

**BOROUGH OF CARROLL VALLEY
REGULAR MEETING
Of BOROUGH COUNCIL
TUESDAY, DECEMBER 13, 2011 – 7:00 P.M.
BOROUGH OFFICE**

MINUTES

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

BOROUGH COUNCIL MEMBERS

Present

John J. VanVolkenburgh, President
Frank A. Buhrman
N. Kenneth Lundberg
Neal E. Abrams
Daniel J. Patton
William K. Reinke

Absent

Tammy Lytle

BOROUGH OFFICIALS, ETC.

Ronald J. Harris, Mayor
David A. Hazlett, Borough Manager
Gayle R. Marthers, Borough Secretary
Adam Schellhaze, Borough Solicitor
Chief Richard L. Hileman

Absent

CONSIDERATION OF THE MINUTES OF THE NOVEMBER 15, 2011 REGULAR MEETING

*** K. Lundberg moved, F. Buhrman seconded, that the minutes of the November 15, 2011 Regular Council meeting be approved as presented. Motion passed with W. Reinke abstaining.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ORDINANCES AND RESOLUTIONS

Ordinance #3-2011: Tax Levy Ordinance. Mr. Hazlett asked that the vote be tabled until after discussion of the budget. Members agreed by consensus.

MAYOR'S REPORT – R. HARRIS

Mayor Harris provided updates or follow-ups for the following:

- Presented an award to Out-going Councilman Frank Buhrman thanking him for his service to the Borough and its residents
- Police Report
- Adams County Tax Collection Committee
- Adams County Boroughs' Association: Next meeting: January 15, 2012 at 6:00pm
- Weather Alert
- FREMA – Mayor Harris announced the resignation of Dave Martin as Coordinator of FREMA. He explained that the group is considering the promotion of the Deputy Coordinator, Andrew J. Aldrich to the position of Coordinator and asked for direction from the Members.

***K. Lundberg moved; W. Reinke seconded that Council recommend to FREMA the appointment of Andrew J. Aldrich to Coordinator. Motion carried unanimously.

- Recycling Centers including special items such as batteries, electronics and oil
- Shared a list of the upcoming meetings and events.

Fairfield Fire/EMS Report.

Mr. Abrams provided a brief report asking residents to please check batteries in smoke and CO2 detectors.

COMMITTEE REPORTS

Planning Commission. Mr. Ed Kaplan stated that Borough Staff has the final revisions for the Comprehensive Plan and that the document should be ready for Council review in January.

Mr. Kaplan outlined a proposed ordinance that would amend Chapter 2 of the Code of Ordinances to permit the limited keeping of domesticated chickens on residentially zoned property. After brief discussion the Members agreed by consensus to move forward with the ordinance requesting that the Solicitor review the document and that staff prepare the document for consideration in January.

ADMINISTRATIVE BUSINESS – BOROUGH MANAGER

Treasurer's Report for November 2011. Following brief discussion:

*** F. Buhrman moved, W. Reinke seconded, that Council accept the November 2011 Treasurer's Report as presented. Motion carried unanimously.

2012 Proposed Budget. Following brief discussion:

***F. Buhrman moved, K. Lundberg seconded, that Council adopt the 2012 Budget as advertised. Motion carried with Mr. Reinke and Mr. Patton voting no.

Ordinance #3-2011: Tax Levy Ordinance.

*** K. Lundberg moved, F. Buhrman seconded that Council adopt Ordinance #3-2011:Tax Levy Ordinance as advertised. Motion carried with Mr. Reinke and Mr. Patton voting no.

Resolution #08-2011: 2012 Fee Schedule.

***W. Reinke moved, N. Abrams seconded that Council adopt Resolution #8-2011: 2012 Fee Schedule as presented. Motion carried unanimously.

2012 Holiday Schedule. Schedule was accepted by consensus.

2012 Meeting Schedules.

***W. Reinke moved, F. Buhrman seconded that the 2012 schedule of Borough Meetings be advertised in accordance with PA Code. Motion carried unanimously.

Commission and Committee Re-appointment List. Members were asked to review the list and take note of the vacancies. Public was asked to submit applications by December 31, 2011 if interested in filling any vacancy. Appointments will be made at the 2012 re-organization meeting.

2012 Re-Organization Meeting.

***F. Buhrman moved, K. Lundberg seconded that the mandatory Re-organization meeting be advertised in accordance with PA Code for Tuesday, January 3, 2012 at 7:00pm. Motion carried unanimously.

Adams County Tax Claim Bureau – Repository Sale Bids. Following brief discussion:

***F. Buhrman moved, W. Reinke seconded that Council accept Offer #2 for all lots as it was the highest on each lot. Motion carried unanimously.

Borough of Carroll Valley 457 Deferred Compensation Plan Amendment. Following brief discussion:

***K. Lundberg moved, F. Buhrman seconded that Council approve the Amendment for Pension Protection Act (“PPA”), Heroes Earning Assistance and Relief Tax Act of 2008 (“HEART”); Worker, Retiree and Employer Recovery Act of 2008 (“WRERA”) for Governmental 457(b) Plan #612489 as presented. Motion carried unanimously.

York Water Company’s PUC Expansion verification Request. Mr. Hazlett explained that the York Water Company is in negotiations to purchase Section A Water Corporation and that the Public Utility Commission (PUC) has requested that the Borough complete a questionnaire. Following its review; Members agreed by consensus to have Borough Staff complete the questionnaire and submit same to PUC.

UNFINISHED BUSINESS

Mr. Buhrman asked for an update on the SPCA services due to recent news articles regarding their status.

NEW BUSINESS

Mr. VanVolkenburgh thanked Mr. Buhrman for his service and officially congratulated those newly elected Members; incumbents Mr. Neal Abrams, Mrs. Tammy Lytle (in absentia) and Mr. William Reinke and starting her first term, Ms. Janise Ashman.

OPEN TO THE PUBLIC

No one addressed Council at this time.

ADJOURNMENT

The meeting was adjourned at 8:15 P.M.

ATTENDANCE REGISTER

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

Gayle R. Marthers, Borough Secretary