

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, MARCH 13, 2012 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

John J. VanVolkenburgh, President
N. Kenneth Lundberg
Tammy Lytle
Neal E. Abrams
William K. Reinke
Janis Ashman

Absent

Daniel J. Patton

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Sam Wiser, Borough Solicitor
Dave Baker, Zoning Officer

Absent

Richard L. Hileman, II, Police Chief
Gayle R. Marthers, Borough Secretary

CONSIDERATION OF THE MINUTES OF THE FEBRUARY 14, 2012 REGULAR MEETING

*** W. Reinke moved, J. Ashman seconded, that the minutes of the February 14, 2012 Regular Council meeting be approved as presented. Motion passed with D. Patton abstaining.

OPEN TO THE PUBLIC

The following citizens addressed Council at this time:

- Dorothy Corbin, 22 Lakeview Trail, Carroll Valley
- Tim Robbins, 25 Oak Ridge Trail, Carroll Valley; offered prayer

ORDINANCES AND RESOLUTIONS

Resolution #2-2012: Fee Schedule Revision. Following brief explanation Members requested that the Resolution be amended to add the verbiage “excluding any and all Nationally Designated Holidays” to the 3rd paragraph following the word “Thursday;” in the second line.

***K. Lundberg moved; D. Patton seconded that Council adopt Resolution #2-2012: Fee Schedule Revision as amended. Motion carried unanimously.

MAYOR’S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Police Report
 - Copper Theft from Construction Site
 - Adams County Radio Project
- Adams County Council of Governments
 - Joint Purchasing
 - Partnership with ACVESA
- Boy Scout Blue & Gold Banquet
- Fairfield Fire-EMS Awards Banquet
 - Emergency Management Training: March 27, 2012 from 7:00pm – 9:00pm at the Adams County 911 Center

- Community Workshop regarding Potable Drinking Water: April 19, 2012 from 1:00-3:00pm or 6:00-8:00pm in the Carroll Valley Cortner Community Room.
- July 4th Fireworks Fundraiser.
- Shared a list of the upcoming meetings and events.
- Offered a moment of silence for a fallen Firefighter

Fairfield Fire/EMS Report.

Updates and Information was supplied for the following:

- Mr. Ginn provided a brief overview for Fountaindale Fire Company of the February 2012 report of calls
- Mr. Abrams provided a brief overview for Fairfield Fire/EMS of the February 2012 report of calls

COMMITTEE REPORTS

Parks, Recreation and Environmental Advisory Committee. Mrs. Lytle shared that the Farmer's Market will be moving to Carroll Commons and opening in late April or May.

Planning Commission. Mr. Hazlett reported that the Commission has completed its work on the Comprehensive Plan and reviewed a PowerPoint presentation outlining the Council's role in bringing the document through the Adoption process.

Public Safety. Mayor Harris provided a brief overview of the topics discussed.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for February 2012. Following brief discussion:

*** K Lundberg moved, W. Reinke seconded, that Council accept the February 2012 Treasurer's Report as presented. Motion carried unanimously.

Fairfield High School Senior Project.

Mr. Hazlett introduced seniors Caleb Wagner and Conner Leckemby and explained the nature of their involvement with the Borough. The young men outlined a community service project that they would like to complete for the Borough that would involve the construction of an 18' x 20' pavilion to be erected along the walking path near the area that once held the volleyball court. They have successfully lined up contractors who will donate the labor and have solicited local businesses for the estimated \$3000 in materials to complete the project. It was requested that Council consider offering their financial support to complete this project if the donations fall short of the amount needed. Mr. Hazlett specifically requested that the Council re-distribute up to \$3000 from Capital Reserve budgeted for the replacement of shingles on the Cortner Pavilion. *** K. Lundberg moved, D. Patton seconded that the Council re-distribute up to \$3000 from Capital Reserve budgeted for the replacement of shingles on the Cortner Pavilion. Motion carried unanimously.

The project was supported by Mayor Harris, Chief Hileman, Councilman Lundberg and Mr. Hazlett with pledges totaling \$400.

UNFINISHED BUSINESS

Towing Rotation Ordinance.

Mr. VanVolkenburgh led the discussion beginning with review of a memorandum provided by Chief Hileman outlining the current Department Policy regarding Towing. Borough Solicitor, Adam Schellhaze was asked if the Borough had a legal obligation to provide a rotation among providers or if the service would require Competitive Bidding Requirements. Mr. Schellhaze confirmed that the Service could legally be chosen at the discretion of the Police Department or Borough Management. Mr. Hazlett explained that by definition Towing of this nature would fall

into a Professional Service category therefore, Competitive Bidding would not be necessary. It was also noted that the fees associated with the Towing are paid by the vehicle's owner or agent and not by the Borough. Following additional brief discussion; the procedure outlined in Chief Hileman's memorandum was accepted as Borough Police Department Policy via Member consensus bringing the issue to a close at this time.

NEW BUSINESS

There was none.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ADJOURNMENT

The meeting was adjourned at 8:25 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary