

**BOROUGH OF CARROLL VALLEY  
REGULAR MEETING  
Of BOROUGH COUNCIL  
TUESDAY, APRIL 9, 2013 – 7:00 P.M.  
BOROUGH OFFICE**

**MINUTES**

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

**BOROUGH COUNCIL MEMBERS**

**Present**

John J. VanVolkenburgh, President  
Tammy Lytle  
Neal E. Abrams  
Janis Ashman  
N. Kenneth Lundberg

**Absent**

Dan Patton

**BOROUGH OFFICIALS, ETC.**

Ronald J. Harris, Mayor  
David A. Hazlett, Borough Manager  
Gayle R. Marthers, Borough Secretary  
Dave Baker, Zoning Officer  
Richard L. Hileman, II, Police Chief  
Sam Wiser, Borough Solicitor

**Absent**

**CONSIDERATION OF THE MINUTES OF THE MARCH 12, 2013 REGULAR MEETING**

\*\*\*K. Lundberg moved, J. Ashman seconded, that the minutes of the March 12, 2013 Regular Council meeting be approved as presented. Motion passed unanimously.

**APPOINTMENT OF COUNCIL MEMBER**

Mr. VanVolkenburgh brought to the attention of the Members that information was provided for two (2) individuals interested in the appointment to the vacant seat on Council. He then asked for nominations from the Members:

\*\*\*J. Ashman moved; K. Lundberg seconded that Mr. Frank Buhrman be nominated to fulfill the vacant seat on Council until such time as there is an elected Member. During open discussion; Mr. Buhrman and Mr. Hawk were given the opportunity to speak. Following this discussion, Mr. VanVolkenburgh called for the vote which was done via role call and recorded as part of Resolution # 4-2013; resulting is the unanimous appointment of Mr. Frank Buhrman to the vacant Council Seat. Mayor Harris administered the Oath of Office and Mr. Buhrman joined the Members for the remainder of the meeting.

**OPEN TO THE PUBLIC**

The following citizens addressed Council at this time:

- Senior Project Members: Provided update and requested council support.
  - Matthew Mason
  - Zach Ott
  - Thomas Bollinger
  - Cameron Scalio
  - Quentin Smith

Consensus of Members was in favor of supporting the efforts of the Project and agreed to fund any shortfall for the Basketball Lighting Project.

- Brad Rigler: Candidate for School Board

**ORDINANCES AND RESOLUTIONS**

Resolution # 4-2013: Appointment of Borough Resident to Council Member.

## **MAYOR'S REPORT – R. HARRIS**

Mayor Harris provided updates or follow-ups for the following:

- Police Report
- Radio Project Update
- Regional Recreation Study – Update
- Borough Building Working Group – Update
- Local Police use of Radar for Traffic Speed Control
  - Mayor Harris shared information regarding a movement to have local police authorized to use radar whereas only State Police Officers are authorized at this time. He suggested contacting Representative Moul or Senator Alloway to glean support.
- Bus Service – Exploring express service from the Borough to/from Frederick, MD
- Opening Day for Fairfield Little League is Saturday, April 20, 2013
- July 4<sup>th</sup> Fundraising:
  - Raffle Tickets
  - Golf Tournament
- Cub Scout Visit
- Shared a list of the upcoming meetings and events.

## **FIRE/EMS/EMA REPORTS**

Updates and Information was supplied for the following:

- Mr. Abrams provided reports:
  - Fountaindale Fire Department
  - Fairfield Fire/EMS.

## **COMMITTEE REPORTS**

**Finance Committee:** Mayor Harris reported that the committee discussed and accepted the following:

- 2012 End of Year Report
- 2012FY Audit
- 2013 1<sup>st</sup> Quarter Report

**Parks, Recreation and Environmental Advisory Committee:** Mrs. Lytle provided updates for the following:

- Considering Re-organization
- Farmers Market is not being held this year
- July 4<sup>th</sup> Celebration
- Biking/Hiking Trails

## **ADMINISTRATIVE BUSINESS – BOROUGH MANAGER**

**Treasurer's Report for March 2013.** Following brief discussion:

\*\*\* N. Abrams moved, J. Ashman seconded, that Council accept the March 2013 Treasurer's Report as presented. Motion carried unanimously.

Mr. Hazlett reported on the following:

- FY2012 Audit. Borough Auditors, Boyer & Ritter submitted the annual audit for review. There were no findings and the proper reports were submitted on time to all required agencies. Mr. Hazlett asked that Council consider accepting the report as submitted.
  - \*\*\* K. Lundberg moved; N. Abrams seconded that Members accept the FY2012 Audit as submitted. Motion carried unanimously.
- Mr. Hazlett asked that Members grant permission to advertise the approved FY2012 Audit:

\*\*\*K. Lundberg moved; T. Lytle seconded that the FY2012 Audit be advertised in accordance with Pennsylvania Borough Code requirement. Motion passed unanimously.

- ACCOG Joint Bids. Mr. Hazlett reported that the Bid Tab for the ACCOG Joint Bids is available at each Member's Seat for review. Due to the distance members agreed by consensus to reject all bids received for aggregate. No action was taken on other items.

- 2013 Materials Bid. Following brief discussion:

\*\*\*F. Buhrman moved; T. Lytle seconded that the 2013 Materials Bid be advertised as required by Pennsylvania Borough Code. Motion carried unanimously.

### **UNFINISHED BUSINESS**

Mr. Hazlett reported that the Lake May retaining wall has been evaluated by Pennsylvania's Department of Environment Protection and determined to be safe at this time. Repairs may wait until the low flow season for safety. Members will be updated periodically.

### **NEW BUSINESS**

#### **OPEN TO THE PUBLIC**

The following citizens addressed Council at this time:

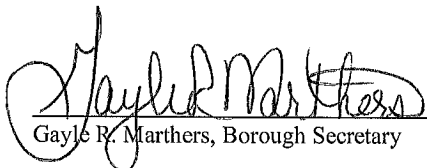
- George Fisanich, 7 Snowplow Trail, CV: Expressed thanks to the borough and staff for the job that they do.

### **ADJOURNMENT**

The meeting was adjourned at 8:05 P.M.

### **ATTENDANCE REGISTER**

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

  
Gayle R. Marthers, Borough Secretary