

**BOROUGH OF CARROLL VALLEY  
REGULAR MEETING  
Of BOROUGH COUNCIL  
TUESDAY, SEPTEMBER 13, 2011 – 7:00 P.M.  
BOROUGH OFFICE**

**MINUTES**

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

**BOROUGH COUNCIL MEMBERS**

**Present**

John J. VanVolkenburgh, President  
N. Kenneth Lundberg  
William K. Reinke  
Neal E. Abrams  
Daniel J. Patton  
Tammy Lytle

**Absent**

Frank A. Buhrman

**BOROUGH OFFICIALS, ETC.**

Ronald J. Harris, Mayor  
David A. Hazlett, Borough Manager  
Gayle R. Marthers, Borough Secretary  
Adam Schellhaze, Borough Solicitor  
David E. Baker, Zoning Officer  
Chief Richard L. Hileman

**Absent**

**CONSIDERATION OF THE MINUTES OF THE AUGUST 9, 2011 REGULAR MEETING**

\*\*\* D. Patton moved, F. Buhrman seconded, that the minutes of the August 9, 2011 Regular Council meeting be approved as presented. Motion passed with Mrs. Lytle abstaining.

**OPEN TO THE PUBLIC**

The following citizens addressed Council at this time:

- Dorothy Corbin, 22 Lakeview Trail, Carroll Valley; Resident regarding a septic system. Referred to SEO for follow-up.
- Pastor Tim Robbins, 25 Oak Ridge Trail, regarding follow-up to a police matter. Chief Hileman addressed request. Offered opening prayer.

**MAYOR'S REPORT – R. HARRIS**

Mayor Harris provided updates or follow-ups for the following:

- Police Report
- Expressed appreciation to Borough Municipal Services for repair work to Cardinal Trail
- Expressed thanks to Mr. Patton for his facilitation of CPR/AED Training for Borough Staff
- Adams County Tax Collection Committee
- Adams County Community and Economic Partnership. Next meeting: November 15, 2011 at 9:00am
- Adams County Boroughs' Association: Next meeting: September 19, 2011 at 6:00pm
- Regionalization: Mayor Harris will circulate survey/poll neighboring municipalities and public service agencies regarding their interest in regionalization.
- Shared a list of the upcoming meetings and events.

### **Fairfield Fire/EMS Report.**

Mr. Abrams outlined the Fairfield Fire/EMS report and answered any questions.

Mr. Dave Martin offered to answer any questions regarding Fountaindale Fire Department.

### **COMMITTEE REPORTS**

**Planning Commission.** Mr. Ed Kaplan reported that the Commission members voted to pursue a change in the Borough Zoning Ordinance to allow chickens following a presentation by Councilman Reinke. He further shared that when prepared; a proposed ordinance will be brought to the Members for consideration. Mr. Kaplan stated that work on the Comprehensive Plan was on-going. He outlined a proposed Lot trade whereby the Borough would trade Lot# P-0006 for Lot # RB-0085:

\*\*\*W. Reinke moved; T. Lytle seconded that Carroll Valley Borough Council agree to the proposed trade made by Mr. Paul Downey whereby the Borough would Trade its Lot # P-0015 located at 7 Pigeon Trail for Lot # RB-0085 located at 57 Walnut Trail. Motion passed unanimously.

**Public Safety Committee.** Mayor Harris reported that there was no quorum. Next meeting is scheduled for Monday, December 12, 2011.

### **ADMINISTRATIVE BUSINESS – BOROUGH MANAGER**

#### **Treasurer's Report for August 2011.**

Following brief discussion:

\*\*\* K. Lundberg moved, D. Patton seconded, that Council accept the August 2011 Treasurer's Report as presented. Motion carried unanimously.

**Disposal of Borough Inventory – Award of Bids.** Mr. Hazlett explained the Bid Tabulation form that was handed out at the meeting; prepared following the 2:00pm Bid Opening held the afternoon of the meeting. He asked that the bids for the 1998 International Dump Truck be tabled until New Business on the agenda. Request was granted by consensus. Following brief discussion Mr. Hazlett asked that a motion be made to accept the highest overall bid on each item (except the dump truck):

\*\*\*K. Lundberg moved; W. Reinke seconded that the Highest Overall Bid be accepted on each item as indicated on the Bid Tabulation of September 13, 2011. Motion passed unanimously.

**2012 MMO – Approval.** Mr. Hazlett presented the 2012 Minimum Municipal Obligation Forms for the uniformed and non-uniformed pension plans as required by Act 205 of 1984 as amended. President VanVolkenburgh accepted them on behalf of the Members.

**2011 Budget.** Mr. Reinke, Mayor Harris and Mr. Hazlett presented a detailed list of proposed budget adjustments that address the projected shortfall of the 2011 budget. After discussion:

\*\*\*K. Lundberg moved; W. Reinke seconded that Borough Staff execute the Budget Adjustments as presented. Motion passed unanimously.

### **UNFINISHED BUSINESS**

**Workers Compensation Agreement – Fountaindale Volunteer Fire Company.** Having attended several meetings with Neighboring Municipal Leaders, Fire Department Officers and Insurance Representatives, Mr. Hazlett outlined an Agreement that has been submitted by Hamiltonban Township regarding shared financial responsibility for the Workers Compensation

Insurance for the Fountaindale Fire Company. A request for a Borough Resolution addressing the Agreement has been submitted also. Following lengthy discussion:

\*\*\*W. Reinke moved; D. Patton seconded that the Borough Council enter into the "Inter-Municipal Cooperative Workers' Compensation Agreement for Volunteer Fire Company Personnel; Fountaindale Fire Company". Motion passed unanimously.

\*\*\*D. Patton moved; K. Lundberg seconded that Borough Council pass Resolution #6-2011 regarding Workers' Compensation Reimbursement percentages; noting that the Borough has been assigned 14% of the financial liability for the duration of the Agreement. Motion passed unanimously.

**Lake May Agreement.** Mr. Hazlett stated that the Agreement was still under review by the solicitor and asked that it be tabled until next month. Request granted by consensus.

**Recreational Vehicle Storage Area.** Members reviewed a memorandum presented by Mr. Hazlett as requested by Members at the August 2011 meeting. After discussion; the issue was tabled; and asked that Mr. Hazlett address the issue in March/April of 2012 through his electronic newsletter to determine resident interest in such a facility.

## **NEW BUSINESS**

**Section A Water Corporation Notice.** Members reviewed the notice received and no action was taken.

**Sale of 1998 International Dump Truck.** Mr. Hazlett explained that there had been offers made by neighboring municipalities and asked that all Sealed Bids be rejected. It was learned that the highest sealed bid received was a municipality that was involved in the negotiating allowed by Borough Code outside the sealed bid process. The Offers that were received by Mr. Hazlett were from Mount Joy Township for \$17,500 without attachments and from Freedom Township for \$17,500 with all attachments. The Mount Joy Township offer was perceived as higher because the value of the attachments could be potential additional income or reduced expense for the Borough. After much discussion the following actions were taken:

\*\*\*K. Lundberg moved; D. Patton seconded that all Sealed Bids received for the 1998 International Dump Truck be rejected. Motion passed unanimously.

\*\*\*K. Lundberg moved; D. Patton seconded that the Mount Joy Township Offer of \$17,500 without attachment be accepted. Motion carried with Mr. Abrams casting a "no" vote.

## **OPEN TO THE PUBLIC**

No one addressed Council at this time.

## **ADJOURNMENT**

The meeting was adjourned at 8:45 P.M.

## **ATTENDANCE REGISTER**

The Attendance Register is attached, numbered Page 4 and made a part of the Official Minutes.

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Gayle R. Marthers, Borough Secretary