would not be brought to a vote at this time. He asked that Members agree to

have the document sent back to Planning Commission for additional review. Members agreed by consensus.

Ordinance #4-2013 – 2014 Tax Levy. – Mr. Hazlett reviewed the language of the Ordinance stating that the budget has been prepared and is set for advertising with no increase in taxes. Following brief discussion:

*** K. Lundberg moved; T. Lytle seconded that Ordinance #4-2013 setting the Borough Tax Rate at 2.45 mils for 2014 be adopted. Motion passed unanimously via roll call.

Ordinance #5-2013 – Dedicated Fire & Emergency Services Tax. Mr. VanVolkenburgh asked for a motion to adopt Ordinance #5-2013:

***K. Lundberg moved; N. Abrams seconded that Ordinance #5-2013 that would levy a tax of .25 mils dedicated to Fire & Emergency Services be adopted. Motion passed unanimously via roll call.

Ordinance #1-2014 – Amending § 25-201: Unlawful Vegetation. Mr. Hazlett provided brief description and background for the amendment. Following brief discussion:

*** D. Patton moved; T. Lytle that Ordinance #1-2014 – Amending § 25-201: Unlawful Vegetation be advertised for adoption. Motion passed unanimously.

MAYOR'S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Congratulations to Officer Dustin Miller for 2013 DUI Top Gun Award given by the PA DUI Association
- Police Report
- Vehicles are still being entered and items taken. Asked that doors be locked at all times
- York Adams Tax Bureau update
- Adams County Tax Collection Committee update
- Shared a list of the upcoming meetings and events

Mr. Hazlett offered congratulations to Mayor Harris on his receipt of the Inaugural Ronald J. Harris Award for Outstanding Individual Service to His/her Borough and the Adams County Boroughs Association presented at the Adams County Boroughs Association meeting on November 18, 2013. Mayor Harris's continued dedication to his community and his elected office was honored.

FIRE/EMS/EMA REPORTS

Updates, Statistics and Information were supplied for the following:

- Mr. David Martin, Fountaindale Fire Company
- Mr. Neal Abrams, Fairfield Fire/EMS

COMMITTEE REPORTS

Parks, Recreation and Environmental Advisory Committee:

Mrs. Lytle provided information and updates on the following:

- Breakfast with Santa
- Installation of New Playground Equipment
- 2013 Fall Classic Golf Tournament
- Requested consideration of the Committee Application from Mr. Robert Pyles to fill the vacancy on the committee. Following brief discussion:
***T. Lytle moved; D. Patton seconded that Mr. Robert Pyles be appointed to the Parks, Recreation and Environmental Advisory Committee for a 5 year term. Motion passed unanimously.

Planning Commission:

Mr. Kaplan presented a brief report.

Public Safety Committee:

Mayor Harris provided information and updates on the following:

- Safety Portal
- Citizens' Police Academy

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER**Treasurer's Report for November 2013.** Following brief discussion:

*** N. Abrams moved, D. Patton seconded, that Council accept the November 2013 Treasurer's Report as presented. Motion passed unanimously.

2014 Proposed Budget. Mr. Hazlett asked that the 2014 Proposed Budget be approved. Following brief discussion:

***T. Lytle moved; K. Lundberg seconded that the 2014 Proposed Budget be adopted. Motion passed unanimously.

2014 Meeting Schedule. Mr. Hazlett reviewed the 2014 meeting schedule and asked that Council approve it to be advertised. Following brief discussion:

***J. Ashman moved; N. Abrams seconded that the 2014 Meeting Schedule be approved for advertising. Motion passed unanimously.

2014 Re-Organization Meeting. Mr. Hazlett explained that Pennsylvania Borough Code requires a re-organization of Council every two (2) years and asked that the appropriate advertising be authorized. Following brief discussion:

***D. Patton moved; K. Lundberg seconded that the Bi-Annual Re-Organization Meeting of Council as required by Borough Code be advertised for Monday, January 6, 2014 at 7:00pm. Motion passed unanimously.

2014 Holiday Schedule. Mr. Hazlett outlined the 2014 Employee Holiday Schedule. Following brief discussion:

***K. Lundberg moved; T. Lytle seconded that Council approve the 2014 Employee Holiday Schedule. Motion passed unanimously.

Memorandum of Understanding (MOU) – Fairfield Fire/EMS. Mr. Hazlett asked that Council approve the language of the MOU and authorize staff to execute the document. Following brief discussion:

***D. Patton moved; J. Ashman seconded that the Memorandum of Understanding with Fairfield Fire/EMS be approved and further that Borough Staff be authorized to execute the document. Motion passed unanimously.

Memorandum of Understanding (MOU) – Fountaindale Volunteer Fire Company. Mr. Hazlett asked that Council approve the language of the MOU and authorize staff to execute the document. Following brief discussion:

***T. Lytle moved; N. Abrams seconded that the Memorandum of Understanding with Fountaindale Volunteer Fire Company be approved and further that Borough Staff be authorized to execute the document. Motion passed unanimously.

Compliance Audit of Borough Pension Plans. Mr. Hazlett reviewed the Compliance Audit Reports from the State Auditor General for the Borough Pension Plans. There were no discrepancies or findings; Mr. Hazlett then asked that Council accept the reports. Following brief discussion all reports were accepted by consensus.

UNFINISHED BUSINESS

Municipal Building. Mr. Hazlett reported that the committee was waiting for information from financial institutions at this time.

- Mr. Thomas Wolf, 33 Spring Trail was granted time to speak regarding this issue

NEW BUSINESS

Nothing.

OPEN TO THE PUBLIC

No one addressed Council at this time.

EXECUTIVE SESSION

***D. Patton moved; J. Ashman seconded that Council move into Executive Session to discuss an employee issue at 8:45pm. Motion passed unanimously.

OPEN SESSION

The meeting reopened and Solicitor Wiser stated that an employee salary issue had been discussed. There was no action to be taken at this point.

ADJOURNMENT

The meeting was adjourned at 8:52 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary