

**BOROUGH OF CARROLL VALLEY  
REGULAR MEETING  
Of BOROUGH COUNCIL  
TUESDAY, OCTOBER 11, 2011 – 7:00 P.M.  
BOROUGH OFFICE**

**MINUTES**

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

**BOROUGH COUNCIL MEMBERS**

**Present**

John J. VanVolkenburgh, President  
Frank A. Buhrman  
William K. Reinke  
Neal E. Abrams  
Daniel J. Patton  
Tammy Lytle

**Absent**

N. Kenneth Lundberg

**BOROUGH OFFICIALS, ETC.**

Ronald J. Harris, Mayor  
David A. Hazlett, Borough Manager  
Gayle R. Marthers, Borough Secretary  
Adam Schellhaze, Borough Solicitor  
Chief Richard L. Hileman

**Absent**

**CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 13, 2011 REGULAR MEETING**

\*\*\* N. Abrams moved, W. Reinke seconded, that the minutes of the September 13, 2011 Regular Council meeting be approved as presented. Motion passed unanimously.

**OPEN TO THE PUBLIC**

The following citizens addressed Council at this time:

- Dorothy Corbin, 22 Lakeview Trail, Carroll Valley; Resident regarding a tree belonging to the Borough that is hanging over her property. She asked that it be trimmed.

**ORDINANCES AND RESOLUTIONS**

Ordinance # 2-2011: Earned Income Tax Amendment required by Act 32 of 2008. Mayor Harris reviewed the Ordinance as it was developed and presented by the Adams County Tax Collection Committee for the Borough's approval. Following brief discussion:

\*\*\*W. Reinke moved, D. Patton seconded that the Council advertise for adoption Ordinance # 2-2011: Earned Income Tax Amendment required by Act 32 of 2008. Motion carried with Mr. Buhrman voting no.

**MAYOR'S REPORT – R. HARRIS**

Mayor Harris provided updates or follow-ups for the following:

- Police Report
- DUI Checkpoint – September 30, 2011
- Adams County Tax Collection Committee
- Adams County Boroughs' Association: Next meeting: November 21, 2011 at 6:00pm
- Megan's Law – PowerPoint Presentation

- Prevailing Wage Hearing – October 11, 2011; ACCOG thanked Mr. Hazlett for his submission
- Shared a list of the upcoming meetings and events.
- In Requiem – Keith Rankin, Lancaster Firefighter

### **Fairfield Fire/EMS Report.**

Mr. Abrams outlined the Fairfield Fire/EMS report and answered any questions. He also provided a brief update regarding the third (3<sup>rd</sup>) Municipal Meeting with Fire Department representatives.

Representative outlined the report and offered to answer any questions regarding Fountaindale Fire Department.

### **COMMITTEE REPORTS**

**Finance Committee.** Mr. Reinke shared the Committee's discussion of the Proposed 2012 Budget and invited the public to the joint meeting of Council and Finance for a Budget Workshop scheduled for Tuesday, October 18, 2011.

**Parks, Recreation and Environmental Advisory Committee.** Mrs. Lytle provided an update to the Farmers' Market stating that although small; it was successful for a first year. The Committee is planning to continue next season but may enlist the help of the Adams County Farmers' Market Committee and may change venues. Members will be updated as the project plans are discussed.

It was noted that mosquitoes in the Borough have tested positive for West Nile and the public was asked to spray standing water and empty all containers that may have stagnating water in them.

The committee is planning an Alternative & Holistic Health Fair for the Spring of 2012.

**Planning Commission.** Mr. Ed Kaplan stated that work on the Comprehensive Plan was on-going. The Vision Statement and Recommendations were reviewed at the October meeting. The Members were invited to attend the Southwest Regional Planning meeting and Mr. Kaplan shared information regarding a potential new member.

### **ADMINISTRATIVE BUSINESS – BOROUGH MANAGER**

#### **Treasurer's Report for September 2011.**

Following brief discussion:

\*\*\* F. Buhrman moved, W. Reinke seconded, that Council accept the September 2011 Treasurer's Report as presented. Motion carried unanimously.

**Audit Services – Letter of Agreement.** Mr. Hazlett explained that Boyer & Ritter have drafted a new 3-year proposal for Auditing Services. The current 3-year agreement will end December 31, 2011. After brief discussion:

\*\*\* W. Reinke moved; T. Lytle seconded that the Borough enter into a 3-year agreement with Boyer & Ritter, Certified Public Accountants and Consultants to perform the Audit and Related Services as outlined in their letter dated September 20, 2011. Motion passed unanimously.

**Municipal Waste Contract Extension.** Mr. Hazlett explained that upon approval of the Waste Contract in 2009; there was a clause that would allow for a one (1) year extension. Parks

Garbage and the County have agreed to offer this extension for Municipal approval. After brief discussion:

\*\*\* F. Buhrman moved; W. Reinke seconded that the Borough enter into a one (1) year extension of the current Municipal Waste contract with Parks Garbage, Inc. with the understanding that all terms and conditions remain the same as the current contract. Motion carried unanimously.

**Trick-or-Treat.** Members were asked to set an official time for Trick-or-Treat in the Borough as staff has received numerous calls regarding the issue:

\*\*\* T. Lytle moved; W. Reinke seconded that Trick-or-Treat in the Borough be designated as Monday, October 31, 2011 from the hour of 6:00PM until 8:00PM rain or shine. Motion carried unanimously.

The public was asked to please watch for children during that time frame and if you wish to participate please turn your porch light on. Children were reminded to be safe and travel with an adult or friend.

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

**Workers Compensation for Fairfield Fire/EMS.** Members were asked to table this item until next meeting as the Agreement was under further review. Council agreed by consensus.

Members were notified that Finance Committee Member Jason Shay had tendered his resignation as with regret it was accepted at the meeting. The Public was asked to consider volunteering for the various committee vacancies.

### **OPEN TO THE PUBLIC**

No one addressed Council at this time.

### **ADJOURNMENT**

The meeting was adjourned at 7:45 P.M.

### **ATTENDANCE REGISTER**

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

---

Gayle R. Marthers, Borough Secretary