

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, APRIL 10, 2012 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

John J. VanVolkenburgh, President
N. Kenneth Lundberg
Tammy Lytle
Neal E. Abrams
Daniel J. Patton
Janis Ashman

Absent

William K. Reinke

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary
Adam Schellhaze, Borough Solicitor
Richard L. Hileman, II, Police Chief

Absent

Dave Baker, Zoning Officer

CONSIDERATION OF THE MINUTES OF THE MARCH 13, 2012 REGULAR MEETING

*** T. Lytle moved, K. Lundberg seconded, that the minutes of the March 13, 2012 Regular Council meeting be approved as presented. Motion passed unanimously.

OPEN TO THE PUBLIC

No one addressed Council at this time:

ORDINANCES AND RESOLUTIONS

There was none.

MAYOR'S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Police Report
- Burn Warning
- Adams County Council of Governments
- Adams County Radio Project
- DUI Information
- Water Testing Workshop
- July 4th Fireworks Fundraiser.
- Shared a list of the upcoming meetings and events.

Fairfield Fire/EMS Report.

Updates and Information was supplied for the following:

- Mr. Abrams shared that Fountaindale Fire Company representation was unavailable due to an active woods fire in the Borough and asked that everyone use extreme caution with regard to burning.
- Mr. Abrams provided a brief overview for Fairfield Fire/EMS of the March 2012 report of calls

COMMITTEE REPORTS

Finance Committee. Mayor Harris reported that the committee had accepted the 2011 End-of-Year Report and the 2012 1st Quarter Financial Report. The 2011 Audit is in the final preparation stage and will be available shortly. All required reports have been filed in a timely manner and there are no findings at this time

Parks, Recreation and Environmental Advisory Committee. Mrs. Lytle shared:

- The Farmer's Market will be moving to Carroll Commons with a tentative Opening Date of May 3, 2012.
- The 8th Annual Carroll Valley Fish Derby is scheduled for Saturday, April 28, 2012 for children ages 12 and younger.
- The Carroll Valley Citizens Association (CVCA) is organizing a Clean-up the Borough Day in conjunction with Earth Day on Saturday, April 21, 2012.
- Announced "World Tai Chi & Qigong (Chi Kung) Day" happening on Saturday, April 28, 2012 with the Adams County YWCA participating locally.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for March 2012. Following brief discussion:

*** K Lundberg moved, T. Lytle seconded, that Council accept the March 2012 Treasurer's Report as presented. Motion carried unanimously.

Fairfield High School Senior Project.

Mr. Hazlett provided an update on the projects for which he is providing oversight. The Veteran's Pavilion is under construction with a tentative completion date of April 20, 2012. The process is going well; however, donations are low. He asked that anyone wishing to support this endeavor; please send their tax-deductible donation to the Borough to his attention.

The second project has been completed. Adam Poulson raised funds and planted several shade trees along the walking path in Carroll Commons.

Municipal Services Request for Capital Purchase.

Mr. Hazlett asked that the Council approve the budgeted capital purchase of a 2012 F-550 dump truck for the Municipal Services Department:

***K. Lundberg moved; D. Patton seconded that Borough Council approve the budgeted capital expenditure of the 2012 F-550 dump truck for the Municipal Services Department. Motion carried unanimously.

Adams County Council of Governments – Emergency Service Committee Request.

Mr. Hazlett and Mayor Harris explained the nature of the request and asked that Council consider allocating the requested \$150 to join in the study:

***N. Abrams moved; D. Patton seconded that the Borough join with the Adams County Council of Government Members to participate in a Study of the County Emergency Services at a cost not to exceed \$150.00. Motion passed unanimously.

2012 Bids for Letting.

Mr. Hazlett asked that Council approve the advertisement of the Joint Bid Request for Borough Road Materials.

***T. Lytle moved; D. Patton seconded that the 2012 Road Materials Bid be advertised. Motion carried unanimously.

Mr. Hazlett requested that Council approve the advertisement of the Borough's Guiderail project for 2012 in an effort to replace the last of the old style guiderails with ones that are PennDOT compliant:

***K. Lundberg moved; T. Lytle seconded that the 2012 Guiderail Project be advertised.
Motion carried unanimously.

Members were given a Committee Application from a Mr. Anthony Bassett of 39 Barbara Trail offering to serve on the Sewer & Water Authority or Parks & Recreation. Mr. Hazlett explained that there is one current vacancy on the Sewer & Water Authority and that Mr. Buhrman has shared that he intends to formally submit his resignation from the Authority leaving a second seat open. Members were asked to review and consider appointing Mr. Bassett to the Sewer & Water Authority:

***K. Lundberg moved; N. Abrams seconded that Mr. Anthony Bassett of 39 Barbara Trail; Carroll Valley Borough be appointed to the Sewer & Water Authority. Motion carried unanimously.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

There was none.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ADJOURNMENT

The meeting was adjourned at 7:42 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary