

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, JULY 9, 2013 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

John J. VanVolkenburgh, President
N. Kenneth Lundberg
Neal E. Abrams
Janis Ashman
Tammy Lytle
Frank Buhrman

Absent

Dan Patton

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary

Richard L. Hileman, II, Police Chief
Sam Wiser, Borough Solicitor

Absent

CONSIDERATION OF THE MINUTES OF THE JUNE 11, 2013 REGULAR MEETING

*** J. Ashman moved, T. Lytle seconded, that the minutes of the June 11, 2013 Regular Council meeting be approved as presented. Motion passed unanimously with Mr. Lundberg abstaining due to absence.

OPEN TO THE PUBLIC

The following citizens addressed Council at this time:

- Mr. John Cazalas, 657 Country Club Trail, CV: Addressed Council regarding issue of not being able to use his dock and stated that he has not heard from the Borough. Mr. Wiser, Borough Solicitor addressed the issue.
- Holly Cookerly representing the "Operation Heartbeat" program that provided the AED units for the Police Vehicles presented Corporal Clifford Weikert with a special award for his use of the AED to save a man's life while on duty. The Chief, Mayor Harris and Council commended Corporal Weikert on his quick action.

ORDINANCES AND RESOLUTIONS

There were none.

MAYOR'S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Police Report:
- Radio Project:
- Public Safety and the recent Heat Advisories
- July 4th Celebration – awards were presented
- National Night Out is scheduled for August 6, 2013 from 5pm – 8pm
- Shared a list of the upcoming meetings and events

FIRE/EMS/EMA REPORTS

Updates and Information was supplied for the following:

- Mr. Abrams provided reports:
 - Fountaindale Fire Department
 - Fairfield Fire/EMS

COMMITTEE REPORTS

Finance Committee: Mr. Buhrman provided updates for the following:

- 2013 Budget Status
- 2014 Budget Timeline

Planning Commission: Mr. Kaplan provided updates for the following:

- Ordinance regarding Cluster Housing
- Sub-Committees:
 - Pathways (Hiking & Biking Trails)
 - Commuter Community

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for June 2013. Following brief discussion:

*** N. Abrams moved, K. Lundberg seconded, that Council accept the June 2013 Treasurer's Report as presented. Motion carried unanimously.

Joint Proposal for Municipal Waste Collection/Disposal and Recycling. Mr. Hazlett reviewed the proposal as presented by the County and asked Council to consider approving its joint advertising by the County. Following brief discussion:

***N. Abrams moved; T. Lytle seconded that Council approve the joint advertising of the Joint Proposal for Municipal Waste Collection/Disposal and Recycling Contract. Motion carried unanimously.

Sewage Management Program Enforcement – Request for Reprieve.

Mr. Hazlett reviewed a letter received by a home owner in the borough requesting reprieve from the requirements of the Sewage Management Program's 3-year septic pump cycle. Following brief discussion the consensus of the Members was that Council must uphold the Borough Ordinances and asked Borough Staff to draft a letter of response to the resident.

Alternate Engineer.

Mr. Hazlett explained that due to the Borough Engineer being used as the engineer for a Commercial Building Project that the Members should consider the appointment of an Alternate Engineer in case there comes a time when a conflict of interest makes it necessary to have another engineer to represent the Borough's interests. Following discussion the following action was taken:

***N. Abrams moved; K. Lundberg seconded that Council appoint Mr. Eric Mains of Buchart Horn, Inc. to serve as the Borough's Alternate Engineer. Motion carried unanimously.

UNFINISHED BUSINESS

House #/Addresses – Zoning Officer Report.

Mr. Hazlett reported that Zoning Officer Dave Baker has driven approximately two thirds of the Borough and issued several warnings. Overall there are less than 10% of the houses that are out of compliance thus far.

Building Report:

Report given during the "Open to the Public" session:

Mr. Scott Loercher, Buchart Horn, Inc. addressed the Members regarding the results of their contracted study outlining their evaluation of borough needs and recommendations for building options. The presentation included their evaluation of current functional space as well as recommended industry standards for functional space. The following four (4) options were presented regarding a new/remodeled Borough Office Facilities:

- Option #1: Renovate and Reuse Existing Borough Office Building.
Cost: \$2,324,540
Recommendation: No due to building location and condition and costs.
- Option #2: Construct a New Borough Office Building on Existing Site
Cost: \$2,536,800
Recommendation: Favorable due to location and cost.
- Option #3: Construct a New Building on Property at 14 Ranch Trail
Cost: \$3,176,400
Recommendation: No due to location and cost.
- Option #4: Purchase and Renovate Existing Building at 104 Sanders Road
Cost: \$3,125,620
Recommendation: No; however, this option may be possible if estimated costs for purchase of property and/or cost of renovations can be reduced considerably.

Following brief discussion, Members agreed by consensus to have the Borough Manager and Solicitor begin inquiries for the financing necessary for Option #2 while the Borough Manager opens a discussion with the owner of 104 Sanders Road regarding the cost to acquire the property.

NEW BUSINESS

Mayor Harris shared that Community Media representative Mark Wherley sent his apologies for not being at the meeting tonight to video tape; he forgot.

OPEN TO THE PUBLIC

The following citizens addressed Council at this time:

- Mr. John Cazalas, 657 Country Club Trail, CV: Regarding the Repairs to the Gabion Wall at Lake May opening of the Valve to allow freshening of the water.

ADJOURNMENT

The meeting was adjourned at 8:45 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary