

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, OCTOBER 15, 2013 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

John J. VanVolkenburgh, President
N. Kenneth Lundberg
Neal E. Abrams
Tammy Lytle
Dan Patton
Janis Ashman
Frank Buhrman

Absent

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary
Richard L. Hileman, II, Police Chief
Sam Wiser, Borough Solicitor

CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 10, 2013 REGULAR MEETING

***J. Ashman moved, T. Lytle seconded, that the minutes of the September 10, 2013 Regular Council meeting be approved as presented. Motion passed unanimously.

OPEN TO THE PUBLIC

No One Addressed Council at this Time

ORDINANCES AND RESOLUTIONS

MAYOR'S REPORT – R. HARRIS

Mayor Harris began by asking for a moment of silence in remembrance of those who were killed and in honor of those affected by the terror attacks of September 11, 2001. Following this he provided updates or follow-ups for the following:

- Police Report
- Chief Hileman outlined a Request for Full-Time Police Officer to replace vacancy of the Part-time Officer: Issue was tabled by consensus of members until the joint meeting of Council and Finance Committee for Budget Workshop
- Chief Hileman asked that Council allow him to seek to fill a temporary Part-Time Officer position at the Hourly Rate of \$21.50 until such time as the issue of a Full-Time Officer position is decided:
***K. Lundberg moved; J. Ashman seconded that allow Chief Hileman to seek to fill a temporary Part-Time Officer position at the Hourly Rate of \$21.50 until such time as the issue of a Full-Time Officer position is decided. Motion passed unanimously.
- Chief Hileman request the Re-Appointment of Mr. John E. Davis to the Civil Service Commission for another Term:
***K. Lundberg moved; D. Patton seconded that Mr. John E. Davis be appointed to serve another term on the Civil Service Commission. Motion passed unanimously.
- Congratulations were offered to Patrolman Dustin Miller on his Marriage.
- Overview of the Laws regarding Texting and Cellular Use while Driving and Seatbelt Usage
- Update on the Southwest Adams Recreation Study
- Overview of the Regulations governing the Burning of Leaves in the Borough

- Proclamation – National Teen Driver Safety Week and asked for the public’s participation and support for a Grant Contest.
- Candidates’ Debate – October 21, 2013 at the Gettysburg College
- Joint Hearing “Challenges Facing Firefighters Today” – October 25, 2013 hosted by Senator Alloway
- 2013 Fall Classic Golf Tournament – October 26, 2013 to benefit July 4th Celebration
- Veteran’s Day Breakfast – November 11, 2013 at the Fairfield High School
- General Election – November 5, 2013 – Come Out and VOTE
- Members and Public were invited to the Peer-to-Peer Recreation Study information forum scheduled for Wednesday, September 18, 2013 being held in the Fairfield Fire/EMS banquet room at 7:00pm.
- Shared a list of the upcoming meetings and events

FIRE/EMS/EMA REPORTS

Updates and Information was supplied for the following:

- Mr. Abrams provided reports: Fairfield Fire/EMS
 - Statistics
 - Presented information regarding the possible collection of a dedicated fire tax to be used for the operation of the Fairfield Fire Department and Fountaindale Fire Department.

COMMITTEE REPORTS

Finance Committee: Mr. Buhrman reported that the committee reviewed the 2014 Proposed Budget. The Budget as presented has a \$1500 surplus of expected revenue over anticipated expenses. There has been no allowance for the Full-Time Officer although Mr. Hazlett reported that that approximately an additional \$40,000 would be needed for salary and benefits over the Part-Time Officer Wages budgeted.

Parks, Recreation and Environmental Advisory Committee: Mrs. Lytle provided updates for the following:

- Welcomed new member John Hawk
- Discussed 2014 Recreation Project Ideas
- Reminded everyone of the dangers of West Nile Virus and how to reduce the chances of infection.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer’s Report for September 2013. Following brief discussion:

*** D. Patton moved, F. Buhrman seconded, that Council accept the September 2013 Treasurer’s Report as presented. Motion passed unanimously.

Solid Waste Contract. Mr. Hazlett outlined the Bid Tabulation prepared by the County for the 3-year Contract for Solid Waste Hauling for the Borough. Parks Garbage Service, Inc. has submitted the lowest responsible bid.

Following brief discussion:

***N. Abrams moved; F. Buhrman seconded that Council award the Contract to Parks Garbage Service, Inc with the lowest responsible bid. Motion carried unanimously.

2014 MMO. Mr. Hazlett reviewed the memorandum outlining the Minimum Municipal Obligation for the 2014 Employee Pension Plan.

2014 Liquid Fuels Allocation. Mr. Hazlett reviewed the estimated allocation of Liquid Fuels funding the Borough could expect in 2014 for road maintenance and improvements.

Ordinance #2-2013 – Zoning Change Regarding Cluster Developments. Mr. Hazlett explained that due to an unexpected delay, the Adams County Planning Commission Comments were not given the allotted time for submittal as outlined in the PA Planning Code. Therefore, the Members were asked to permit Borough Staff to advertise the Public Hearing regarding Ordinance # 2-2013 for November 12, 2013 during the Regular meeting of Council and Advertise that the Council intends to consider Adoption of Ordinance # 2-2013 at the November 12, 2013 Regular Meeting:

***K. Lundberg moved; T. Lytle seconded that Ordinance #2-2013 – Zoning Change Regarding Cluster Developments be advertised for the Council's Intent to Adopt and the Public Hearing regarding Ordinance # 2-2013 for November 12, 2013 at the Regular Meeting of Council. Motion passed unanimously.

UNFINISHED BUSINESS

Building Report:

Mr. Hazlett shared that financing is currently being sought and proposals are being received. The Building Working Group will review the proposals and provide a report as soon as it is finished.

NEW BUSINESS

OPEN TO THE PUBLIC

The following citizens addressed Council at this time:

- Ms. Mary Walter, 36 Hilltop Trail, CV: Addressed Council regarding issue the Southwest Regional Recreation Study and the possible creation of a Joint Commission. Mr. Hazlett responded that the Planning Group for this endeavor has requested time at the November 12, 2013 meeting to discuss the venture.

ADJOURNMENT

The meeting was adjourned at 8:20 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary