

**BOROUGH OF CARROLL VALLEY  
REGULAR MEETING  
Of BOROUGH COUNCIL  
TUESDAY, AUGUST 9, 2011 – 7:00 P.M.  
BOROUGH OFFICE**

**MINUTES**

Council President John VanVolkenburgh called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance. The attendance was as follows:

**BOROUGH COUNCIL MEMBERS**

**Present**

John J. VanVolkenburgh, President  
N. Kenneth Lundberg  
William K. Reinke  
Neal E. Abrams  
Daniel J. Patton  
Frank A. Buhrman

**Absent**

Tammy Lytle

**BOROUGH OFFICIALS, ETC.**

Ronald J. Harris, Mayor  
David A. Hazlett, Borough Manager  
Gayle R. Marthers, Borough Secretary  
Tom Finucane, Borough Solicitor  
David E. Baker, Zoning Officer  
Chief Richard L. Hileman

**Absent**

**CONSIDERATION OF THE MINUTES OF THE JULY 12, 2011 REGULAR MEETING**

\*\*\* D. Patton moved, F. Buhrman seconded, that the minutes of the July 12, 2011 Regular Council meeting be approved as presented. Motion passed unanimously.

**OPEN TO THE PUBLIC**

The following citizens addressed Council at this time:

- Mayor Harris asked to address his first agenda item at this time. Upon receiving approval; Mayor Harris introduced Brianna Harrison explaining that Miss Harrison, a young resident of the Borough, and her Mother were visiting the Carroll Commons Park on the evening of July 24, 2011 when she noticed the mulch near the pavilion was smoldering. Mayor Harris presented Miss Harrison with a certificate of appreciation and civic accomplishment for her quick reaction prompting her mother to call 911. Council joined the Mayor and Borough Personnel in thanking Miss Harrison.
- Mayor Harris presented certificates of appreciation to Councilman Frank Buhrman, Secretary Gayle Marthers, the Municipal Services Crew and Manager Dave Hazlett for their participation in the July 4<sup>th</sup> Celebration.
- Mr. David Martin, Fountaindale Fire Company, asked to be heard during the agenda item “New Business” regarding workers compensation coverage for their department. Request was granted.

**ORDINANCES AND RESOLUTIONS**

**Ordinance # 1-2011: Abolishing the Board of Health.** After brief discussion:

\*\*\*F. Buhrman move; W. Reinke seconded that the Borough abolish the Board of Health thereby removing the existing provisions of Chapter 10, Part 1 of the Borough Code of Ordinances entitled “Carroll Valley Board of Heath” and marking Chapter 10, Part 1 as “Reserved”. Motion carried unanimously by a roll-call vote.

**Resolution # 5-2011: DCNR Joint Recreation Grant Participation Agreement.** After brief discussion:

\*\*\*K. Lundberg moved; D. Patton seconded that the Council approve the Borough's participation in the Joint Recreation Grant Agreements and further to provide Mr. Hazlett with the authority to enter into the agreement as discussed. Motion carried with Mr. Reinke voting in the negative.

### **MAYOR'S REPORT – R. HARRIS**

Mayor Harris provided updates or follow-ups for the following:

- Police Report
  - Chief Hileman addressed concerns raised by a resident at last month's meeting regarding the department's response time to dispatched calls.
- National Night Out: Mayor Harris presented several Certificates of Appreciation crediting the success of this worthy event to Police Department Secretary, Jo Ann Myers, Chief Richard L. Hileman, II and a special thank you to the Good Samaritan Lodge #336 of the Free Accepted Mason of Gettysburg for the Child Identification Program.
- Adams County Tax Collection Committee
 

\*\*\*F. Buhrman moved, K. Lundberg seconded that The Borough designate Mayor, Ron Harris as the official voting delegate and Secretary, Gayle Marthers as the alternate to the Adams County Tax Collection Committee; thereby serving as the Borough of Carroll Valley's representatives on this committee. Motion passed unanimously.
- Adams County Community and Economic Partnership. Next meeting: September 13, 2011 at 9:00am
- Adams County Township Supervisors' Association. September 29, 2011 at 1:00pm
- Adams County Boroughs' Association: Next meeting: September 19, 2011 at 6:00pm
- Thanked Councilman Dan Patton for facilitating a CPR and AED Training for all Borough Staff. Mr. Patton shared that all those who participated passed the exam. Mr. Hazlett stated that all Borough Staff and Police Personnel are now trained in CPR with AED. Mr. Hazlett further stated that it is a goal of the Administration to increase the number of AED's available to staff.
- Police Department Information Session will be held at 6:00pm on Tuesday, September 13, 2011 just prior to the Borough Council meeting for anyone who is interested in meeting the officers or have question/concerns.
- Shared a list of the upcoming meetings and events.
- Thanked Mr. Rick Fulton, reporter for the Gettysburg Times, for his coverage of Borough Events and Issues and wished him good luck in his pending retirement.
- Asked that all take a moment and remember those lost on 9/11 as the 10<sup>th</sup> anniversary approaches; and asked for a moment of Silence for the 30 soldiers killed in a single helicopter shot down in battle.

### **Fairfield Fire/EMS Report.**

Mr. Abrams outlined the Fairfield Fire/EMS report and answered any questions. He also shared information regarding the Department's second meeting with municipal leaders.

## **COMMITTEE REPORTS**

**Parks, Recreation and Environmental Advisory Committee.** No report.

**Planning Commission.** Mr. Ed Kaplan reported that the Commission continues to work on the Comprehensive Plan and noted that the Committee preparing the Joint Comprehensive Plan will be meeting on October 6, 2011 and asked that Council members consider attending.

**Sewer and Water Authority.** Mr. VanVolkenburgh reported that Engineering and Developing representatives presented a scenario to the Authority that would see approximately 400 units built on the “Mallow Tract” along Sanders Road in the Borough. They have opened the line of commutation for a sewer plant upgrade that would allow for the required EDU’s needed for the development along with expansion possibilities for the Borough. The council will be kept informed as meetings continue.

## **ADMINISTRATIVE BUSINESS – BOROUGH MANAGER**

### **Treasurer’s Report for July 2011.**

Following brief discussion:

\*\*\* W. Reinke moved, N. Abrams seconded, that Council accept the July 2011 Treasurer’s Report as presented. Motion carried unanimously.

### **Disposal of Borough Inventory – Request for Advertisement.** Following brief discussion:

\*\*\*K. Lundberg moved; F. Buhrman seconded that Borough Staff prepare a list of items for disposal and advertise their disposal as required by Code. Motion passed unanimously.

**2011 Budget.** Mr. Reinke, Mayor Harris and Mr. Hazlett will meet and prepare an adjusted Budget addressing the projected shortfall in the 2011 budget.

## **UNFINISHED BUSINESS**

There was none.

## **NEW BUSINESS**

**Workers Compensation – Fountaindale Fire Department.** Mr. Hazlett introduced the topic, provided statistical data to accompany the Agreement and Resolution provided by Hamiltonban Township. Issues of cost, coverage area and call volume were discussed. Chief Martin was given his Public Comment time, as spokesman for the 7 members in attendance, to voice the concerns of Fountaindale Fire Department. After discussion, the issue was tabled until next month with Mr. VanVolkenburgh agreeing to meet with Mr. Hazlett and Hamiltonban Township to work toward an equitable solution.

Mayor Harris posed a question on behalf of an absent resident regarding the storage of boats, campers and RV’s on Borough property. The request was whether zoning permitted the use; who would retain liability and cost thereof. After brief discussion; it was determined through the Borough Code of Ordinances that there must be a primary residential use of a lot in a residential district; therefore, one could store a recreational vehicle on a lot zoned residential only if there was a primary dwelling on the lot. In effect, the answer would be no; the Borough does not own land that would meet the criteria to store RV’s; nor does the Borough carry that type of liability insurance (to do so would incur additional premium) and the Borough does not have the desire to

enter into that type of business at this time. Mr. Hazlett was asked to pursue the issue with regard to liability and zoning requirements for such an area being maintained by the Borough.

**Executive Session:**

At 8:30 P.M. Mr. VanVolkenburgh asked for an executive session to discuss matters related to Real Estate.

\*\*\* K. Lundberg moved; D. Patton seconded that the Council enter executive session to discuss a Potential Real Estate Matter. Motion carried unanimously.

**Open Session:**

At 8:50 P.M. Mr. VanVolkenburgh reconvened the meeting in open session stating that a potential real estate matter was discussed with no action required at this time.

**OPEN TO THE PUBLIC**

No one addressed Council at this time.

**ADJOURNMENT**

The meeting was adjourned at 8:52 P.M.

**ATTENDANCE REGISTER**

The Attendance Register is attached, numbered Page 5 and made a part of the Official Minutes.

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Gayle R. Marthers, Borough Secretary