

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, JANUARY 15, 2013 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

John J. VanVolkenburgh, President
Tammy Lytle
Neal E. Abrams
Daniel J. Patton
N. Kenneth Lundberg
Janis Ashman

Absent

William K. Reinke

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager

Dave Baker, Zoning Officer
Richard L. Hileman, II, Police Chief
Jason Kelso, Borough Solicitor

Absent

Gayle R. Marthers, Borough Secretary

CONSIDERATION OF THE MINUTES OF THE DECEMBER 11, 2012 REGULAR MEETING

*** T. Lytle moved, N. Abrams seconded, that the minutes of the December 11, 2012 Regular Council meeting be approved as presented. Motion passed unanimously with Mr. Patton abstaining.

OPEN TO THE PUBLIC

No One Addressed Council at this time

ORDINANCES AND RESOLUTIONS

Ordinance #1-2013: Inter-Municipal Agreement Amending the Fairfield Regional Emergency Management Agency. After brief discussion and explanation of minor changes that included the removal of other municipality's signatures it was noted that nothing substantial was changed that would require re-advertisement. Council took the following action:

*** N. Abrams moved; K. Lundberg seconded that Ordinance #1-2013: Inter-Municipal Agreement Amending the Fairfield Regional Emergency Management Agency be adopted as advertised. Motion carried unanimously via roll call of Members present.

Resolution #1-2013: 2013 Fee Schedule. Following brief discussion:

***K. Lundberg moved; T. Lytle seconded that Resolution #1-2013 setting the various Borough Fees be approved as presented. Motion carried unanimously.

Resolution #2-2013: Elected Tax Collector Duties and Compensation for the 2014-2017 Term of Elected Office. Following explanation and brief discussion:

***T. Lytle moved; K. Lundberg seconded that Resolution #2-2013 setting the duties and compensation for the Elected Tax Collector for the Elected Term of Office consisting of years 2014 through 2017 be approved as presented. Motion carried unanimously.

Resolution #3-2013: Authorizing the Disposal of Records. Following explanation and brief discussion:

***J. Ashman moved; D. Patton seconded that Resolution #3-2013 authorizing the disposal of records in accordance with Pennsylvania Municipal Records Manual Revised be approved as presented. Motion carried unanimously.

MAYOR'S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Police Report – Chief Hileman provided the 2012 statistics
- ACCOG
- Influenza Statics & Preventative Measures
- Carroll Valley Citizens Association (CVCA) new president: Charles Whitlow
- New Borough Code
- Borough Building Working Group
- Community Media – Annual Meeting January 29, 2013
- Shared a list of the upcoming meetings and events.

FIRE/EMS/EMA REPORTS

Updates and Information was supplied for the following:

- Mr. Abrams provided reports:
 - Fountaindale Fire Department
 - Fairfield Fire/EMS.
 - Meeting of Municipality Representatives and Fire Company Representatives
 - New Training Requirements for Volunteers

COMMITTEE REPORTS

There were none.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for December 2012. Following brief discussion:

*** T. Lytle moved, D. Patton seconded, that Council accept the December 2012 Treasurer's Report as presented. Motion carried unanimously.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

There was none.

OPEN TO THE PUBLIC

Unnamed citizen requested information regarding the possible development of the 107 acre tract of land along Sanders Road. Mr. VanVolkenburgh and Mr. Abrams explained the history of the development and reported that the developer is meeting with Planning Commission. The next meeting is scheduled for Monday, February 4, 2013 at 7:00pm in the Borough Building. The public was encouraged to attend.

EXECUTIVE SESSION

Upon request of Borough Council President, John Van Volkenburgh,

***K. Lundberg moved, N. Abrams seconded, that the Council enter Executive Session at 7:50PM to discuss a personnel issue.

OPEN SESSION

Council opened to the public at 8:00 PM. Mr. VanVolkenburgh stated that the Members had discussed a personnel hiring issue and asked for a motion:

***J. Ashman moved, D. Patton seconded the Appointment of Craig A. Hartley as a part-time police officer of the Borough of Carroll Valley effective immediately with an hourly rate of \$16.00 conditioned upon the Chief issuing a Statement of Policy that any Employee or Officer cannot

provide Fire Arms Training to Personnel Outside of the Municipality which said Statement of Policy is Subject to without Solicitor Review. Motion carried unanimously.

OPEN TO THE PUBLIC

No One Addressed Council at this time

ADJOURNMENT

The meeting was adjourned at 8:05 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary